

Department of the Army
Headquarters
Tobyhanna Army Depot
Tobyhanna, PA 18466-5047

TYAD Regulation No 210-7

14 June 2018

Installations
HOUSEHOLD PETS

Applicability. This regulation applies to all personnel residing on Tobyhanna Army Depot (TYAD) and all patrons authorized care at the Tobyhanna Veterinary Clinic.

Decentralized Printing. Activities of this regulation are authorized to locally reproduce this regulation. Publications appearing in paper form are not controlled and will be checked against the intranet prior to use.

Supplementation. Supplementation of this regulation and establishment of local forms are prohibited unless prior approval is obtained from TYAD, ATTN: ELTY-ISR, Tobyhanna, PA 18466-5047.

Suggested Improvements. The proponent of this regulation is TYAD. Users are invited to send comments to TYAD, ATTN: ELTY-ISR-E, Tobyhanna, PA 18466-5086.

Distribution. TYAD Publications are distributed to all organizational elements and tenant activities that have a local domain account. Activities without a local domain account may obtain copies from Directorate of Installation Services (D/IS), Information Management Division, Customer Service Branch, Records Management.

FOR THE COMMANDER:

Official:

NATHAN M. SWARTZ
Colonel, Logistics Corps
Commanding

//signed//
MELANIE JANOSKY
Publication Control Officer Directorate of Installation Services

*This regulation supersedes Tobyhanna Army Depot Regulation No. 210-7, 27 October 2016.

SUMMARY OF CHANGE

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This revision dated 14 June 2018:

- Updated organizational names throughout publication.
- Updated Commanders signature block
- Updated procedures in accordance with recommendations from the West Point, NY Veterinary Corps Officer.

NOTE: This is a CONTROLLED document, as are all system files on the server. Any documents appearing in paper form are not controlled and should be checked against the server file version prior to use.

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1. Purpose. To establish procedures and policies for pet owners living in government housing on TYAD and transient personnel who are entering TYAD.

2. References.

- a. Army Regulation 200-1, Environmental Protection and Enhancement.
- b. Army Pamphlet 210-2, Handbook for Family Housing Occupants.
- c. Army Regulation 40–905, Veterinary Health Services.

3. Policies.

a. The number of pets allowed is dependent upon the size and type of pets, size of the individual family quarters and the ability of the pet owner to offer a safe and healthy living environment for the pets and people occupying family quarters. The general number of pets allowed will be two dogs, cats, or combination of both. Exceptions are granted after consultation with the Housing Manager.

b. All personnel residing on TYAD are responsible for reading, understanding and following this regulation.

c. The following will be considered a violation of the TYAD regulation:

- (1) Pet(s) scratching, biting or attacking individuals on TYAD.
- (2) Pet(s) fighting or attacking another individual's pet.
- (3) Pet(s) trespassing on neighbor's grounds, which includes trampling and digging up flowers and upsetting garbage cans.
- (4) Pet(s) chasing traffic or interfering with formations.
- (5) Pet(s) excessive barking or other animal noises.
- (6) Pet(s) not under control as defined in paragraph 4.a. (1).
- (7) Owners' failure to pick up after pet(s).

(8) Pet(s) in the controlled area of TYAD.

d. Pets will be restricted from entering all operational buildings, the controlled area, the Post Exchange, the Landing, the Commissary and the Mack Fitness Center with the exception of service animals.

e. Pets are prohibited in and around all lodging, to include Tobyhanna Villas, Building 230 and troop billets with the exception of service animals.

f. Pets are prohibited from the Child Development Center unless specifically approved by Chief, Risk Management Division (RMD), D/IS.

g. Pets are limited to dogs, cats and indoor caged animals; e.g., birds, hamsters, fish and reptiles. Horses will be boarded off-post. Wild animals are prohibited as pets. Wild animals are defined as any animal living in a natural, undomesticated state or exhibiting uncontrolled behavior.

h. Animals involved in biting or scratching humans will be considered rabies suspects.

i. Violations may be grounds for disciplinary action against the service member and/or removal of the pet(s) from TYAD.

j. Periodically, a veterinarian from West Point, NY schedules pet examinations at TYAD. Date and times are announced at the Town Hall Meeting and posted in the Commissary two weeks prior to arrival. Frequency of these visits is based on the number of appointments scheduled in the veterinarian office.

4. Responsibilities.

a. Installation Commander will decide if the pet(s) should be removed from TYAD due to failure of the pet owner to adhere to this regulation.

b. Director, IS will coordinate and review this regulation as needed.

c. Chief, RMD will:

(1) Notify pet owner of violation of this regulation.

(2) Make recommendation to the TYAD Commander through the Sergeant Major regarding the removal of a pet(s) from TYAD.

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(3) Contact the Environmental Branch (EB), for disposition and transport of any stray animal off-post.

(4) Submit a complete Department of the Army (DA) Form 3975, Military Police Report and a DA Form 3997, Military Police Desk Blotter entry of all incidents involving pet(s) to Family Housing. Place a copy of the report in the owner's case files and provide a copy to the TYAD Sergeant Major. Subsequent incidents will be cause for recommendation by the Chief, Law Enforcement Branch (LEB) for barring the pet(s) from TYAD. Vicious or dangerous animals will be barred regardless of whether a bite offense occurred. In all instances, the pet owner will be responsible for transporting the pet(s) off TYAD.

d. Chief, Fire and Emergency Services Branch, RMD, D/IS will report all incidents involving animal bites and scratches to the Chief, LEB and Chief, EB, RMD, D/IS, and the West Point Veterinary Treatment Facility at (845) 938-3817.

e. Chief, EB will:

- (1) Remove any stray animal that has become feral or invasive.
- (2) Assist Law Enforcement personnel in capturing potential rabid animals.
- (3) Assist Law Enforcement personnel in the disposition of stray animals.

f. Pet owners will:

(1) Ensure pet(s) are tethered to a stake in the ground when outdoors or restrained on a leash by an adult or a responsible child while in the housing area or around human populace. (Tethering to fence, trees or shrubs is prohibited.) Pet(s) may be allowed to run unleashed in open fields or inhabited areas if under control of the owner. Once the pet owner identifies humans in the area, the pet must be immediately placed under the control of a leash. Pet owners are responsible for picking up after pets in the open field and uninhabited areas. Animal owners will ensure that their animals receive sufficient shelter from the elements including, but not limited to, indoor housing in extreme heat or cold. Pets will receive adequate and wholesome nutrition daily including fresh food and water. Pet owners will ensure that their animals receive proper medical care to include immunizations and preventive medical care.

(2) All dogs and cats maintained at TYAD will be registered with the West Point Veterinary Treatment Facility within 30 days of their arrival date. Within five days of signing for government quarters, animal owners will provide their contact information and a copy of each pet's current vaccine records to the West Point Veterinary Treatment Facility via email at <http://www.westpointvtf@live.com> or fax at (845) 938-7443. If the animal's immunization status does not meet the requirements described in

Appendix "A" of this regulation, an appointment will be made at the Veterinary Treatment Facility or at an off-post veterinary clinic to complete the required immunizations as part of the registration process.

(3) Take measures to restrain pets from contact with TYAD personnel when access is needed to the interior or exterior of their quarters.

(4) License all dogs over six months old with Monroe County a (mandatory requirement by the state of Pennsylvania). Information and license purchases can be obtained in person at: County Treasurer. Monroe County Administration Building. One Quaker Plaza Room 103, Stroudsburg, PA 18360 or by visiting <http://www.monroecountypa.gov/Dept/Treasurer/Pages/DogLicense.aspx>

(5) Take sanitary measures to prevent permeation of pet odors in quarters.

(6) Remove pet droppings from lawns, sidewalks, playgrounds, picnic areas, outside of the dumpster area and all common areas.

(7) Ensure that a copy of the rabies vaccination certificate is obtained from the veterinarian and ensure that the pet(s) are inoculated in accordance with Pennsylvania State Law.

(8) Ensure pets are quiet from 2200 hours to 0700 hours. Nuisance barking or noises are prohibited.

(9) Ensure pets are collared with identification tags or implanted with a pet microchip to facilitate recovery of lost pets.

5. Procedures.

a. During duty and non-duty hours, individuals bitten or scratched by an animal on the installation will call 911 for treatment by TYADs Emergency Medical Technicians (EMTs). The EMTs will make the determination to transport the victim to the nearest off-post treatment facility.

b. Victims treated at the hospital are required to provide a completed copy of Part I and II of DD Form 2341, Report of Animal Bite – Potential Rabies Exposure, to veterinarian assistants located in the Commissary and report the incident to Chief, LEB immediately at (570) 615-7550. Animals involved in bite or scratch cases will be identified immediately and the West Point Veterinary Corps Officer, together with Law Enforcement personnel, will make a determination whether the animal will be quarantined at home or confined off-post for 10 days.

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(1) DD Form 2623. Animal Home Quarantine will be used to document home quarantine. A copy will be given to the owner and a copy placed in the animal's record.

(2) Home quarantine requires the owner to notify the veterinarian assistants of any changes in the animal's health or behavior status.

(3) If the West Point Veterinary Corps Officer and/or LEB personnel determine that the animal must be seen by a veterinarian, the owner will immediately find an a veterinary facility to take the animal to, and will be responsible for all associated costs.

(4) The owner will also be required to take the animal to a follow-up veterinarian appointment 10 days after the initial appointment.

c. All bite reports will be reported to Law Enforcement personnel. The Chief, RMD will notify the TYAD Commander and Sergeant Major in the event that the attack was unprovoked and the animal is considered dangerous to others.

d. The LEB will maintain reports of animal bites and use these in determining if the animal is a repeat offender and whether or not further disciplinary action is required.

e. Cases involving wild or stray animals biting humans or domestic animals will be immediately reported to the LEB, EB and the West Point Veterinary Treatment Facility at (845) 938-3817 or (845) 938-5984.

(1) The West Point Veterinary Corps Officer, EB or LEB will make a determination of the disposition of this animal.

APPENDIX A

IMMUNIZATION REQUIREMENTS FOR PRIVATELY OWNED ANIMALS MAINTAINED AT TYAD

1. DOGS:

a. Rabies:

(1) First immunization – 12 to 16 weeks of age.

(2) Second immunization – One year later.

(3) Re-immunization – Triennially.

b. Canine Distemper/Hepatitis/Parvovirus:

(1) Initial immunization – At 6 to 8 weeks, then every 3 to 4 weeks until 14 to 16 weeks old.

(2) Second immunization – One year later.

(3) Re-immunization – Triennially.

2. CATS:

a. Rabies:

(1) First immunization – 12 to 16 weeks of age.

(2) Second immunization – One year later.

(3) Re-immunization – Triennially.

b. Feline Panleukopenia/Calicivirus/Rhinotracheitis:

(1) Initial immunization – At 6 to 8 weeks of age and every 3 to 4 weeks until 14 to 16 weeks old.

(2) Second immunization – One year later.

(3) Re-immunization – Triennially.