



DEPARTMENT OF THE ARMY
HEADQUARTERS, US ARMY SUSTAINMENT COMMAND
1 ROCK ISLAND ARSENAL
ROCK ISLAND IL 61299-6500

REPLY TO
ATTENTION OF:

AMSAS-CG

NOV 20 2017

MEMORANDUM FOR All Rock Island Arsenal Commands and Tenant Organizations

SUBJECT: Rock Island Arsenal Public Access Defibrillator (PAD) Program

1. PURPOSE. To establish policy on Rock Island Arsenal for the Public Access Defibrillator (PAD) Program regarding prescriptive authority, standardization, placement and use of Automatic External Defibrillators (AEDs).

2. APPLICABILITY. This policy applies to all commands and tenant organizations on Rock Island Arsenal who currently own AEDs.

3. REFERENCES.

- a. AR 600-20 Army Command Policy, 06 November 2014.
- b. AR 40-3 Medical, Dental, and Veterinary Care, 23 April 2013.
- c. AR 385-10 The Army Safety Program, 24 February 2017.

4. RESPONSIBILITIES.

- a. The Responsibility for the AED Program resides with the Senior Commander.
- b. The responsibility for ensuring compliance with this Senior Commander policy resides with commanders, office chiefs, and supervisors of each tenant unit or directorate.
- c. Commanders, Command Sergeants Major, and Directors will inform Service Members and Civilians in their organizations of this policy and will strictly enforce this policy within their area of control.

5. POLICY.

- a. AEDs shall be centrally located and easily accessible for trained personnel to obtain and employ in the event of an emergency.
- b. Commands and Tenant Organizations shall have an annual service contract in place with AED vendors for maintenance and inspection.

AMSAS-CG

SUBJECT: Rock Island Arsenal Public Access Defibrillator (PAD) Program

c. Building Managers will visually inspect assigned AEDs on a monthly basis. To document the inspection, they will initial and date the inspection check off sheet and report deficiencies through their chain of command (encl).

d. On an annual basis, Fire Department Inspectors will ensure that AEDs were checked on a monthly basis and provide a new check off sheet.

e. Training and certification of personnel to use AEDs will be in accordance with American Heart Association guidelines (AHA). Fire and Emergency Services (F&ES) will conduct two monthly Adult/AED training classes. These classes will be provided on the third and fourth Fridays of each month. Sign up for classes will be accomplished through Total Employee Development (TED).

6. The point of contact for this policy is Mr. Terry McMaster, Rock Island Arsenal Fire Chief, Directorate of Emergency Services, phone 309-782-6107, e-mail terry.mcmaster.civ@mail.mil.

A handwritten signature in black ink, appearing to read "Duane A. Gamble". The signature is stylized with large loops and a long horizontal stroke at the end.

DUANE A. GAMBLE
Major General, USA
Commanding

Encl
as

Rock Island Arsenal Defibrillator User's Checklist


Year: _____
 MONTH _____
 DATE _____
 INITIALS _____

Location: _____

Unit Serial Number: _____

Instruction and Recommended Corrective Action

Check defibrillator for damage or foreign substances. If it appears that unit was tampered with, immediately notify: _____

 is visible on readiness display. Refer to Troubleshooting Table.

Note date electrode pads expire: _____
 If date is passed notify: _____

Extra set of electrode pads stored with AED (optional).
 If missing notify: _____

Infant/child electrode pads* stored with AED (optional).
 Expiration date: _____
 If missing notify: _____


Resuscitation Kit containing: disposable gloves, face mask, trauma scissors and razor stored with AED.
 If kit or items missing notify: _____

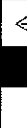
Other resuscitation equipment stored with AED: _____

If missing notify: _____

Troubleshooting Readiness Display

 CHARGE-PAK™ charger and electrode pads need to be replaced OR CHARGE-PAK charger is not installed

 Service needed

 Internal battery not fully charged

Notify: _____ Use AED if needed.

Immediately notify: _____ Attempt to use AED in an emergency. If AED is inoperable, retrieve another AED if possible and continue CPR until EMS arrives.

Verify CHARGE-PAK charger is installed. If missing notify: _____
 If CHARGE-PAK charger installed use unit if needed.