

SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS <i>OFFEROR TO COMPLETE BLOCKS 12, 17, 23, 24, AND 30</i>				1. REQUISITION NUMBER		PAGE 1 OF 50	
2. CONTRACT NO. W911QY-13-D-0088-P00003		3. AWARD/EFFECTIVE DATE 01-May-2013		4. ORDER NUMBER		5. SOLICITATION NUMBER W911QY-13-R-0021	
7. FOR SOLICITATION INFORMATION CALL:		a. NAME MARIA MAGEROWSKI				b. TELEPHONE NUMBER (No Collect Calls) 508 233-6125	
9. ISSUED BY W6QK ACC-APG NATICK CONTRACTING DIVISION BLDG 1 GENERAL GREENE AVENUE NATICK MA 01760-5011 TEL: FAX:		CODE W911QY		10. THIS ACQUISITION IS <input type="checkbox"/> UNRESTRICTED <input checked="" type="checkbox"/> SET ASIDE: 100% FOR <input checked="" type="checkbox"/> SB <input type="checkbox"/> HUBZONE SB <input type="checkbox"/> 8(A) <input type="checkbox"/> SVC-DISABLED VET-OWNED SB <input type="checkbox"/> EMERGING SB SIZE STD: \$7.0 NAICS: 561790		11. DELIVERY FOR FOB DESTINATION UNLESS BLOCK IS MARKED <input type="checkbox"/> SEE SCHEDULE <input type="checkbox"/> 13a. THIS CONTRACT IS A RATED ORDER UNDER DPAS (15 CFR 700) 13b. RATING 14. METHOD OF SOLICITATION <input type="checkbox"/> RFQ <input type="checkbox"/> IFB <input checked="" type="checkbox"/> RFP	
15. DELIVER TO SEE SCHEDULE		CODE		16. ADMINISTERED BY SEE ITEM 9		CODE	
17a. CONTRACTOR/OFFEROR IEI-CITYSIDE JV SHANTHI DABARE 808 P STREET, SUITE 318 LINCOLN NE 68508 TEL. (402) 802-9983		CODE 6L7J8		18a. PAYMENT WILL BE MADE BY DFAS-INDIANAPOLIS GFEB5 HQ0490 8899 E 56TH STREET INDIANAPOLIS IN 46249-3800		CODE HQ0490	
FACILITY CODE		17b. CHECK IF REMITTANCE IS DIFFERENT AND PUT SUCH ADDRESS IN OFFER <input type="checkbox"/>		18b. SUBMIT INVOICES TO ADDRESS SHOWN IN BLOCK 18a. UNLESS BLOCK BELOW IS CHECKED <input type="checkbox"/> SEE ADDENDUM			
19. ITEM NO.		20. SCHEDULE OF SUPPLIES/ SERVICES		21. QUANTITY		22. UNIT	
		SEE SCHEDULE				23. UNIT PRICE	
						24. AMOUNT	
25. ACCOUNTING AND APPROPRIATION DATA						26. TOTAL AWARD AMOUNT (For Govt. Use Only) \$380,620.40	
<input type="checkbox"/> 27a. SOLICITATION INCORPORATES BY REFERENCE FAR 52.212-1. 52.212-4. FAR 52.212-3. 52.212-5 ARE ATTACHED. ADDENDA <input type="checkbox"/> ARE <input type="checkbox"/> ARE NOT ATTACHED				<input checked="" type="checkbox"/> 27b. CONTRACT/PURCHASE ORDER INCORPORATES BY REFERENCE FAR 52.212-4. FAR 52.212-5 IS ATTACHED. ADDENDA <input checked="" type="checkbox"/> ARE <input type="checkbox"/> ARE NOT ATTACHED			
28. CONTRACTOR IS REQUIRED TO SIGN THIS DOCUMENT AND RETURN <u>2</u> COPIES <input checked="" type="checkbox"/> TO ISSUING OFFICE. CONTRACTOR AGREES TO FURNISH AND DELIVER ALL ITEMS SET FORTH OR OTHERWISE IDENTIFIED ABOVE AND ON ANY ADDITIONAL SHEETS SUBJECT TO THE TERMS AND CONDITIONS SPECIFIED HEREIN. REF: PROPOSAL DATED 4 MAR 2013				29. AWARD OF CONTRACT: REFERENCE <input type="checkbox"/> OFFER DATED . YOUR OFFER ON SOLICITATION (BLOCK 5), INCLUDING ANY ADDITIONS OR CHANGES WHICH ARE SET FORTH HEREIN, IS ACCEPTED AS TO ITEMS: SEE SCHEDULE			
30a. SIGNATURE OF OFFEROR/CONTRACTOR				31a. UNITED STATES OF AMERICA (SIGNATURE OF CONTRACTING OFFICER) <i>Michael W Vincent</i>		31c. DATE SIGNED 18-Apr-2013	
30b. NAME AND TITLE OF SIGNER (TYPE OR PRINT)		30c. DATE SIGNED		31b. NAME OF CONTRACTING OFFICER (TYPE OR PRINT) MICHAEL W. VINCENT / CONTRACTING OFFICER TEL: (508) 233-6138 EMAIL: michael.w.vincent.civ@mail.mil			

**SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS
(CONTINUED)**

19. ITEM NO.	20. SCHEDULE OF SUPPLIES/ SERVICES	21. QUANTITY	22. UNIT	23. UNIT PRICE	24. AMOUNT
<p>SEE SCHEDULE</p>					

32a. QUANTITY IN COLUMN 21 HAS BEEN
 RECEIVED INSPECTED ACCEPTED, AND CONFORMS TO THE CONTRACT, EXCEPT AS NOTED: _____

32b. SIGNATURE OF AUTHORIZED GOVERNMENT REPRESENTATIVE	32c. DATE	32d. PRINTED NAME AND TITLE OF AUTHORIZED GOVERNMENT REPRESENTATIVE
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32e. MAILING ADDRESS OF AUTHORIZED GOVERNMENT REPRESENTATIVE	32f. TELEPHONE NUMBER OF AUTHORIZED GOVERNMENT REPRESENTATIVE
	32g. E-MAIL OF AUTHORIZED GOVERNMENT REPRESENTATIVE

33. SHIP NUMBER	34. VOUCHER NUMBER	35. AMOUNT VERIFIED CORRECT FOR	36. PAYMENT <input type="checkbox"/> COMPLETE <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL	37. CHECK NUMBER
<input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL				

38. S/R ACCOUNT NUMBER	39. S/R VOUCHER NUMBER	40. PAID BY
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41a. I CERTIFY THIS ACCOUNT IS CORRECT AND PROPER FOR PAYMENT	42a. RECEIVED BY (<i>Print</i>)		
41b. SIGNATURE AND TITLE OF CERTIFYING OFFICER	41c. DATE	42b. RECEIVED AT (<i>Location</i>)	
		42c. DATE REC'D (<i>YY/MM/DD</i>)	42d. TOTAL CONTAINERS

Section SF 1449 - CONTINUATION SHEET

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0001		1	Job	\$88,691.20	\$88,691.20
	ROUTINE MAINTENANCE & REPAIR SERVICES FFP for 75 Military Family Housing (MFH) units at the following locations in Massachusetts: Natick (25), Hudson (26), Needham (12), and Wayland (12). See Statement of Work for details. Workdays and Hours are: Monday through Friday 7:00 AM to 4:30 PM.				
	2,080 Labor Hours x \$42.64 per Hour = \$88,691.20 FOB: Destination				
				MAX NET AMT	\$88,691.20

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0002		1	Job	\$1,091.80	\$1,091.80
	EMERGENCY MAINTENANCE & REPAIR SERVICES FFP for 75 Military Family Housing (MFH) units at the following locations in Massachusetts: Natick (25), Hudson (26), Needham (12), and Wayland (12). See Statement of Work for details. Workdays and Hours are: Monday through Friday 4:31 PM to 6:59 AM.				
	20 Labor Hours x \$54.59 per Hour = \$1,091.80 FOB: Destination				
				MAX NET AMT	\$1,091.80

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0003		1	Job	\$1,091.80	\$1,091.80

EMERGENCY MAINTENANCE & REPAIR SERVICES

FFP

for 75 Military Family Housing (MFH) units at the following locations in Massachusetts: Natick (25), Hudson (26), Needham (12), and Wayland (12). See Statement of Work for details.

Workdays and Hours are: ANY TIME on Saturday, Sunday, and Holidays.

20 Labor Hours x \$54.59 per Hour = \$1,091.80

FOB: Destination

MAX
NET AMT

\$1,091.80

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0004		1	Job		NSP

CONTRACTOR MANPOWER REPORTING

FFP

This CLIN is Not-Separately-Priced.

The Contractor is required to provide data on Contractor manpower (including Subcontractor manpower) for performance of this contract. See Clause ACC-APG 5152.237-4005 ACCOUNTING FOR CONTRACT SERVICES REQUIREMENT. Instructions, including the Contractor and Subcontractor User Guides, are available on the CMRA (Contractor Manpower Reporting Application) website at: <https://cmra.army.mil>. For further assistance, send an email to the CMRA Help Desk at contractormanpower@hqda.army.mil

FOB: Destination

MAX
NET AMT

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
1001 EXERCISED OPTION	ROUTINE MAINTENANCE & REPAIR SERVICES FFP for 75 Military Family Housing (MFH) units at the following locations in Massachusetts: Natick (25), Hudson (26), Needham (12), and Wayland (12). See Statement of Work for details. Workdays and Hours are: Monday through Friday 7:00 AM to 4:30 PM. 2,080 Labor Hours x \$43.95 per Hour = \$91,416.00 FOB: Destination	1	Job	\$91,416.00	\$91,416.00
				MAX NET AMT	\$91,416.00

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
1002 EXERCISED OPTION	EMERGENCY MAINTENANCE & REPAIR SERVICES FFP for 75 Military Family Housing (MFH) units at the following locations in Massachusetts: Natick (25), Hudson (26), Needham (12), and Wayland (12). See Statement of Work for details. Workdays and Hours are: Monday through Friday 4:31 PM to 6:59 AM. 20 Labor Hours x \$56.37 per Hour = \$1,127.40 FOB: Destination	1	Job	\$1,127.40	\$1,127.40
				MAX NET AMT	\$1,127.40

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
1003 EXERCISED OPTION	EMERGENCY MAINTENANCE & REPAIR SERVICES FFP for 75 Military Family Housing (MFH) units at the following locations in Massachusetts: Natick (25), Hudson (26), Needham (12), and Wayland (12). See Statement of Work for details. Workdays and Hours are: ANY TIME on Saturday, Sunday, and Holidays. 20 Labor Hours x \$56.37 per Hour = \$1,127.40 FOB: Destination	1	Job	\$1,127.40	\$1,127.40
					MAX NET AMT
					\$1,127.40

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
1004 EXERCISED OPTION	CONTRACTOR MANPOWER REPORTING FFP This CLIN is Not-Separately-Priced. The Contractor is required to provide data on Contractor manpower (including Subcontractor manpower) for performance of this contract. See Clause ACC- APG 5152.237-4005 ACCOUNTING FOR CONTRACT SERVICES REQUIREMENT. Instructions, including the Contractor and Subcontractor User Guides, are available on the CMRA (Contractor Manpower Reporting Application) website at: https://cmra.army.mil . For further assistance, send an email to the CMRA Help Desk at contractormanpower@hqda.army.mil FOB: Destination	1	Job		NSP
					MAX NET AMT

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
2001 EXERCISED OPTION	ROUTINE MAINTENANCE & REPAIR SERVICES FFP for 75 Military Family Housing (MFH) units at the following locations in Massachusetts: Natick (25), Hudson (26), Needham (12), and Wayland (12). See Statement of Work for details. Workdays and Hours are: Monday through Friday 7:00 AM to 4:30 PM. 2,080 Labor Hours x \$45.29 per Hour = \$94,203.20 FOB: Destination	1	Job	\$94,203.20	\$94,203.20
				MAX NET AMT	\$94,203.20

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
2002 EXERCISED OPTION	EMERGENCY MAINTENANCE & REPAIR SERVICES FFP for 75 Military Family Housing (MFH) units at the following locations in Massachusetts: Natick (25), Hudson (26), Needham (12), and Wayland (12). See Statement of Work for details. Workdays and Hours are: Monday through Friday 4:31 PM to 6:59 AM. 20 Labor Hours x \$58.23 per Hour = \$1,164.60 FOB: Destination	1	Job	\$1,164.60	\$1,164.60
				MAX NET AMT	\$1,164.60

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
2003 EXERCISED OPTION	EMERGENCY MAINTENANCE & REPAIR SERVICES FFP for 75 Military Family Housing (MFH) units at the following locations in Massachusetts: Natick (25), Hudson (26), Needham (12), and Wayland (12). See Statement of Work for details. Workdays and Hours are: ANY TIME on Saturday, Sunday, and Holidays. 20 Labor Hours x \$58.23 per Hour = \$1,164.60 FOB: Destination	1	Job	\$1,164.60	\$1,164.60
				MAX NET AMT	\$1,164.60

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
2004 EXERCISED OPTION	CONTRACTOR MANPOWER REPORTING FFP This CLIN is Not-Separately-Priced. The Contractor is required to provide data on Contractor manpower (including Subcontractor manpower) for performance of this contract. See Clause ACC- APG 5152.237-4005 ACCOUNTING FOR CONTRACT SERVICES REQUIREMENT. Instructions, including the Contractor and Subcontractor User Guides, are available on the CMRA (Contractor Manpower Reporting Application) website at: https://cmra.army.mil . For further assistance, send an email to the CMRA Help Desk at contractormanpower@hqda.army.mil FOB: Destination	1	Job		NSP
				MAX NET AMT	

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
3001 EXERCISED OPTION	ROUTINE MAINTENANCE & REPAIR SERVICES FFP for 75 Military Family Housing (MFH) units at the following locations in Massachusetts: Natick (25), Hudson (26), Needham (12), and Wayland (12). See Statement of Work for details. Workdays and Hours are: Monday through Friday 7:00 AM to 4:30 PM. 2,080 Labor Hours x \$46.70 per Hour = \$97,136.00 FOB: Destination	1	Job	\$97,136.00	\$97,136.00
				MAX NET AMT	\$97,136.00

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
3002 EXERCISED OPTION	EMERGENCY MAINTENANCE & REPAIR SERVICES FFP for 75 Military Family Housing (MFH) units at the following locations in Massachusetts: Natick (25), Hudson (26), Needham (12), and Wayland (12). See Statement of Work for details. Workdays and Hours are: Monday through Friday 4:31 PM to 6:59 AM. 20 Labor Hours x \$60.16 per Hour = \$1,203.20 FOB: Destination	1	Job	\$1,203.20	\$1,203.20
				MAX NET AMT	\$1,203.20

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
3003 EXERCISED OPTION	EMERGENCY MAINTENANCE & REPAIR SERVICES FFP for 75 Military Family Housing (MFH) units at the following locations in Massachusetts: Natick (25), Hudson (26), Needham (12), and Wayland (12). See Statement of Work for details. Workdays and Hours are: ANY TIME on Saturday, Sunday, and Holidays. 20 Labor Hours x \$60.16 per Hour = \$1,203.20 FOB: Destination	1	Job	\$1,203.20	\$1,203.20
				MAX NET AMT	\$1,203.20

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
3004 EXERCISED OPTION	CONTRACTOR MANPOWER REPORTING FFP This CLIN is Not-Separately-Priced. The Contractor is required to provide data on Contractor manpower (including Subcontractor manpower) for performance of this contract. See Clause ACC- APG 5152.237-4005 ACCOUNTING FOR CONTRACT SERVICES REQUIREMENT. Instructions, including the Contractor and Subcontractor User Guides, are available on the CMRA (Contractor Manpower Reporting Application) website at: https://cmra.army.mil . For further assistance, send an email to the CMRA Help Desk at contractormanpower@hqda.army.mil FOB: Destination	1	Job		NSP
				MAX NET AMT	

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
4001 OPTION	ROUTINE MAINTENANCE & REPAIR SERVICES FFP for 75 Military Family Housing (MFH) units at the following locations in Massachusetts: Natick (25), Hudson (26), Needham (12), and Wayland (12). See Statement of Work for details. Workdays and Hours are: Monday through Friday 7:00 AM to 4:30 PM. 2,080 Labor Hours x \$48.17 per Hour = \$100,193.60 FOB: Destination	1	Job	\$100,193.60	\$100,193.60
				MAX NET AMT	\$100,193.60

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
4002 OPTION	EMERGENCY MAINTENANCE & REPAIR SERVICES FFP for 75 Military Family Housing (MFH) units at the following locations in Massachusetts: Natick (25), Hudson (26), Needham (12), and Wayland (12). See Statement of Work for details. Workdays and Hours are: Monday through Friday 4:31 PM to 6:59 AM. 20 Labor Hours x \$62.16 per Hour = \$1,243.20 FOB: Destination	1	Job	\$1,243.20	\$1,243.20
				MAX NET AMT	\$1,243.20

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
4003 OPTION	EMERGENCY MAINTENANCE & REPAIR SERVICES FFP for 75 Military Family Housing (MFH) units at the following locations in Massachusetts: Natick (25), Hudson (26), Needham (12), and Wayland (12). See Statement of Work for details. Workdays and Hours are: ANY TIME on Saturday, Sunday, and Holidays. 20 Labor Hours x \$62.16 per Hour = \$1,243.20 FOB: Destination	1	Job	\$1,243.20	\$1,243.20
					MAX NET AMT
					\$1,243.20

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
4004 OPTION	CONTRACTOR MANPOWER REPORTING FFP This CLIN is Not-Separately-Priced. The Contractor is required to provide data on Contractor manpower (including Subcontractor manpower) for performance of this contract. See Clause ACC- APG 5152.237-4005 ACCOUNTING FOR CONTRACT SERVICES REQUIREMENT. Instructions, including the Contractor and Subcontractor User Guides, are available on the CMRA (Contractor Manpower Reporting Application) website at: https://cmra.army.mil . For further assistance, send an email to the CMRA Help Desk at contractormanpower@hqda.army.mil FOB: Destination	1	Job		NSP
					MAX NET AMT

SOW**STATEMENT OF WORK**

Dated 29 Jan 2013

C.1 GENERAL

C.1.1 General Intention. The intention of this Statement of Work (SOW) is to obtain services for the Maintenance and Repair service to 75 U.S. Government-owned Army Family Housing Units of the Soldier Systems Center Natick, Massachusetts. Locations include, 1) Heritage Lane and Kansas St. Natick MA. 01760, 2) Bruen Road, Hudson MA 01749, 3) East Militia Heights, Needham MA.02492, 4) Oxbow Road and Launcher Way, Wayland MA. 01778. The work locations are Army Government facilities. The property is U.S. Government owned. The Contractor shall comply with applicable Federal, State, and local laws, regulations, codes, technical manuals, manufacturer's instructions and recommendations, and acceptable commercial practices in the delivery of required services. A vicinity map of the housing areas and drawings of typical units will be provided by the Family Housing Office on request. See Section entitled "Performance Standards" located after Statement of Work.

ANTI-TERRORISM TRAINING: Contractor and all associated sub-contractors employees shall comply with applicable installation, facility and area commander installation/facility access and local policies and procedures (provided by government representative). The Contractor shall also provide all information required for background checks to meet installation access requirements to be accomplished by Installation Director of Emergency Services. Contractor workforce must comply with all personal verification requirements as directed by DOD, HQDA and/or local policy. In addition to the changes otherwise authorized by the changes clause of this contract, should the Force Protection Condition (FPCON) at any individual facility or installation change, the Government may require changes in contractor security matters or processes.

Contractor employees DO NOT Require Access to Government Information Systems.

The company will have a law enforcement background check completed for all employees who will be entering Army controlled installations or facilities. Documentation of these checks will be made available to the Contracting Officer's Representative (COR) upon request.

The company will provide to the COR, seven days in advance of the event, names and Social Security numbers (or equivalent identification numbers for non-U.S. citizens) of all employees who will be entering Army-controlled installations or facilities.

The company will ensure that its employees entering Army-controlled installations or facilities have obtained access badges and passes in accordance with facility regulations and that badges and passes are obtained in advance so as not to delay the accomplishment of contracted services.

The company will return all issued U.S. Government Common Access Cards, installation badges, and/or access passes to the COR when the contract is completed or when a contractor employee no longer requires access to the installation or facility.

During Force Protection Conditions (FPCONs) CHARLIE and DELTA, contractual requirements may be limited or discontinued. Contractual requirements will resume when the FPCON level is reduced to level BRAVO or lower.

C.1.1.1 Mission. The U.S Army Soldier Systems Center Family Housing Office's mission is to provide professional, top quality, responsive service in the areas of Family Housing, so the Army Families enjoy Quality of Life services that are second to none.

C.1.1.2 General Requirements. The Contractor shall provide all labor, tools, equipment, transportation, management, and supervision as necessary to meet contract requirements. All services and specific needs at each location may change during performance of the contract. The Government may remove, replace, renovate, or improve facilities, equipment, systems, and components at the Government's expense. The Contractor shall maintain and repair all replaced, improved, updated, modernized, or renovated facilities, equipment, systems, and components at no additional cost to the Government unless such changes result in an increase or decrease in contract requirements. The Government reserves the right, at any time, to modify the contract to make adjustments in the scope of work needed at each site.

C.1.1.3 Service Delivery Plan. Develop and maintain a comprehensive service delivery plan and provide it to the Government for review and approval within 30 calendar days after contract award. Address in the plan:

Operational procedures for delivery of required services, including Quality Control Program, Record Keeping, and Reporting. Deliver required services in accordance with the approved plan and request approval from the Contracting Officer to modify or deviate from approved procedures.

C.1.1.4 Performance of Service During Crisis. In the event of crisis caused by national emergency, natural disaster, or other causes, continue performance as necessary in support of the U.S Army Soldier Systems Center Natick, Massachusetts mission. The contract price and delivery schedule will be adjusted to reflect any increase or change of work that may be directed by the Contracting Officer.

C.1.1.5 Work Site Conditions. During and at completion of work, the Contractor shall not allow debris to spread unnecessarily into adjacent areas nor accumulate in the work area itself. Clean up and remove all such debris, excess material, and parts at the completion of the job and at the end of each day work is in progress.

C.1.1.6 Working Hours and Federal Holidays. Except where specified elsewhere in the contract, perform all work during the Government's regular working hour. Regular working hours are Monday through Friday, 7:00 am to 4:30 pm, except for Federal holidays. In the case of emergencies or for the completion of emergency work initiated during regular working hours, the Contractor will be required to work outside regular working hours. For the Contractor's convenience the Government may approve Contractor's requests to perform work outside regular working hours. Submit such requests to the Contracting Officer for approval. Approval will not constitute acceptance by the Government of responsibility for premium costs associated with such work. The Federal holidays are:

1. New Year's Day
2. Martin Luther King Day
3. President's Day
4. Memorial Day
5. Independence Day
6. Labor Day
7. Columbus Day
8. Veteran's Day
9. Thanksgiving Day
10. Christmas Day

C.2 SUMMARY OF DATA AND REPORTING REQUIREMENTS

C.2.1 Service Delivery Plan. Provide and maintain a Service Delivery Plan as specified in C.1.1.3.

C.2.2 Reserved.

C.2.3 Safety Requirements and Reports. Safety requirements require compliance with applicable portions of EM 385-1-1, Safety and Health Requirements, Department of the Army, Corps of Engineers, 1996. This document is available on the internet at <http://www.usace.army.mil/inet/usace-docs> or at <http://publications.usace.army.mil/publications/eng-manuals/>

C.2.4 Contractor Employees. Provide the names of supervisory personnel and employees as required in this contract to the Contracting Officer and Installation Security Office.

C.2.5 Permits. The Contractor shall obtain any necessary licenses and permits needed to comply with all applicable Federal, State and local laws, codes and regulations in connection with performance as stated in the Statement of Work and Performance Standards. Personnel operating motor vehicles must possess a valid state driver's license. The Contractor shall be liable for all personal injuries and equipment damage that result from their negligence or failure to follow safety/health guidelines. The Contractor shall take proper safety and health precautions to protect work, the workers, the public and the property of others.

C.2.6 Insurance. Provide certificate of insurance as required in this contract. The Contractor shall be held liable for the damages to housing units and property caused through the negligence of Contractor's personnel

C.2.7 Telephone Numbers. Provide telephone numbers as required in this contract to the Contracting Officer's Representative, Contracting Officer and Installation Security Office.

C.2.8 Contractor Manpower Reporting. The Secretary of the Army affected an initiative to obtain better visibility of contractor services workforce. In support of the initiative, the Office of the Assistant Secretary of the Army,

Manpower and Reserve Affairs, implemented a process to capture information on funding source, contracting vehicle, organization supported, mission, and function performed, and labor hours and costs for contracted efforts.

To support the initiative, all contractors holding service contracts are required to report certain information. Contractors will report information via a Contracting Manpower Report (CMR). The Office of the Assistant Secretary of the Army (Manpower & Reserve Affairs) operates and maintains a secure Army data collection site where the Contractor will report ALL contractor manpower (including sub-contractor manpower) required for performance of this contract. The required information includes the following data elements:

- a. Contracting Office, Contracting Officer, Contracting Officer's Technical Representative;
- b. Contract number, including task and delivery order number;
- c. Beginning and ending dates covered by reporting period;
- d. Contractor name, address, phone number, e-mails address, identity of contractor employee entering data;
- e. Estimated direct labor hours (including sub-contractors);
- f. Estimated direct labor dollars paid this reporting period (including sub-contractors);
- g. Total payments (including sub-contractors);
- h. Predominant Federal Service Code (FSC): reflects services provided by contractor (and separate predominant FSC for each sub-contractor if different);
- i. Estimated data collection cost;
- j. Organizational title associated with the Unit Identification Code (UIC) for the Army Requiring Activity (the Army Requiring Activity is responsible for providing the Contractor with its UIC for the purpose of reporting this information);
- k. Locations where contractor and sub-contractors perform the work (specified by zip code in the United States and nearest city, country, when in an overseas location, using standardized nomenclature provided on website);
- l. Presence of deployment or contingency contract language; and
- m. Number of contractor and sub-contractor employees deployed in theater this reporting period (by country). As part of its submission, the Contractor will also provide the estimated total cost (if any) incurred to comply with this reporting requirement.

C.3 CONTRACTOR-FURNISHED PROPERTY.

C.3.1 General. Provide all equipment, tools, supervision, transportation, administrative costs, and services to perform the requirements of this contract.

C.3.2 Supplies/Equipment/Materials. The Contractor shall supply and be capable of transporting all contractor furnished ladders, hand tools, power tools including pressure washer, personal paging system or cell phone, vehicles, and any other equipment required to perform the duties of this contract.

C.4 GOVERNMENT- MATERIALS.

C.4.1 Supplies/Equipment/Materials. The Government will supply all replacement toilets, sinks, stoves, garbage disposals, dishwashers, refrigerators, plumbing supplies, vanities, light switches, light bulbs, light fixtures,

outlets, covers plates, doors, screens, locks, floor tiles, lumber, ceramic wall tile, paint, spackling, windows, blinds, ceiling fans, cement, and any other materials necessary for the job at all housing areas.

C.5 SCHEDULED MAINTENANCE AND INSPECTION. Services are to be performed Monday through Friday between the hours of 7:00 AM and 4:30 PM. The Contractor shall report to the Contracting Officer's Representative (COR) in Building 45, Room 138, in person at the beginning of each workday at 7:00 am, on a daily basis for a schedule of work to be accomplished at the housing locations.

C.5.1 GENERAL INSTRUCTIONS. On every maintenance call the Contractor shall:

C.5.1.1 Present the SSC Installation issued Government Identification Badge to the housing unit occupant.

C.5.1.2 Use personal protective equipment as required by task.

C.5.1.3 Maintain a clean work site.

C.5.1.4 Contact the Housing Office in person or by phone once during mid-day.

C.5.1.5 Hand delivers the maintenance report of prior day's work at the beginning of the next work day to the Housing Office.

C.5.1.6 Be responsible for complying with all applicable Federal, State, and local environmental laws and regulations.

C.5.1.7 Have completed work order signed by the housing unit occupant.

C.6 WORK INCLUDING, BUT NOT LIMITED TO:

C.6.1 PLUMBING. Cleaning of blocked toilets, sinks, drains and repair of leaks. Installation, replacement and repair of dishwashers, sinks, toilets, garbage disposals, shower heads, mixing valves, vanities, and faucets. See Section entitled "Performance Standards" located after Statement of Work.

C.6.2 ELECTRICAL. Installation and replacement of electrical appliances, wall outlets, light switches, cover plates, ballasts, light bulbs, and light fixtures. See Section entitled "Performance Standards" located after Statement of Work.

C.6.3 CARPENTRY. Installation, replacement and repair of doors, walls, locks, floor tile, siding, door frames, storm doors, windows, screens, ceramic wall tile, and all other manner of light carpentry. See Section entitled "Performance Standards" located after Statement of Work.

C.6.4 GENERAL MAINTENANCE AND REPAIR. Installation and replacement of window blinds and brackets, ceiling fans with some dry wall repair not to exceed 100 square feet, spackling and spot painting (interior/exterior) not to exceed 400 square feet, per work order. See Section entitled "Performance Standards" located after Statement of Work.

C. 7 Change of Occupancy Maintenance (COM). Perform change of occupancy maintenance and work authorized for accomplishment with change of occupancy. Return units for occupancy with no major nonconformance. Change of Occupancy Maintenance consists of all work necessary to make a unit ready for occupancy except for major repairs to the units that are not otherwise specified. Such additional work will be identified by the COR for authorization during pre-termination and termination inspections. Inspect, service, repair or replace all items that are appropriate for each type of housing unit. Clean, service, repair and replacement services are required as necessary to satisfy specified "Performance Standards" located after Statement of Work. The normal Change of Occupancy maintenance period is 3 days for basic COM. Accomplish repairs to be comparable to or consistent with existing conditions and the original design and construction as appropriate. Provide safe access to units during Change of Occupancy Maintenance, and for the duration that the Unit is unoccupied, to include snow

removal as necessary from street to units in the winter months. During the summers months, the landscaping services may be required by the COR on a Demand Service Order (DSO) if needed prior to an Occupant moving into the Unit.

C.8 Documentation. At any given phase (start, during, and completion phases) of all work on a emergency service call, record all data with work status, date and time started and completed; description of services performed - including description and location, deficiencies/failure(s) found, corrected/repaired/replaced; actual maintenance hours expended; brief description of parts/materials utilized - including quantities and material in a appropriate Tracking work order system and the name of the Contractor's employee who performed the work indicating that the work has been completed.

C.8.1 Service Call Management and Response. The Contractor shall be available by telephone 24 hours per day, 7 days per week to respond to emergency service calls from the COR or the Family Housing Office. If an emergency request is called in by another entity (e.g. Installation Security), the Contractor shall contact a Family Housing representative immediately, for approval prior to starting work. The Contractor shall respond and provide service within two (2) hours after receiving notification that emergency service is required for military family housing units. An emergency service call is one which occurs between 4:31 PM and 6:59 AM Monday thru Friday and all day Saturday, Sundays and Holidays. The Government reserves the right to reclassify a service call.

C.8.1.2 Emergency. Involves the correction of conditions that constitute an immediate danger to personnel, threaten property, or requires action to restore essential services. Be at the site within two (2) hours after receipt of an emergency service call and work continuously until the work is completed. If the work can not be completed immediately, work until the emergency condition is under control and reschedule the work for completion as soon as possible or as agreed to by the COR or Contracting Officer. Typical Emergency Service Calls include overflowing drains, roof leaks, broken water and/or frozen water pipes, electrical power outages, electrical defects which may cause fire or shock, stopped up commodes (when only one available for use), gas leaks, loss of heat when the exterior temperature falls below 40 degrees F, loss of air conditioning when the exterior temperature rises above 90 degrees F, or loss of heat or air conditioning in quarters of occupants that have a documented medical requirement for maintaining stable temperature levels.

C.8.1.3 Routine. Involves work that is not classified as an emergency. Respond to and complete routine service calls within one calendar day of receipt, or as agreed with the COR if more or less time is required. Routine calls are normally accomplished from 7:00 AM to 4:30 PM, Monday through Friday.

C.9 Reporting and Exiting Instruction. The Contractor shall, upon award, report to the COR before reporting to any service area(s). The COR shall be responsible for the Contractor to obtain the proper security clearance upon entering and leaving the U.S. Army Soldier Systems Center.

C.10 Completion of Services. The Contractor shall provide to the COR, at the beginning of each business day, the completed Demand Service Orders (DSO) (work orders) which contains the total number of hours performed for the previous business day and signed by the housing unit occupant.

End of Statement of Work

PERFORMANCE STANDARDS

The following performance standards are applicable to basic Change of Occupancy Maintenance (COM) and other housing maintenance activities, where work is performed that is not addressed by a specified performance standard, the Contractor warrants that the service output is suitable for its intended purpose. For a unit to be satisfactory, it shall be substantially ready for occupancy when offered for acceptance. Units found to be unsatisfactory on the original inspection by the Government will be recorded by the government as "unsatisfactory" in the quality assurance file. Normally, re-performance of unsatisfactory work will be required. The performance standards are organized by type of work to facilitate understanding and application; however, the standards listed are applicable for all work authorized for accomplishment. For example, the standard for repair of a cracked floor tile shall apply to the requirement in basic COM, in response to a service call, or in a specific work order.

I. GENERAL STANDARDS OF PERFORMANCE

- A. Clean: For this contract, “clean” is defined as free of mold, mildew, dirt, dust, debris, foreign matter, and removable stains, spots, and streaks. Additional attributes of cleanliness are added where applicable within specific performance standards.
- B. Safe use: Accomplish maintenance and repair to support safe use of facilities as designed. Provide new components to match as closely as possible the existing components both in manufacture and quality. Consider aesthetics (i.e., color, texture, quality) in material selection. If existing aesthetics cannot be matched, use variations approved by the Government representative. Accomplish repairs to be comparable to or consistent with the original design and construction. Provide safe access to units during Change of Occupancy Maintenance, to include snow removal as necessary from street to units

II. CHANGE OF OCCUPANCY MAINTENANCE (COM) PERFORMANCE STANDARDS

Upon completion of Basic COM and authorized COM related work the following standards must be met:

A. INTERIOR

1. Vertical/Venetian/Mini-blinds - free of damage; functional as designed; free of visible signs of wear; free of cracks, tears and discoloration; blinds in a room, uniform in appearance; blinds beyond repair, replaced with new.
2. Floor Tile (all types) - free of damage; clean; free of cracks, chips, missing pieces, and discoloration; glossy surface, uniform in appearance; seams and joints, uniform width and straight; tile beyond repair, replaced with new.
3. Concrete/cement Floors - free of damage; clean; uniform in appearance; free of holes, depressions, cracks, flaking or chipped paint; paint free of discoloration and fading; concrete/cement floor beyond cleaning, painted; concrete/cement floor beyond repair, replaced with new; new concrete/cement floor
4. Doors and Windows – safe to use; free of damage; functional as designed; free of visible signs of wear; clean; no over painting or paint spots from COM painting; uniform in appearance; free of nail holes, depressions, cracks, flaking or chipped paint; paint free of discoloration and fading; missing parts replaced with new; parts beyond repair, replaced with new; finishes restored; screens, window tracks, and sliding glass door tracks free of removable marks, smudges, dirt, debris, bugs, cobwebs, etc.; doors or windows beyond repair, replaced with new; doors cut to adjust for carpet; glass caulking free of deterioration, cracks, discoloration; uniform in appearance and application.
5. Door and Window Hardware (hinges, door holders, astragals, locks, knobs, kick plates, latches, accessories, etc.) - free of damage; functional as designed; free of visible signs of wear; clean; free of corrosion; each item uniform in appearance; matched sets uniform in appearance; no over painting or paint spots from COM painting; hardware beyond repair, replaced with new.
6. Thermal Door/Window glass – clean; glass sealed according to manufacturer’s recommendations, thermal glass beyond repair, replaced with new.
7. Bathroom Accessories (soap dish, toilet paper holder, toothbrush holder, towel bars, toilet paper holders, medicine cabinets (interior and exterior), mirrors, shelves, etc.) - free of damage; functional as designed; free of visible signs of wear; clean; free of corrosion; matched items uniform in appearance; no over painting or paint spots from COM painting; accessories firmly attached to structure, free of movement; accessories beyond repair, replaced with new; metal parts free of corrosion.
8. Bathtubs and Shower Stalls Non-Skid Surfaces – free of damage; functional as designed; free of visible signs of wear; clean; no over painting or paint spots from COM painting, non-skid surfaces beyond repair, replaced with new; new installed when authorized.
9. Glazing (fiberglass and metal tubs, showers stalls, and walls) - free of damage; clean; uniform in appearance; free of depressions, bumps, cracks, flaking or chipping; free of discoloration and fading; reglazed when beyond cleaning or repair.
10. Caulking - free of damage; clean; uniform in appearance; free of depressions, bumps, cracks, flaking or chipping; free of discoloration and fading; caulking replaced (not covered over) when beyond cleaning or repair.

11. Walls and Ceilings – free of damage; clean; uniform in appearance; free of nail pops, holes, depressions, bumps, cracks, flaking or chipped paint; paint free of discoloration and fading; walls and ceiling beyond repair, replaced with new.
12. Subfloors – level, free of humps and depressions; free of damage, soft spots, and induced noise from normal walking (squeaking); free of independent movement in relation to basic floor structure; subfloors beyond repair, replaced with new; subfloors squeaking, screwed to joists below.
13. Baseboards and Baseboard Molding (1/4 round) - clean; free of damage; uniform in appearance; free of nail holes, depressions, cracks, flaking or chipped paint; paint free of discoloration and fading; baseboards and molding beyond repair, replaced with new.
14. Ceiling Joints – free of damage, cracks, depressions, bumps and irregular lines; uniform in appearance.
15. Door Jambs, Thresholds, Door Stops and Trim, etc. – free of damage; clean; uniform in appearance; free of nail holes, depressions, cracks, flaking or chipped paint; paint free of discoloration and fading; door jambs, thresholds, door stops and trim, etc beyond repair, replaced with new.
16. Plumbing Fixtures (and related systems and parts) - free of damage and leaks; functional as designed; free of visible signs of wear; clean; free of corrosion; matched sets uniform in appearance; no over painting or paint spots from COM painting; missing parts replaced with new; parts beyond repair, replaced with new; faucets, handles, drains and overflows on sinks, lavatories, and bathtubs, related plugs, traps, strainer baskets, flush valves, ball cocks, washer connections, angle stops, cut-off valves, waste drains to main sewer lines, etc., free of damage; functional as designed; clean; no over painting or paint spots from COM painting; missing parts replaced with new; fixtures and parts beyond repair, replaced with new.
17. Cabinets (inside and out, including drawers, shelves, hinges, latches, drawer pulls, drawer guides, catches, etc.) – free of damage; functional as designed; free of visible signs of wear; clean; hardware free of corrosion; matched sets uniform in appearance; no over painting or paint spots from COM painting; missing parts replaced with new; parts beyond repair, replaced with new; cabinet finishes restored, uniform in appearance; cabinets beyond repair, replaced with new; loose shelf and drawer paper, removed.
18. Countertops (Corian and Formica, kitchen and vanity tops) and Splashbacks - free of damage; functional as designed; free of visible signs of wear; clean; no over painting or paint spots from COM painting; seams sealed, watertight surface; countertops and vanity tops beyond repair, replaced with new.
19. Smoke and Heat Detectors and CO2 Monitors - free of damage; functional as designed; free of visible signs of wear; clean (inside and out); no over painting or paint spots from COM painting; units beyond repair, replaced with new.
20. Ceramic and Metal Tiles (floor and wall, including caps, base tile and ceramic floor tile) – free of damage; functional as designed; free of visible signs of wear; clean; no over painting or paint spots from COM painting; uniform in appearance; free of cracks, deteriorated or discolored joint mortar; free of overall discoloration and fading; joints, uniform width and straight; tile beyond repair, replaced with new.
21. Window Sills, Casing and Trim - free of damage; functional as designed; free of visible signs of wear; clean; no over painting or paint spots from COM painting; uniform in appearance; free of nail holes, depressions, cracks, flaking or chipped paint; paint free of discoloration and fading; window sills, casing and trim beyond repair, replaced with new.
22. Window and Door Screens – free of damage; functional as designed; free of visible signs of wear; screen material free of holes and tears and securely fastened to screen frames; clean; no over painting or paint spots from COM painting; uniform in appearance; free of discoloration; bowed or bulged out screeds, replaced with new; screens beyond repair, replaced with new.
23. Structural components – free of damage; functional as designed; safe for use; structural components beyond repair, replaced with new.

24. Wood Stairs – free of damage; functional as designed; free of visible signs of wear; clean; no over painting or paint spots from COM painting; surface finish, free of defects, uniform in appearance; wood stairs beyond repair, replaced with new.
25. Weather-Stripping – free of cracking, tears, dry rot, brittleness and any other damage that reduces effectiveness; functional as designed; free of visible signs of excessive deterioration; no over painting or paint spots from COM painting; weather stripping beyond repair, replaced with new.
26. Stairs, Stair Handrail Components, other Handrails – safe for use; free of damage; sturdy and functional as designed; free of visible signs of wear; clean; no over painting or paint spots from COM painting; free of nail holes, depressions, cracks, flaking or chipped paint; paint free of discoloration and fading; finishes restored, uniform in appearance; stairs, stair handrail components, other handrails beyond repair, replaced with new.
27. Equipment (heat exchangers, chillers, valves, exhaust fans, ceiling fans, doorbells, roof ventilators, garbage disposals, dishwashers, garage door openers, thermostats, etc.) – free of damage; functional as designed; pulleys, belts and drive mechanisms adjusted; free of visible signs of wear; clean; no over painting or paint spots from COM painting; metal parts free of corrosion; missing parts replaced with new; equipment, lubricated as recommended by manufacturer; equipment or parts beyond repair, replaced with new.
28. Appliances – free of damage; functional as designed; free of visible signs of wear; appliance light, operating; door seals, functional as designed; clean; no over painting or paint spots from COM painting; missing parts replaced with new parts conforming to appliance manufacturer’s design requirements; appliances beyond repair, replaced with new; new appliances fully operational.
29. Electric Switches, Panels, Controls, Cover Plates, etc. – free of damage; functional as designed; free of visible signs of wear; clean; no over painting or paint spots from COM painting; electric switches, panels, controls, cover plates, etc beyond repair, replaced with new.
30. Light Fixtures – free of damage; functional as designed; sockets fitted with appropriately sized and style, working light; free of visible signs of wear; clean; no over painting or paint spots from COM painting; uniform in appearance; free of corrosion, discoloration and fading; missing parts replaced with new; fixtures or parts beyond repair, replaced with new.
31. Water Heaters – free of damage; functional as designed; safe to operate; heating element/burner (and heat exchanger) and pilot/igniter operational as designed, free of visible signs of wear; clean; water heaters beyond repair, replaced with new.
32. Water Heater Closets – clean, free of damage; functional as designed.
33. Fireplaces and Chimneys – clean; free of cracks, loose bricks, open mortar joints and loose tiles or other structural parts; damper and ash dump functional as designed; chimney flues clean.
34. Odor removal – units free of undesirable odors emanating from mold, mildew, pets, spills, or other sources; affected areas, including walls, floors, trim, carpets, and carpet pads, cleaned, disinfected, deodorized, and treated to remove odor; structural components, equipment, carpets, and carpet pads contaminated beyond odor removal, replaced with new.
35. Painting – surfaces prepared; painted surfaces, evenly coated, free of paint drops, ridges, waves, laps, brush marks, runs and other defects; painted surfaces uniform in appearance, color and texture; adjacent areas, surfaces, and other items not painted, free of over painting, spots, oil, and stains; work site, clean, in sanitary condition; touched up areas, matched to surrounding surfaces.

B. EXTERIOR

1. Painting – surfaces prepared; painted surfaces, evenly coated, free of paint drops, ridges, waves, laps, brush marks, runs and other defects; painted surfaces uniform in appearance, color and texture; adjacent areas, surfaces, and other items not painted, free of overpainting, spots, oil, and stains; work site, clean, in sanitary condition; touched up areas, matched to surrounding surfaces.
2. Grounds and Lawn Areas (that are associated with unit) - free of leaves, grass clippings, rocks, twigs, stumps, trash, debris, or other foreign matter; grass, mowed uniformly two to three inches in height; edged along curbs, sidewalks, driveways; areas around trees and shrubbery, trimmed to match

- height of mowed areas; joints and cracks in cement/blacktop, free of vegetation; lawn bare spots, seeded.
3. Trees –pruned to eliminate overhanging tree limbs and branches over roof of the housing unit; pruned to eliminate hazards; pruned to 6-feet below all power and telephone lines, and to 6-feet each side of the wires.
 4. Entrance Doors and Screen Doors (including jambs, casing, tracks for sliding doors, and door stops) – free of damage; functional as designed; free of visible signs of excessive deterioration or wear; clean; no over painting or paint spots; missing parts replaced with new; parts beyond repair, replaced with new; finishes restored, uniform in appearance; doors and screen doors beyond repair, replaced with new.
 5. Door and Window Hardware (closers, hinges, locks, knobs, kick plates, latches, accessories, etc.) - free of damage; functional as designed; free of visible signs of wear; clean; free of corrosion; each item uniform in appearance; matched sets uniform in appearance; no over painting or paint spots; missing parts replaced with new; hardware or parts beyond repair, replaced with new.
 6. Weather Stripping – free of damage; functional as designed; free of visible signs of excessive deterioration; no over painting or paint spots; weather stripping beyond repair, replaced with new.
 7. Window Screens and Storm Windows – free of damage; functional as designed; free of visible signs of excessive deterioration; clean; no over painting or paint spots; uniform in appearance; free of discoloration; screens and storm windows beyond repair, replaced with new.
 8. Window Glass - free of damage; clean; no over painting or paint spots; caulking uniform in appearance and free of depressions, bumps, cracks, flaking or chipping; caulking free of discoloration and fading; recaulked when beyond cleaning or repair.
 9. Trash containers/carts - free of damage; functional as designed; free of visible signs of wear; clean; trash containers/carts beyond repair, replaced.
 10. Flag holders - free of damage and corrosion; functional as designed; free of visible signs of wear; clean; no over painting or paint spots; flag holders beyond repair, replaced with new.
 11. Garage doors, tracks and locks - free of damage; functional as designed; garage door tracks, lubricated; hardware, tightened; free of visible signs of wear; clean; no over painting or paint spots; uniform in appearance; free of nail holes, depressions, cracks, flaking or chipped paint; paint free of discoloration and fading; missing parts replaced with new; parts beyond repair, replaced with new.
 12. Garage door openers (fixed, remote and electric eye safety switch) - free of damage; functional as designed; opener tracks and chains, lubricated; free of visible signs of wear; clean; no over painting or paint spots; uniform in appearance; missing parts replaced with new; parts beyond repair, replaced with new.
 13. Steps, stairs, and handrails – safe to use; free of damage; free of trip hazards and loose, cracked or rotted treads; functional as designed; free of visible signs of wear; clean; no over painting or paint spots; steps or handrails beyond repair, replaced with new; hand rails firmly anchored, surfaces smooth, no discoloration, free of chips, gouges, splinters.
 14. Building Identification Numbers - free of damage and corrosion; free of visible signs of excessive deterioration; clean; no over painting or paint spots; uniform in appearance; missing numbers replaced with new; numbers beyond repair, replaced with new; replaced numbers matching existing numbers in size, color, and style; new sets of numbers, consistent with size, color, and style of other building numbers in same area.
 15. Name Plate Holders - free of damage and corrosion; functional as designed; free of visible signs of wear; clean; no over painting or paint spots; missing name plate holders replaced with new; name plate holders beyond repair, replaced with new; new name plate holders, consistent with size, color, and style of those on other buildings in same area.

16. Exterior walls - free of damage; functional as designed; free of visible signs of excessive deterioration; clean; uniform in appearance; free of nail holes, depressions, cracks, flaking or chipped paint; paint free of discoloration and fading; weather tight; repairs match the undamaged portion of the walls in material, color, size, and texture.
17. Joints - caulked to provide a weather tight seal.
18. Exterior Trim - Damaged, missing or deteriorated trim, including bird screens, replaced with new material to match existing trim; painted surfaces, free of flaking or chipped paint; paint free of discoloration and fading.
19. Hose Bibs (Exterior Faucets and wall penetration area) – free of leaks, free of damage; securely attached to wall; functional as designed; free of visible signs of wear; clean; no over painting or paint spots from COM painting; missing parts replaced with new; parts beyond repair replaced with new; bug proof seal, functional as designed.
20. Exterior Lights/Fixtures - free of damage and corrosion; functional as designed; free of visible signs of excessive deterioration; clean; inside areas of lenses and globes free of insects, dust and films; no over painting or paint spots; missing parts replaced with new; lights/fixtures beyond repair, replaced with new; missing or inoperable lights, replaced with new.
21. Exterior Electrical Components (from building to the main distribution panel including mast and weather head) - free of damage; functional as designed; free of visible signs of excessive deterioration; clean; no over painting or paint spots from COM painting; exterior electrical components beyond repair, replaced with new.
22. Gas Regulating Valves - free of damage; functional as designed; free of visible signs of excessive deterioration; clean; no over painting or paint spots; missing parts replaced with new; gas regulating valves or parts beyond repair, replaced with new.
23. Roofing, Flashing – free of damage, corrosion, rust, flaking paint and peeling sealant; functional as designed; free of visible signs of excessive deterioration; clean; missing parts replaced with new; parts and roof areas beyond repair, replaced with new; roof and components free of leaks or abnormal condensation; roof and flashing weather tight; repairs consistent with existing type of construction.
24. Gutters and Downspouts - free of damage and corrosion; functional as designed; free of visible signs of excessive deterioration; securely attached to building; clean; missing parts replaced with new material to match existing material; maintained to carry water away from the building to prevent erosion drainage; down spouts and drain lines cleared up to 50' from the quarters, debris removed from gutters and downspouts and wire downspout caps clean or replaced with new; missing gutters and downspouts and gutters and downspouts beyond repair, replaced with new material of same type and quality as existing in other areas. Drain system fully functional after cleaning.
25. Downspout Splash Blocks - free of damage; functional as designed; broken or missing splash blocks, replaced with new; set to drain water away from the foundation.
26. Chimney – free of damage; functional as designed; free of visible signs of excessive deterioration; free of cracks, loose bricks, open mortar joints and loose material or other structural parts; opening screened to protect from animals or foreign objects entering; screening beyond repair, replaced with new.
27. Exterior Porches, Carports and Storage Structures – free of damage; functional as designed; supporting elements and step to and from areas, free of dry rotted or damaged wood and no exposed or, bare, wood; free of visible signs of wear or deterioration; clean; no over painting or paint spots from COM painting; missing parts replaced with new; areas beyond repair replaced with new; finishes restored, items uniform in appearance; new materials of same type and quality as existing; exterior balconies, porches, carports and storage structures beyond repair, replaced with new.
28. Exterior Accessories, Steps, Landings, Railings, and Posts - free of damage; functional as designed; free of visible signs of wear or deterioration; clean; no over painting or paint spots from com

painting; missing parts replaced with new; parts beyond repair replaced with new; finishes restored, items uniform in appearance; secure and free of excessive movement.

29. Privacy Fencing – free of damage; functional as designed; free of visible signs of excessive deterioration; clean; no over painting or paint spots from COM painting; fence posts, secure in ground; fence, securely fastened to posts; free of sagging, misaligned areas; fencing beyond repair, replaced with new.

C. BUS SHELTERS AND PLAYGROUND AREAS/EQUIPMENT

1. Playground Areas/Equipment – safe for use; free of damage; functional as designed; free of visible signs of wear or deterioration; free of weathered, splintered, or broken parts; free of rust on metal parts; protective coatings, intact; clean; no over painting or paint spots; missing parts replaced with new; parts beyond repair replaced with new; finishes restored, uniform in appearance to match original appearance (markings and coloration); trash receptacles free of trash; areas free of trash, garbage and other debris; mulch, free of trash, debris, foreign matter, mildew, mold, and replenished to a depth of 8 to 10 inches.
2. Bus Shelters – safe for use; free of damage; functional as designed; free of visible signs of excessive deterioration or wear; clean; Glass, free of flaking or chipped paint.

End of Performance Standards

* GENERAL INFORMATION

Maintenance and Repair Services in Military Family Housing (MFH) areas located in Natick, Hudson, Needham, and Wayland, Massachusetts.

Firm Fixed Price Five Year IDIQ (Indefinite Delivery Indefinite Quantity) type contract with a minimum value of \$6,000.00 and a maximum value of \$750,000.00. Contract minimum and maximum limitations may be fulfilled by a combination of Task Orders. Funds will be obligated on individual Task Orders, and not on the basic contract.

Contractor shall be required to comply with Antiterrorism Training stipulated in the Statement of Work.

CLIN DELIVERY/TASK ORDER MINIMUM/MAXIMUM QUANTITY AND CLIN ORDER VALUE

The minimum quantity and order value for the given Delivery/Task Order issued for this CLIN shall not be less than the minimum quantity and order value stated in the following table. The maximum quantity and order value for the given Delivery/Task Order issued for this CLIN shall not exceed the maximum quantity and order value stated in the following table.

CLIN	MINIMUM QUANTITY	MINIMUM AMOUNT	MAXIMUM QUANTITY	MAXIMUM AMOUNT
0001		\$		\$
0002		\$		\$

0003	\$	\$
0004	\$	\$
1001	\$	\$
1002	\$	\$
1003	\$	\$
1004	\$	\$
2001	\$	\$
2002	\$	\$
2003	\$	\$
2004	\$	\$
3001	\$	\$
3002	\$	\$
3003	\$	\$
3004	\$	\$
4001	\$	\$
4002	\$	\$
4003	\$	\$
4004	\$	\$

INSPECTION AND ACCEPTANCE TERMS

Supplies/services will be inspected/accepted at:

CLIN	INSPECT AT	INSPECT BY	ACCEPT AT	ACCEPT BY
0001	Destination	Government	Destination	Government
0002	Destination	Government	Destination	Government
0003	Destination	Government	Destination	Government
0004	Destination	Government	Destination	Government
1001	Destination	Government	Destination	Government
1002	Destination	Government	Destination	Government
1003	Destination	Government	Destination	Government
1004	Destination	Government	Destination	Government

2001	Destination	Government	Destination	Government
2002	Destination	Government	Destination	Government
2003	Destination	Government	Destination	Government
2004	Destination	Government	Destination	Government
3001	Destination	Government	Destination	Government
3002	Destination	Government	Destination	Government
3003	Destination	Government	Destination	Government
3004	Destination	Government	Destination	Government
4001	Destination	Government	Destination	Government
4002	Destination	Government	Destination	Government
4003	Destination	Government	Destination	Government
4004	Destination	Government	Destination	Government

DELIVERY INFORMATION

CLIN	DELIVERY DATE	QUANTITY	SHIP TO ADDRESS	DODAAC
0001	POP 01-MAY-2013 TO 30-APR-2014	N/A	SR W038 USAG SOLDIER SYSTEMS CTR ANDREW BRADOSKY KANSAS STREET BLDG 45 NATICK MA 01760 508-233-5409 FOB: Destination	W91A2K
0002	POP 01-MAY-2013 TO 30-APR-2014	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	W91A2K
0003	POP 01-MAY-2013 TO 30-APR-2014	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	W91A2K
0004	31-OCT-2014	1	(SAME AS PREVIOUS LOCATION) FOB: Destination	W91A2K
1001	POP 01-MAY-2014 TO 30-APR-2015	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	W91A2K
1002	POP 01-MAY-2014 TO 30-APR-2015	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	W91A2K
1003	POP 01-MAY-2014 TO 30-APR-2015	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	W91A2K
1004	31-OCT-2015	1	(SAME AS PREVIOUS LOCATION) FOB: Destination	W91A2K

2001	POP 01-MAY-2015 TO 30-APR-2016	N/A	SR W038 USA SOLDIER SYSTEMS CTR GEORGE ZAZOULIN PUBLIC WORKS DIVISION KANSAS ST BLDG 45 NATICK MA 01760-5002 508-233-5216 FOB: Destination	W905JZ
2002	POP 01-MAY-2015 TO 30-APR-2016	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	W905JZ
2003	POP 01-MAY-2015 TO 30-APR-2016	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	W905JZ
2004	31-OCT-2016	1	(SAME AS PREVIOUS LOCATION) FOB: Destination	W905JZ
3001	POP 01-MAY-2016 TO 30-APR-2017	N/A	SR W038 USA SOLDIER SYSTEMS CTR JOHN GARTLAND PUBLIC WORKS DIVISION GENERAL GREENE AVENUE NATICK MA 01760-5002 508-233-4073 FOB: Destination	W905JZ
3002	POP 01-MAY-2016 TO 30-APR-2017	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	W905JZ
3003	POP 01-MAY-2016 TO 30-APR-2017	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	W905JZ
3004	31-OCT-2017	1	(SAME AS PREVIOUS LOCATION) FOB: Destination	W905JZ
4001	POP 01-MAY-2017 TO 30-APR-2018	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	W905JZ
4002	POP 01-MAY-2017 TO 30-APR-2018	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	W905JZ
4003	POP 01-MAY-2017 TO 30-APR-2018	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	W905JZ
4004	31-OCT-2018	1	(SAME AS PREVIOUS LOCATION) FOB: Destination	W905JZ

CLAUSES INCORPORATED BY REFERENCE

52.204-4	Printed or Copied Double-Sided on Postconsumer Fiber Content Paper	MAY 2011
52.204-7	Central Contractor Registration	DEC 2012
52.204-9	Personal Identity Verification of Contractor Personnel	JAN 2011
52.212-4	Contract Terms and Conditions--Commercial Items	FEB 2012

52.222-1	Notice To The Government Of Labor Disputes	FEB 1997
52.222-4	Contract Work Hours and Safety Standards Act - Overtime Compensation	JUL 2005
52.232-18	Availability Of Funds	APR 1984
52.237-2	Protection Of Government Buildings, Equipment, And Vegetation	APR 1984
52.237-3	Continuity Of Services	JAN 1991
52.245-1 Alt I	Government Property (Apr 2012) Alternate I	APR 2012
52.245-9	Use And Charges	APR 2012
252.201-7000	Contracting Officer's Representative	DEC 1991
252.203-7002	Requirement to Inform Employees of Whistleblower Rights	JAN 2009
252.204-7003	Control Of Government Personnel Work Product	APR 1992
252.204-7004 Alt A	Central Contractor Registration Alternate A	SEP 2007
252.204-7008	Export-Controlled Items	APR 2010
252.209-7004	Subcontracting With Firms That Are Owned or Controlled By The Government of a Terrorist Country	DEC 2006
252.232-7010	Levies on Contract Payments	DEC 2006
252.243-7001	Pricing Of Contract Modifications	DEC 1991

CLAUSES INCORPORATED BY FULL TEXT

52.212-5 CONTRACT TERMS AND CONDITIONS REQUIRED TO IMPLEMENT STATUTES OR EXECUTIVE ORDERS--COMMERCIAL ITEMS (NOV 2012)

(a) The Contractor shall comply with the following Federal Acquisition Regulation (FAR) clauses, which are incorporated in this contract by reference, to implement provisions of law or Executive orders applicable to acquisitions of commercial items:

(1) 52.222-50, Combating Trafficking in Persons (FEB 2009) (22 U.S.C. 7104(g)).

_____ Alternate I (Aug 2007) of 52.222-50 (22 U.S.C. 7104(g)).

(2) 52.233-3, Protest After Award (AUG 1996) (31 U.S.C. 3553).

(3) 52.233-4, Applicable Law for Breach of Contract Claim (OCT 2004) (Pub. L. 108-77, 108-78).

(b) The Contractor shall comply with the FAR clauses in this paragraph (b) that the Contracting Officer has indicated as being incorporated in this contract by reference to implement provisions of law or Executive orders applicable to acquisitions of commercial items: (Contracting Officer check as appropriate.)

X (1) 52.203-6, Restrictions on Subcontractor Sales to the Government (Sept 2006), with Alternate I (Oct 1995) (41 U.S.C. 253g and 10 U.S.C. 2402).

_____ (2) 52.203-13, Contractor Code of Business Ethics and Conduct (Apr 2010) (Pub. L. 110-252, Title VI, Chapter 1 (41 U.S.C. 251 note)).

_____ (3) 52.203-15, Whistleblower Protections under the American Recovery and Reinvestment Act of 2009 (June 2010) (Section 1553 of Pub. L. 111-5). (Applies to contracts funded by the American Recovery and Reinvestment Act of 2009.)

(4) 52.204-10, Reporting Executive Compensation and First-Tier Subcontract Awards (Aug 2012) (Pub. L. 109-282) (31 U.S.C. 6101 note).

(5) 52.204-11, American Recovery and Reinvestment Act—Reporting Requirements (Jul 2010) (Pub. L. 111-5).

(6) 52.209-6, Protecting the Government’s Interest When Subcontracting with Contractors Debarred, Suspended, or Proposed for Debarment. (Dec 2010) (31 U.S.C. 6101 note).

(7) 52.209-9, Updates of Publicly Available Information Regarding Responsibility Matters (Feb 2012) (41 U.S.C. 2313).

(8) 52.209-10, Prohibition on Contracting with Inverted Domestic Corporations (MAY 2012) (section 738 of Division C of Pub. L. 112-74, section 740 of Division C of Pub. L. 111-117, section 743 of Division D of Pub. L. 111-8, and section 745 of Division D of Pub. L. 110-161).

(9) 52.219-3, Notice of HUBZone Set-Aside or Sole-Source Award (NOV 2011) (15 U.S.C. 657a).

(10) 52.219-4, Notice of Price Evaluation Preference for HUBZone Small Business Concerns (Jan 2011) (if the offeror elects to waive the preference, it shall so indicate in its offer) (15 U.S.C. 657a).

(11) [Reserved]

(12)(i) 52.219-6, Notice of Total Small Business Set-Aside (NOV 2011) (15 U.S.C. 644).

(ii) Alternate I (NOV 2011).

(iii) Alternate II (NOV 2011).

(13)(i) 52.219-7, Notice of Partial Small Business Set-Aside (June 2003) (15 U.S.C. 644).

(ii) Alternate I (Oct 1995) of 52.219-7.

(iii) Alternate II (Mar 2004) of 52.219-7.

(14) 52.219-8, Utilization of Small Business Concerns (Jan 2011) (15 U.S.C. 637(d)(2) and (3)).

(15)(i) 52.219-9, Small Business Subcontracting Plan (Jan 2011) (15 U.S.C. 637(d)(4)).

(ii) Alternate I (Oct 2001) of 52.219-9.

(iii) Alternate II (Oct 2001) of 52.219-9.

___ (iv) Alternate III (Jul 2010) of 52.219-9.

___ (16) 52.219-13, Notice of Set-Aside of Orders (NOV 2011) (15 U.S.C. 644(r)).

X (17) 52.219-14, Limitations on Subcontracting (NOV 2011) (15 U.S.C. 637(a)(14)).

___ (18) 52.219-16, Liquidated Damages—Subcontracting Plan (Jan 1999) (15 U.S.C. 637(d)(4)(F)(i)).

___ (19)(i) 52.219-23, Notice of Price Evaluation Adjustment for Small Disadvantaged Business Concerns (Oct 2008) (10 U.S.C. 2323) (if the offeror elects to waive the adjustment, it shall so indicate in its offer).

___ (ii) Alternate I (June 2003) of 52.219-23.

___ (20) 52.219-25, Small Disadvantaged Business Participation Program—Disadvantaged Status and Reporting (Dec 2010) (Pub. L. 103-355, section 7102, and 10 U.S.C. 2323).

___ (21) 52.219-26, Small Disadvantaged Business Participation Program— Incentive Subcontracting (Oct 2000) (Pub. L. 103-355, section 7102, and 10 U.S.C. 2323).

___ (22) 52.219-27, Notice of Service-Disabled Veteran-Owned Small Business Set-Aside (NOV 2011) (15 U.S.C. 657f).

X (23) 52.219-28, Post Award Small Business Program Rerepresentation (Apr 2012) (15 U.S.C. 632(a)(2)).

___ (24) 52.219-29, Notice of Set-Aside for Economically Disadvantaged Women-Owned Small Business (EDWOSB) Concerns (APR 2012) (15 U.S.C. 637(m)).

___ (25) 52.219-30, Notice of Set-Aside for Women-Owned Small Business (WOSB) Concerns Eligible Under the WOSB Program (APR 2012) (15 U.S.C. 637(m)).

X (26) 52.222-3, Convict Labor (June 2003) (E.O. 11755).

X (27) 52.222-19, Child Labor—Cooperation with Authorities and Remedies (MAR 2012) (E.O. 3126).

X (28) 52.222-21, Prohibition of Segregated Facilities (Feb 1999).

X (29) 52.222-26, Equal Opportunity (Mar 2007) (E.O. 11246).

X (30) 52.222-35, Equal Opportunity for Veterans (Sep 2010)(38 U.S.C. 4212).

X (31) 52.222-36, Affirmative Action for Workers with Disabilities (Oct 2010) (29 U.S.C. 793).

X (32) 52.222-37, Employment Reports on Veterans (Sep 2010) (38 U.S.C. 4212).

X (33) 52.222-40, Notification of Employee Rights Under the National Labor Relations Act (Dec 2010) (E.O. 13496).

X (34) 52.222-54, Employment Eligibility Verification (Jul 2012). (Executive Order 12989). (Not applicable to the acquisition of commercially available off-the-shelf items or certain other types of commercial items as prescribed in 22.1803.)

____ (35)(i) 52.223-9, Estimate of Percentage of Recovered Material Content for EPA–Designated Items (May 2008) (42 U.S.C. 6962(c)(3)(A)(ii)). (Not applicable to the acquisition of commercially available off-the-shelf items.)

____ (ii) Alternate I (May 2008) of 52.223-9 (42 U.S.C. 6962(i)(2)(C)). (Not applicable to the acquisition of commercially available off-the-shelf items.)

X (36) 52.223-15, Energy Efficiency in Energy-Consuming Products (Dec 2007) (42 U.S.C. 8259b).

____ (37)(i) 52.223-16, IEEE 1680 Standard for the Environmental Assessment of Personal Computer Products (Dec 2007) (E.O. 13423).

____ (ii) Alternate I (Dec 2007) of 52.223-16.

X (38) 52.223-18, Encouraging Contractor Policies to Ban Text Messaging While Driving (Aug 2011) (E.O. 13513).

____ (39) 52.225-1, Buy American Act—Supplies (Feb 2009) (41 U.S.C. 10a-10d).

____ (40)(i) 52.225-3, Buy American Act--Free Trade Agreements--Israeli Trade Act (NOV 2012) (41 U.S.C. chapter 83, 19 U.S.C. 3301 note, 19 U.S.C. 2112 note, 19 U.S.C. 3805 note, 19 U.S.C. 4001 note, Pub. L. 103-182, 108-77, 108-78, 108-286, 108-302, 109-53, 109-169, 109-283, 110-138, 112-41, 112-42, and 112-43).

(ii) Alternate I (MAR 2012) of 52.225-3.

(iii) Alternate II (MAR 2012) of 52.225-3.

(iv) Alternate III (NOV 2012) of 52.225-3.

(41) 52.225-5, Trade Agreements (NOV 2012) (19 U.S.C. 2501, et seq., 19 U.S.C. 3301 note).

X (42) 52.225-13, Restrictions on Certain Foreign Purchases (June 2008) (E.O.'s, proclamations, and statutes administered by the Office of Foreign Assets Control of the Department of the Treasury).

____ (43) 52.226-4, Notice of Disaster or Emergency Area Set-Aside (Nov 2007) (42 U.S.C. 5150)

____ (44) 52.226-5, Restrictions on Subcontracting Outside Disaster or Emergency Area (Nov 2007) (42 U.S.C. 5150).

____ (45) 52.232-29, Terms for Financing of Purchases of Commercial Items (Feb 2002) (41 U.S.C. 255(f), 10 U.S.C. 2307(f)).

____ (46) 52.232-30, Installment Payments for Commercial Items (Oct 1995) (41 U.S.C. 255(f), 10 U.S.C. 2307(f)).

X (47) 52.232-33, Payment by Electronic Funds Transfer—Central Contractor Registration (Oct 2003) (31 U.S.C. 3332).

____ (48) 52.232-34, Payment by Electronic Funds Transfer—Other than Central Contractor Registration (May 1999) (31 U.S.C. 3332).

____ (49) 52.232-36, Payment by Third Party (Feb 2010) (31 U.S.C. 3332).

____ (50) 52.239-1, Privacy or Security Safeguards (Aug 1996) (5 U.S.C. 552a).

____ (51)(i) 52.247-64, Preference for Privately Owned U.S.-Flag Commercial Vessels (Feb 2006) (46 U.S.C. Appx. 1241(b) and 10 U.S.C. 2631).

____ (ii) Alternate I (Apr 2003) of 52.247-64.

(c) The Contractor shall comply with the FAR clauses in this paragraph (c), applicable to commercial services, that the Contracting Officer has indicated as being incorporated in this contract by reference to implement provisions of law or Executive orders applicable to acquisitions of commercial items: (Contracting Officer check as appropriate.)

(1) 52.222-41, Service Contract Act of 1965 (Nov 2007) (41 U.S.C. 351, et seq.).

(2) 52.222-42, Statement of Equivalent Rates for Federal Hires (May 1989) (29 U.S.C. 206 and 41 U.S.C. 351, et seq.).

(3) 52.222-43, Fair Labor Standards Act and Service Contract Act—Price Adjustment (Multiple Year and Option Contracts) (Sep 2009) (29 U.S.C. 206 and 41 U.S.C. 351, et seq.).

____ (4) 52.222-44, Fair Labor Standards Act and Service Contract Act—Price Adjustment (Sep 2009) (29 U.S.C. 206 and 41 U.S.C. 351, et seq.).

____ (5) 52.222-51, Exemption from Application of the Service Contract Act to Contracts for Maintenance, Calibration, or Repair of Certain Equipment—Requirements (Nov 2007) (41 351, et seq.).

____ (6) 52.222-53, Exemption from Application of the Service Contract Act to Contracts for Certain Services—Requirements (Feb 2009) (41 U.S.C. 351, et seq.).

____ (7) 52.226-6, Promoting Excess Food Donation to Nonprofit Organizations (Mar 2009) (Pub. L. 110-247).

____ (8) 52.237-11, Accepting and Dispensing of \$1 Coin (Sept 2008) (31 U.S.C. 5112(p)(1)).

(d) Comptroller General Examination of Record. The Contractor shall comply with the provisions of this paragraph (d) if this contract was awarded using other than sealed bid, is in excess of the simplified acquisition threshold, and does not contain the clause at 52.215-2, Audit and Records--Negotiation.

(1) The Comptroller General of the United States, or an authorized representative of the Comptroller General, shall have access to and right to examine any of the Contractor's directly pertinent records involving transactions related to this contract.

(2) The Contractor shall make available at its offices at all reasonable times the records, materials, and other evidence for examination, audit, or reproduction, until 3 years after final payment under this contract or for any shorter period specified in FAR Subpart 4.7, Contractor Records Retention, of the other clauses of this contract. If this contract is completely or partially terminated, the records relating to the work terminated shall be made available for 3 years after any resulting final termination settlement. Records relating to appeals under the disputes clause or to litigation or the settlement of claims arising under or relating to this contract shall be made available until such appeals, litigation, or claims are finally resolved.

(3) As used in this clause, records include books, documents, accounting procedures and practices, and other data, regardless of type and regardless of form. This does not require the Contractor to create or maintain any record that the Contractor does not maintain in the ordinary course of business or pursuant to a provision of law.

(e) (1) Notwithstanding the requirements of the clauses in paragraphs (a), (b), (c), and (d) of this clause, the Contractor is not required to flow down any FAR clause, other than those in this paragraph (e)(1) in a subcontract for

commercial items. Unless otherwise indicated below, the extent of the flow down shall be as required by the clause—

(i) 52.203-13, Contractor Code of Business Ethics and Conduct (APR 2010) (Pub. L. 110-252, Title VI, Chapter 1 (41 U.S.C. 251 note).

(ii) 52.219-8, Utilization of Small Business Concerns (DEC 2010) (15 U.S.C. 637(d)(2) and (3)), in all subcontracts that offer further subcontracting opportunities. If the subcontract (except subcontracts to small business concerns) exceeds \$650,000 (\$1.5 million for construction of any public facility), the subcontractor must include 52.219-8 in lower tier subcontracts that offer subcontracting opportunities.

(iii) Reserved.

(iv) 52.222-26, Equal Opportunity (MAR 2007) (E.O. 11246).

(v) 52.222-35, Equal Opportunity for Veterans (SEP 2010) (38 U.S.C. 4212).

(vi) 52.222-36, Affirmative Action for Workers with Disabilities (OCT 1998) (29 U.S.C. 793).

(vii) 52.222-40, Notification of Employee Rights Under the National Labor Relations Act (DEC 2010) (E.O. 13496). Flow down required in accordance with paragraph (f) of FAR clause 52.222-40.

(viii) 52.222-41, Service Contract Act of 1965 (Nov 2007) (41 U.S.C. 351, et seq.).

(ix) 52.222-50, Combating Trafficking in Persons (FEB 2009) (22 U.S.C. 7104(g)).

Alternate I (AUG 2007) of 52.222-50 (22 U.S.C. 7104(g)).

(x) 52.222-51, Exemption from Application of the Service Contract Act to Contracts for Maintenance, Calibration, or Repair of Certain Equipment--Requirements (Nov 2007) (41 U.S.C. 351, et seq.).

(xi) 52.222-53, Exemption from Application of the Service Contract Act to Contracts for Certain Services--Requirements (FEB 2009) (41 U.S.C. 351, et seq.).

(xii) 52.222-54, Employment Eligibility Verification (JUL 2012).

(xiii) 52.226-6, Promoting Excess Food Donation to Nonprofit Organizations. (MAR 2009) (Pub. L. 110-247). Flow down required in accordance with paragraph (e) of FAR clause 52.226-6.

(xiv) 52.247-64, Preference for Privately Owned U.S.-Flag Commercial Vessels (FEB 2006) (46 U.S.C. Appx 1241(b) and 10 U.S.C. 2631). Flow down required in accordance with paragraph (d) of FAR clause 52.247-64.

(2) While not required, the contractor May include in its subcontracts for commercial items a minimal number of additional clauses necessary to satisfy its contractual obligations.

(End of clause)

52.216-18 ORDERING. (OCT 1995)

(a) Any supplies and services to be furnished under this contract shall be ordered by issuance of delivery orders or

task orders by the individuals or activities designated in the Schedule. Such orders may be issued from **1 May 2013** through **30 Apr 2018**.

(b) All delivery orders or task orders are subject to the terms and conditions of this contract. In the event of conflict between a delivery order or task order and this contract, the contract shall control.

(c) If mailed, a delivery order or task order is considered "issued" when the Government deposits the order in the mail. Orders may be issued orally, by facsimile, or by electronic commerce methods only if authorized in the Schedule.

(End of clause)

52.216-19 ORDER LIMITATIONS. (OCT 1995)

(a) Minimum order. When the Government requires supplies or services covered by this contract in an amount of less than **\$6,000.00**, the Government is not obligated to purchase, nor is the Contractor obligated to furnish, those supplies or services under the contract.

(b) Maximum order. The Contractor is not obligated to honor:

(1) Any order for a single item in excess of **\$750,000.00**;

(2) Any order for a combination of items in excess of **\$750,000.00**; or

(3) A series of orders from the same ordering office within **ten (10)** days that together call for quantities exceeding the limitation in subparagraph (1) or (2) above.

(c) If this is a requirements contract (i.e., includes the Requirements clause at subsection 52.216-21 of the Federal Acquisition Regulation (FAR)), the Government is not required to order a part of any one requirement from the Contractor if that requirement exceeds the maximum-order limitations in paragraph (b) above.

(d) Notwithstanding paragraphs (b) and (c) above, the Contractor shall honor any order exceeding the maximum order limitations in paragraph (b), unless that order (or orders) is returned to the ordering office within **ten (10)** days after issuance, with written notice stating the Contractor's intent not to ship the item (or items) called for and the reasons. Upon receiving this notice, the Government may acquire the supplies or services from another source.

(End of clause)

52.216-22 INDEFINITE QUANTITY. (OCT 1995)

(a) This is an indefinite-quantity contract for the supplies or services specified, and effective for the period stated, in the Schedule. The quantities of supplies and services specified in the Schedule are estimates only and are not purchased by this contract.

(b) Delivery or performance shall be made only as authorized by orders issued in accordance with the Ordering clause. The Contractor shall furnish to the Government, when and if ordered, the supplies or services specified in the Schedule up to and including the quantity designated in the Schedule as the "maximum". The Government shall order at least the quantity of supplies or services designated in the Schedule as the "minimum".

(c) Except for any limitations on quantities in the Order Limitations clause or in the Schedule, there is no limit on the number of orders that may be issued. The Government may issue orders requiring delivery to multiple

destinations or performance at multiple locations.

(d) Any order issued during the effective period of this contract and not completed within that period shall be completed by the Contractor within the time specified in the order. The contract shall govern the Contractor's and Government's rights and obligations with respect to that order to the same extent as if the order were completed during the contract's effective period; provided, that the Contractor shall not be required to make any deliveries under this contract after **30 Apr 2018**.

(End of clause)

52.217-8 OPTION TO EXTEND SERVICES (NOV 1999)

The Government may require continued performance of any services within the limits and at the rates specified in the contract. These rates may be adjusted only as a result of revisions to prevailing labor rates provided by the Secretary of Labor. The option provision may be exercised more than once, but the total extension of performance hereunder shall not exceed 6 months. The Contracting Officer may exercise the option by written notice to the Contractor **within thirty (30) calendar days of contract completion.**

(End of clause)

52.217-9 OPTION TO EXTEND THE TERM OF THE CONTRACT (MAR 2000)

(a) The Government may extend the term of this contract by written notice to the Contractor within **thirty (30) calendar days of contract completion**; provided that the Government gives the Contractor a preliminary written notice of its intent to extend at least **sixty (60) days before the contract expires**. The preliminary notice does not commit the Government to an extension.

(b) If the Government exercises this option, the extended contract shall be considered to include this option clause.

(c) The total duration of this contract, including the exercise of any options under this clause, shall not exceed **60 months**.

(End of clause)

52.222-42 STATEMENT OF EQUIVALENT RATES FOR FEDERAL HIRES (MAY 1989)

In compliance with the Service Contract Act of 1965, as amended, and the regulations of the Secretary of Labor (29 CFR Part 4), this clause identifies the classes of service employees expected to be employed under the contract and states the wages and fringe benefits payable to each if they were employed by the contracting agency subject to the provisions of 5 U.S.C. 5341 or 5332.

THIS STATEMENT IS FOR INFORMATION ONLY: IT IS NOT A WAGE DETERMINATION

<u>Employee Class</u>	<u>Monetary Wage-Fringe Benefits</u>
Maintenance Mechanic	\$31.10
Operations/Maintenance Supervisor	\$43.39
Laborer	\$18.50

(End of clause)

52.228-5 INSURANCE--WORK ON A GOVERNMENT INSTALLATION (JAN 1997)

(a) The Contractor shall, at its own expense, provide and maintain during the entire performance of this contract, at least the kinds and minimum amounts of insurance required in the Schedule or elsewhere in the contract.

(b) Before commencing work under this contract, the Contractor shall notify the Contracting Officer in writing that the required insurance has been obtained. The policies evidencing required insurance shall contain an endorsement to the effect that any cancellation or any material change adversely affecting the Government's interest shall not be effective (1) for such period as the laws of the State in which this contract is to be performed prescribe, or (2) until 30 days after the insurer or the Contractor gives written notice to the Contracting Officer, whichever period is longer.

(c) The Contractor shall insert the substance of this clause, including this paragraph (c), in subcontracts under this contract that require work on a Government installation and shall require subcontractors to provide and maintain the insurance required in the Schedule or elsewhere in the contract. The Contractor shall maintain a copy of all subcontractors' proofs of required insurance, and shall make copies available to the Contracting Officer upon request.

(End of clause)

52.252-2 CLAUSES INCORPORATED BY REFERENCE (FEB 1998)

This contract incorporates one or more clauses by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. Also, the full text of a clause may be accessed electronically at this/these address(es):

<https://www.acquisition.gov/far>

<http://www.hill.af.mil/far>

(End of clause)

252.204-0001 LINE ITEM SPECIFIC: SINGLE FUNDING. (SEP 2009)

The payment office shall make payment using the ACRN funding of the line item being billed.

(End of clause)

252.212-7001 CONTRACT TERMS AND CONDITIONS REQUIRED TO IMPLEMENT STATUTES OR EXECUTIVE ORDERS APPLICABLE TO DEFENSE ACQUISITIONS OF COMMERCIAL ITEMS (NOV 2012)

(a) The Contractor agrees to comply with the following Federal Acquisition Regulation (FAR) clause which, if checked, is included in this contract by reference to implement a provision of law applicable to acquisitions of commercial items or components.

52.203-3, Gratuities (APR 1984) (10 U.S.C. 2207).

(b) The Contractor agrees to comply with any clause that is checked on the following list of Defense FAR Supplement clauses which, if checked, is included in this contract by reference to implement provisions of law or Executive orders applicable to acquisitions of commercial items or components.

- (1) 252.203-7000, Requirements Relating to Compensation of Former DoD Officials (SEP 2011) (Section 847 of Pub. L. 110-181).
- (2) 252.203-7003, Agency Office of the Inspector General (APR 2012)(section 6101 of Pub. L. 110-252, 41 U.S.C. 3509).
- (3) 252.205-7000, Provision of Information to Cooperative Agreement Holders (DEC 1991) (10 U.S.C. 2416).
- (4) 252.219-7003, Small Business Subcontracting Plan (DoD Contracts) (JUN 2012) (15 U.S.C. 637).
- (5) 252.219-7004, Small Business Subcontracting Plan (Test Program) (JAN 2011) (15 U.S.C. 637 note).
- (6)(i) 252.225-7001, Buy American and Balance of Payments Program (JUN 2012) (41 U.S.C. chapter 83, E.O. 10582).
- (ii) Alternate I (OCT 2011) of 252.225-7001.
- (7) 252.225-7008, Restriction on Acquisition of Specialty Metals (JUL 2009) (10 U.S.C. 2533b).
- (8) 252.225-7009, Restriction on Acquisition of Certain Articles Containing Specialty Metals (JUN 2012) (10 U.S.C. 2533b).
- (9) 252.225-7012, Preference for Certain Domestic Commodities (JUN 2012) (10 U.S.C. 2533a).
- (10) 252.225-7015, Restriction on Acquisition of Hand or Measuring Tools (JUN 2005) (10 U.S.C. 2533a).
- (11) 252.225-7016, Restriction on Acquisition of Ball and Roller Bearings (JUN 2011) (Section 8065 of Pub. L. 107-117 and the same restriction in subsequent DoD appropriations acts).
- 12) 252.225-7017, Photovoltaic Devices (NOV 2012) (Section 846 of Pub. L. 111-383).
- 13)(i) 252.225-7021, Trade Agreements (NOV 2012) (19 U.S.C. 2501-2518 and 19 U.S.C. 3301 note).
- (ii) Alternate I (OCT 2011) of 252.225-7021.
- (iii) Alternate II (OCT 2011) of 252.225-7021.
- (14) 252.225-7027, Restriction on Contingent Fees for Foreign Military Sales (APR 2003) (22 U.S.C. 2779).
- (15) 252.225-7028, Exclusionary Policies and Practices of Foreign Governments (APR 2003) (22 U.S.C. 2755).
- (16)(i) 252.225-7036, Buy American Act—Free Trade Agreements—Balance of Payments Program (NOV 2012) (41 U.S.C. chapter 83 and 19 U.S.C. 3301 note).
- (ii) Alternate I (JUN 2012) of 252.225-7036.
- (iii) Alternate II (NOV 2012) of 252.225-7036.
- (iv) Alternate III (JUN 2012) of 252.225-7036.

- (v) ___ Alternate IV (NOV 2012) of 252.225-7036.
- (vi) ___ Alternate V (NOV 2012) of 252.225-7036.
- (17) ___ 252.225-7038, Restriction on Acquisition of Air Circuit Breakers (JUN 2005) (10 U.S.C. 2534(a)(3)).
- (18) ___ 252.225-7039, Contractors Performing Private Security Functions (JUN 2012) (Section 862 of Pub. L. 110-181, as amended by section 853 of Pub. L. 110-417 and sections 831 and 832 of Pub. L. 111-383).
- (19) 252.226-7001, Utilization of Indian Organizations, Indian-Owned Economic Enterprises, and Native Hawaiian Small Business Concerns (SEP 2004) (Section 8021 of Pub. L. 107-248 and similar sections in subsequent DoD appropriations acts).
- (20) ___ 252.227-7013, Rights in Technical Data--Noncommercial Items (FEB 2012), if applicable (see 227.7103-6(a)).
- (21) ___ 252.227-7015, Technical Data—Commercial Items (DEC 2011) (10 U.S.C. 2320).
- (22) ___ 252.227-7037, Validation of Restrictive Markings on Technical Data (JUN 2012), if applicable (see 227.7102-4(c))(10 U.S.C. 2321).
- (23) 252.232-7003, Electronic Submission of Payment Requests and Receiving Reports (MAR 2008) (10 U.S.C. 2227).
- (24) 252.237-7010, Prohibition on Interrogation of Detainees by Contractor Personnel (NOV 2010) (Section 1038 of Pub. L. 111-84)
- (25) ___ 252.237-7019, Training for Contractor Personnel Interacting with Detainees (SEP 2006) (Section 1092 of Pub. L. 108-375).
- (26) 252.243-7002, Requests for Equitable Adjustment (MAR 1998) (10 U.S.C. 2410).
- (27) ___ 252.246-7004, Safety of Facilities, Infrastructure, and Equipment For Military Operations (OCT 2010) (Section 807 of Pub. L. 111-84).
- (28) ___ 252.247-7003, Pass-Through of Motor Carrier Fuel Surcharge Adjustment to the Cost Bearer (SEP 2010) (Section 884 of Pub. L. 110-417).
- (29)(i) 252.247-7023, Transportation of Supplies by Sea (MAY 2002) (10 U.S.C. 2631).
- (ii) ___ Alternate I (MAR 2000) of 252.247-7023.
- (iii) ___ Alternate II (MAR 2000) of 252.247-7023.
- (iv) ___ Alternate III (MAY 2002) of 252.247-7023.
- (30) ___ 252.247-7024, Notification of Transportation of Supplies by Sea (MAR (2000) (10 U.S.C. 2631).
- (31) ___ 252.247-7027, Riding Gang Member Requirements (OCT 2011) (Section 3504 of Pub. L. 110-417).

c) In addition to the clauses listed in paragraph (e) of the Contract Terms and Conditions Required to Implement Statutes or Executive Orders--Commercial Items clause of this contract (FAR 52.212-5), the Contractor shall include the terms of the following clauses, if applicable, in subcontracts for commercial items or commercial components, awarded at any tier under this contract:

- (1) 252.225-7039, Contractors Performing Private Security Functions (JUN 2012) (Section 862 of Pub. L. 110-181, as amended by section 853 of Pub. L. 110-417 and sections 831 and 832 of Pub. L. 111-383).
 - 2) 252.227-7013, Rights in Technical Data--Noncommercial Items (FEB 2012), if applicable (see 227.7103-6(a)).
 - (3) 252.227-7015, Technical Data--Commercial Items (DEC 2011), if applicable (see 227.7102-4(a)).
 - (4) 252.227-7037, Validation of Restrictive Markings on Technical Data (JUN 2012), if applicable (see 227.7102-4(c)).
 - (5) 252.237-7010, Prohibition on Interrogation of Detainees by Contractor Personnel (NOV 2010) (Section 1038 of Pub. L. 111-84).
 - (6) 252.237-7019, Training for Contractor Personnel Interacting with Detainees (SEP 2006) (Section 1092 of Pub. L. 108-375).
 - (7) 252.247-7003, Pass-Through of Motor Carrier Fuel Surcharge Adjustment to the Cost Bearer (SEP 2010) (Section 884 of Pub. L. 110-417).
 - (8) 252.247-7023, Transportation of Supplies by Sea (MAY 2002) (10 U.S.C. 2631).
 - (9) 252.247-7024, Notification of Transportation of Supplies by Sea (MAR 2000) (10 U.S.C. 2631).
- (End of clause)

LIST OF ATTACHMENTS

Attachment 1 Quality Assurance Surveillance Plan – 29 January 2013 - 3 pages

CLAUSES INCORPORATED BY FULL TEXT

ACC-APG 5152.237-4005 ACCOUNTING FOR CONTRACT SERVICES REQUIREMENT (Sep 2011)

The Office of the Assistant Secretary of the Army (Manpower & Reserve Affairs) operates and maintains a secure Army data collection site where the contractor shall report ALL contractor manpower (including subcontractor manpower) required for performance of this contract. The Army's objective is to collect as much significant Contractor Man-Year Equivalents (CME) data as possible to allow accurate reporting to Congress and for effective Army planning. Detailed instructions can be found on the Contractor Manpower Reporting Application (CMRA) website in the CMRA "Contractor User Guide" or "Subcontractor User Guide". The contractor must create an account upon entering the site and is required to completely fill in the required information at the CMRA website: <https://cmra.army.mil>.

The required information includes:

- (1) Unit Identification Code (UIC) of the Army Requiring Activity that would be performing the mission if not for the contractor: **W038AA**
- (2) Command of the Requiring Activity that would be performing the mission if not for the contractor: **W905JZ**
- (3) Contracting Officer (KO) and contact information: **Michael W. Vincent (508) 233-6138 michael.w.vincent.civ@mail.mil**

- (4) Contracting Officer's Representative (COR) and contact information: **John Gartland (508) 233-4073 john.e.gartland6civ.civ@mail.mil**
- (5) Federal Service Code (FSC) reflecting services provided by contractor (and separate FSC for each subcontractor if different). If there are multiple FSCs for an Order number, enter a separate data record for each FSC. **Z1FA**
- (6) Location where contractor and subcontractor(s) perform the service, including the city, state, zip code, and country. When service is performed at an overseas location, state only the city and country. If there are multiple Locations for an Order number, enter a separate data record for each Location. **Soldier System Center - Military Family Housing Areas in: Natick MA 01760; Hudson MA 01749; Needham MA 02492; and Wayland MA 01778.**
- (7) Contractor Type (prime or subcontractor).
- (8) Direct labor hours (including subcontractors) for each FSC.
- (9) Direct labor dollars paid this reporting period (including subcontractors) for each FSC.
- (10) Weapons system support indication: **No**

If subcontractors are used in the performance of this contract, several factors must be considered. Contractor shall include, and require inclusion of, this term in all subcontracts at any tier under the contract in which services are being procured. Contractor shall also enter their data in a timely manner, as subcontractors can not input any information into the CMRA system until the Prime Contractor has entered their data. The Prime Contractor has overall responsibility for ensuring subcontractors enter their respective data. Subcontractors are only responsible for entering Location Data.

Reporting period will be the period of performance not to exceed 12 months ending 30 September of each government fiscal year and must be reported by 31 October of each calendar year.

ACC-APG NCD 5152.232-7003 INVOICING INSTRUCTIONS AND PAYMENT (WAWF INSTRUCTIONS) (NCD) (AUG 2009)

(a) Invoices for goods received or services rendered under this contract shall be submitted electronically through Wide Area Work Flow – Receipt and Acceptance (WAWF):

(1) The vendor shall self-register at the web site <https://wawf.eb.mil>. Vendor training is available on the Internet at <http://www.wawftraining.com>.

(2) Select the invoice type within WAWF as specified below. Back up documentation (such as timesheets, etc.) can be included and attached to the invoice in WAWF. Attachments created in any Microsoft Office product are attachable to the invoice in WAWF. Total limit for the size of files per invoice is 5 megabytes.

(b) The following information, regarding invoice routing DODAAC's, must be entered for completion of the invoice in WAWF:

Invoice as 2-in-1 (FP Services Only – No DD250 Required)	
Pay DoDAAC	HQ0490
IssueBy DoDAAC	W911QY
Admin DoDAAC	W911QY
InspectBy DoDAAC	W905JZ
Service Acceptor	W905JZ

(c) The contractor shall submit invoices / cost vouchers for payment per contract terms.

(d) The Government shall process invoices / cost vouchers for payment per contract terms.

(e) For each invoice / cost voucher submitted for payment, the contractor shall also email the WAWF automated invoice notice directly to the following points of contact:

Name	Email	Phone	Job Title
John Gartland	john.e.gartland6civ.civ@mail.mil	508.233.4073	COR
George Zazoulin	george.zazoulin.civ@mail.mil	508.233.5216	Alternate COR
Joe Mahoney	joe.mahoney.civ@mail.mil	508.233.6126	Contract Specialist

WAGE DETERMINATION REV 19

WD 05-2255 (Rev.-19) was first posted on www.wdol.gov on 01/05/2016

REGISTER OF WAGE DETERMINATIONS UNDER THE SERVICE CONTRACT ACT By direction of the Secretary of Labor		U.S. DEPARTMENT OF LABOR EMPLOYMENT STANDARDS ADMINISTRATION WAGE AND HOUR DIVISION WASHINGTON D.C. 20210
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Daniel W. Simms Director	Division of Wage Determination	Wage Determination No.: 2005-2255 Revision No.: 19 Date Of Revision: 12/29/2015
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Note: Under Executive Order (EO) 13658, an hourly minimum wage of \$10.15 for calendar year 2016 applies to all contracts subject to the Service Contract Act for which the solicitation was issued on or after January 1, 2015. If this contract is covered by the EO, the contractor must pay all workers in any classification listed on this wage determination at least \$10.15 per hour (or the applicable wage rate listed on this wage determination, if it is higher) for all hours spent performing on the contract in calendar year 2016. The EO minimum wage rate will be adjusted annually. Additional information on contractor requirements and worker protections under the EO is available at www.dol.gov/whd/govcontracts.

Applicable in the state of Massachusetts in the areas listed below:

BRISTOL COUNTY: Mansfield, Norton, Rayham

ESSEX COUNTY: Lynn, Lynnfield, Nahant, Saugus

MIDDLESEX COUNTY: Entire County

NORFOLK COUNTY: Bellingham, Braintree, Brookline, Canton, Cohasset, Dedham, Dover, Foxborough, Franklin, Holbrook, Medfield, Medway, Millis, Milton, Needham, Norfolk, Norwood, Quincy, Randolph, Sharon, Stoughton, Walpole, Wellesley, Westwood, Weymouth, Wrentham

PLYMOUTH COUNTY: Carver, Duxbury, Hanover, Hanson, Hingham, Hull, Kingston, Lakeville, Marshfield, Middleborough, Norwell, Pembroke, Plymouth, Plympton, Rockland, Scituate

SUFFOLK COUNTY: Entire County

WORCESTER COUNTY: Berlin, Bolton, Harvard, Hopedale, Lancaster, Mendon, Milford, Southborough, Upton

Fringe Benefits Required Follow the Occupational Listing

OCCUPATION CODE - TITLE	FOOTNOTE	RATE
01000 - Administrative Support And Clerical Occupations		
01011 - Accounting Clerk I	15.23	
01012 - Accounting Clerk II	17.10	
01013 - Accounting Clerk III	19.14	

01020 - Administrative Assistant	25.42
01040 - Court Reporter	20.86
01051 - Data Entry Operator I	15.64
01052 - Data Entry Operator II	16.92
01060 - Dispatcher, Motor Vehicle	19.79
01070 - Document Preparation Clerk	14.87
01090 - Duplicating Machine Operator	14.87
01111 - General Clerk I	14.66
01112 - General Clerk II	16.00
01113 - General Clerk III	18.17
01120 - Housing Referral Assistant	23.44
01141 - Messenger Courier	12.98
01191 - Order Clerk I	15.91
01192 - Order Clerk II	17.36
01261 - Personnel Assistant (Employment) I	17.41
01262 - Personnel Assistant (Employment) II	19.48
01263 - Personnel Assistant (Employment) III	21.71
01270 - Production Control Clerk	22.65
01280 - Receptionist	14.31
01290 - Rental Clerk	17.19
01300 - Scheduler, Maintenance	18.80
01311 - Secretary I	18.80
01312 - Secretary II	21.03
01313 - Secretary III	23.44
01320 - Service Order Dispatcher	17.49
01410 - Supply Technician	25.42
01420 - Survey Worker	15.77
01531 - Travel Clerk I	13.79
01532 - Travel Clerk II	14.92
01533 - Travel Clerk III	16.08
01611 - Word Processor I	16.11
01612 - Word Processor II	18.08
01613 - Word Processor III	20.22
05000 - Automotive Service Occupations	
05005 - Automobile Body Repairer, Fiberglass	24.65
05010 - Automotive Electrician	21.99
05040 - Automotive Glass Installer	21.02
05070 - Automotive Worker	21.02
05110 - Mobile Equipment Servicer	19.02
05130 - Motor Equipment Metal Mechanic	22.95
05160 - Motor Equipment Metal Worker	21.02
05190 - Motor Vehicle Mechanic	22.95
05220 - Motor Vehicle Mechanic Helper	17.94
05250 - Motor Vehicle Upholstery Worker	19.98
05280 - Motor Vehicle Wrecker	21.02
05310 - Painter, Automotive	21.99
05340 - Radiator Repair Specialist	21.02
05370 - Tire Repairer	14.22
05400 - Transmission Repair Specialist	22.95
07000 - Food Preparation And Service Occupations	
07010 - Baker	14.36
07041 - Cook I	12.55
07042 - Cook II	13.85
07070 - Dishwasher	9.74
07130 - Food Service Worker	12.03

07210 - Meat Cutter	20.00
07260 - Waiter/Waitress	12.62
09000 - Furniture Maintenance And Repair Occupations	
09010 - Electrostatic Spray Painter	17.02
09040 - Furniture Handler	13.14
09080 - Furniture Refinisher	17.25
09090 - Furniture Refinisher Helper	13.94
09110 - Furniture Repairer, Minor	15.68
09130 - Upholsterer	17.64
11000 - General Services And Support Occupations	
11030 - Cleaner, Vehicles	11.66
11060 - Elevator Operator	11.66
11090 - Gardener	18.44
11122 - Housekeeping Aide	14.28
11150 - Janitor	14.28
11210 - Laborer, Grounds Maintenance	15.13
11240 - Maid or Houseman	11.80
11260 - Pruner	13.72
11270 - Tractor Operator	17.62
11330 - Trail Maintenance Worker	15.13
11360 - Window Cleaner	15.75
12000 - Health Occupations	
12010 - Ambulance Driver	18.55
12011 - Breath Alcohol Technician	18.55
12012 - Certified Occupational Therapist Assistant	22.30
12015 - Certified Physical Therapist Assistant	22.60
12020 - Dental Assistant	18.96
12025 - Dental Hygienist	37.80
12030 - EKG Technician	28.17
12035 - Electroneurodiagnostic Technologist	28.17
12040 - Emergency Medical Technician	18.55
12071 - Licensed Practical Nurse I	18.83
12072 - Licensed Practical Nurse II	21.06
12073 - Licensed Practical Nurse III	23.48
12100 - Medical Assistant	16.90
12130 - Medical Laboratory Technician	19.41
12160 - Medical Record Clerk	15.94
12190 - Medical Record Technician	17.83
12195 - Medical Transcriptionist	18.12
12210 - Nuclear Medicine Technologist	35.16
12221 - Nursing Assistant I	11.45
12222 - Nursing Assistant II	12.87
12223 - Nursing Assistant III	13.65
12224 - Nursing Assistant IV	15.90
12235 - Optical Dispenser	22.55
12236 - Optical Technician	19.18
12250 - Pharmacy Technician	20.80
12280 - Phlebotomist	15.90
12305 - Radiologic Technologist	32.92
12311 - Registered Nurse I	31.18
12312 - Registered Nurse II	40.19
12313 - Registered Nurse II, Specialist	40.19
12314 - Registered Nurse III	48.63
12315 - Registered Nurse III, Anesthetist	48.63
12316 - Registered Nurse IV	58.29

12317 - Scheduler (Drug and Alcohol Testing)		20.62
13000 - Information And Arts Occupations		
13011 - Exhibits Specialist I		22.17
13012 - Exhibits Specialist II		27.46
13013 - Exhibits Specialist III		33.59
13041 - Illustrator I		21.90
13042 - Illustrator II		27.12
13043 - Illustrator III		33.18
13047 - Librarian		34.75
13050 - Library Aide/Clerk		15.72
13054 - Library Information Technology Systems Administrator		28.03
13058 - Library Technician		18.69
13061 - Media Specialist I		17.09
13062 - Media Specialist II		18.13
13063 - Media Specialist III		20.22
13071 - Photographer I		17.70
13072 - Photographer II		19.80
13073 - Photographer III		24.53
13074 - Photographer IV		30.00
13075 - Photographer V		36.30
13110 - Video Teleconference Technician		19.27
14000 - Information Technology Occupations		
14041 - Computer Operator I		19.71
14042 - Computer Operator II		22.05
14043 - Computer Operator III		24.58
14044 - Computer Operator IV		27.32
14045 - Computer Operator V		30.25
14071 - Computer Programmer I	(see 1)	24.68
14072 - Computer Programmer II	(see 1)	
14073 - Computer Programmer III	(see 1)	
14074 - Computer Programmer IV	(see 1)	
14101 - Computer Systems Analyst I	(see 1)	
14102 - Computer Systems Analyst II	(see 1)	
14103 - Computer Systems Analyst III	(see 1)	
14150 - Peripheral Equipment Operator		19.71
14160 - Personal Computer Support Technician		27.32
15000 - Instructional Occupations		
15010 - Aircrew Training Devices Instructor (Non-Rated)		35.72
15020 - Aircrew Training Devices Instructor (Rated)		43.22
15030 - Air Crew Training Devices Instructor (Pilot)		51.80
15050 - Computer Based Training Specialist / Instructor		35.72
15060 - Educational Technologist		32.16
15070 - Flight Instructor (Pilot)		51.80
15080 - Graphic Artist		31.54
15090 - Technical Instructor		25.37
15095 - Technical Instructor/Course Developer		31.02
15110 - Test Proctor		20.47
15120 - Tutor		20.47
16000 - Laundry, Dry-Cleaning, Pressing And Related Occupations		
16010 - Assembler		10.71
16030 - Counter Attendant		10.71
16040 - Dry Cleaner		14.24
16070 - Finisher, Flatwork, Machine		10.71
16090 - Presser, Hand		10.71

16110 - Presser, Machine, Drycleaning	10.71	
16130 - Presser, Machine, Shirts	10.71	
16160 - Presser, Machine, Wearing Apparel, Laundry		10.71
16190 - Sewing Machine Operator	15.10	
16220 - Tailor	15.78	
16250 - Washer, Machine	11.92	
19000 - Machine Tool Operation And Repair Occupations		
19010 - Machine-Tool Operator (Tool Room)		22.72
19040 - Tool And Die Maker	26.82	
21000 - Materials Handling And Packing Occupations		
21020 - Forklift Operator	17.64	
21030 - Material Coordinator	22.65	
21040 - Material Expediter	22.65	
21050 - Material Handling Laborer	14.26	
21071 - Order Filler	15.51	
21080 - Production Line Worker (Food Processing)		17.64
21110 - Shipping Packer	18.63	
21130 - Shipping/Receiving Clerk	18.63	
21140 - Store Worker I	12.66	
21150 - Stock Clerk	17.11	
21210 - Tools And Parts Attendant	17.64	
21410 - Warehouse Specialist	17.64	
23000 - Mechanics And Maintenance And Repair Occupations		
23010 - Aerospace Structural Welder	30.32	
23021 - Aircraft Mechanic I	28.22	
23022 - Aircraft Mechanic II	30.32	
23023 - Aircraft Mechanic III	30.61	
23040 - Aircraft Mechanic Helper	20.65	
23050 - Aircraft, Painter	24.38	
23060 - Aircraft Servicer	23.22	
23080 - Aircraft Worker	24.04	
23110 - Appliance Mechanic	24.24	
23120 - Bicycle Repairer	14.22	
23125 - Cable Splicer	30.77	
23130 - Carpenter, Maintenance	28.56	
23140 - Carpet Layer	26.29	
23160 - Electrician, Maintenance	32.18	
23181 - Electronics Technician Maintenance I	26.39	
23182 - Electronics Technician Maintenance II	27.59	
23183 - Electronics Technician Maintenance III	28.80	
23260 - Fabric Worker	22.03	
23290 - Fire Alarm System Mechanic	24.63	
23310 - Fire Extinguisher Repairer	21.01	
23311 - Fuel Distribution System Mechanic	25.71	
23312 - Fuel Distribution System Operator	20.37	
23370 - General Maintenance Worker	23.18	
23380 - Ground Support Equipment Mechanic	28.22	
23381 - Ground Support Equipment Servicer	23.22	
23382 - Ground Support Equipment Worker	24.04	
23391 - Gunsmith I	21.01	
23392 - Gunsmith II	23.18	
23393 - Gunsmith III	25.30	
23410 - Heating, Ventilation And Air-Conditioning Mechanic		24.66
23411 - Heating, Ventilation And Air Contditioning		26.02

Mechanic (Research Facility)	
23430 - Heavy Equipment Mechanic	24.63
23440 - Heavy Equipment Operator	28.89
23460 - Instrument Mechanic	25.45
23465 - Laboratory/Shelter Mechanic	24.24
23470 - Laborer	15.05
23510 - Locksmith	24.24
23530 - Machinery Maintenance Mechanic	25.30
23550 - Machinist, Maintenance	25.30
23580 - Maintenance Trades Helper	19.59
23591 - Metrology Technician I	25.45
23592 - Metrology Technician II	26.51
23593 - Metrology Technician III	27.61
23640 - Millwright	25.78
23710 - Office Appliance Repairer	24.24
23760 - Painter, Maintenance	24.24
23790 - Pipefitter, Maintenance	28.03
23810 - Plumber, Maintenance	26.86
23820 - Pneudraulic Systems Mechanic	25.30
23850 - Rigger	25.30
23870 - Scale Mechanic	23.18
23890 - Sheet-Metal Worker, Maintenance	25.56
23910 - Small Engine Mechanic	23.18
23931 - Telecommunications Mechanic I	27.79
23932 - Telecommunications Mechanic II	29.70
23950 - Telephone Lineman	28.74
23960 - Welder, Combination, Maintenance	25.30
23965 - Well Driller	25.30
23970 - Woodcraft Worker	25.30
23980 - Woodworker	21.01
24000 - Personal Needs Occupations	
24570 - Child Care Attendant	14.11
24580 - Child Care Center Clerk	17.60
24610 - Chore Aide	11.80
24620 - Family Readiness And Support Services Coordinator	15.78
24630 - Homemaker	19.55
25000 - Plant And System Operations Occupations	
25010 - Boiler Tender	24.78
25040 - Sewage Plant Operator	22.18
25070 - Stationary Engineer	24.78
25190 - Ventilation Equipment Tender	19.18
25210 - Water Treatment Plant Operator	22.18
27000 - Protective Service Occupations	
27004 - Alarm Monitor	19.31
27007 - Baggage Inspector	15.85
27008 - Corrections Officer	26.87
27010 - Court Security Officer	25.91
27030 - Detection Dog Handler	18.95
27040 - Detention Officer	26.87
27070 - Firefighter	23.93
27101 - Guard I	15.85
27102 - Guard II	18.95
27131 - Police Officer I	26.92
27132 - Police Officer II	29.74

28000 - Recreation Occupations		
28041 - Carnival Equipment Operator		13.20
28042 - Carnival Equipment Repairer		13.98
28043 - Carnival Equipment Worker		10.92
28210 - Gate Attendant/Gate Tender		16.24
28310 - Lifeguard	13.45	
28350 - Park Attendant (Aide)	17.74	
28510 - Recreation Aide/Health Facility Attendant		13.58
28515 - Recreation Specialist	22.62	
28630 - Sports Official	14.47	
28690 - Swimming Pool Operator		19.44
29000 - Stevedoring/Longshoremen Occupational Services		
29010 - Blocker And Bracer		25.54
29020 - Hatch Tender		25.54
29030 - Line Handler		25.54
29041 - Stevedore I		26.29
29042 - Stevedore II		29.25
30000 - Technical Occupations		
30010 - Air Traffic Control Specialist, Center (HFO) (see 2)		39.10
30011 - Air Traffic Control Specialist, Station (HFO) (see 2)		27.25
30012 - Air Traffic Control Specialist, Terminal (HFO) (see 2)		29.69
30021 - Archeological Technician I		21.07
30022 - Archeological Technician II		23.57
30023 - Archeological Technician III		29.20
30030 - Cartographic Technician		29.20
30040 - Civil Engineering Technician		26.54
30061 - Drafter/CAD Operator I		21.07
30062 - Drafter/CAD Operator II		23.57
30063 - Drafter/CAD Operator III		26.27
30064 - Drafter/CAD Operator IV		32.34
30081 - Engineering Technician I		17.29
30082 - Engineering Technician II		19.42
30083 - Engineering Technician III		21.74
30084 - Engineering Technician IV		26.93
30085 - Engineering Technician V		32.93
30086 - Engineering Technician VI		38.49
30090 - Environmental Technician		28.49
30210 - Laboratory Technician		23.40
30240 - Mathematical Technician		29.20
30361 - Paralegal/Legal Assistant I		20.44
30362 - Paralegal/Legal Assistant II		25.32
30363 - Paralegal/Legal Assistant III		30.97
30364 - Paralegal/Legal Assistant IV		37.46
30390 - Photo-Optics Technician		29.20
30461 - Technical Writer I		26.44
30462 - Technical Writer II		32.34
30463 - Technical Writer III		39.13
30491 - Unexploded Ordnance (UXO) Technician I		24.85
30492 - Unexploded Ordnance (UXO) Technician II		30.07
30493 - Unexploded Ordnance (UXO) Technician III		36.04
30494 - Unexploded (UXO) Safety Escort		24.85
30495 - Unexploded (UXO) Sweep Personnel		24.85
30620 - Weather Observer, Combined Upper Air Or Surface Programs	(see 2)	26.27
30621 - Weather Observer, Senior	(see 2)	29.20

31000 - Transportation/Mobile Equipment Operation Occupations	
31020 - Bus Aide	13.20
31030 - Bus Driver	17.52
31043 - Driver Courier	15.79
31260 - Parking and Lot Attendant	10.69
31290 - Shuttle Bus Driver	16.93
31310 - Taxi Driver	12.95
31361 - Truckdriver, Light	16.93
31362 - Truckdriver, Medium	18.70
31363 - Truckdriver, Heavy	20.68
31364 - Truckdriver, Tractor-Trailer	20.68
99000 - Miscellaneous Occupations	
99030 - Cashier	11.25
99050 - Desk Clerk	13.70
99095 - Embalmer	26.39
99251 - Laboratory Animal Caretaker I	14.60
99252 - Laboratory Animal Caretaker II	15.66
99310 - Mortician	36.23
99410 - Pest Controller	16.87
99510 - Photofinishing Worker	14.38
99710 - Recycling Laborer	19.74
99711 - Recycling Specialist	23.30
99730 - Refuse Collector	17.90
99810 - Sales Clerk	13.61
99820 - School Crossing Guard	13.77
99830 - Survey Party Chief	24.28
99831 - Surveying Aide	16.06
99832 - Surveying Technician	22.08
99840 - Vending Machine Attendant	15.79
99841 - Vending Machine Repairer	18.68
99842 - Vending Machine Repairer Helper	15.79

ALL OCCUPATIONS LISTED ABOVE RECEIVE THE FOLLOWING BENEFITS:

HEALTH & WELFARE: \$4.27 per hour or \$170.80 per week or \$740.13 per month

VACATION: 2 weeks paid vacation after 1 year of service with a contractor or successor; 3 weeks after 5 years, and 4 weeks after 15 years. Length of service includes the whole span of continuous service with the present contractor or successor, wherever employed, and with the predecessor contractors in the performance of similar work at the same Federal facility. (Reg. 29 CFR 4.173)

HOLIDAYS: A minimum of ten paid holidays per year, New Year's Day, Martin Luther King Jr's Birthday, Washington's Birthday, Memorial Day, Independence Day, Labor Day, Columbus Day, Veterans' Day, Thanksgiving Day, and Christmas Day. (A contractor may substitute for any of the named holidays another day off with pay in accordance with a plan communicated to the employees involved.) (See 29 CFR 4174)

THE OCCUPATIONS WHICH HAVE NUMBERED FOOTNOTES IN PARENTHESES RECEIVE THE FOLLOWING:

1) **COMPUTER EMPLOYEES:** Under the SCA at section 8(b), this wage determination does not apply to any employee who individually qualifies as a bona fide executive, administrative, or professional employee as defined in 29 C.F.R. Part 541. Because most Computer System Analysts and Computer Programmers who are compensated at a rate not less than \$27.63 (or on a salary or fee basis at a rate not less than \$455 per week) an hour would likely qualify as exempt computer professionals, (29 C.F.R. 541.400) wage rates may not be listed on this wage determination for all occupations within those job families. In addition, because this wage determination may not list a wage rate for some or all occupations within those job families if the survey data indicates that the prevailing wage rate for the occupation equals or exceeds \$27.63 per hour conformances may be necessary for certain nonexempt employees. For example, if an individual employee is nonexempt but nevertheless performs duties within the scope of one of the Computer Systems Analyst or Computer Programmer occupations for which this wage determination does not specify an SCA wage rate, then the wage rate for that employee must be conformed in accordance with the conformance procedures described in the conformance note included on this wage determination.

Additionally, because job titles vary widely and change quickly in the computer industry, job titles are not determinative of the application of the computer professional exemption. Therefore, the exemption applies only to computer employees who satisfy the compensation requirements and whose primary duty consists of:

- (1) The application of systems analysis techniques and procedures, including consulting with users, to determine hardware, software or system functional specifications;
- (2) The design, development, documentation, analysis, creation, testing or modification of computer systems or programs, including prototypes, based on and related to user or system design specifications;
- (3) The design, documentation, testing, creation or modification of computer programs related to machine operating systems; or
- (4) A combination of the aforementioned duties, the performance of which requires the same level of skills. (29 C.F.R. 541.400).

2) **AIR TRAFFIC CONTROLLERS AND WEATHER OBSERVERS - NIGHT PAY & SUNDAY PAY:** If you work at night as part of a regular tour of duty, you will earn a night differential and receive an additional 10% of basic pay for any hours worked between 6pm and 6am. If you are a full-time employed (40 hours a week) and Sunday is part of your regularly scheduled workweek, you are paid at your rate of basic pay plus a Sunday premium of 25% of your basic rate for each hour of Sunday work which is not overtime (i.e. occasional work on Sunday outside the normal tour of duty is considered overtime work).

HAZARDOUS PAY DIFFERENTIAL: An 8 percent differential is applicable to employees employed in a position that represents a high degree of hazard when working with or in close proximity to ordinance, explosives, and incendiary materials. This includes work such as screening, blending, dying, mixing, and pressing of sensitive ordnance, explosives, and pyrotechnic compositions such as lead azide, black powder and photoflash powder. All dry-house activities involving propellants or explosives.

Demilitarization, modification, renovation, demolition, and maintenance operations on sensitive ordnance, explosives and incendiary materials. All operations involving regrading and cleaning of artillery ranges.

A 4 percent differential is applicable to employees employed in a position that represents a low degree of hazard when working with, or in close proximity to ordnance, (or employees possibly adjacent to) explosives and incendiary materials which involves potential injury such as laceration of hands, face, or arms of the employee engaged in the operation, irritation of the skin, minor burns and the like; minimal damage to immediate or adjacent work area or equipment being used. All operations involving, unloading, storage, and hauling of ordnance, explosive, and incendiary ordnance material other than small arms ammunition. These differentials are only applicable to work that has been specifically designated by the agency for ordnance, explosives, and incendiary material differential pay.

**** UNIFORM ALLOWANCE ****

If employees are required to wear uniforms in the performance of this contract (either by the terms of the Government contract, by the employer, by the state or local law, etc.), the cost of furnishing such uniforms and maintaining (by laundering or dry cleaning) such uniforms is an expense that may not be borne by an employee where such cost reduces the hourly rate below that required by the wage determination. The Department of Labor will accept payment in accordance with the following standards as compliance:

The contractor or subcontractor is required to furnish all employees with an adequate number of uniforms without cost or to reimburse employees for the actual cost of the uniforms. In addition, where uniform cleaning and maintenance is made the responsibility of the employee, all contractors and subcontractors subject to this wage determination shall (in the absence of a bona fide collective bargaining agreement providing for a different amount, or the furnishing of contrary affirmative proof as to the actual cost), reimburse all employees for such cleaning and maintenance at a rate of \$3.35 per week (or \$.67 cents per day). However, in those instances where the uniforms furnished are made of "wash and wear" materials, may be routinely washed and dried with other personal garments, and do not require any special treatment such as dry cleaning, daily washing, or commercial laundering in order to meet the cleanliness or appearance standards set by the terms of the Government contract, by the contractor, by law, or by the nature of the work, there is no requirement that employees be reimbursed for uniform maintenance costs.

The duties of employees under job titles listed are those described in the "Service Contract Act Directory of Occupations", Fifth Edition, April 2006, unless otherwise indicated. Copies of the Directory are available on the Internet. A links to the Directory may be found on the WHD home page at <http://www.dol.gov/esa/whd/> or through the Wage Determinations On-Line (WDOL) Web site at <http://wdol.gov/>.

REQUEST FOR AUTHORIZATION OF ADDITIONAL CLASSIFICATION AND WAGE RATE {Standard Form 1444 (SF 1444)}

Conformance Process:

The contracting officer shall require that any class of service employee which is not listed herein and which is to be employed under the contract (i.e., the work to be performed is not performed by any classification listed in the wage determination), be classified by the contractor so as to provide a reasonable relationship (i.e., appropriate level of skill comparison) between such unlisted classifications and the classifications listed in the wage determination. Such

conformed classes of employees shall be paid the monetary wages and furnished the fringe benefits as are determined. Such conforming process shall be initiated by the contractor prior to the performance of contract work by such unlisted class(es) of employees. The conformed classification, wage rate, and/or fringe benefits shall be retroactive to the commencement date of the contract. {See Section 4.6 (C)(vi)} When multiple wage determinations are included in a contract, a separate SF 1444 should be prepared for each wage determination to which a class(es) is to be conformed.

The process for preparing a conformance request is as follows:

- 1) When preparing the bid, the contractor identifies the need for a conformed occupation(s) and computes a proposed rate(s).
- 2) After contract award, the contractor prepares a written report listing in order proposed classification title(s), a Federal grade equivalency (FGE) for each proposed classification(s), job description(s), and rationale for proposed wage rate(s), including information regarding the agreement or disagreement of the authorized representative of the employees involved, or where there is no authorized representative, the employees themselves. This report should be submitted to the contracting officer no later than 30 days after such unlisted class(es) of employees performs any contract work.
- 3) The contracting officer reviews the proposed action and promptly submits a report of the action, together with the agency's recommendations and pertinent information including the position of the contractor and the employees, to the Wage and Hour Division, Employment Standards Administration, U.S. Department of Labor, for review. (See section 4.6(b)(2) of Regulations 29 CFR Part 4).
- 4) Within 30 days of receipt, the Wage and Hour Division approves, modifies, or disapproves the action via transmittal to the agency contracting officer, or notifies the contracting officer that additional time will be required to process the request.
- 5) The contracting officer transmits the Wage and Hour decision to the contractor.
- 6) The contractor informs the affected employees.

Information required by the Regulations must be submitted on SF 1444 or bond paper.

When preparing a conformance request, the "Service Contract Act Directory of Occupations" (the Directory) should be used to compare job definitions to insure that duties requested are not performed by a classification already listed in the wage determination. Remember, it is not the job title, but the required tasks that determine whether a class is included in an established wage determination. Conformances may not be used to artificially split, combine, or subdivide classifications listed in the wage determination.