

ORDER FOR SUPPLIES OR SERVICES

PAGE 1 OF 25

1. CONTRACT/PURCH. ORDER/ AGREEMENT NO. W25G1V-17-P-0726		2. DELIVERY ORDER/ CALL NO.		3. DATE OF ORDER/ CALL (YYYYMMDD) 2017 May 23		4. REQ./ PURCH. REQUEST NO. W25G1V704401N3		5. PRIORITY			
6. ISSUED BY ACC-APG TOBYHANNA BRANCH 11 HAP ARNOLD BLVD TOBYHANNA PA 18466-5100			CODE W25G1V		7. ADMINISTERED BY (if other than 6) ACC-APG TOBYHANNA BRANCH NICOLE STEVENS 570-615-7520 NICOLE.STEVENS3.CIV@MAIL.MIL FAX 570-615-6794 TOBYHANNA PA 18466-5100			CODE W25G1V		8. DELIVERY FOB <input checked="" type="checkbox"/> DESTINATION <input type="checkbox"/> OTHER (See Schedule if other)	
9. CONTRACTOR NAME AND ADDRESS APEX WASTE SERVICES INC 13 PEGGY PARKWAY DUNMORE PA 18512-1712			CODE 1UT32		FACILITY 1UT32		10. DELIVER TO FOB POINT BY (Date) (YYYYMMDD) SEE SCHEDULE		11. MARK IF BUSINESS IS <input type="checkbox"/> SMALL <input type="checkbox"/> SMALL DISADVANTAGED <input type="checkbox"/> WOMEN-OWNED		
							12. DISCOUNT TERMS Net 30 Days		13. MAIL INVOICES TO THE ADDRESS IN BLOCK SEE WAWF CLAUSES		
14. SHIP TO SEE BELOW FOR SEPARATE SHIPPING INSTRUCT XXX XXX PA 00000			CODE W25G1V		15. PAYMENT WILL BE MADE BY DFAS COLUMBUS DFAS COLUMBUS DFAS-ROCK ISLAND / JAIQBAC P. O. BOX 182316 ATTN: ROCK ISL COLUMBUS OH 43218-2316			CODE HQ0303		MARK ALL PACKAGES AND PAPERS WITH IDENTIFICATION NUMBERS IN BLOCKS 1 AND 2.	
16. TYPE OF ORDER	DELIVERY/ CALL	This delivery order/call is issued on another Government agency or in accordance with and subject to terms and conditions of above numbered contract.									
	PURCHASE	X	Reference your quote dated Furnish the following on terms specified herein. REF: FEDBID 857644								
ACCEPTANCE. THE CONTRACTOR HEREBY ACCEPTS THE OFFER REPRESENTED BY THE NUMBERED PURCHASE ORDER AS IT MAY PREVIOUSLY HAVE BEEN OR IS NOW MODIFIED, SUBJECT TO ALL OF THE TERMS AND CONDITIONS SET FORTH, AND AGREES TO PERFORM THE SAME.											
NAME OF CONTRACTOR			SIGNATURE			TYPED NAME AND TITLE			DATE SIGNED (YYYYMMDD)		
<input type="checkbox"/> If this box is marked, supplier must sign Acceptance and return the following number of copies:											
17. ACCOUNTING AND APPROPRIATION DATA/ LOCAL USE See Schedule											
18. ITEM NO.		19. SCHEDULE OF SUPPLIES/ SERVICES				20. QUANTITY ORDERED/ ACCEPTED*		21. UNIT	22. UNIT PRICE		23. AMOUNT
		SEE SCHEDULE									
* If quantity accepted by the Government is same as quantity ordered, indicate by X. If different, enter actual quantity accepted below quantity ordered and encircle.		24. UNITED STATES OF AMERICA TEL: 570-615-7671 EMAIL: Patricia.m.Rex.civ@mail.mil BY: PATRICIA M REX				<i>Patricia M. Rex</i>		25. TOTAL		\$7,416.00	
								26. DIFFERENCES			
27a. QUANTITY IN COLUMN 20 HAS BEEN <input type="checkbox"/> INSPECTED <input type="checkbox"/> RECEIVED <input type="checkbox"/> ACCEPTED, AND CONFORMS TO THE CONTRACT EXCEPT AS NOTED											
b. SIGNATURE OF AUTHORIZED GOVERNMENT REPRESENTATIVE						c. DATE (YYYYMMDD)		d. PRINTED NAME AND TITLE OF AUTHORIZED GOVERNMENT REPRESENTATIVE			
e. MAILING ADDRESS OF AUTHORIZED GOVERNMENT REPRESENTATIVE						28. SHIP NO.		29. DO VOUCHER NO.		30. INITIALS	
f. TELEPHONE NUMBER		g. E-MAIL ADDRESS				<input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL		32. PAID BY		33. AMOUNT VERIFIED CORRECT FOR	
36. I certify this account is correct and proper for payment.						31. PAYMENT <input type="checkbox"/> COMPLETE <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL				34. CHECK NUMBER	
a. DATE (YYYYMMDD)		b. SIGNATURE AND TITLE OF CERTIFYING OFFICER								35. BILL OF LADING NO.	
37. RECEIVED AT		38. RECEIVED BY		39. DATE RECEIVED (YYYYMMDD)		40. TOTAL CONTAINERS		41. S/R ACCOUNT NO.		42. S/R VOUCHER NO.	

Section Supplies or Services and Price

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0001	BASE YEAR - 5/29/17 - 5/28/18 FFP Description: RECYCLING COLLECTION AND PICKUP TYAD POC: JOSEPH MAZZA, 570-615-7298 joseph.a.mazza.civ@mail.mil Wage rates can be found on the Service Contract Act side of www.wdol.gov Determination No. 2015-5797 Rev. No. 1. Date of revision 3/6/17 Department of Labor Publication WH-1313, Notice to Employees Working on Government Contracts, for posting at a prominent and accessible place at the worksite before contract performance begins. http://www.dol.gov/whd/regs/compliance/posters/sca.htm FOB: Destination NSN: AASSVC704401N3 MILSTRIP: W25G1V704401N3 PURCHASE REQUEST NUMBER: W25G1V704401N3	1	Lot	\$7,416.00	\$7,416.00
				NET AMT	\$7,416.00
	ACRN AA CIN: W25G1V704401N30001				\$7,416.00

Section B - Supplies or Services and Prices

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0002		1	Lot	\$7,638.48	\$7,638.48

OPTION
 OPTION YEAR 1 - 5/29/18 - 5/28/19
 FFP
 Description: RECYCLING COLLECTION AND PICKUP

TYAD POC: JOSEPH MAZZA, 570-615-7298 joseph.a.mazza.civ@mail.mil

Wage rates can be found on the Service Contract Act side of www.wdol.gov
 Determination No. 2015-5797 Rev. No. 1. Date of revision
 3/6/17

Department of Labor Publication WH-1313, Notice to Employees Working on
 Government Contracts, for posting at a prominent and accessible place at the
 worksite before contract performance begins.
<http://www.dol.gov/whd/regs/compliance/posters/sca.htm>
 FOB: Destination

NET AMT	\$7,638.48
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ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0003		1	Lot	\$7,867.14	\$7,867.14

OPTION

OPTION YEAR 2 - 5/29/19 - 5/28/20

FFP

Description: RECYCLING COLLECTION AND PICKUP

TYAD POC: JOSEPH MAZZA, 570-615-7298 joseph.a.mazza.civ@mail.mil

Wage rates can be found on the Service Contract Act side of www.wdol.gov
 Determination No. 2015-5797 Rev. No. 1. Date of revision
 3/6/17

Department of Labor Publication WH-1313, Notice to Employees Working on
 Government Contracts, for posting at a prominent and accessible place at the
 worksite before contract performance begins.

<http://www.dol.gov/whd/regs/compliance/posters/sca.htm>

FOB: Destination

NET AMT

\$7,867.14

INSPECTION AND ACCEPTANCE TERMS

Supplies/services will be inspected/accepted at:

CLIN	INSPECT AT	INSPECT BY	ACCEPT AT	ACCEPT BY
0001	Destination	Government	Destination	Government
0002	Destination	Government	Destination	Government
0003	Destination	Government	Destination	Government

Section C - Description and Specifications

STATEMENT OF WORK**COLLECTION OF RECYCLABLES FROM TOBYHANNA ARMY DEPOT (TYAD)**

This service contract is to provide weekly recyclable collections from two collection points at Tobyhanna Army Depot (TYAD) as well as being available on an on-call basis, limited to maintenance of the two collection sites and collection of all materials in them, as well as collection of plastic from building 66, the Recycling Center. Weekly collection from two collection sites and from building 66 shall occur, but there may be need from time to time for on-call maintenance and/or additional collection from one or both sites. Collection containers will be provided by the contracted company. Weekly collection shall occur during first shift, between 8:00 a.m. and 2:00 p.m., on weekdays when TYAD is open. Should on-call maintenance or collection be needed, it shall occur during the same hours of first shift, and it shall occur within 48 hours of the request. Materials that needs to be collected for recycling includes: glass, plastics, cardboard, and paper.

STATEMENT OF WORK: The work described herein pertains to collection of all recyclable material collected at two collection sites (Family Housing area and Mack Field House) with containers provided by the contracted company at Family Housing and at the Mack Field House. The contractor shall provide the containers and any necessary repairs or maintenance as instructed by the Point of Contract (POC).

a. **Collection and Maintenance:** Any collection or trailer-maintenance work done under contract that is not adequately performed by the contractor, or presents a threat to the health and welfare of employees, shall be cause for immediate stoppage of work. The contractor shall be given the opportunity to correct any cited deficiencies, however, continued lack of compliance with specification requirements by the contractor may be cause for default as determined by the Contracting Officer. The contractor is responsible for any damage to depot property occurring as a result of their work.

b. **Recycling:** All material collected shall be properly contained, transported, and recycled in accordance with applicable regulations.

c. **Containers:** All supplied containers will be serviceable and large enough to accommodate the collection of recyclable materials for that week. Collection trailers may be used but must allow for the standard segregation of recyclable materials. Individual containers are preferred. Single stream recycling containers may also be used as an alternative.

RESPONSE/REPORTING PROCEDURES:

- a. Collection will be limited to weekly collection as scheduled with the POC. The maintenance will be limited to an on-call basis, or more frequently if the POC deems necessary. If a container must be removed from TYAD for maintenance lasting longer than 24 hours, the contractor shall replace it with an identical container for the duration.
- b. The Contractor shall be required to accept both oral and written orders from the POC. The contractor shall be responsible for timely collection and/or container-maintenance service and reporting of material collected.
- c. Collection and/or container maintenance shall occur during first shift, between 8 a.m. and 2 p.m., on weekdays when TYAD is open. Thursdays are the optimal collection day. Once awarded, the agreed upon collection day will become standard for the week, no change will be made without prior agreement with the POC.
- d. The following submittals shall be furnished to the POC quarterly during the months of January, April, July, and October: Quarterly Report of all recyclable material collected by contractor during the previous three months, itemized by month, type of material, and weight of material.
- e. All submittals to be furnished to the POC shall be sent to:
Tobyhanna Army Depot
11 Hap Arnold Blvd.
ATTN: ELTY-RKE (Joe Mazza)
Tobyhanna, PA 18466-5086
E-mail: joseph.a.mazza.civ@mail.mil
Phone: (570) 615-7298
- f. All payments shall be submitted in Wide Area Work Flow (WAWF)

DEPOT ACCESS:

A background check and approval from TYAD Security Branch is required for all contractor and subcontractor personnel prior to on-site access at TYAD. All persons seeking entrance to TYAD shall submit to and comply with all security standards and requirements in force at the time such persons are seeking entry. All contractors, regardless of resident status or citizenship, will be subject to vehicle search and intense in-processing by TYAD security personnel prior to being granted access to TYAD. This security screening process may be time consuming and access may be delayed or denied. The contractor shall ensure ELTY Form 648-C is completed for all contractor and subcontractor personnel requiring depot access to include warranty services. The TYAD point of contact (POC) will provide ELTY Form 648-C, Request Access to Tobyhanna Army Depot, to the contractor/vendor at least ten days prior to the expected visit date for completion. The contractor/vendor shall return the completed ELTY Form

648-C to the TYAD POC in a timely manner so the same may be submitted to Security for processing no later than seven days prior to the visit. All of the required fields on the form shall be complete and accurate by the contractor/vendor for timely processing. This requirement is inclusive of on-site supervisory or managerial personnel and sub-contractor personnel that the Contractor anticipates will be performing work or visiting on-site. This security screening does not relieve the contractor of any responsibilities to conduct thorough pre-employment background checks and drug screening. Contractor workers will not be granted access to the work site until security screening is completed and access is approved. Any contractor personnel on-site who fail screening will not be permitted further access to TYAD. See "Access and General Protection/Security Policy and Procedures" below.

Please submit the completed ELTY Forms 648-C form(s) to the COR or POC.

SECURITY REQUIREMENTS

ANTITERRORISM (AT) / OPERATIONS SECURITY (OPSEC) REQUIREMENTS **All security training certificates shall be provided to the Contracting Officer's Representative (COR)/Point of Contact (POC) and the Contract Specialist/Purchasing Agent.**

Antiterrorism (AT) Level I Training. All contractor employees, to include subcontractor employees, requiring access to Army installations, facilities, and controlled access areas shall complete AT Level I awareness training prior to contract report date. This training is required for any additional or new contractor employees, who start after that period. The contractor shall submit certificates of completion for each affected contractor employee and subcontractor employee, to the COR/POC within 10 calendar days after completion of training by all employees and subcontractor personnel. AT level I awareness training is available at the following website: <https://jkodirect.jten.mil> for CAC holders. Non-CAC holders may go to <http://ko.jten.mil/courses/at1/launch.html> for their training. Upon request, the contractor will be provided one copy of the AT level I training slides for use with employees who may not have computer access. TYAD will not be responsible for printing copies of slides for training purposes. TYAD reserves the right to provide instructor led training and will so advise the contractor within one week of the start of performance or at the time of annual training, if that will be the training approach to be utilized. Completion of contractor employee training will be documented on ELTY form 583, TYAD On-Post Training Record, or contractor equivalent. As applicable, contractor employees must complete annual AT awareness training as it pertains the length of the contract.

iWATCH Army Training. The contractor and all associated sub-contractors shall brief all employees on the local iWATCH Army Program. This will consist of utilizing the tools and media products on the informational iWATCH Army website to inform employees of the types of behavior to watch for and instruct employees to report suspicious activity to the COR/POC. The iWATCH training is available at the following website: <https://myarmyonesource.com> select Family Programs and Services, in the drop down

boxes select: Go To, iWATCH Army –“See Something, Say Something”. Additional guidance and support can be provided by the TYAD Antiterrorism Officer (ATO) at the contractor’s request. The contractor shall notify the COR/POC within 10 calendar days of the completed training for any new employees or subcontractor personnel to assure the ELTY form 583 or contractor equivalent is properly documented. TYAD reserves the right to provide instructor led training and will so advise the contractor within one week of the start of performance or at the time of annual training, if that will be the training approach to be utilized. Completion of contractor employee training will be documented on ELTY form 583, TYAD On-Post Training Record or contractor equivalent.

Operations Security (OPSEC) Training. Per AR 530-1, Operations Security, contractor employees must complete Level I OPSEC training prior to the contract report date and for any additional or new contractor employees, who start after that period. All contractor employees must also complete annual OPSEC awareness training available at the following website: <http://cdsetrain.dtic.mil/opsec/index.htm> The contractor shall submit certificates of completion for each affected contractor employee and subcontractor employee, to the COR/POC within 10 calendar days after completion of training by all employees and subcontractor personnel. The contractor will be provided a copy of the OPSEC training slides for use with employees who may not have computer access. TYAD will not be responsible for printing copies of slides for training purposes. TYAD reserves the right to provide instructor led training and will so advise the contractor within one week of the start of performance or at the time of annual training, if that will be the training approach to be utilized. Completion of contractor employee training will be documented on ELTY form 583, TYAD On-Post Training Record or contractor equivalent.

Access and General Protection/Security Policy and Procedures. Contractor and all associated sub-contractors employees shall comply with applicable installation, facility and area commander installation/facility access and local security policies and procedures (provided by government representative). The contractor shall also provide all information required for background checks to meet installation access requirements to be accomplished by TYAD Security Branch. Contractor workforce must comply with all personal identity verification requirements as directed by DoD, HQDA, and/or local policy. In addition to the changes otherwise authorized by the changes clause of this contract, should the Force Protection Condition (FPCON) at any individual facility or installation change, the Government may require changes in contractor security matters or processes.

Contractor and all associated sub-contractors employees shall comply with adjudication standards and procedures using the National Crime Information Center Interstate Identification Index (NCIC-III) and Terrorist Screening Database (TSDB) (Army Directive 2014-05/AR 190-13), applicable installation, facility and area commander installation/facility access and local security policies and procedures (provided by the government representative), or, at OCONUS locations, in accordance with status of forces agreements and other theater regulations.

CONTRACTOR SAFETY STANDARDS**CONTRACTOR SAFETY STANDARDS FOR TYAD**

January 2017

Below are the contractor requirements for any work done on Tobyhanna Army Depot (TYAD). It is the responsibility of the contractor to enforce the below requirements. Failure to enforce safety requirements on the depot can result in termination of the contract.

Important phone numbers

Emergency: 911 (or from a cell phone: 570-615-7117)
Security: 570-615-7550
Fire Department: 570-615-7300
Safety: 570 615 7027

S.10.0 SAFETY REQUIREMENTS:

Contractors shall comply with:

Title 29 Code of Federal Regulations-1910 (OSHA General Industry Standards),
Title 29 Code of Federal Regulations-1926 (Construction Industry Standards),
National Fire Protection Association Codes,
Uniform Facilities Code,
other codes as required to maintain safety standards.
All Safety requirements as stated in the statement of work.

S 10.1 OSHA VOLUNTARY PROTECTION PROGRAM STAR SITE – Tobyhanna Army Depot is an Occupational Safety and Health Administration (OSHA) Voluntary Protection Program (VPP) site. Tobyhanna Army Depot requires full contractor compliance with all safety regulations and standards. The Contractor is responsible for maintaining, monitoring and enforcing all rules, regulations and codes.

S.10.2 JOB HAZARD ANALYSIS (JHA) – Prior to the start of work, the contractor shall prepare a JHA for each phase of work that will be done under the contract. A phase is any operations involving a certain type of work. Some examples would be demolition, excavation, masonry work, concrete pouring, roofing, and electrical wiring. Work done by each subcontractor is also a phase. The JHA will:

1. List the activity being performed and identify the sequence of work steps,
2. List the hazards associated with each step, and the procedures and training required to eliminate or reduce the risk to an acceptable level.

NOTE: Review of the JHAs does not constitute approval of the adequacy of the safety measures identified for the job or compliance with OSHA rules and regulations.

S.10.3 SAFETY PLAN - Contractors with ten (10) or more employees will submit a written Contractor Safety Plan prior to beginning construction. The Safety Plan is the formal plan on how the contractor intends to have zero accidents. The safety plan typically includes:

1. Statement of safety and health policy.
2. Administrative responsibilities for implementing the safety plan, including identification of personnel responsible for safety and accident prevention.
3. A means for coordinating and controlling work activities of contractors, subcontractors, and suppliers.
4. Initial safety indoctrination and follow up safety training.
5. Provisions for frequent safety inspections of work sites to ensure compliance with the Plan.
Records showing the inspections and deficiencies and the means, timetable, and individual responsible for their correction.
6. Who is responsible for investigating and reporting accidents, reporting occupational health exposure and maintaining accident and exposure data.
7. Emergency response capability to minimize the consequences of accidents.
8. Contingency plans for severe weather such as windstorms, lightning, tornados, etc.
9. Plans for maintaining job site cleanup and safe access.
10. Public safety requirements such as signs and barricades.
11. Prevention of alcohol and drug abuse on the job.
12. Details of hazard communication program.
13. Provisions for updating the plan.
14. The plan should also address any unusual aspects of the project.
16. Contractor shall erect a board on site for the purpose of posting all permits, Safety data sheets, wage determinations, safety plans etc. An updated copy of the Safety Plan will be available on the job site at all times. It is the contractor's responsibility to ensure that adequate safety measures are instituted to comply with OSHA requirements and prevent accidents.

S.10.4 FALL PROTECTION – Personnel performing any work on elevated surfaces, six (6) feet or more above a lower level, shall comply with 29CFR 1926.500 through 1926.503. There are no certified anchorage points or permanent guardrail systems on any Tobyhanna Army Depot roof.

S.10.5 ELECTRICAL SAFETY – Follow the current Tobyhanna Army Depot standard referenced in Appendix G in the SOW. This standard is based on NFPA 70E.

S.10.6 DEPOT REQUIRED PERMITS/APPROVALS:

Permits are required for:

1. Excavation: Contractors must utilize the PA 1 Call system and coordinate with contracting officer representative (COR) for excavations prior to any groundbreaking including digging, drilling and stake driving. See appendix L for permitting details.
2. Trenching: Contractors must obtain approval from the Safety Branch before any trenching deeper than 5 feet. The contractor must have a trenching plan and the

appropriate safety equipment. The contractor is to request approval from the Safety Branch by e-mail through the contracting officer representative.

3. Burning/fire: permits must be obtained daily from the Fire Department.
4. Use of cranes on the depot: see S.10.13

S.10.7 CONFINED SPACES: Contractors must follow all OSHA requirements. The contractor must request access from TYAD Safety Branch before entering any confined space area. The contractor is to request approval from the Safety Branch by e-mail through the contracting officer representative.

S.10.8 LOCKOUT/TAGOUT PROCEDURE: - The Contractor shall perform this work in accordance with 29 CFR 1910.147, The Control of Hazardous Energy.

Sequence of Lockout/Tagout Procedure:

Locate and identify all isolating devices. More than one energy source (electrical, steam, etc.) may be involved.

Notify the COR that a lockout/tagout system is going to be used.

Shut down the equipment normally.

1. Operate energy isolating device (switch, valve, etc) to isolate the equipment from the energy source. Using safe management practices, ensure any energy that may be stored in the equipment is dissipated. Attempt to start the equipment using the normal technique. If the equipment does start, determine where the energy is coming from and why the isolating device did not work. After the equipment is truly isolated, make certain all starting devices are in the "off" position. If more than one person will be working on the equipment they should each have their own lock.
2. After work is complete, ensure all personnel are safely out of the way, all tools are removed, all safety guards are in place, and the equipment is safe to operate. Each individual who worked on the equipment should remove their own lock. If that person is not available, he or she should be contacted to ensure their work is safe.
4. Remove the energy isolating device and restore the equipment to service.
5. The equipment is now energized again.

S.10.9 PROTECTION TO THE DRINKING WATER SYSTEM: - The contractor will not perform any work on the depot potable water system until prior approval is obtained from the Environmental Branch and the certified operator through the Directorate, Installation Services COR.

S.10.10 PROTECTION OF PERSONNEL: - At no time is any depot employee to be put at risk to illness or injury. No construction actions are exempt from this requirement.

1. Where pedestrian and driver safety is endangered, use appropriate traffic barricades. Anchor barricades to prevent displacement by wind. Notify the COR prior to beginning such work.
2. Where demolition is required, continuously evaluate the condition of the structure being demolished and take action to protect personnel working around the project site. No structural element will be left standing without sufficient support to prevent collapse.
3. Personal Protective Equipment for visitors: three complete sets of personal protective equipment shall be available to visitors for entry to the regulated area. Visitors shall be provided with training equivalent to that provided to Contractor employees in the use of personal protective equipment and the site safety and health requirements.

S.10.11 FIRE AND EMERGENCY SERVICES: - Hot work permits to be issued by the fire department between the hours of 0800 and 1600.

1. Contractors required must have to an appropriate number and correct type of fire extinguishers.
2. A fire watch must be set during the hot work and for 30 minutes after operation. The fire department will be notified when flammable or hazardous materials are used.
3. Use of a plasma torch will require special approval by the fire department.
4. Any fire, even one that is extinguished must be reported to the fire department.
5. Ambulance services provided at a cost to contractors and the fire department will transport to the nearest hospital. Advanced life support, helicopter transport, etc. is all at the contractor's expense.
6. The fire department will respond to the fire, ambulance, hazmat and confined space incidents.

S.10.12 IF AN INCIDENT HAPPENS: -

1. Any serious injury or medical emergency:
 - a. Dial 911 and give accurate location and nature of emergency. Make sure to tell the operator that you are calling from Tobyhanna Army Depot.
 - b. Send someone to the nearest exit to assist responders.
 - c. Treat victims to the best of your ability.
 - d. Call the work order desk at 570-615-7805 if there is any blood or body fluids that must be cleaned up.
2. In the event of the smell of natural gas:
 - a. Call the fire company at 570-615-7117 or dial 911.
 - b. Have all personnel evacuate the area, if the smell is significant.
 - c. Assist the fire company to determine the leak as appropriate.
3. In the case of a fire:
 - a. If the fire is small, use a fire extinguisher.
 - b. Otherwise, dial 911 and pull the fire alarm.
 - c. Evacuate the building.

S.10.13 CRANE LIFT OPERATIONS AT TOBYHANNA ARMY DEPOT:

A Lift Plan for Crane Operations will be submitted to the Safety and Occupational Health Office (SOHO) at least five business days prior to a lift operation. It shall include:

1. A description of the operation to be performed, specific personnel assignments (Lift Director, Safety Coordinator, Operator, rigger, etc.) and signaling and any other details pertaining to activities during the lift.
2. A drawn Site Plan with specifications including work zone, support equipment locations, evacuation area, traffic control, electrical power line clearances (if applicable), lift path, surface conditions at crane location, etc.
3. Training/Certifications (scans) for crane operator and other lift-team members included in the lift operation.
4. Equipment nomenclature and a certificate of comprehensive annual inspection records, including any deficiencies and corrective action.
5. Load chart for crane, with target capacities specific to the crane/boom configuration and lift details clearly marked.
6. Lift calculations, including rigging components and configuration.
7. Weather conditions are always part of the ongoing safety assessment and may result in rescheduling of the lift.

A Production Lift Plan pertains to repetitive lifts within a work project, and may be outlined with one lift plan depicting the nomenclature and general capacities of the equipment to be utilized. Besides the 7 items above, the plan will also include how often the crane will be used and how traffic and personnel safety will be handled.

THE CONTRACTOR IS RESPONSIBLE FOR JOB-SITE SAFETY.

IN ANY CONFLICT BETWEEN STANDARDS, THE STRICTER OF THE TWO SHALL APPLY. IF UNSURE CONTACT TYAD SOHO at 570-615-7027

ENVIRONMENTAL

11.0 ENVIRONMENTAL PROTECTION REQUIREMENTS - In addition to the following conditions, the contractor shall provide and maintain, during the life of the contract, environmental protection. Plan for and provide environmental protective measures during normal construction practice. Plan for and provide environmental protective measures required to correct conditions that develop during the construction of permanent or temporary environmental features associated with the project. Comply with all Federal, State of Pennsylvania, and local environmental regulations pertaining to the environment, including but not limited to, hazardous waste, stormwater discharge, erosion control, water, air, soil, and noise pollution. See Appendix I (Standard Specifications for Projects Under the National Environmental Policy Act).

- A. The contractor shall submit MSDSs for all hazardous materials proposed for

- use including paints, solvents, adhesives, etc. These copies of MSDSs will be provided to the EMD through the COR prior to material being brought on post.
- B. The contractor shall not install any equipment, switches, or devices (including thermostats) that contain mercury or lead.
- C. The contractor shall not pollute streams, lakes, or reservoirs with fuels, oils, bitumens, calcium chloride, acid, construction wastes, or any other harmful materials. All work under this contract shall be performed in such a manner that pollution will not be created in streams, surface waters, or underground water located within, or adjacent to the project area. The *contractor shall not spill, emit, dump, or otherwise discharge any* hazardous, toxic, harmful, or unauthorized pollutant, substance, or material, including petroleum products, cleaning agents, or paints, onto the ground, into the air, or into any waters or nearby storm drain. The contractor shall execute any preventative measures required to prevent any hazardous, toxic, or harmful material stored, or used on the project site from entering any storm water drain. Nothing shall be allowed to spill, emit, dump, or otherwise discharge any hazardous, toxic, or harmful material or pollutant into any sink, toilet, drain, utility, or receptacle without written permission from the EMD through the COR. The contractor shall protect streams, lakes, and wetlands from sediment discharges caused by his activities.
- D. The Contractor shall comply with the Public Law 42 U.S.C. 6962, Resource Conservation and Recovery Act (RCRA) in the acquisition of materials with recycled content to meet the standards of Executive Order 13423. Specific designated items in this contract for which recycled content standards have been established have been set forth in the specification (e.g., insulation, roofing materials, carpet, carpet pad, paint, floor tiles, shower, and restroom dividers). Recovered Material Certification: As required by the RCRA, the contractor will certify that the percentage of recovered materials to be used in the performance of the contract will be at least the amount required by the applicable contract specifications (see Federal Acquisition Regulation (FAR) Provision 52.223-4, Recovered Material Certification). In contracts exceeding \$100,000, prior to application for final payment, the contractor shall provide a report in accordance with FAR Clause 52.223-9, Estimate of Percentage of Recovered Material Content for Environmental Protection Agency (EPA) Designated Products, to the Contracting Office. Compliance with this program does not relieve the contractor from meeting all other specification requirements.
- E. The contractor will ensure that no Asbestos-Containing Materials (ACM) are used in the performance of this contract. Unless specified for abatement in the contract, the contractor will not disturb any existing ACM in the performance of this contract. If ACM, or suspect ACM might be disturbed by

- the work, the contractor shall avoid coming in contact with the material and immediately notify the DPW POC and the Contract Administrator in writing (fax or e-mail acceptable) of the possible ACM. The DPW POC will coordinate with the Environmental Management Division (EMD) to obtain laboratory tests to determine if there is ACM. If the material is determined to be ACM, and disturbing it cannot be avoided, the DPW POC will notify the Contracting Officer. The Contracting Officer will direct a change pursuant to the contract clauses entitled "Changes" and "Differing Site Conditions." If ACM, or suspect ACM has been disturbed, the contractor shall immediately notify the DPW POC and call the EMD at (570) 895-7098. The contractor will shut down and not move any equipment or supplies near the damaged ACM. The contractor will evacuate all non-contaminated contractor personnel from the immediate vicinity. Any contractor personnel thought to be contaminated with asbestos (e.g., evidence of dust on clothing) should remain in the area, but as far away as possible from the damage, until the EMD responds. If the damaged material is determined to be ACM and there is potential for further damage, the Contracting Officer will direct a change pursuant to the clauses of the contract clauses entitled "Changes" and "Differing Site Conditions." Asbestos abatement required under the contract as originally awarded shall be in accordance with Section 13280, Removal and Disposal of Asbestos Materials, and as otherwise required in the contract. Asbestos abatement not required under the contract as originally awarded, can be incorporated into the existing contract via contract modification, or with the government taking responsibility for the asbestos abatement. The method of acquiring the abatement is at the discretion of the Government.
- F. If a project involves the demolition of any load-bearing structural members, whether or not asbestos is present, twenty (20) days prior to the demolition, the Commonwealth of Pennsylvania, Asbestos Abatement and Demolition/Renovation Notification, Form 2700-FM-AQ0021, revised 8/2005 (or the most recent version), shall be submitted to the proper authorities as specified in Section 13280, Removal and Disposal of Asbestos Materials. The form is available from the EMD.
- G. The contractor is to collect, containerize, recycle, and manage florescent and mercury bearing lamps in accordance with 40 CFR 273. A copy of the manifest/Bill of Lading shall be given to the EMD five days in advance of shipment by the contractor through the COR so that it can be reviewed for accuracy and completeness.
- H. The contractor shall ensure that all hazardous wastes at the work site are properly stored and labeled in a pre-approved location designated by the EMD. The contractor shall provide copies of any shipping documents for Hazardous Waste/Universal Waste/Toxic Substances Control Act waste. If the depot EPA number is being used for shipping purposes, only EMD is authorized to sign a manifest and the manifest (or copy) must be supplied

- prior to the day of shipment for review. The EMD will keep originals. If hazardous waste or waste requiring special handling (e.g., asbestos) is being turned over to the government for disposal, the contractor shall notify the EMD through the DPW POC when the waste is ready to be moved.
- I. The contractor will not perform any work on the depot potable water system until prior approval is obtained from the EMD and the D/EL certified operator through the DPW POC. If a permit is required due to construction or proposed chemical feed changes, it will be the responsibility of the contractor to obtain all permits associated with the project. Any piping or additions added to the depot water system must be disinfected following American Water Works Association (AWWA) circular C601-68 "Disinfecting Water Mains."
 - J. The contractor shall have a backflow prevention device installed on all contractor equipment that is connected to the depot's water distribution system. The contractor shall have a water meter installed to monitor water consumption of all new buildings constructed.
 - K. The contractor shall protect streams, lakes, and wetlands from sediment discharges caused by the contractor's activities. The contractor shall also provide (where applicable) an erosion and sedimentation control plan in compliance with state and local laws and regulations, to the COR for approval prior to executing any soil disturbing activities. The contractor shall not disturb any wetlands. The contractor shall submit a storm water permit to PADEP prior to any construction activity that encompasses more than one acre.
 - L. During the performance of all construction, renovation, and demolition projects, a minimum of 50 percent of all non-hazardous construction demolition debris shall be diverted from the landfill for reuse or recycling. The contractor shall provide written certification to the COR of the type and tonnage of debris reused or recycled from the contract. All refuse and the construction demolition debris not recovered for reuse or recycling shall be disposed of at a PADEP permitted and Monroe County Municipal Waste Management Authority authorized facility. The contractor shall comply with the Monroe County Solid Waste Management Plan and PA Act 90, including all licensing requirements. The contractor shall provide a disposal certificate or landfill weight slip to the DPW POC for all solid waste disposed of during the performance of this contract.
 - M. The contractor shall not bring items containing PCBs onto the depot. Light ballasts that are clearly marked "Contains no PCBs", or that are marked with a manufacture date after 1978 shall be disposed of by the contractor as construction demolition debris. Any light ballast that is not marked as containing no PCBs that has a manufacture date prior to 1978, or that cannot

- be determined whether it contains PCBs, shall be disposed of by the contractor at an approved and licensed facility.
- N. The contractor shall submit a shipping manifest and certificate of disposal of the PCB-containing items to the EMD through the DPW POC.
 - O. The contractor shall not use paints containing zinc chromate or strontium chromate pigments and paints containing lead in excess of 0.06 percent by weight of the total nonvolatile content (calculated as lead metal).
 - P. At no time during the execution of this contract shall the contractor provide a food source or harborage for any pests. The contractor shall coordinate all herbicide and pesticide usage and report all usage through the DPW POC to the EMD prior to application. After completion of the contract, the contractor shall ensure there is no passage for pest to enter facilities or structures related to work performed by the contractor.

Section F - Deliveries or Performance

DELIVERY INFORMATION

CLIN	DELIVERY DATE	QUANTITY	SHIP TO ADDRESS	DODAAC
0001	POP 29-MAY-2017 TO 28-MAY-2018	N/A	SEE BELOW FOR SEPARATE SHIPPING INSTRUCT XXX XXX PA 00000 FOB: Destination	W25G1V
0002	POP 29-MAY-2018 TO 28-MAY-2019	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	W25G1V
0003	POP 29-MAY-2019 TO 28-MAY-2020	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	W25G1V

Section G - Contract Administration Data

ACCOUNTING AND APPROPRIATION DATA

AA: 97X4930AAPS 627564ZGD079G0000252G441000W25G1V704401N3002KOAS36237

AMOUNT: \$7,416.00

CIN W25G1V704401N30001: \$7,416.00

Section I - Contract Clause

CLAUSES INCORPORATED BY REFERENCE

52.209-10	Prohibition on Contracting With Inverted Domestic Corporations	NOV 2015
52.222-41	Service Contract Labor Standards	MAY 2014
52.222-50	Combating Trafficking in Persons	MAR 2015
52.222-62	Paid Sick Leave Under Executive Order 13706	JAN 2017
52.223-18	Encouraging Contractor Policies To Ban Text Messaging While Driving	AUG 2011
52.232-33	Payment by Electronic Funds Transfer--System for Award Management	JUL 2013
52.232-40	Providing Accelerated Payments to Small Business Subcontractors	DEC 2013
52.237-2	Protection Of Government Buildings, Equipment, And Vegetation	APR 1984
252.203-7000	Requirements Relating to Compensation of Former DoD Officials	SEP 2011
252.203-7002	Requirement to Inform Employees of Whistleblower Rights	SEP 2013
252.204-7012	Safeguarding Covered Defense Information and Cyber Incident Reporting	OCT 2016
252.225-7048	Export-Controlled Items	JUN 2013
252.232-7003	Electronic Submission of Payment Requests and Receiving Reports	JUN 2012

CLAUSES INCORPORATED BY FULL TEXT

52.217-8 OPTION TO EXTEND SERVICES (NOV 1999)

The Government may require continued performance of any services within the limits and at the rates specified in the contract. These rates may be adjusted only as a result of revisions to prevailing labor rates provided by the Secretary of Labor. The option provision may be exercised more than once, but the total extension of performance hereunder shall not exceed 6 months. The Contracting Officer may exercise the option by written notice to the Contractor within 10 DAYS.

(End of clause)

52.222-42 STATEMENT OF EQUIVALENT RATES FOR FEDERAL HIRES (MAY 2014)

In compliance with the Service Contract Labor Standards statute and the regulations of the Secretary of Labor (29 CFR part 4), this clause identifies the classes of service employees expected to be employed under the contract and states the wages and fringe benefits payable to each if they were employed by the contracting agency subject to the provisions of 5 U.S.C. 5341 or 5332.

THIS STATEMENT IS FOR INFORMATION ONLY: IT IS NOT A WAGE DETERMINATION
Employee Class Monetary Wage-Fringe Benefits

WG-08 \$20.78

(End of clause)

52.252-2 CLAUSES INCORPORATED BY REFERENCE (FEB 1998)

This contract incorporates one or more clauses by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. Also, the full text of a clause may be accessed electronically at this/these address(es):

<http://farsite.hill.af.mil/>

(End of clause)

252.204-7004 ALTERNATE A, SYSTEM FOR AWARD MANAGEMENT (FEB 2014)

(a) *Definitions.* As used in this provision—

“System for Award Management (SAM) database” means the primary Government repository for contractor information required for the conduct of business with the Government.

“Commercial and Government Entity (CAGE) code” means—

- (1) A code assigned by the Defense Logistics Information Service (DLIS) to identify a commercial or Government entity; or
- (2) A code assigned by a member of the North Atlantic Treaty Organization that DLIS records and maintains in the CAGE master file. This type of code is known as an “NCAGE code.”

“Data Universal Numbering System (DUNS) number” means the 9-digit number assigned by Dun and Bradstreet, Inc. (D&B) to identify unique business entities.

“Data Universal Numbering System +4 (DUNS+4) number” means the DUNS number assigned by D&B plus a 4-character suffix that may be assigned by a business concern. (D&B has no affiliation with this 4-character suffix.) This 4-character suffix may be assigned at the discretion of the business concern to establish additional SAM records for identifying alternative Electronic Funds Transfer (EFT) accounts (see FAR 32.11) for the same parent concern.

“Registered in the System for Award Management (SAM) database” means that—

- (1) The contractor has entered all mandatory information, including the DUNS number or the DUNS+4 number, and Contractor and Government Entity (CAGE) code into the SAM database; and
- (2) The contractor has completed the Core Data, Assertions, Representations and Certifications, and Points of Contact sections of the registration in the SAM database;
- (3) The Government has validated all mandatory data fields, to include validation of the Taxpayer Identification Number (TIN) with the Internal Revenue Service (IRS). The Contractor will be required to provide consent for TIN validation to the Government as part of the SAM registration process; and
- (4) The Government has marked the record “Active.”

(b) (1) By submission of an offer, the offeror acknowledges the requirement that a prospective awardee shall be registered in the SAM database prior to award, during performance, and through final payment of any contract, basic agreement, basic ordering agreement, or blanket purchasing agreement resulting from this solicitation.

(2) The offeror shall enter, in the block with its name and address on the cover page of its offer, the annotation "DUNS" or "DUNS+4" followed by the DUNS or DUNS+4 number that identifies the offeror's name and address exactly as stated in the offer. The DUNS number will be used by the Contracting Officer to verify that the offeror is registered in the SAM database.

(c) If the offeror does not have a DUNS number, it should contact Dun and Bradstreet directly to obtain one.

(1) An offeror may obtain a DUNS number—

(i) Via the internet at <http://fedgov.dnb.com/webform> or if the offeror does not have internet access, it may call Dun and Bradstreet at 1-866-705-5711 if located within the United States; or

(ii) If located outside the United States, by contacting the local Dun and Bradstreet office. The offeror should indicate that it is an offeror for a U.S. Government contract when contacting the local Dun and Bradstreet office.

(2) The offeror should be prepared to provide the following information:

(i) Company legal business name.

(ii) Tradestyle, doing business, or other name by which your entity is commonly recognized.

(iii) Company physical street address, city, state and Zip Code.

(iv) Company mailing address, city, state and Zip Code (if separate from physical).

(v) Company telephone number.

(vi) Date the company was started.

(vii) Number of employees at your location.

(viii) Chief executive officer/key manager.

(ix) Line of business (industry).

(x) Company Headquarters name and address (reporting relationship within your entity).

(d) If the Offeror does not become registered in the SAM database in the time prescribed by the Contracting Officer, the Contracting Officer will proceed to award to the next otherwise successful registered Offeror.

(e) Processing time, which normally takes 48 hours, should be taken into consideration when registering. Offerors who are not registered should consider applying for registration immediately upon receipt of this solicitation.

(f) Offerors may obtain information on registration at <https://www.acquisition.gov>.

(End of Provision)

252.232-7006 WIDE AREA WORKFLOW PAYMENT INSTRUCTIONS (MAY 2013)

(a) Definitions. As used in this clause--

Department of Defense Activity Address Code (DoDAAC) is a six position code that uniquely identifies a unit, activity, or organization.

Document type means the type of payment request or receiving report available for creation in Wide Area WorkFlow (WAWF).

Local processing office (LPO) is the office responsible for payment certification when payment certification is done external to the entitlement system.

(b) Electronic invoicing. The WAWF system is the method to electronically process vendor payment requests and receiving reports, as authorized by DFARS 252.232-7003, Electronic Submission of Payment Requests and Receiving Reports.

(c) WAWF access. To access WAWF, the Contractor shall--

(1) Have a designated electronic business point of contact in the System for Award Management at <https://www.acquisition.gov>; and

(2) Be registered to use WAWF at <https://wawf.eb.mil/> following the step-by-step procedures for self-registration available at this Web site.

(d) WAWF training. The Contractor should follow the training instructions of the WAWF Web-Based Training Course and use the Practice Training Site before submitting payment requests through WAWF. Both can be accessed by selecting the "Web Based Training" link on the WAWF home page at <https://wawf.eb.mil/>.

(e) WAWF methods of document submission. Document submissions may be via Web entry, Electronic Data Interchange, or File Transfer Protocol.

(f) WAWF payment instructions. The Contractor must use the following information when submitting payment requests and receiving reports in WAWF for this contract/order:

(1) Document type. The Contractor shall use the following document type(s).

2 IN 1 INVOICING

(2) Inspection/acceptance location. The Contractor shall select the following inspection/acceptance location(s) in WAWF, as specified by the contracting officer.

TYAD

(3) Document routing. The Contractor shall use the information in the Routing Data Table below only to fill in applicable fields in WAWF when creating payment requests and receiving reports in the system.

Routing Data Table*

Field Name in WAWF	Data to be entered in WAWF
Pay Official DoDAAC	HQ0303
Issue By DoDAAC	W25G1V
Admin DoDAAC	W25G1V
Inspect By DoDAAC	W25G1V
Ship To Code	_____
Ship From Code	_____
Mark For Code	_____
Service Approver (DoDAAC)	_____
Service Acceptor (DoDAAC)	_____
Accept at Other DoDAAC	_____
LPO DoDAAC	_____
DCAA Auditor DoDAAC	_____
Other DoDAAC(s)	_____

(4) Payment request and supporting documentation. The Contractor shall ensure a payment request includes appropriate contract line item and subline item descriptions of the work performed or supplies delivered, unit price/cost per unit, fee (if applicable), and all relevant back-up documentation, as defined in DFARS Appendix F, (e.g. timesheets) in support of each payment request.

(5) WAWF email notifications. The Contractor shall enter the email address identified below in the “Send Additional Email Notifications” field of WAWF once a document is submitted in the system.
joseph.a.mazza.civ@mail.mil

(g) WAWF point of contact. (1) The Contractor may obtain clarification regarding invoicing in WAWF from the following contracting activity's WAWF point of contact.

DAVE KERN 570-615-8733

(2) For technical WAWF help, contact the WAWF helpdesk at 866-618-5988.

(End of clause)

AMC-LEVEL PROTEST PROGRAM (JUL 2012) ACC-APG TYD 5152.233-4001

If you have complaints about this procurement, it is preferable that you first attempt to resolve those concerns with the responsible Contracting Officer. However, you can also protest to Headquarters, AMC. The HQ, AMC-Level Protest Program is intended to encourage interested parties to seek resolution of their concerns within AMC as an Alternative Dispute Resolution forum, rather than filing a protest with the General Accounting Office (GAO) or other external forum. Contract award or performance is suspended during the protest to the same extent, and within the same time periods, as if filed at the GAO. The AMC protest decision goal is to resolve protests within 20 working days from filing. To be timely, protests must be filed within the periods specified in FAR 33.103. Send protests (other than protests to the Contracting Officer) to:

Headquarters U.S. Army Materiel Command
Office of Command Counsel
4400 Martin Road
Rm: A6SE040.001
Redstone Arsenal, AL 35898-5000

Fax: (256) 450-8840

E-mail: amcprotests@conus.army.mil

The AMC-Level Protest Procedures are accessible via the Internet at:

www.amc.army.mil/amc/commandcounsel.html. If Internet access is not available, contact the Contracting Officer or HQ, AMC, to obtain the AMC-Level Protest Procedures.

(End of clause)