

PERFORMANCE WORK STATEMENT (PWS)

Directorate of Public Works (DPW)
Solid Waste Service
Fort McCoy, WI

PART 1 GENERAL INFORMATION

1 GENERAL: This is a non-personnel services contract to provide solid waste services at Fort McCoy, Wisconsin. The Government shall not exercise any supervision or control over the contract service providers performing the services herein. Such contract service providers shall be accountable solely to the contractor who, in turn is responsible to the Government.

1.1 Description of Services/Introduction: The contractor shall provide all contractor planning, programming, administration, management, personnel, equipment, supplies, transportation, tools, materials, supervision, and other items and non-personal services necessary to perform Solid Waste Services for Fort McCoy, Wisconsin (WI) as defined in this PWS except for those items specified as government furnished property and services. The contractor shall perform to the standards in this contract and all applicable Federal, State, and local laws, regulations, and directives. All equipment utilized by the contractor in the performance of this contract shall be maintained and operated IAW applicable technical/operator manuals, warranties, safety procedures, licensing/certification requirements and Federal and State laws. The contractor shall maintain accurate and complete records and files, and shall maintain or have access to libraries of documents to include Federal, State, and local regulations, codes, laws, technical manuals, and manufacturer's instructions and recommendations, which are necessary and related to the functions being performed.

1.2 Background: Fort McCoy is situated on approximately 60,000 acres in the Coulee Region of West Central Wisconsin. It is located on Hwy 21 between Sparta and Tomah. Fort McCoy's primary mission is to underpin readiness of force by serving as the premier reserve force training center, and when called upon, to support power projection missions. As a Total Force Training Center, Fort McCoy's primary responsibility is providing quality training facilities for military forces, which include requiring solid waste services.

1.3 Objectives: Maintain the proper operation for the collection and disposal/treatment of a solid waste services program. The Performance Work Statement (PWS) is written to define "what" is required and leaves it to the contractor, the decision on "how" to perform the work. This approach is intended to allow the contractor to determine the best and most cost-effective ways to fulfill needs, emphasizing innovation and best practices. Applicable regulations and other references are provided to assist the contractor in understanding "what" is required. Unless law or regulation specifically requires a particular process, the contractor is free to determine "how" to do the work, subject to the overall expectation that the contractor will use the most cost-effective methods appropriate to satisfy the Installation needs. The nature of the work requires the contractor to use flexible employment and scheduling techniques to minimize cost and maximize performance outcomes, to adapt to varying workload requirements. This may require work outside normal duty hours including 24-hour operations and shift work to meet mission requirements. The contractor shall comply with all applicable Federal, State, and local laws, regulations and directives.

1.3.1 Net Zero Objective: This contract supports the Installation's initiative to adopt the Net Zero hierarchy, and progressively increase the solid waste diversion rates until achieving zero landfill waste disposal. This goal is also identical to the Army's Net Zero Waste program goal. The contractor shall work to reduce quantities of material disposed of in landfills by increasing diversion by any legal process that avoids landfill disposal. The contractor is encouraged to utilize best management practices, innovation, and partnering with the Installation and offer the most cost effective service to the government in the performance of this contract to maximize diversion. The contractor shall provide recycle program support to the Installation. The contractor is encouraged to utilize environmentally sound best management practices, innovation, and partnering with the Installation and offer the most cost effective and environmentally sound service to the government in the performance of this contract to maximize diversion. The contractor shall recycle or divert from landfill all materials required by Federal, State, Army, or local regulations. The contractor shall comply with EO 13693 by diverting, at a minimum, 50% of solid waste.

1.4 Scope: The contractor shall provide all management, labor, tools, supplies, equipment, supervision, permits, licenses, fees (to include; disposal, treatment, tipping), and other items or services necessary to perform operations associated with solid waste services throughout the Installation which includes family housing, cantonment area, and North and South Post training areas and ranges. The contractor shall provide various sized containers for solid waste collection, service those containers in a timely manner, and off installation disposal/treatment of collected material.

1.4.1 Workload: It is anticipated that during the course of this contract there will be workload increases and decreases. The workload information displayed in the contract documents is extrapolated based on historical information and adjusted to represent estimated future projected workload. This workload is provided to assist offerors in proposal preparation and shall not be a limiting factor on the contractor's obligation to perform all services described in this contract to the required level of effort. The projected workload data is to be used in the preparation of the initial proposal. The contractor has the responsibility to adjust their workforce for the workload at any given time during the life of the contract.

1.5 Period of Performance: The period of performance shall be for one (1) Base Period of 12 months and four (4) 12-month option periods.

1.6 General Information:

1.6.1 Hours of Operation: Unless otherwise specified, the regular duty hours shall be 0700 to 1630, Monday through Friday except Federal holidays or when the Government facility is closed due to local or national emergencies, administrative closings, or similar Government directed facility closings. However, the contractor is cautioned that operating hours may be different for each function and will vary during the period of performance to meet mission requirements. For secured areas the contractor shall perform pick up, delivery and servicing during normal business hours of 0730 to 1530 hours Monday – Friday. The contractor shall minimize overtime requirements through the use of alternate work schedules to meet mission requirements. The contractor is expected to provide an innovative approach to allow the maximum flexible work hours for any unscheduled service required without exceeding the limits identified in Part 5. The contractor shall provide the COR with emergency telephone numbers for those individuals determined by the contractor and the name and number of the alternative to be notified after normal duty hours within 10 days after the contract award. The contractor shall update the roster and provide to the COR or designated representative as needed.

1.6.2 Federal Holidays: The contractor is not required to provide services on Federal holidays, except in emergency situations or if necessary to support mission requirements, including mobilization and demobilization support. Federal holidays are established by Federal Law and are currently as follows.

New Year's Day	1 January (see note)
Martin Luther King Jr. Day	3rd Monday in January
Presidents Day	3rd Monday in February
Memorial Day	Last Monday in May
Independence Day	4 July (see note)
Labor Day	1st Monday in September
Columbus Day	2nd Monday in October
Veterans Day	11 November (see note)
Thanksgiving Day	4th Thursday in November
Christmas Day	25 December (see note)

NOTE: If these holidays fall on Saturday, the preceding Friday will be observed. If these holidays fall on Sunday, the following Monday will be observed. If a holiday falls on a regular business day, routine services shall be rescheduled to ensure mission requirements are met.

1.6.3 Type of Contract: The Government will award a Firm Fixed Price service contract. The quantity shown per CLIN is an estimate that shall not to be exceeded without prior approval in the form of a contract modification from the Contracting Officer (KO). It is the intent of the contract to be able to order any quantity, as necessary, up to the

awarded amount to the base period or option period Contract Line Item Numbers (CLINs). The quantities shown per CLIN is not guaranteed; and any unused quantities may be removed by contract modification at the end of the date range covered by the CLINs. The Government pays only for the actual quantities ordered and received. The contractor shall not provide services exceeding the funded value of the CLINs.

1.6.4 Performance Requirements Summary (PRS) Description: Performance Requirements Summary will be used by the Government to inspect contractor's performance. Government quality assurance surveillance of contractor performance is not limited to the task requirements as outlined in the PRS. The Government reserves the right to conduct surveillance of any contract requirement. The Government reserves the right to make adjustments to the performance standards with no corresponding adjustment to contract price, as approved by the KO.

1.6.5 Quality Control: Quality Control is the responsibility of the contractor. The contractor is responsible for the delivery of quality services/supplies to the Government. The contractor shall develop, implement and maintain an effective Quality Control System which includes a written Quality Control Plan (QCP). The QCP shall implement standardized procedure/methodology for monitoring and documenting contract performance to ensure all contract requirements are met. The contractors' QCP must contain a systematic approach to monitor operations to ensure acceptable services/products are provided to the Government. The QCP, as a minimum, shall address continuous process improvement; procedures for scheduling, conducting and documentation of inspection; discrepancy identification and correction; corrective action procedures to include procedures for addressing Government discovered non-conformances; procedures for root cause analysis to identify the root cause and root cause corrective action to prevent re-occurrence of discrepancies; procedures for trend analysis; procedures for collecting and addressing customer feedback/complaints. The contractor shall upon request provide to the Government their quality control documentation.

The contractor's QCP shall be submitted prior to the beginning of the contract full performance period. Copies of a comprehensive written QCP shall be submitted to the COR within 5 working days when changes are made thereafter. After acceptance of the quality control plan the contractor shall receive the KO's acceptance in writing of any proposed change to their QC system. The contractor shall provide proof that quality control was performed to the COR and designated Government representatives when requested.

The contractor shall provide the COR a monthly schedule of planned QC test inspections no later than close of business 5 business days prior to the beginning of each month. The contractor shall provide the COR a QC monthly summary Non-Conformance test report no later than close of business 5 business days after the end of each month. The contractor shall provide access to other QC documentation, as requested by any designated Government official.

1.6.6 Quality Assurance: The Government may use a variety of surveillance methods to evaluate the contractor's performance. The Government shall evaluate the contractor's performance under this contract IAW the Quality Assurance Surveillance Plan (QASP). This plan is a Government developed document for the systematic surveillance of the contractor's performance IAW the requirements of the contract. The Government reserves the right to inspect or test any supplies or services that have been tendered for acceptance. Non-conforming services shall be re-performed at no increase in contract price. If non-conforming services are recurring, cannot be re-performed, or the services fail to achieve the PRS, the Government may reject the nonconforming service(s) and document the contractor's performance record accordingly. The Government may also issue a Contract Discrepancy Report (CDR) in which the contractor will be required to respond with the development of a corrective action plan (CAP) which identifies the root cause, corrective action (CA) for the root cause, CA for the specific nonconformance, and the date the CAs will be complete. The Government may also reduce the payment to the contractor IAW the PRS, or reduce payment to reflect the value of the services performed, or may perform the services and charge the contractor for any related cost incurred and/or may terminate this contract for cause.

1.6.6.1 Non-conforming Supplies or Services: When a contractor's performance does not meet contract requirements and/or approved work schedules and/or timeframes it is considered non-conformance. Non-conformance shall be classified in one of three categories: level I (Minor), level II (Major) or level III (Critical). The Government may re-inspect work designated for re-performance or late performance.

1.6.6.2 Level I (Minor) non-conformance: is defined as a non-conformance that is not likely to materially reduce the usability of the supplies or services for their intended purpose, or is a departure from established standards

having little bearing on the effective use or operation of the supplies or services. Minor non-conformance usually can be corrected on the spot, where no further corrective action (CA) response is necessary, and can be issued by the COR to the contractor either through a verbal or written non-conformance report. Minor non-conforming services shall be re-performed within a specified time frame at no increase in contract price. If minor non-conformances are recurring or re-performance is not completed in full and within the specified time a Level II non-conformance may be issued to the contractor by the KO.

1.6.6.3 Level II (Major) non-conformance: is defined as a non-conformance, other than critical, that is likely to result in failure of the supplies or services, or to materially reduce the usability of the supplies or services for their intended purpose. Recurring Minor non-conformances, or a non-responsive contractor, indicating a trend or failure of the contractor's quality control, can also be classified as a Major non-conformance. Major non-conformance's shall result in the issuance of a written CDR from the KO to the contractor requiring the development of a CAP by the contractor which identifies the root cause, CA for the root cause, CA for the specific non-conformance and the date CAs will be completed.

1.6.6.4 Level III (Critical) non-conformance: is defined as a non-conformance that is likely to result in hazardous or unsafe conditions for individuals using, maintaining, or depending upon the supplies or services; is likely to prevent performance of a vital agency mission; is for a repeated or uncorrected level II CDRs; or is for a non-responsive contractor to a level II CDR. Critical non-conformances shall result in the issuance of a written CDR to the contractor requiring the development of a CAP by the contractor which identifies the root cause, CA for the root cause, CA for the specific non-conformance and the date CAs will be completed.

1.6.6.5 Inspection Results: The contractor will be notified of Government inspection results. The contractor shall acknowledge receipt of the inspection results. The contractor may be notified of inspection results verbally. Verbal notifications of defective work will be confirmed in writing. When Government inspectors are unable to contact the contractor to notify the contractor of inspection results, notification to the contractor will be made by E-mail.

1.6.7 Access and General Protection/Security Policy and Procedures: The contractor and all associated subcontractors' employees shall provide all information required for background checks to meet installation access requirements to be accomplished by Director of Emergency Services or Security Office. Contractor workforce must comply with all personal identity verification requirements as directed by the Department of Defense (DOD), Head Quarters Department of the Army (HQDA), and/or local policy. The contractor and all associated subcontractors' employees shall also comply with adjudication standards and procedures using the National Crime Information Center Interstate Identification Index (NCIC-III) and Terrorist Screening Database (TSDB) (Army Directive 2014-05/AR 190-13), and Fort McCoy Pamphlet 190-13.8 Installation Access Control. In addition to the changes otherwise authorized by the changes clause of this contract, should the Force Protection Condition (FPCON) at any individual facility or installation change, the Government may require changes in contractor security matters or processes. The Government may require monthly participation in the Installation Random Antiterrorism Program.

1.6.7.1 Antiterrorism (AT) and Operations Security (OPSEC): For contractor employees with an area of performance as defined by Fort McCoy Pamphlet 190-13.8 (Installation Access Control) or when deemed applicable by the Anti-Terrorism Officer (ATO). All contractor employees, including subcontractor employees, requiring access to Army installations, facilities, or controlled access areas shall complete AT Level I awareness training within 30 calendar days after contract start date or effective date of incorporation of this requirement into the contract, whichever applies. The contractor shall submit certificates of completion for each affected contractor employee and subcontractor employee to the COR within 30 calendar days after completion of training by all employees and subcontractor personnel. AT Level I awareness training is available at <https://jkodirect.jten.mil>. AT Level I Training can also be coordinated with the Fort McCoy Installation ATO at (608) 388-4719. This is an annual requirement. Submit training certificates to the COR. COR will give a copy to the ATO as per AR 530-1, all contractor employees, including subcontractor employees, requiring access to Army installations, facilities, or controlled access areas shall complete OPSEC Level I training within 30 calendar days after contract start date or effective date of incorporation of this requirement into the contract, whichever applies. The contractor shall submit certificates of completion for each affected contractor employee and subcontractor employee to the COR within 60 calendar days after completion of training by all employees and subcontractor personnel. Training is available at <http://cdsetrain.dtic.mil/opsec>. In addition, per AR 381-12 (Threat Awareness and Reporting Program), all contractors with security clearances are required to complete annual threat awareness training. Training can be

coordinated by contacting the Installation OPSEC officer at 608-388-5107. These are all annual requirements. Submit training rosters to the COR and OPSEC Office.

1.6.7.2 iWATCH Training: For contractor employees with an area of performance as defined by Fort McCoy Pamphlet 190-13.8 (Installation Access Control) or when deemed applicable by the ATO. The contractor and all associated subcontractors shall brief all employees on the local iWATCH program (training standards provided by the requiring activity ATO). This locally developed training will be used to inform employees of the types of behavior to watch for and instruct employees to report suspicious activity to the COR. This training shall be completed within 30 calendar days of contract performance start date and within 30 calendar days of new employees' commencing performance, with the results reported to the COR no later than 30 calendar days after training completion. This is an annual requirement. Submit training rosters to the COR. COR will give a copy to the ATO.

1.6.7.3 Identification of Contractor Employees: The contractor (to include subcontractors) shall provide each employee either a RAPIDGate pass or an Identification (ID) Badge prior to commencement of work, which includes at a minimum, the Company Name, Employee Name, issue and expiration dates, and a color photo of the employee. ID Badges for Key Personnel shall also indicate their job title. ID Badges shall be worn at all times during which the employee is performing work under this contract. Each contractor (to include subcontractors) employees shall wear the ID Badge in a conspicuous place on the front of exterior clothing and above the waist except when safety or health reasons prohibit. Within 24 hours upon completion of the contract or employment termination, the contractor (to include subcontractors) shall be responsible for collection of ID Badges; destroy contractor issued ID cards and return Government facility access badges; and notify the KO in writing of any violation of the above. A listing of issued identification cards shall be furnished to the KO prior to the contract performance date and updated as needed to reflect contractor and Subcontractor personnel changes. All contract personnel attending meetings, answering Government telephones, and working in other situations where their contractor status is not obvious to third parties are required to identify themselves as such to avoid creating an impression in the minds of members of the public that they are Government officials. They must also ensure that all documents or reports produced by contractors are suitably marked as contractor products or that contractor participation is appropriately disclosed.

1.6.7.4 Physical Security: The contractor shall be responsible for safeguarding all Government equipment, information and property provided for contractor use. At the close of each work period, Government facilities, equipment, and materials shall be secured.

1.6.7.4.1 Government and Personal Property: The contractor shall conduct work so that Government property, personnel and work areas shall be protected at all times from inconvenience, damage or injury. In the event of loss or damage of any nature, caused by contractor operations or employees, due to improper protection, precaution or safety measures, such damages shall be repaired or such property shall be replaced by the contractor at their expense. In the event the contractor does not satisfactorily repair or replace such damages, the Government reserves the right to make necessary correction and the contractor shall reimburse the Government for all labor and materials costs associated with repairs or replacement.

1.6.7.5 RAPIDGATE Program: Fort McCoy is offering an Installation Access Control Solution called the *RAPIDGATE* Program. This program is available, with installation approval, to new and existing vendors, contractors, sub-contractors and service providers who require routine access to Fort McCoy and desire streamlined entry into the Installation. This program is available at a registration cost to the company, with an additional fee per employee. Through two integrated processes - Access Privilege Management and Enrollment/Registration - the *RAPIDGATE* Program enables electronic verification of identity and access privileges at Fort McCoy's access control points (ACPs). Companies choosing to participate in the *RAPIDGATE* Program will have streamlined access onto the installation. Participants will have access through all gates that size permits (Main Gate and Gate 20) and will be subject to RANDOM vehicle inspections. At the Main Gate *RAPIDGATE* participants will be able to use either lane, enabling fast access onto the installation through that gate. Non-*RAPIDGATE* participants and companies that choose not to participate in the *RAPIDGATE* Program will be required to access the installation through Gate 20, whereby a Temporary day pass will be issued for each person. Contracts with a duration of 30 days or less will be required to apply for a pass under an exception to policy. The maximum pass period AS an exception to policy is 30 days with approval by the Directorate of Emergency Services (DES) Physical Security Branch. To apply for a 30 day pass, the company is required to provide Physical Security a copy of the contract

award, along with identification. Companies that service Fort McCoy may enroll in the RAPIDGATE Program by calling 1-877-727-4342. The Program will confirm with the installation Physical Security Branch that the company has legitimate business on the installation. Once the company has enrolled, its employees can register at the self-service KIOSK Registration Stations located at the Fort McCoy Visitor Control Center (VCC) in B35. The RAPIDGATE Program confirms the individual's employment status with the company, and then performs identity authentication and background screening. Employees who qualify are issued a personalized RAPIDGATE ID Credential Badge. The Program performs background screening on a regular basis to verify continued eligibility in the Program. Questions about the Fort McCoy *RAPIDGATE* Program should be addressed to info@rapidgate.com with the subject line RE: *RAPIDGATE* Program, or to the Physical Security Branch, Directorate of Emergency Services at 608-388-8445 or mark.a.reaves.civ@mail.mil.

1.6.7.6 Key Control: The contractor shall establish and implement methods of making sure all keys/key cards issued to the contractor by the Government are not lost or misplaced and are not used by unauthorized persons. NOTE: All references to keys include key cards. No keys issued to the contractor by the Government shall be duplicated. The contractor shall develop procedures covering key control that shall be included in the Quality Control Plan. Such procedures shall include turn-in of any issued keys by personnel who no longer require access to locked areas. The contractor shall immediately report any occurrences of lost or duplicate keys/key cards to the KO.

1.6.7.6.1 In the event keys, other than master keys, are lost or duplicated, the contractor shall, upon direction of the KO, re-key or replace the affected lock or locks; however, the Government, at its option, may replace the affected lock or locks or perform re-keying. When the replacement of locks or re-keying is performed by the Government, the total cost of re-keying or the replacement of the lock or locks shall be deducted from the monthly payment due the contractor. In the event a master key is lost or duplicated, all locks and keys for that system shall be replaced by the Government and the total cost deducted from the monthly payment due the contractor.

1.6.7.6.2 The contractor shall prohibit the use of Government issued keys/key cards by any persons other than the contractor's employees. The contractor shall prohibit the opening of locked areas by contractor employees to permit entrance of persons other than contractor employees engaged in the performance of assigned work in those areas, or personnel authorized entrance by the KO.

1.6.7.6.3 Lock Combinations: The contractor shall establish and implement methods of ensuring that all lock combinations are not revealed to unauthorized persons. The contractor shall ensure that lock combinations are changed when personnel having access to the combinations no longer have a need to know such combinations. These procedures shall be included in the contractor's Quality Control Plan.

1.6.8 Post Award Conference/Periodic Progress Meetings: The contractor agrees to attend any post award conference convened by the contracting activity or contract administration office IAW Federal Acquisition Regulation Subpart 42.5, Post Award Orientation. The KO, COR, and other Government personnel, as appropriate, may meet periodically with the contractor to review the contractor's performance. At these meetings the KO will apprise the contractor of how the government views the contractor's performance and the contractor will apprise the Government of problems, if any, being experienced. Appropriate action shall be taken to resolve outstanding issues. These meetings shall be at no additional cost to the Government.

1.6.9 Contracting Officer Representative (COR): The COR will be identified by separate letter. The COR monitors all technical aspects of the contract and assists in contract administration. The COR is authorized to perform the following functions: assure that the contractor performs the technical requirements of the contract; perform inspections necessary in connection with contract performance; maintain written and oral communications with the contractor concerning technical aspects of the contract; issue written interpretations of technical requirements, including Government drawings, designs, and specifications; monitor contractor's performance and notify both the KO and contractor of any deficiencies; coordinate availability of government furnished property; and provide site entry of contractor personnel. A letter of designation issued to the COR, a copy of which is sent to the contractor, states the responsibilities and limitations of the COR, especially with regard to changes in cost or price, estimates or changes in delivery dates. The COR is not authorized to change any of the terms and conditions of the resulting order.

1.6.10 Contractor Employees: For the purpose of this contract, the term “contractor employee(s)” applies to all contractor employees and subcontractor employees performing work in support of this contract. The contractor shall provide supervisory, technical, administrative and clerical personnel qualified to accomplish all requirements specified by this PWS and with the qualifications listed below. The contractor shall maintain current personnel and job qualification records to demonstrate compliance with the above. The selection, assignment and management of contractor employees is the responsibility of the contractor; however, the Government reserves the right to restrict the employment under this contract of any contractor employee, or prospective contractor employee who is identified as a potential threat to the health, safety, security, general well-being, or operational mission of the installation and its population. The contractor will immediately remove any personnel who fail to meet/maintain required qualifications or fail to conduct themselves within the constraints identified herein. The contractor shall not employ any person who is an employee of the United States Government if the employment of that person would create a conflict of interest or is in violation of Department of Army policies or procedures. Contractor employees shall present a neat appearance and be easily recognized and represent themselves as contractor employees. This shall be accomplished by wearing distinctive clothing bearing the name of the company or by wearing appropriate badges containing the company name and the employee’s picture and name.

1.6.10.1 Legal Qualifications: Employers are required to abide by the immigration laws of the United States and to employ in the United States only individuals who are eligible to work in the United States. Government rules, regulations, laws, directives and requirements, in place or issued during the performance period, shall apply to all contractor personnel. The contractor shall be solely responsible for any costs resulting from contractor employee violations.

1.6.10.2 Conduct: The contractor is fully responsible for the conduct of its employees at all times while employees are performing work on this contract. All personnel employed by the contractor in the performance of this contract, or any representative of the contractor entering the Government reservation, shall abide by all regulations of the installation. The contractor is responsible for ensuring that any contractor employees providing services under this contract conduct themselves in a professional manner at all times. Revocation of contractor personnel access to the Installation shall not relieve the contractor from the requirement to meet all the terms and conditions of the contract. Contractor personnel shall comply with the following while performing work under this PWS.

1.6.10.3 Standards of Conduct: In accordance with DOD Directive 5500.7-R, “Joint Ethics Regulation”, contractor employees must avoid being improperly influenced in the execution of their duties under the contract. Particular attention will be paid to acceptance of gifts/gratuities, and on non-disclosure of sensitive or classified information. The contractor shall ensure employee conduct complies with 41 U.S.C 423 relative to release of acquisition related information or actions or discussions which may prejudice future competitions.

Contractor personnel shall obey all regulations and the orders of competent authorities, including without limitation orders and regulations pertaining to physical and national security and the good order and discipline of Fort McCoy.

The contractor shall ensure that the contractor employees comply with the letter and spirit of current applicable Government laws, regulations, directives, policies, and requirements (hereafter referred to as Government rules), to include in particular those pertaining to Army values, alcohol and controlled substances. This includes Government rules that are revised or issued during the contract term. The contractor shall be responsible for violations of these Government rules. The contractor shall maintain a pro-active, efficient, and effective working relationship with all Installation activities, units, and offices, as well as with off post organizations and activities within the requirements stipulated in this PWS.

The contractor shall comply with all Department of Defense (DoD) and local requirements that establish uniform policies governing smoking in and around Government-owned buildings and vehicles. The contractor shall comply with Federal drug-free workplace and requirements.

Government rules, regulations, laws, directives, and requirements which are issued during the contract term relating to law and order, Installation administration, and security on the Installation shall be applicable to all contractor employees or representatives who enter the Installation. Violation of such rules, regulations, laws, directives, or requirements shall be grounds for removal (permanently or temporarily as the Government determines) from the

work site. Removal of employees does not relieve the contractor from the responsibility for the work defined in this PWS.

Removal by Garrison Commander. The Garrison Commander may, at his discretion, bar an individual from the Installation under the authority of 18 USC 1382 (1972), AR 210-10 (Administration), and the National Industrial Security Program Operating Manual (NISPOM) for conduct determined contrary to good order, discipline, or Installation security.

Removal by KO. The KO may require the contractor to remove any employee, working under this contract, for reason of misconduct or security. Contractor employees shall be subject to dismissal from the premises upon determination by the KO that such action is necessary in the interest of the Government.

Removal by Installation Police. Contractor employees may be denied entry to the Installation by Military Police if it is determined that such entry may be contrary to good order, discipline, or the security of the Installation. Military Police may remove any contractor employee from the Installation for reason of misconduct or security.

1.6.10.4 Interference: Contractor personnel shall not interfere with or impede Government activities.

1.6.10.5 E-Mail Addresses: Employees shall include a signature block on all emails that includes their name, title, company name, and contact information.

1.6.10.6 Language Qualifications: The contractor shall employ only persons able to speak, read, write, and understand English for those positions interacting with Government and other personnel in the performance of this contract, and/or where English is used or essential to provide the product, record, data, information, or service. Contractor employees working under this contract shall be able to communicate to accurately report fire and other emergency conditions as required, and be able to assist, direct, or be directed by emergency responders.

1.6.10.7 Physical Qualifications: Contractor personnel shall be physically capable of performing their assigned work under normally anticipated climatic conditions, such as extreme weather conditions (snow, sleet, rain, heat, humidity, etc.).

1.6.10.8 Key Personnel: The contractor shall designate an on-site contract manager to serve as the central contractor point of contact with the Government and who shall be responsible for the performance of the work. The name of this person shall be designated in writing to the COR no later than 2 calendar days after phase-in start date. Changes to the contract manager shall be submitted to the Government within five (5) workdays of the change. The contract manager shall have full authority to act for the contractor on all contract matters relating to daily operation of this contract. The contract manager shall be available between the hours of 0730 to 1600, Monday through Friday except Federal holidays or when the Government facility is closed for administrative reasons. The contract manager shall be required to attend briefings, conferences, and other Government designated meetings.

1.6.11 Supervision of Contractor Employees: The Government will not exercise any supervision or control over contractor or subcontractor employees while performing work under the contract. Such employees shall be accountable solely to the contractor, not the Government. The contractor, in turn, shall be accountable to the Government for contractor or subcontractor employees.

1.6.11.1 Technical Qualifications: Contractor personnel shall have job-appropriate education, training, experience, certifications, and licensing prior to performing any work under the contract. The contractor shall, without additional expense to the Government, be responsible for obtaining any necessary permits, licenses, insurance, and for complying with any Federal, State, and municipal laws, codes, and regulations applicable to the performance of the work. The Government will not provide, nor reimburse costs for, initial or refresher skills training, certifications, or licensing for contractor employees. All training is the responsibility of the contractor unless specified as Government unique training. The contractor is responsible for scheduling all Government unique training to ensure training is accomplished prior to the individual performing work. The contractor shall maintain records of all scheduled and accomplished training.

1.6.11.2 Certifications and Special Qualifications: Qualifications and special licenses necessary to perform work in this contract include, but are not limited to, Commercial Driver's License (CDL), Hazardous Communications (HAZCOM), and Department of Transportation (DOT) manifesting and hazardous material transportation. Contractor employees who operate any contractor vehicles and equipment shall be certified, by the contractor and at the contractor's expense, as being fully qualified to operate the vehicles/equipment to which they are assigned. The contractor shall document all operator qualifications and provide the documentation to the COR before the contract employee engages in any mode of equipment operation.

1.6.11.3 Employee Roster: The contractor shall maintain a current listing of employees providing service under this contract. At least two working days after the contract full performance start date; the contractor shall provide the COR a roster listing by functional area, all employees and their respective job titles. The roster shall also identify the employee's name, position title, and whether or not they are full-time or part-time employees. The contractor shall update the roster when changes are needed and organization chart electronically and provide copies to the COR by the 2nd workday of the month.

1.6.12 Data Rights: The Government has unlimited rights to all documents/material produced under this contract. All records, files, documents, working papers, both hard copy and electronic, and materials, to include the source codes of any software, provided by the Government and/or generated by the contractor produced under this contract shall be Government owned and are the property of the Government with all rights and privileges of ownership/copyright belonging exclusively to the Government. All reports, records, files, documents, contractor policies/operating instructions, and working papers, both hard copy and electronic, shall be made available to the KO, Contracting Officer's Representative (COR/Quality Assurance Alternate CORs (ACORs)), Defense Investigative Service (DIS) staff, and other authorized Government representatives during the performance of this contract. These documents and materials may not be used or sold by the contractor without written permission from the KO. All materials supplied to the Government shall be the sole property of the Government and may not be used for any other purpose. This right does not abrogate any other Government rights.

1.6.12.1 Unprogrammed Requirements: Upon notification and within required time frames the contractor shall provide data/information associated with any and all parts of the contracted services. The data is often required within a very short suspense time, e.g., one day. This includes, but is not limited to: input for staff studies; fact sheets; audits; one-time reports; equipment listings, densities, and maintenance records; quality control data and records; recommendations for amending, revising or originating Government regulations or policies within the scope of this contract; information requested by Government personnel performing official duties, to include monitoring contract compliance.

1.6.12.2 Data Criteria: The contractor shall provide data, reports and other documentation, subject to Government review for adequacy, utilizing the following criteria:

- Complete: includes all required information.
- Accurate: factual and correctly tabulated data.
- Timely: provided within the specified time frames.
- Properly prepared: IAW applicable publication or other specified format.
- Properly distributed: provided to the specified distributives.
- Includes name and signature of Project Manager certifying completeness and accuracy of submitted data.
- Submission by prescribed means.
- Electronic submission shall be in a format readable by standard Government PC software.
- Hard copy submission shall be of legible and readable quality.

1.6.13 Phase-In Period: The contractor shall have a phase-in period prior to the full performance start date. The phase-in period shall be 14 calendar days or the period of time between contract award date and contract start date, whichever is the lesser amount of time. The contractor shall submit a site-specific Phase-In Plan as part of their proposal that includes comprehensive procedures for attaining full PWS performance within the time allowed herein. The Phase-In Plan shall establish procedures by which the contractor shall prepare to assume full responsibility for all areas outlined in the PWS at the end of the phase-in period. The contractor shall take all actions necessary for a smooth transition of the contracted operations during Phase-In. The contractor shall attend a Phase-In/Phase-Out meeting with the incumbent contractor after award. During Phase-In, the contractor shall place

containers prior to the start of the contract. The contractor may place containers once the contractor's Phase-In/Phase-Out Plan is approved, but there is no compensation for early placement or servicing. The Government will make facilities available to the contractor on the contract performance during the phase-in period.

1.6.14 Phase-Out Period: The contractor shall develop a Phase-Out Plan to affect a smooth and orderly transfer of responsibility to a successor contractor and provide to the KO within six months prior to the end of the contract. The Phase-Out Plan shall require the contractor to allow the successor contractor to observe the contractor's performance. The Government anticipates that the last 14 calendar days of the contract will be the phase-in to performing under the follow-on contract. The contractor shall attend a Phase In/Phase Out meeting with incoming contractor two weeks prior at end of this contract and the start of any new contract. The Phase-Out Plan shall, at a minimum, establish procedures to accomplish the following:

- Clean up of contractor work areas.
- Procedures notifying contractor personnel that the contractor is being replaced.
- Procedures for removal of all incumbent contractor property.
- Procedures for data and information transfer to the successor or the COR.
- Other actions required for continuity of operations, as requested by the Government.

1.6.15 Safety Plan: The contractor is solely responsible for compliance with the Occupational Safety and Health Act (OSHA) (Public Law 91-596) and the resulting standards, OSHA Standard 29 CFR 1910, 1926, and the protection of their employees. The contractor shall establish and maintain a Safety Plan that delineates the processes and procedures the contractor shall use to prevent accidents and preserve the life and health of contractor and Government personnel, and is a deliverable within 20 calendar days after contract award. The contractor shall report Contract employees' accidents and injuries to the contractor's Project Management Staff, the KO, the COR and the Fort McCoy Installation Safety Office IAW Fort McCoy Reg 385-10 and 29 CFR 1910. The contractor shall be responsible for all damages to persons or property that occur as a result of the contractor's fault or negligence, and shall take proper safety and health precautions to protect the work, the workers, the public, and the property of others.

1.6.15.1 Provisions: The contractor's Safety Plan shall include the following provisions.

- The contractor shall maintain reports and records on accidents, safety inspections, and investigations. The contractor shall report to the COR any accident involving any GFE, GFF, or anyone working under this contract be notified immediately of the accident. A copy of the accident report shall be provided to the KO and COR within 3 working days of accident.
- The contractor shall inspect and survey contractor's work areas for potential safety hazards.
- The contractor shall furnish contractor personnel protective equipment and safety devices at the contractor's expense, including but not limited to safety cones, that comply with applicable safety standards and electrical protection devices.
- The contractor shall provide required safety training to contractor personnel including required respiratory protection and training for personal protection equipment provided to employees.
- The contractor shall develop procedures and practices that minimize accident risk.
- The contractor shall notify the Fort McCoy Installation Safety Office, COR, and KO of planned visits, investigation or corrective actions required by Federal, State, Local, or any non-Fort McCoy safety agencies.
- The contractor shall make available to contractor personnel hazard reporting procedures IAW 29 Code of Federal Regulations (CFR) 1910, and 1960, as applicable.

- The contractor shall provide Installation Safety personnel unrestricted access to all contractor facilities, work and storage areas at all times.

1.6.16 Correspondence: The contractor shall not submit any contractor correspondence directly to the Command Group or higher headquarters directly. Any correspondence generated via email shall clearly identify the sender as a contractor employee, including company name, and employee title. Contractor letterhead or logo shall not be affixed to forms or documents used in performance of services.

1.6.17 Media Information: The contractor shall not, in the performance of this contract, provide any information for media release without the approval of the Installation Public Affairs Officer. No member of the media or of the Congress (House or Senate) shall be invited onto Fort McCoy by the contractor. All media/Congressional inquiries shall be referred to the Installation Public Affairs office. Requests for media release of information shall be submitted, in writing, to the KO at least fifteen working days prior to the proposed release date, and specify what information is to be released, how it is to be released, the purpose of the release, and when it is proposed for release. The KO will coordinate with the COR for functional recommendation for approval/disapproval and submit to the Public Affairs Officer for decision. Once the KO obtains the approval/disapproval from the Public Affairs Officer, the KO will notify the contractor in writing.

1.6.18 Service Contract Wage Determination Adjustments: In the event the Government determines that it will exercise an option, at the end of the base period or an option period, the Government will notify the contractor IAW the Service Contract Act of 1965, as amended. No later than 30 calendar days after the notice of the option being exercised, the contractor shall notify the KO of any increase claimed under this clause after receiving a new wage determination unless this notification period is extended in writing by the KO. The contractor shall utilize the contractor Submission Format of the Price Adjustment Calculation Tool (PACT) available at the Wage Determinations OnLine.gov website <http://www.wdol.gov/pact/intro.aspx> to prepare the adjustment request.

1.6.19 Regulations, Manuals, and Technical Documents: Regulations, manuals, and technical documents are available at <http://www.usapa.army.mil>. A non-inclusive list of publications and forms can be found at internet sites listed in Part 6 of this contract. Fort McCoy specific regulations, manuals, and technical documents will be provided to the contractor by the COR, or functional representative. It is anticipated that changes in regulations, manuals, and technical documents will occur during the performance of this contract. The contractor shall remain current and apply regulation, manual and technical document changes throughout the life of the contract.

1.6.20 Government Performance of Services: As determined by the Government, if, for any reason, the contractor fails to perform any service covered by the contract, or should an emergency require performance of services beyond the capability of the contractor, the Government may perform or supplement performance of such contract services. Such performance shall not constitute a breach of contract by the Government. As directed by the KO, the contractor shall permit the use and operation of such equipment as is necessary to perform the function. The Government shall be entitled to an equitable adjustment to the estimated cost of the contract for any service, if any, which is performed by Government or other personnel pursuant to this paragraph. Such performance and such adjustment shall not constitute a termination within the meaning of contract clause entitled "termination for Convenience of the Government" of this contract. Nothing in this paragraph shall be deemed to waive or limit any rights of the Government under contract clause entitled "Default."

1.6.21 Environmental Controls:

1.6.21.1 Compliance with Laws and Regulations: The contractor shall be knowledgeable of and comply with all applicable Federal, State, Interstate and local laws and permits, regulations and requirements regarding environmental protections. This includes Army regulations, operating procedures and permit conditions. Contractor operations are subject to environmental compliance inspections without notice. In the event environmental laws/regulations changed during the term of this contract, the contractor is required to comply as such laws come into effect.

1.6.21.2 Notification of Environmental Spills: If the contractor spills or releases any material in performance of this contract or any other substance contained in 40 CFR 302 into the environment, the contractor or its agent shall immediately report the incident to the Police Desk at 911, and the COR.

1.6.21.3 Liability: The contractor shall assume liability for acts or omission in regard to compliance with Federal, State and local environmental statutes, regulations and applicable guidelines, including, but not limited to fines or penalties associated with enforcement actions and costs for environmental restoration (removal actions, remedial actions and corrective actions). The contractor and any subcontractor shall assume liability in the event that their actions result in the release of hazardous substance into the environment. The liability for the spill or release of such substances rests solely with the contractor and its agent. The contractor and any subcontractors shall be responsible for documentation, reporting, assessment and remedial action requirements associated with such release and restoration of any damages.

1.6.21.4 Environmental Pollution Prevention: The contractor shall perform all work so as to minimize environmental pollution or degradation of the environment of natural/cultural resources. The contractor shall comply with all Federal, State and local regulations and guidelines, while on the reservation to ensure safe working conditions for contractor personnel and a safe environment for the occupants of Army facilities.

1.6.22 Deliverables, Reports, Records and Billing: The contractor shall provide deliverables, as called for in the PWS and the Data Summary List. Detailed reports and invoices for services rendered Invoice and supporting documents shall be submitted to the COR no later than ten (10) workdays following the month of service. Once the invoice is accepted and approved, the contractor will be notified. The contractor will be responsible for submitting the invoicing documents via methods as directed by the Government, i.e. submission in Wide Area Work Flow (WAWF). Proper and timely submission of monthly invoicing is the sole responsibility of the contractor.

1.6.23 Installation Access and Control:

1.6.23.1 Installation/Gate Closure: Unscheduled gate closures may occur at any time and personnel entering or exiting the Installation may experience a delay. Privately owned vehicles are subject to search upon entry, exit, and at any time while on the Installation. Refusal to comply with a request to search a vehicle could result in access to the Installation being denied. Delays in entering or leaving the Installation due to gate closures or vehicle searches shall not be compensated for in any form by the Government.

1.6.23.2 Search and Seizure: Contractor personnel and property shall be subject to search and seizure upon entering the confines of Fort McCoy, Wisconsin and upon leaving the confines of Fort McCoy, Wisconsin IAW AR 190-22 (Search, Seizure, and Disposition of Property).

1.6.23.3 Controlled Substances: Contractor personnel shall not perform PWS work while in possession of, or while under the influence of, alcohol or any controlled substance.

1.6.23.4 Weapons: Contractor personnel shall comply with all Fort McCoy regulations governing possession and transport of privately owned weapons on the Installation, including all forms of firearms, tasters, bow and arrow, switchblade or automatic blade knives, knives with blades in excess of three inches, ammunition and pyrotechnics, fireworks, bludgeons, brass knuckles, shooting pens or similar devices IAW Fort McCoy Regulation 190-12.

PART 2
DEFINITIONS & ACRONYMS

2 DEFINITIONS AND ACRONYMS:

2.1 DEFINITIONS: The terms presented in this section shall have the meanings, acronyms and abbreviations set forth in this performance work statement and resultant solicitation and contract award.

ACCEPTANCE QUALITY LIMIT (AQL). The allowable variance from a standard before the Government will determine a specific service to be unsatisfactory. The maximum percent defective, maximum number of defects per hundred units, or total number of defects in the lot that will be considered as an acceptable variance from a standard. An AQL does not imply that the contractor may knowingly perform in a defective manner. It implies only that the Government recognized that defective performance might happen unintentionally.

ASH. The residue from burned wood, coal, coke, and other combustible material.

BULKY ITEMS. Bulky items are larger item such as household appliances, furniture, auto parts, pallets, shelving, piping, concrete rubble, lumber, toys, or other items deemed too large to place in 8 CY dumpsters and the size or weight precludes or complicates the handling by normal collection, processing or disposal methods.

CARDBOARD. Includes corrugated cardboard, cereal boxes, and other low grade cardboard but does not include pasteboard.

COMMINGLED RECYCLABLES. Commingled recyclables are a mixture of colored and clear glass, aluminum and tin cans, plastics #1 - #7, mixed paper, and cardboard.

CONSTRUCTION/DEMOLITION DEBRIS. Construction and demolition debris (C/D) is solid waste resulting from the construction, demolition or razing of buildings, roads and other structures from within the cantonment area or at any of the training ranges. Construction and demolition waste typically consists of bituminous asphalt, wood, glass, masonry, roofing, siding and plaster, alone or in combinations.

CONTRACTOR. The Contractor, its subsidiaries and affiliates, joint ventures involving the Contractor or any entity which the Contractor may have merged or any individual or entity that assisted or advised the Contractor in the preparation of a proposal under this solicitation.

CONTRACT DISCREPANCY REPORT (CDR). A report used to document unsatisfactory contractor performance. The CDR requires the contractor to explain, in writing, why performance is unsatisfactory; how performance shall be returned to satisfactory levels; and how recurrence of the problem shall be prevented in the future.

CONTRACT DISCREPANCY. A failure of the contractor to perform IAW contract requirements and specifications. A contract discrepancy may result from a failure of the contractor to provide, or provide on time, the required contract products or services; or it may result because delivered products or services do not meet specific contract standards.

CONTRACT SPECIALIST. The official Government representative delegated authority by the contracting officer to administer a contract. This individual, normally working in an appropriate contracting or procurement career field, advises on all technical contractual matters.

CONTRACTING OFFICER (KO). A person with authority to enter into, administer, and/or terminate contracts, and make related determinations and findings on behalf of the government. Note: The only individual who can legally bind the government.

CONTRACTING OFFICER'S REPRESENTATIVE (COR). An employee of the U.S. Government appointed by the KO to administer the contract. Such appointment shall be in writing and shall state the scope of authority and limitations. This individual has authority to provide technical direction to the contractor as long as that direction is

within the scope of the contract, does not constitute a change, and has no funding implications. This individual does NOT have authority to change the terms and conditions of the contract.

CONTRACTOR. A supplier or vendor awarded a contract to provide specific supplies or services to the government. The term used in this contract refers to the prime.

CONTRACTOR-FURNISHED EQUIPMENT (CFE). That equipment the contractor is required to furnish in order to perform the requirements of the contract.

CONTAINERS. Includes 65 gallon totes, dumpsters, roll-offs, drums, and other containers used for solid waste services, to perform the requirements of the contract.

CURBSIDE PICK-UP. Collection of solid waste or recyclable materials (to include bulky waste) that is placed next to the curb at South Post Family Housing.

CUSTOMER COMPLAINT. An expression of dissatisfaction with a specific contractor provided service or product provided, or lack thereof, which is presented by a customer, organization or agency that receives, or is entitled to receive, services or products from this contract.

DEFICIENCY. A shortcoming in the quality or state of service performed.

DESIGNATED GOVERNMENT REPRESENTATIVE (DGR). A person or persons authorized by the Government to act on behalf of the Government as a Point of Contact and/or to accept delivery of material or documents.

DIRECTORATE OF PUBLIC WORKS (DPW). The garrison activity responsible for providing engineering support to the garrison and its tenants.

FISCAL YEAR (FY). The Government fiscal year (FY) begins every October 1st and ends the following September 30th. The fiscal year is designated by the calendar year in which it ends. For example, Fiscal Year 2017, abbreviated FY 17, begins 1 Oct 16 and ends 30 Sep 17.

FLUORESCENT LAMPS. This includes straight fluorescent lamps less than 4 feet, fluorescent lamps greater than 4 feet, compact fluorescent lamps (CFL) with integral ballasts, CFL without integral ballasts, u-bent fluorescent, circular lamps, high intensity discharge lamps (mercury vapor, metal halide, high pressure sodium), broken/crushed lamps, and other miscellaneous lamps.

FORT MCCOY. Includes the areas that are known as the Cantonment Area, South Post and North Post.

GOVERNMENT-FURNISHED PROPERTY (GFP) or GOVERNMENT PROPERTY (GP). Property in the possession of, or directly acquired by, the Government and subsequently made available to the contractor.

HAZARDOUS MATERIAL (HAZMAT). A substance or material which has been determined by the Secretary of Transportation to be capable of posing an unreasonable risk to health, safety, and property when transported in commerce, and which has been so designated. The term includes hazardous substances, hazardous wastes, marine pollutants, and elevated temperature materials as defined in 49 CFR, 171.811, materials designated as hazardous under the provisions of parts 172.101 and 172.102 of 49 CFR, and materials that meet the defining criteria for hazard class and divisions in part 173 of 49 CFR (part 171.8 of 49 CFR).

HAZARDOUS WASTE (HAZWASTE). Waste materials that are toxic or poisonous, corrosive, irritating or sensitizing, radioactive, biologically infectious, explosive or flammable and that presents a hazard to human health and the environment. Special procedures are required for handling hazardous waste and to ensure proper collection and disposal/treatment.

MIXED PAPER. Mixed paper shall include, but is not limited to, white paper, colored paper, news prints, catalogues, shredded documents, and computer paper. The contractor will not be asked to process and recycle shredded classified documents. Those items are handled by another contract.

MUNICIPAL SOLID WASTE. Household waste, or solid waste from a source that does not contain hazardous waste, process waste such as dry cleaners or paint shops. Municipal solid waste does not include waste wood, sewage sludge, tires or industrial process wastes.

NON-RESOURCE CONSERVATION AND RECOVERY ACT (RCRA) DEBRIS. Non-RCRA Debris is comprised of used shop rags, absorbent mats and pads, yarn, and other non-soil petroleum contaminated materials resulting from vehicle maintenance and spills.

OTHER DIRECT COST. Other Direct Cost is a cost that can be identified specifically with a final cost objective that the offeror does not treat as a direct material cost or a direct labor cost.

PERFORMANCE REQUIREMENTS SUMMARY (PRS). A listing of the service outputs under the contract that is to be evaluated on a regular basis, the surveillance methods to be used for these outputs, and the performance requirement of the listed outputs. The Government will evaluate the key service outputs to ensure the contractor meets contract performance standards.

PERFORMANCE STANDARD. An established and generally accepted parameter by which performance is evaluated.

PERFORMANCE WORK STATEMENT (PWS). A document that describes accurately the essential and technical requirements for providing items, materiel, or services, including the standards used to determine whether the requirements have been met (Section C of this contract).

PETROLEUM, OILS AND LUBRICANTS (POL) CONTAMINATED SOILS REMEDIATION. This soil is generated as a result of surface spills, cleaning sand traps at vehicle wash racks and underground tank releases.

PHASE-IN PERIOD. The period of contract performance during which specific parts of the full scope of this contract will be phased in until the contractor has full responsibility for all aspects of the contract.

QUALITY ASSURANCE. The Government procedures to verify that services being performed by the contractor are acceptable IAW established standards and requirements of this contract.

QUALITY ASSURANCE SPECIALIST. An official Government representative concerned with matters pertaining to the contract administration process and quality assurance/quality control. Acts as technical advisor to the KO in these areas.

QUALITY ASSURANCE SURVEILLANCE PLAN (QASP). An organized written document specifying the surveillance methodology to be used for surveillance of contractor performance.

QUALITY CONTROL. All necessary measures taken by the contractor to assure that the quality of an end product or service shall meet contract requirements.

QUALITY MANAGEMENT. A planned and systematic pattern of all actions necessary to provide confidence that materials, data, supplies, services, and products conform to established technical requirements and achieve satisfactory performance.

RECYCLING. The act of recovering materials from the solid waste stream, separating them by commodity and returned to the economic mainstream as raw material.

REFUSE. All garbage, ashes, debris, trash, rubbish and items intended for disposal that may be generated in conjunction with the activities in the areas covered in this contract.

ROOT CAUSE. The initial cause of a casual chain of events which leads to an outcome or effect. The underlying issue/situation/problem that resulted in system/equipment failure or shutdown.

SHALL. The word “shall” is used in connection with the contractor and specifies that the provisions are binding.

SIDE DOOR LATCH (8 CY DUMPSTER). A carabineer type of shackle, consisting of a metal loop with a spring-loaded gate, requiring two motions to release, used to quickly and reversibly secure components and/or side doors to prevent rodent (raccoon) entry into dumpsters.

SOLID WASTE. For the purpose of this contract, solid waste means any garbage, refuse, recyclable, and other discarded or salvageable materials, resulting from Installation operations and community activities outlined in the contract.

TONER CARTRIDGES. Toner cartridges come from printers and copiers and can be sent to various companies that will refill them with ink and resell them.

TREATED WASTE WOOD. Treated waste wood includes, but is not limited to, broken and unserviceable creosote-treated utility poles and railroad ties and copper, chromium, and arsenic pressure treated wood.

UNTREATED WASTE WOOD. Untreated waste wood includes, but is not limited to, broken and unserviceable pallets, crates, boards, and waste munitions tubes which are free from coatings.

WASH. The act of cleansing using hot water and soap or detergent.

WILL. The word “will” is used to express a declaration of purpose on the part of the Government.

WORK DAY. A workday is defined as the normal duty shift set by the local command.

WORK WEEK. Monday through Friday, except for Federal holidays unless specified otherwise.

2.2 ACRONYMS:

As used in Performance Work Statement (PWS) and in the performance of this contract, the following acronyms and abbreviations will apply.

AQL	Acceptance Quality Limit
AR	Army Regulation
ATO	Anti-Terrorism Officer
C/D	Construction/Demolition Debris
CDL	Commercial Driver's License
CDR	Contract Discrepancy Report
CFE	Contractor Furnished Equipment
CFL	Compact Fluorescent Lamps
CFR	Code of Federal Regulations
CLIN	Contract Line Item Number
CMRA	Contractor Manpower Reporting Application
COR	Contracting Officer's Representative
CY	Cubic Yard
DSL	Data Summary List
DA	Department of the Army
DA Pam	Department of the Army Pamphlet
DFAC	Dining Facility
DGR	Designated Government Representative
DOD	Department of Defense
DPTMS	Directorate of Plans, Training, Mobilization and Security
DPW	Directorate of Public Works
DOT	Department of Transportation
EPA	Environmental Protection Agency
FAR	Federal Acquisition Regulation
FY	Fiscal Year
GFEBBS	General Fund Enterprise Business System
GFE	Government Furnished Equipment
GFF	Government Furnished Facilities
GFP	Government Furnished Property
HAZMAT	Hazardous Material
HAZWOPER	Hazardous Waste Operations
IAW	In Accordance With
KO	Contracting Officer
MSDS	Material Safety Data Sheet
MSW	Municipal Solid Waste
FPA	National Fire Protection Association
NLT	Not Later Than
NOI	Notice of Intent
ODC	Other Direct Cost
OSHA	Occupational Safety and Health Act/Agency
POC	Point of Contact
POL	Petroleum, Oil and Lubricants
PPE	Personal Protective Equipment
PRS	Performance Requirements Summary
PWS	Performance Work Statement
QA	Quality Assurance
QASP	Quality Assurance Surveillance Plan
QC	Quality Control
QCP	Quality Control Plan
RCRA	Resource Conservation and Recovery Act
USC	United States Code

WDNR

Wisconsin Department of Natural Resources

PART 3
GOVERNMENT FURNISHED PROPERTY, EQUIPMENT, AND SERVICES

3 GOVERNMENT FURNISHED SERVICES AND PROPERTY:

3.1 Services: The Government will provide: parking, mail, telephone, and pest management services; fire, police, and emergency medical and rescue protection; grounds maintenance, and security related training. The contractor shall remove snow and ice from steps, porches, entrances, ramps, loading docks, and sidewalks within twenty feet of entrances for buildings located within cantonment area that are utilized by the contractor.

3.2 Government Furnished Equipment (GFE): The Government will temporarily furnish certain GFE. GFE will be furnished in an "as is" condition IAW FAR clause 52.245-1 Government Property. The Government will make available for contractor use the 6-8 CY containers listed in Attachment 8, through the base year only. During the base year, the contractor shall replace the existing Government owned 6-8 CY dumpsters with contractor furnished 8 CY dumpsters. Whether the contractor accepts or does not accept this GFE, the contractor shall be responsible for removing Government owned 6-8 CY dumpsters and recycle as scrap metal under this contract, as they are replaced. The contractor shall prepare and submit to the COR a memorandum containing the following information, but not limited to, the location, quantity, and containing a statement that the Government owned dumpsters were removed, replaced, and recycled as scrap metal. The contractor shall submit this memorandum for each group of dumpsters removed from service.

3.2.1 GFE Acceptance: The contractor shall identify in writing to the COR, within 20 working days after contract award, all GFE not desired for use by the contractor. All GFE not accepted by the contractor shall be returned to the Government. Refusal to accept some or all of the GFE offered by the Government shall not relieve the contractor from contract performance, but will relieve the Government from the obligation of providing the same or similar GFE at a future date.

3.2.2 Marking of GFE: The contractor shall not mark or affix any decals, emblems, or signs portraying a commercial contractor's name or logo to GFE.

3.2.3 Use and Safeguarding of GFE: GFE shall be used solely and exclusively for performance of work under this PWS. The contractor shall safeguard GFE and take reasonable precautions to prevent fraud, waste, and abuse.

3.2.4 Disposal, Salvage, Reclamation, and Recycling: The contractor shall contact the COR to initiate disposal, salvage, reclamation, or recycling of GFE.

3.3 Government Furnished Facilities (GFF):

3.3.1 The Government will make available for contractor use the facilities listed in Attachment 9. The contractor and Government personnel may at times jointly occupy the same facilities. The Government and other contractor staff currently functioning in those jointly occupied facilities will continue to function in the areas they occupy. The contractor shall provide access to contractor occupied facilities. The contractor shall return the facilities to the Government, when directed, in the same condition as received minus normal fair wear and tear. The contractor shall not alter the facilities for their internal use without prior authorization from the KO and designated Government official. The Government reserves the right to withdraw, add, or change the amount of Government furnished space/facilities based on space utilization standards.

3.3.2 GFF Alterations/New Construction: The contractor shall not modify existing facilities or construct new facilities or structures.

3.3.3 GFF Maintenance: The contractor shall contact the Installation Help Line (Extension 4357) for maintenance of GFF (e.g. leaking pipes, light bulb replacement, etc.).

3.3.4 GFF Termination Inventory: In not less than 15 business days prior to the termination of services, the contractor and designated Government Property Official shall conduct a joint building and condition inventory of all facilities furnished to the contractor, to include inventory of keys. All damage other than fair wear and tear, which

was nonexistent at the time of the contract start date or building possession date, shall be documented and signed by the contractor. The contractor shall comply with the FAR Part 45 requirement that governs accounting for Government property lost, damaged, or destroyed while in the contractor's possession.

3.4 Utilities: The Government will provide telephone, electric, and heating utilities to GFF, as required for direct support of work performed under this PWS. The contractor shall comply with the conservation policies and procedures in AR 420-1 and IAW Fort McCoy policies and programs.

PART 4
CONTRACTOR FURNISHED ITEMS AND SERVICES

4 CONTRACTOR FURNISHED ITEMS AND RESPONSIBILITIES:

4.1 General Information: The contractor shall furnish all vehicles, equipment, refuse and recycling collection containers, supplies, parts, materials, tools, and any other items not furnished by the Government under Part 3, necessary to perform all work required under this PWS. The failure of the contractor, for any reason whatsoever to furnish any of the foregoing shall neither justify nor excuse achievement of the performance standards described in this PWS.

4.2 Contractor Furnished Vehicles and Equipment: Contractor Furnished Vehicles and Equipment (CFVE) used in the performance of this award shall meet, and be maintained IAW applicable Federal, State, and Local safety and environmental requirements. The designated Government official may inspect contractor furnished vehicles and equipment at any time, on demand, and direct that unsafe, unserviceable, or otherwise un-roadworthy vehicles or dangerous equipment be taken out of service and, if specified for cause, removed from Fort McCoy property, with which the contractor shall promptly comply.

4.3 Identification of Contractor Furnished Vehicles and Equipment: Any Contractor-Furnished Vehicles (CFVE) shall have the company name prominently displayed on both sides of the vehicle. Contractor-Furnished Vehicles used for transporting hazardous materials shall have the appropriate safety equipment installed IAW AR 385-55, and all other applicable Local, State, and Federal regulations.

4.4 Traffic Accidents: If the contractor is involved in a traffic accident, the contractor shall notify the Directorate of Emergency Services (DES) immediately, and provide the Installation Safety Office, a verbal report within 4 hours and a complete written report of each occurrence within 3 working days of each occurrence. The contractor is responsible for all tickets, fees, and other costs associated with traffic violations or accidents that are incurred by the contractor, while performing work under this contract. DES contact numbers: Ambulance/Fire/Police Emergencies.9-1-1; Law Enforcement Non-Emergency.608-388-2000.

4.5 Fuels and Lubricants: The contractor shall furnish all operating fuels and lubricants (e.g., gasoline/diesel/oil/antifreeze) for contractor furnished vehicles and equipment.

4.6 Contractor Furnished Automated Data Processing and Cellular Phone Equipment: Contractor furnished Automated Data Processing Equipment (ADPE) will not be interfaced into the Fort McCoy network IAW AR 25-1. Contractor equipment must be labeled with the contractor's name. The contractor shall be responsible for any costs associated with independent commercial connection for telephone and internet services.

4.7 Environmentally Friendly Materials: The contractor shall limit the use of hazardous, toxic and environmentally persistent materials to the extent practical and substitute with environmentally friendly materials (non-hazardous, non-toxic, and biodegradable). As additional environmentally friendly materials become available, the contractor shall request authorization prior to use.

4.8 Administrative Supplies: The contractor shall furnish all administrative and operational expendable supplies necessary to perform the requirements of this contract, including but not limited to: paper, printer cartridges, fax cartridges, pens, pencils, all necessary forms, letterhead, and administrative supplies.

4.9 Removal of Contractor Property: Within five business days after expiration or termination of this contract, the contractor shall remove all contractor-owned containers, vehicles, equipment, tools, supplies, materials, and other items from the Installation. The Government shall not be responsible for any contractor-owned property left after contract expiration or termination. If the contractor does not remove said property from the Installation within the stated time, the Government will dispose of the property at the contractor's expense.

4.10 Personal Safety Equipment: The contractor shall provide and be in compliance with all mandatory safety equipment required by OSHA and any other regulatory agencies. The contractor shall furnish contractor personnel protective equipment and safety devices at the contractor's expense, including but not limited to safety cones.

4.11 Telephone, Fax Machine, Copiers, and Reproduction Services: The contractor shall provide all fax machines, copiers, reproduction services, and private commercial communication lines required to support this contract. The contractor shall furnish all telephone service for internal use on this contract. The contractor shall not place satellite dishes or antennas or use unauthorized frequencies on-site.

4.12 Housekeeping: The contractor shall provide housekeeping services in Government-furnished, contractor occupied facilities or areas. This shall include facilities, yards, compounds, parking areas, and ancillary work areas (except for areas designated in Part 3). The contractor shall sweep, police and generally perform housekeeping necessary to keep the work places in a safe, neat and orderly manner. When performing site work, the contractor shall clean up after themselves and ensure site work areas are safe during all performance of work. The contractor shall maintain Government furnished facilities, supplies and material in a safe, organized and clean condition. The contractor shall be responsible for removal of snow/ice on all Government-furnished facility steps and sidewalks for safety of personnel. The contractor shall also be responsible for snow and ice removal on any surfaces unique to his operation.

PART 5
SPECIFIC TASKS

5 SOLID WASTE SERVICE:

5.1 Basic Services: The contractor shall supply and service various solid waste containers, as specified in the PWS. The contractor shall schedule and perform routine solid waste pick-up services. The contractor shall respond to solid waste requests, as requested by the COR. Requests for services and changes to scheduled service shall only be made and approved by the COR or a Designated Government Representative. The contractor shall be aware that peak periods are normally during the months of April through September each year and the number of services, locations, and the volume of material are significantly higher during this period. It is anticipated that during the course of this contract there will be workload increases and decreases, due to changes in installation activity and population levels. Payment will only be made by the Government for services ordered, received, and accepted, less any payment deduction for unsatisfactory services not re-performed to the standards established in this contract.

5.1.1 The contractor shall service the cantonment area, family housing, and all training areas and ranges on North and South Post. The contractor will service those containers as outlined in Attachments or by COR notification. The contractor shall obtain contracts and other agreements with state licensed facilities, for accepting and processing solid waste, which must be signed prior to start of performance under this contract. If such contracts or agreements change, the contractor shall resubmit copies of these documents and again obtain Government approval. No materials shall be disposed of or recycled at these facilities without prior Government approval. Contractor must provide fluorescent lamp recycler's proof of pollution liability insurance. Refuse shall go to a licensed disposal facility and recycling shall go to a licensed material recovery facility. The contractor and facilities must be in compliance with Wisconsin Administrative Code NR 500 series. The contractor shall transport the collected solid waste to those locations and provide the COR with certificates or other proof of disposal or treatment at a licensed facility for all shipments for each solid waste stream at time of monthly invoicing.

5.1.2 Additional Container Servicing for Current Locations and Additional Container Placement: In addition to the container locations as listed in Attachments, the contractor shall supply, deliver/place, relocate, or remove additional containers at Installation facilities, training areas, ranges, and recreational areas, when requested by the COR, to support various mission changes, troop relocations, special events and projects. Additional servicing's or placements may be permanent, one time use, or for a specific period of time. The contractor shall respond to and complete requests for additional servicing, site location change, or placement of containers within 24 hours of notification.

Additional Servicing Example: An additional servicing that is requested for an existing placed container(s) and is an extra service to the regular scheduled service.

Additional Placement Example: A customer on the Installation has a new requirement and need for a container.

5.1.3 Container Servicing: Servicing containers includes, but not limited to: supplying, delivery/placement, emptying, relocating, removing, and washing containers. Servicing also includes the transportation of solid waste to a state licensed facility. No separate payment will be made for supplying, delivery/placement, removal, relocation, washing, and the transportation of solid waste to a state licensed facility.

5.1.3.1 The contractor shall: ensure containers are empty upon completion of servicing; remove debris spilled as a result of servicing the containers; and maintain containers in a clean and sanitary condition.

5.1.3.1.1 There will occasionally be instances where there is more solid waste than what fits in placed containers. Overflow materials placed around or next to containers may include, but is not limited to: municipal solid waste and non-municipal solid waste such as bagged trash, cardboard, wood, pallets, metal, and bulky items. The contractor shall remove all overflow solid waste placed around or next to containers. The handling of solid waste overflow shall be expected to involve manual removal. The Government has policies and informs customers of disposal procedures, to limit overflow occurrences, but this issue still occurs. If material overflow or spillage is a regular occurrence at any one location, the contractor shall notify the COR, and with contractor input, a decision will be made if the location requires additional containers or servicing.

5.1.4 Container Labeling: All contractor supplied containers shall be labeled with the contractor's name. The contractor shall label all contractor supplied containers to identify the waste stream. Examples: "Refuse", "Recyclables", "Untreated Wood", "Metal", etc. Dumpsters and roll-offs shall also be labeled with "NO PARKING WITHIN 20 FT".

5.1.5 Service Disruptions: The contractor shall notify the COR in writing, if they encounter a situation where a container cannot be serviced, due to "no-fault" of the contractor, e.g. vehicle blocking container or a container is in a secure area, with no occupant available to open the gate, etc. The contractor shall notify the COR of an unserviceable situation, by E-mail, within one-hour of its occurrence and reschedule that container's service for the following day. Situations occurring on the last normal working day of a week (e.g. Friday) shall be rescheduled for the next business day.

5.1.6 Container Cleaning: The contractor shall ensure that all containers are clean and free from spilled food debris. The contractor shall clean containers at dining facilities (DFAC), McCoy's, Commissary, and Post Exchange, at least once every 12 months and as requested by the COR. The contractor shall monitor all other containers, and clean as required, to meet contract requirements, and as requested by the COR. Containers shall be cleaned inside and outside with high-pressure water, soap, disinfectants, and detergents that will thoroughly clean all surfaces. Containers shall be sprayed, after cleaning, with a disinfectant to eliminate insects and odors. The Contractor is allowed to use Fort McCoy's Dumpster Washing facility, Building 2959, however any detergent/deodorizer used is the responsibility of the Contractor to furnish. Only phosphate-free detergent shall be used to wash containers.

5.1.7 Container Maintenance: The contractor shall maintain containers in good working condition, e.g., serviceable doors, lids, and latches.

5.1.8 Reports:

5.1.8.1 Solid Waste Stream Reports: The contractor shall track each solid waste stream individually by weight (with the exception of fluorescent lamps which may be tracked cumulatively). The contractor shall collect and accrue weigh slips in sequential order by date and ticket number and keep them on file. The contractor shall provide a consolidated electronic copy of a spreadsheet of sequentially listed weigh slip numbers, with delivery dates, net weights, and a total amount for each solid waste stream and report that information to the COR monthly. The Fort McCoy scale-house B2075 is available for contractor use.

5.1.8.2 Daily Service Report: The contractor shall provide the COR a daily report of each location serviced, to include but not limited to; the size, type, and quantity of containers at each location; placement or pick-up of containers; and any extra container service performed by 9 AM the next work day.

5.1.9 Refuse: The contractor shall perform refuse services, by providing and servicing containers Installation-wide. South Post Family Housing will require curbside municipal refuse pickup. The contractor shall collect and transport refuse to a state of Wisconsin licensed waste-to-energy incinerator, treatment facility, or disposal facility off of Fort McCoy. Refuse includes, but is not limited to: municipal solid waste; refuse; bulky items; construction/demolition debris; treated waste wood; and petroleum, oils, and lubricants (POL) contaminated soil and rags. Refuse will not contain hazardous, processed, or industrial wastes.

5.1.10 Recycling: The contractor shall perform recycling services, by providing recycling containers Installation-wide, collect recyclable material, and transport the items off post to a licensed materials recovery facility. South Post Family Housing will require curbside recycling pickup. Recyclable materials include, but are not limited to: commingled recyclables, toner cartridges, fluorescent lamps, untreated wood, metal, shop rags/absorbents containing vehicle maintenance lubricants, and used oil filters and diesel fuel filters. Commingled recyclables are a mixture of colored and clear glass, aluminum and tin cans, plastics #1 - #7, mixed paper, and cardboard. Recycled materials will not contain hazardous, processed or industrial wastes. The State of Wisconsin exempts fluorescent lamps from hazardous waste regulation as long as they are recycled under the universal waste regulations. Recyclable materials are not permitted to be disposed in a landfill facility except shop rags/absorbents containing vehicle maintenance lubricants.

5.2 Project Management & Other Direct Costs (ODC): The contractor shall provide on-site management of day-to-day operations; Quality Control; Safety; and other administrative requirements of the contract. Other Direct Costs may include, but are not limited to: travel; insurance; office equipment; employee identification, training, and personal equipment; equipment maintenance and repairs; fuel & lubricants; contractor furnished equipment, lease, purchase, or rental; and disposal or treatment facility tipping fees.

5.2.1 Recycling Center Customer Service: The contractor shall be available 0730 - 1600 Monday through Friday, or by customer appointment, to direct customers at the recycling center B2218, to ensure materials are properly sorted into respective refuse and recycling containers. The contractor shall be responsible for the grounds upkeep.

5.3 Family Housing Solid Waste: The contractor shall provide curbside solid waste pickup at Family Housing. Waste at Family Housing is considered Municipal Solid Waste (MSW). The Family Housing area consists of 113 residences and one community center for a total of 114 locations. See Attachment 3 for Family Housing estimated disposal and treatment tonnage, for refuse and recyclable waste streams. The contractor shall provide each Family Housing location two 65 gallon capacity totes, where one will be used for refuse and the other for recyclables. The contractor shall also provide monthly curbside bulky item pick-up service and Christmas tree pick-up.

5.3.1 Container Specifications: 65 gallon totes shall be a durable two wheeled trash can, equipped with an attached lid that can be flipped back without the cart falling over. Totes shall be made out of polyethylene, using up to 50% recycled content.

5.3.2 65 Gallon Tote Service Schedule: The contractor shall service Family Housing refuse and recycling 65 gallon totes weekly, on Tuesday's between the hours of 0800 to 1630. If a holiday falls on a Tuesday, service shall be scheduled for the following Wednesday.

5.3.3 Bulky Item Service Schedule: The contractor shall service Family Housing curbside bulky item pick-ups on the second Tuesday of each month between the hours of 0800 to 1630. If a holiday falls on the second Tuesday of the month, service shall be scheduled for the following Wednesday.

5.3.4 Christmas Trees: The contractor shall remove and dispose of Christmas trees placed curbside throughout Family Housing that are free of all decorations, lights, and other material. The contractor has the option to utilize Fort McCoy's Stump Disposal Site, for Christmas tree disposal. The Stump Disposal Site location is identified as Tree Disposal in Attachment 10.

5.4 Recycling 65 Gallon Totes:

5.4.1 Recycling Tote Servicing: The contractor shall be responsible for providing and servicing 65 gallon recyclables totes at the locations identified in Attachment 4, or where additional totes are needed and requested by the COR. The contractor shall expect frequent changes of tote quantities and/or locations to Attachment 4. It is estimated that 200 recycling totes, but not limited to, may be placed on the Installation at any given time. Totes for commingled recyclables and mixed paper are located in centralized locations inside buildings and shall be picked up from those interior locations by the contractor. The contractor shall service totes as outlined in Attachment 4, or as requested by the COR.

5.4.1.1 Commingled Recyclables: Commingled recyclables are a mixture of clear and colored glass; aluminum and tin cans; plastics #1 and #7; mixed paper; toner cartridges; and cardboard.

5.4.1.2 Cardboard: Cardboard includes only corrugated cardboard and does not include pasteboard.

5.4.1.3 Mixed Paper: Mixed paper includes, but is not limited to, white paper, colored paper, news prints, catalogues, shredded documents, and computer paper. The contractor will not be asked to process and recycle shredded classified documents.

5.4.1.4 Toner Cartridges: Toner cartridges come from printers and copiers and can be sent to various companies that will refill them with ink and resell them.

5.4.2 Container Specifications: 65 gallon totes shall be a durable two wheeled trash can, equipped with an attached lid that can be flipped back without the cart falling over. Totes shall be made out of polyethylene, using up to 50% recycled content.

5.4.3 Service Schedule: The contractor shall service totes weekly on Tuesday's between the hours of 0700 to 1630 unless otherwise specified on Attachment 4. If a holiday falls on a Tuesday, service shall be scheduled for the previous Monday or the following Wednesday. Routes and times are determined and schedules by the contractor.

5.5 Recycling 8 Cubic Yard (CY) Dumpster:

5.5.1 Recycling Dumpster Servicing: The contractor shall be responsible to provide and service 8 CY recycling dumpsters, at the locations and frequencies identified in Attachment 5, or as requested by the COR. The contractor shall expect frequent changes of dumpster quantities and/or locations to Attachment 5. It is estimated that 300 8 CY recycling dumpsters, but not limited to, may be placed on the Installation at any given time. The contractor, per their discretion and COR approval, are allowed to stage larger containers at locations that generate large volumes of recyclables at no additional cost to the government. The contractor shall service recycling dumpsters as outlined in Attachment 5, or as requested by the COR.

5.5.2 Dumpster Specifications: 8 CY recycling dumpsters shall consist of a completely enclosed enclosure with lids, side doors with latches on two sides, and serviceable. The side door latches shall be a carabineer type shackle to prevent rodent (raccoon) entry into dumpsters, and the dumpsters shall be free of holes. Dumpsters that do not meet the above requirements, whether identified by the contractor or Government personnel, shall be replaced or repaired on or before the next service day.

5.5.3 Service Schedule: The contractor shall service dumpsters per Attachment 5, or as requested by the COR. The contractor is free to determine service routes, day of the week, and times with the following guidelines. Servicing within the cantonment area can fall outside of regular duty hours. Servicing North and South Post training areas and ranges shall be serviced between the hours of sun-up and sun-down. The Pine View Campground shall be serviced every Monday and Friday between the hours of 0800 and 1600. All dumpsters placed in a secure area shall be serviced during regular duty hours regardless of location. Once the contractor determines a daily servicing schedule, the contractor shall adhere to that schedule. The contractor shall inform the COR of schedule changes or updates. If a holiday falls on a contractor scheduled service day, the service shall be scheduled for the previous or the following day.

5.6 Refuse 8 CY Dumpster:

5.6.1 Refuse Dumpster Servicing: The contractor shall be responsible to provide and service 8 CY refuse dumpsters at, at the locations and frequencies identified in Attachment 6, or as requested by COR. The contractor shall expect frequent changes of dumpster quantities and/or locations to Attachment 6. It is estimated that 400 8 CY refuse dumpsters, but not limited to, may be placed on the Installation at any given time. The contractor, per their discretion and COR approval, are allowed to stage larger containers at locations that generate large volumes of refuse at no additional cost to the government. The contractor shall service refuse dumpsters as outlined in Attachment 6, or as requested by the COR.

5.6.1.1 Ash Service for Pine View Campground and Fire Burn Pit: The contractor shall be responsible for providing and service containers for ash collection at the Pine View Campground, located on North Post, and the Fire Burn Pit, located at the Fort McCoy Airfield on South Post. The contractor shall determine the type of containers, monitor the ash containers, and set the service schedule as needed. Government employees at Pine View Campground and Fire Burn Pit will collect and deposit the ash in the contractor supplied containers.

5.6.2 Dumpster Specifications: 8 CY refuse dumpsters shall consist of a completely enclosed enclosure with lids, side doors with latches on two sides, and serviceable. The side doors latches shall be a carabineer type shackle to prevent rodent (raccoon) entry into dumpsters, and the dumpsters shall be free of holes. Dumpsters that do not meet the above requirements, whether identified by the contractor or Government personnel, shall be replaced or repaired on or before the next service day for those particular dumpsters.

5.6.3 Service Schedule: The contractor shall service dumpsters per Attachment 6. The contractor is free to determine service routes, day of the week, and times with the following guidelines. Servicing within the cantonment area can fall outside of regular duty hours. Servicing North and South Post training areas and ranges shall be serviced between the hours of sun-up and sun-down. The Pine View Campground shall be serviced every Monday and Friday between the hours of 0800 and 1600. All dumpsters placed in a secure area shall be serviced during regular duty hours regardless of location. Once the contractor determines a daily servicing schedule, the contractor shall adhere to that schedule. The contractor shall inform the COR of schedule changes or updates. If a holiday falls on a contractor scheduled service day, the service shall be scheduled for the previous or the following day.

5.7 Permanent 30 CY Roll-Off Dumpster: The contractor shall be responsible to provide and service 30 CY roll-off dumpsters for various solid waste streams at the locations and frequencies identified in Attachment 7, or service requests by COR notification. Twenty-one (21) 30 CY yard roll-off dumpsters shall be placed on the Installation at any one time at various location. The contractor, per their discretion and COR approval, are allowed to stage larger containers at locations that generate large volumes of solid waste, at no additional cost to the government. The following are waste streams that will require dedicated roll-off dumpsters:

5.7.1 Waste Streams:

5.7.1.1 Bulky Items: Bulky items are larger items such as, chairs, tables, couches, mattress, or other items deemed too large to place in 8 CY dumpsters.

5.7.1.2 Construction/Demolition Debris: Construction and demolition debris (C/D) is solid waste resulting from the construction, demolition or razing of buildings, roads and other structures from within the cantonment area or at any of the training ranges. Construction and demolition waste typically consists of bituminous asphalt, wood, glass, masonry, roofing, siding and plaster, alone or in combinations. It does not include waste paints, solvents, sealers, adhesives or similar materials. The contractor is encouraged to recycle as much of this material as possible, rather than dispose of it in a landfill.

5.7.1.3 Treated Waste Wood: Treated waste wood includes, but is not limited to, broken and unserviceable creosote-treated utility poles, railroad ties, and chromated copper arsenate treated wood. The contractor shall take all wood waste to a licensed waste-to-energy facility.

5.7.1.4 Untreated Waste Wood: Untreated waste wood includes, but is not limited to, pallets, crates, boards, and waste munitions tubes, which are free from coatings. The contractor shall have these materials reused or processed at a licensed waste-to-energy facility. Shredding for beneficial reuse is an acceptable alternative practice.

5.7.1.5 Scrap Metal: Scrap Metal is discarded ferrous and non-ferrous metal suitable for reprocessing and includes, but not limited to, steel, aluminum, tin, iron, copper, brass, bronze, lead, and wire.

5.7.2 Roll-Off Dumpster Specifications: 30 CY roll-off dumpsters shall consist of an open top with a swinging door on one end and be serviceable. The roll-offs shall be free of holes. Roll-offs that do not meet the above requirements, whether identified by the contractor or Government personnel, shall be replaced or repaired within 48 hours.

5.7.3 Service Schedule: The contractor shall service roll-offs listed at Attachment 7. The contractor shall monitor the roll-offs and shall service them as needed, or as requested by the COR. Servicing within the cantonment area may fall outside of regular duty hours. Servicing North and South Post training areas and ranges shall be serviced between the hours of sun-up and sun-down. All dumpsters placed in a secure area shall be serviced during regular duty hours, regardless of the location.

5.8 Special Request Roll-Off Dumpster: The contractor shall be responsible to provide, place, and service 30 CY roll-off or 20 CY low profile roll-off dumpsters for various solid waste streams at various locations throughout the Installation, as requested by COR notification. These special requests are for one time use or for a short specific period of time to support construction, demolition, special events, and various other requests. These requests are not intended to be permanent. It is estimated that up to ten (10) special request 30 CY and two (2) 20 CY low profile

roll-off dumpsters, but not limited to, may be placed on the Installation at any given time. The contractor shall only deliver 20 CY low profile roll-offs when specifically requested by the COR, otherwise all special requests are 30 CY roll-offs. The contractor shall respond to and complete special requests for placement or servicing within 24 hours of notification. The contractor, per their discretion and COR approval, are allowed to stage larger containers at locations that generate large volumes of solid waste, at no additional cost to the government. Waste streams that will require special request roll-off dumpsters are similar, but not limited to, what is described in paragraph 5.7.1.

5.8.1 Roll-Off Dumpster Specifications: Roll-offs that do not meet the below requirements, whether identified by the contractor or Government personnel, shall be replaced or repaired within 24 hours. All roll-offs shall be free of holes.

5.8.1.1 30 CY Roll-Off Dumpster: 30 CY roll-off dumpsters shall consist of an open top with a swinging door on one end and be serviceable.

5.8.1.2 20 CY Low Profile Roll-Off Dumpsters: 20 CY low profile roll-off dumpsters shall consist of an open top with 4 foot high sides and be serviceable.

5.8.2 Service Schedule: The contractor shall place and service roll-offs as requested by the COR. Placement and servicing roll-offs shall be serviced during regular duty hours, regardless of the location.

5.9 Non-RCRA Waste & Universal Waste: Non-RCRA Waste and Universal Waste require different handling and disposal/treatment procedures than routine refuse, to protect human health or the environment, because of its quantity, concentration, physical or chemical characteristics, or biological properties. The contractor shall use the waste-specific procedures IAW Federal, State, and local regulation to handle and dispose of Non-RCRA and Universal Waste.

5.9.1 Recycle Used Oil and Diesel Fuel Filters: The Government collects used oil and diesel fuel filters of various sizes from a wide range of military equipment utilized during the numerous operations and training conducted at Fort McCoy. This equipment ranges from heavy vehicles, aircrafts, tanks, to smaller vehicles and small engine equipment. The fuel filters are from diesel engines only. *Gasoline fuel filters and air conditioning oil filters are not covered in this contract.*

5.9.1.1 55 Gallon Drum Containers: The contractor shall provide, at full performance start date, a quantity of fifteen (15), 55 gallon drum size metal containers for the Government's use to store used filters. The contractor shall provide up to an additional five (5) containers upon Government request. These containers shall be leak proof and labeled "USED OIL/DIESEL FUEL FILTERS" in a contrasting color from the container and large enough to be able to be read from a distance of 25 feet.

5.9.1.1.1 Container Condition: Containers shall be inspected by the Government at the time of delivery and be in good condition (e.g. not dented, properly labeled, structurally sound, etc.) and empty. Containers that do not meet these requirements shall be removed and replaced at the contractor's expense within five (5) working days.

5.9.1.2 Service Calls: The contractor shall, within three (3) working days after notification from the COR, contact the Environmental Compliance Branch, at (608) 388-6501 or (608) 388-5705 to schedule an appointment to perform services. Service calls shall be completed within ten (10) business days of notification from the COR unless otherwise approved by the COR.

5.9.1.2.1 The contractor shall exchange the containers on a one-to-one basis or empty the containers on-site during each service call.

5.9.1.2.2 The Government will receive the empty containers and position all full containers at the loading dock entrance for the contractor.

5.9.1.2.3 All deliveries and pick-ups shall be made at:

90 Day Storage Facility

B207 Washrack Road
Fort McCoy, WI 54656-5136

5.9.1.3 Standards:

5.9.1.3.1 The contractor shall be licensed by the State of Wisconsin to perform used oil/diesel fuel filter recycling service within the State boundaries.

5.9.1.3.2 The contractor shall provide a bill of lading for each service to include all information required by both the Federal and State DOT and EPA/WDNR agencies. The bill of lading must be signed by an authorized Government Employee for the bill of lading/manifest to be valid for acceptance of service. The contractor shall provide a copy of the bill of lading/manifest to the authorized Government Employee.

5.9.1.3 Quantities: The Government estimates a total of 6 to 8 service calls per period of performance. Each service call will be a minimum quantity of ten 55 gallon containers with the exception of the last service call of the contract. On the last service call of the contract, the contractor shall pick-up all full, partially full and empty containers.

5.9.2 POL Contaminated Debris Dumpster: The contractor shall be responsible to provide and service an 8 CY dumpster at B207. The contractor, per their discretion and COR approval, are allowed to stage larger containers at this location at no additional cost to the government. POL contaminated debris is comprised of used shop rags, absorbent mats and pads, yarn, and other non-soil petroleum contaminated materials resulting from vehicle maintenance and spills.

5.9.2.1 If the receiving facility requires characterization and analytical testing of these materials, this testing will be performed by the Government using a state certified analytical laboratory. The contractor shall notify the COR of the specific analyses required. Characterization results will be provided to the Project Manager. At most, the Government will collect/analyze one composite sample annually. Additional sampling, if necessary, will be the responsibility of the contractor. The Government will prepare the waste profile sheets and provide to the receiving facility prior to scheduling service.

5.9.2.2 Dumpster Specifications: 8 CY refuse dumpsters shall consist of a completely enclosed enclosure with lids, leak proof, and serviceable. The dumpsters shall be free of holes. Dumpsters that do not meet the above requirements, whether identified by the contractor or Government personnel, shall be replaced or repaired on or before the next service day for those particular dumpsters.

5.9.2.3 Service Schedule: The contractor shall service this dumpster as requested by the COR. Servicing this dumpster shall fall within regular duty hours. Service calls shall be completed within three (3) business days of notification from the COR unless otherwise approved by the COR.

5.9.3 Fluorescent Lamp Recycling: The contractor shall be responsible for the recycling, providing storage/shipping containers, and the pick-up of fluorescent lamp/high intensity lights from B207. This includes straight fluorescent lamps 4 feet or less, fluorescent lamps greater than 4 feet, compact fluorescent lamps (CFL) with integral ballasts, CFL without integral ballasts, u-bent fluorescent lamps, circular fluorescent lamps, high intensity discharge lamps (mercury vapor, metal halide, high pressure sodium), broken/crushed lamps, and other miscellaneous lamps.

5.9.3.1 Containers: Contractor shall furnish appropriately sized Department of Transportation (DOT) approved storage/shipping containers for fluorescent lamps less than 4 feet and one container each for each type of lamp listed in PWS Paragraph 5.9.3 no later than 5 business days after contract award. All containers shall be in like-new condition and will be delivered to Building 207. Containers that do not meet these requirements shall be removed and replaced at the contractor's expense within five (5) working days. Containers shall be replaced with each pick-up to ensure adequate storage of lamps/lights pending recycling.

5.9.3.2 Service Calls: The contractor shall, within two (2) working days after notification from the COR, contact the Environmental Compliance Branch, at (608) 388-6501 or (608) 388-5705 to schedule an appointment to perform

services. Service calls shall be completed within seven (7) business days of notification from the COR unless otherwise approved by the COR. The contractor shall exchange the containers on a one-to-one basis. Historically, two pick-ups, but not limited to, have been scheduled annually.

All deliveries and pick-ups shall be made at:

90 Day Storage Facility
B207 Washrack Road
Fort McCoy, WI 54656-5136

5.9.3.3 Standards:

5.9.3.3.1 All recyclable materials from spent lamps/lights shall be recycled. Only components and materials that cannot be recycled will be disposed of in a licensed landfill facility (e.g. plastic pieces from compact fluorescent with integral ballast).

5.9.3.3.2 The contractor shall use a fully licensed recycler in their respective state to recycle mercury bearing lamps by vapor recovery, crushing, separating and recycling all components of spent lamps.

5.9.3.3.3 Pickup and recycling shall be conducted IAW Subparts C, D and E of 40 CFR 273 Standards for Universal Waste Management as well as Wisconsin Administrative Code NR 673 Universal Waste Management respectively and all applicable state and federal regulation.

5.9.3.3.4 The contractor shall provide a copy of the bill of lading or non-hazardous waste manifest to include all information required by both the Federal and State DOT and EPA/WDNR agencies to the COR OR DGR prior to leaving Fort McCoy with the shipment. The bill of lading/manifest must be signed by an authorized DGR for the bill of lading/manifest to be valid for acceptance of service. The contractor shall keep records IAW 40 CFR § 273.39 and provide copies of all transportation documents and certificates of recycling to the COR within 10 days of pick-up.

5.9.4 POL Contaminated Soil: The POL Contaminated Soil shall be picked up at the temporary storage facility, Fort McCoy B2960 and Central Vehicle Wash Facility. The contractor shall begin performance of the service request within five (5) working days of request by COR notification. The contractor shall provide vehicles licensed according to WI DOT and WDNR requirements for hauling contaminated soil to the approved treatment/disposal facility. The container shall have a cover to minimize dust creation from disposal loads during transit and shall have a minimum capacity of 30 CY. If the contractor chooses, they can bring multiple trucks and containers to complete this service and the Government will load the POL Contaminated Soil using government owned equipment and labor. The contractor will not be billed for this service. The contractor can load containers smaller than 30 CY or single load, vehicles but this will be at their own time and expense. The contractor may use the Government-owned Central Vehicle Wash Facility to clean vehicles, only if the Government labor spills POL Contaminated Soils on contractor owned equipment. The contractor will not use the Government-owned Central Vehicle Wash Facility unless prior approval is received from the COR.

5.9.4.1 Building 2960: POL contaminated soil is stored at B2960, which is a Government owned, operated, and licensed storage facility. Soil at B2960 is generated as a result of surface spills, cleaning sand traps at various vehicle wash racks, and underground tank releases. The contractors will not be required to haul partial truckloads to the receiving facility (full truck loads only). Servicing at B2960 will not be required unless Fort McCoy has at least 100 tons of contaminated soil, for the contractor to haul and dispose.

5.9.4.1.1 It is estimated that greater than 95 percent of petroleum spills occur on sandy soils. There will be no extra payment for soil types other than sand. It is estimated that greater than 90 percent of spills involve diesel fuel, JP-8, waste oil, and/or lubricating oils. Less than 10% of the spills involve gasoline. There will be no extra payment for soils containing gasoline.

5.9.4.2 Central Vehicle Wash Facility: The Installation has a central area for washing military vehicles. This soil is generated as a result of washing military vehicles at the Central Vehicle Wash Facility. The hauling of this soil

will be annually in the Fall after the Installations heavy training season. The majority of this soil is sandy soil. There will be no extra payment for soil types other than sand.

5.9.4.3 If the receiving facility requires characterization and analytical testing of these materials, this testing will be performed by the Government using a state certified analytical laboratory. The contractor shall notify the COR of the specific analyses required. Characterization results will be provided to the Contract Manager. The Government will collect and send for analysis one composite sample annually for Gasoline-Range Organics and Diesel-Range Organics only. Additional sampling, if necessary, will be the responsibility of the contractor. The Government will prepare the waste profile sheets and provide to the receiving facility prior to scheduling service. The contractor shall treat the soil to reduce the POL levels appropriate for a beneficial re-use of the soil. Under this CLIN, bioremediation for landfill cover is considered a viable treatment and recycling option and acceptable to the Government as long as the receiving facility meets all the requirements of Wisconsin Admin Code NR 720.

5.10 Contract Manpower Reporting (CMR): The contractor shall report ALL contractor labor hours (including subcontractor labor hours) required for performance of services provided under this contract for Solid Waste Services via secure data collection site. The contractor is required to completely fill in all required data fields using the following web address: <http://www.ecmra.mil/>, and then click on "Department of the Army CMRA" or the icon of the DoD organization that is receiving or benefitting from the contracted services. Reporting inputs will be for the labor executed during the period of performance during each Government fiscal year (FY), which runs October 1 through September 30. While inputs may be reported any time during the FY, all data shall be reported no later than October 31 of each calendar year, beginning with 2018. Contractors may direct questions to the help desk by clicking on "Send an email" which is located under the Help Resources ribbon on the right side of the login page of the applicable Service/Component's CMR website. The required data fields include: (1) Contracting Office, KO, or also known as the Contracting Officer's Representative (COR); (2) Contract number, including task and delivery order number; (3) Beginning and ending dates covered by reporting period; (4) Contractor's name, address, phone number, e-mail address, identity of contractor employee entering data; (5) Estimated direct labor hours (including sub-contractors); (6) Estimated direct labor dollars paid this reporting period (including sub-contractors); (7) Total payments (including sub-contractors); (8) Predominant Federal Service Code (FSC) reflecting services provided by contractor (and separate predominant FSC for each sub-contractor if different); (9) Estimated data collection cost; (10) Organizational title associated with the Unit Identification Code (UIC) for the Army Requiring Activity (the Army Requiring Activity is responsible for providing the contractor with its UIC for the purposes of reporting this information); (11) Locations where contractor and sub-contractors perform the work (specified by zip code in the United States and nearest city, country, when in an overseas location, using standardized nomenclature provided on website); (12) Presence of deployment or contingency contract language; and (13) Number of contractor and sub-contractor employees deployed in theater this reporting period (by country). As part of its submission, the contractor shall provide the estimated total cost (if any) incurred to comply with this reporting requirement.

PART 6
APPLICABLE PUBLICATIONS

6. APPLICABLE PUBLICATIONS: The Contractor (to include subcontractors) must abide by all applicable regulations, publications, manuals, and local policies and procedures, included but not limited to:

PUBLICATION	TITLE
29 CFR OSHA Standards 1910	General Safety Requirements
29 CFR 1926.21	Safety Education and Training
AR 25-2	Information Assurance
AR 200-1	Environmental Protection and Enhancement
AR 380-5	Department of the Army Information Security Program
AR 380-49	Industrial Security Program
AR 385-10	The Army Safety Program
AR 530-1	Operations Security
DOD Directive 5500.07	Standards of Conduct
Executive Order 13423	Strengthening Federal Environmental, Energy, and transportation Management
Executive Order 13693	Planning for Federal Sustainability in the Next Decade
Fort McCoy Pamphlet 420-28	Spill Prevention Control, Countermeasure and Spill Contingency Plans
Fort McCoy Pamphlet 190-13.8	Installation Access Control
Fort McCoy Memorandum 385-10	Installation Safety Program
Fort McCoy Pamphlet 200-6	Pollution Prevention Plan
Resource Conservation and Recovery Act (as amended by the hazardous and Solid Waste amendments of 1984), subtitle C	Hazardous Waste Management
Title 40 CFR Parts 260-282	Hazardous Waste

6.1 The following table shows some of the available Internet sites that offer access to various information, publications and forms.

Area of Interest	URL Address
Army Publications	http://www.apd.army.mil
Code of Federal Regulations	http://www.access.gpo.gov/nara/cfr/
Department of Defense (DoD) Publications	http://www.dod.mil/pubs/
Environmental Protection Agency (EPA) Publications	http://www.epa.gov/epahome/publications.htm
Government Forms	http://www.forms.gov
National Fire Protection Agency (NFPA) Publications	http://www.nfpa.org/Catalog/
Technical Manuals	https://www.logsa.army.mil/pubs.htm

Area of Interest	URL Address
Wisconsin Department of Natural Resources (WDNR) Publications	http://dnr.wi.gov/

PART 7
ATTACHEMENTS

7 ATTACHEMENTS: The following index represents the attachments contained within this contract.

- 7.1 Attachment 1: Historical Workload Pick-ups
- 7.2 Attachment 2: Historical Workload Tonnage & Quantities
- 7.3 Attachment 3: Family Housing 65 Gallon Totes Location & Service Schedule
- 7.4 Attachment 4: Recycling 65 Gallon Totes Location & Service Schedule
- 7.5 Attachment 5: Recycling 8 Cubic Yard Dumpster Location & Service Schedule
- 7.6 Attachment 6: Refuse 8 Cubic Yard Dumpster Location & Service Schedule
- 7.7 Attachment 7: Permanent Container Location & Service Schedule
- 7.8 Attachment 8: Government Furnished Equipment (GFE) (Base Year Only)
- 7.9 Attachment 9: Government Furnished Facilities (GFF)
- 7.10 Attachment 10: Tree Disposal Location Map
- 7.11 Attachment 11: ATOPSEC
- 7.12 Attachment 12: CBA Agreement
- 7.13 Attachment 13: Questions and Answers

PRS

Directorate of Public Works, Fort McCoy,
WI W911SA-18-Q-3000, Solid Waste
Service Performance Requirement
Summary (PRS)

CLIN	a. PRS Number	b. Performance Objective	c. Performance Standard	d. Acceptable Quantity Level (AQL)	e. Workload Indicator(s)/Lot Size	f. Method of Surveillance	g. Consequence
X001	01-A	1.6.6 Quality Control	Provide the COR a monthly schedule of planned quality control inspections no later than close of businesses 5 business days prior to the beginning of each month.	0 Failure Rate	1 Per Month	100% Inspection	1% of total monthly invoiced amount for CLIN X001. Failure will result in a CDR and reported in CPARS.
X001	01-B	1.6.6 Quality Control	Provide the COR a monthly quality control inspections summary of Non-Conformance test report no later than close of business 5 business days after the end of each month.	0 Failure Rate	1 Per Month	100% Inspection	1% of total monthly invoiced amount for CLIN X001. Failure will result in a CDR and reported in CPARS.
X001	02-A	5.1.1 Basic Services	Provide the COR with certificates or other proof of disposal or treatment at a licensed facility for all shipments for each solid waste stream at time of monthly invoicing.	0 Failure Rate	1 Per Month	100% Inspection	1% of total monthly invoiced amount for CLIN X001 until compliance is met. Failure will result in a CDR and reported in CPARS
X002,	03-A	5.1.2 Additional	The contractor shall respond to and	No more than 3	Total number of	Customer	Failure will result in a

X003, X004, X005, X007		Container Servicing for Current Locations & Additional Container Placement & 5.8 Special Request Roll-Off Dumpster	complete requests for additional servicing, site location change, or placement of containers within 24 hours of notification.	Validated Customer Complaints per month.	Customer Complaints received each month	Complaint	CDR and reported in CPARS.
X002, X003, X004, X005	04-A	5.1.3.1 Container Servicing	The contractor shall remove all incidental debris located around or next to the containers and for any debris spilled as a result of servicing the containers	No more than 5 Validated Customer Complaints per month.	Total number of Customer Complaints received each month.	Customer Complaint	Failure will result in a CDR and reported in CPARS.
X002, X003	05-A	5.3.2 Family Housing Solid Waste 65 Gallon Tote Service Schedule & 5.4.3 Recycling 65 Gallon Totes Service Schedule	The contractor shall service totes weekly on Tuesday's between the hours of 0800 to 1630. The contractor shall service totes weekly on Tuesday's between the hours of 0730 to 1630 unless otherwise specified on Attachment 3.	No more than 5 Validated Customer Complaints per month.	Total number of Customer Complaints received each month	Customer Complaint	Failure will result in a CDR and reported in CPARS.
X004, X005	06-A	5.5.3 Recycling 8 CY Dumpster Service Schedule & 5.6.3 Refuse 8 CY Dumpster Service Schedule	The Pine View Campground shall be serviced every Monday and Friday between the hours of 0800 and 1600.	No more than 0 Validated Customer Complaints per month.	Total number of Customer Complaints received each month	Customer Complaint	Failure will result in a CDR and reported in CPARS.
X008	07-A	5.9.1.2 Recycle Used Oil and Diesel Fuel Filter Service Calls	Services shall be completed within ten (10) business days of notification from the COR unless otherwise approved by the COR.	No more than 0 Validated Customer Complaints per occurrence.	Total number of Customer Complaints received per occurrence	Customer Complaint	Failure will result in a CDR and reported in CPARS.
X009	08-A	5.9.2.3 POL Contaminated Debris Dumpster Service Schedule	Request to service this dumpster shall be completed within 3 business days of request unless otherwise approved by the COR.	No more than 0 Validated Customer Complaints per occurrence.	Total number of Customer Complaints received per occurrence	Customer Complaint	Failure will result in a CDR and reported in CPARS.
X010	9-A	5.9.3.2 Fluorescent Lamp Recycling Service Calls	Service shall be completed within seven (7) business days of notification from the COR unless otherwise approved by the COR.	No more than 0 Validated Customer Complaints per occurrence.	Total number of Customer Complaints received per occurrence	Customer Complaint	Failure will result in a CDR and reported in CPARS.
X011	10-A	5.9.4 POL Contaminated Soil Service Call	The contractor shall begin performance of the service request within five (5) working days of request by COR notification.	No more than 0 Validated Customer Complaints per occurrence.	Total number of Customer Complaints received per occurrence	Customer Complaint	Failure will result in a CDR and reported in CPARS.

X012	11-A	5.10 Contract Manpower Reporting (CMR)	CMR data shall be reported no later than October 31 of each calendar year, beginning with 2018.	0 Failure Rate	Annually	100% Inspection	Final payment on Task Orders will not be made until the CMRA requirement has been completed. 1% of total invoiced amount per month from CLIN X001 thru X012 until compliance is met.
Deliverables	12-A	Deliverables	All requirements of Submittals are accomplished within the timeframe defined in the Deliverables.	0 Failure Rate	Monthly	100% Inspection	1% of total monthly invoiced amount for CLIN X001 until compliance is met. Failure will result in a CDR and reported in CPARS

The contractor service requirements are summarized into performance objectives that relate directly to mission essential items. Government surveillance of contractor performance is not limited to the Performance Objectives as outlined in this PRS. The Government reserves the right to conduct compliance surveillance of any contractual requirement of this acquisition.

PRS Description of contents:

- a. **PRS #:** indicates the numbering sequence within the PRS table.
- b. **Performance Objective:** PWS paragraph numbers(s) specifying each required task(s) and brief summary of required task(s) to be monitored.
- c. **Performance Standard:** appropriate performance standard, usually described in terms of quality and timeliness, so that a distinction can be made between satisfactory and unsatisfactory performance.
- d. **Acceptable Quality Level (AQL):** This column lists the maximum allowable degree of deviation from perfect performance of each requirement (If applicable, state the sampling method utilized(i.e. ANSI/ASQ Z1.4)) before the Government considers contractor performance unsatisfactory. An AQL does not say the contractor may knowingly offer defective service to the Government, but recognizes defective performance sometimes happens unintentionally.
- e. **Workload Indicator(s)/Lot size:** This column indicates what will be directly utilized to obtain the lot size and validate the performance objective is achieved.
- f. **Method of Surveillance:** method(s) utilized to objectively perform surveillance of requirement.
- g. **Consequence:** Consequence of Contractor performance failing to comply with the Government’s AQL.

DELIVERABLES

Directorate
of Public
Works, Fort
McCoy, WI
W911SA-18-
Q-3000,
Solid Waste
Service Data
Summary
List (DSL)

E-Mail notification to the COR is required at completion of all submissions.

PWS Paragraph	PWS Title - Requirement	Frequency/Due Date	Requirement	Distribution
1.6.1	Hours of Operation	Within 10 days of contract award and when emergency POC changes occur	Provide emergency telephone numbers for those individuals determined by the contractor and the name and number of the alternative to be notified after normal duty hours.	COR

1.6.5	Quality Control Plan	Prior to the beginning of the contract full performance period and within 5 working days when changes are made thereafter	The contractor's initial QCP shall be submitted prior to the beginning of the contract full performance period and within 5 working days when changes are made thereafter	COR
1.6.5	Quality Control Test Schedule	Monthly	Provide the COR a monthly schedule of planned quality control inspections NLT COB 5 business days prior to the beginning of each month.	COR
1.6.5	Quality Control of Non-Conformance Test Report	Monthly	Provide the COR a monthly quality control inspections summary of Non-Conformance test report NLT COB 5 business days after the end of each month.	COR
1.6.7	Access and General Protection/Security Policy and Procedures	Prior to performing work under the contract.	At a minimum, a National Agency Check with Inquiry (NACI) will be required.	COR
1.6.7.1	AT Level I Training	30 calendar days of contract performance start date, within 30 calendar days of new employees' commencing performance, and annually thereafter.	The contractor shall submit certificates of completion for each affected contractor employee and subcontractor employee to the COR.	COR
1.6.7.2	iWATCH Training	30 calendar days of contract performance start date, within 30 calendar days of new employees' commencing performance, and annually thereafter.	The contractor shall submit certificates of completion for each affected contractor employee and subcontractor employee to the COR.	COR
1.6.10.8	Key Personnel	No later than 2 calendar days after phase-in start date.	The name of key personal shall be designated in writing to the COR	COR
1.6.11.2	Certifications and Special Qualifications	Before the contract employee engages in any mode of equipment operation.	The contractor shall document all operator qualifications and provide the documentation to the COR.	COR
1.6.11.3	Employee Roster	No later than two (2) business days after the contract performance start date.	The contractor shall provide the COR an employee roster listing by functional area, all employees and their respective job titles. The roster shall also identify the employee's name, position title, and whether or not they are full-time or part-time employees.	COR

1.6.11.3	Employee Roster	No later than the 2nd workday of each month	When changes are needed.	COR
1.6.13	Phase-In Plan	With proposal	The contractor shall submit a site specific Phase-In Plan	KO
1.6.14	Phase-Out Plan	6 months prior to end of contract	The contractor shall develop a Phase-Out Plan to affect a smooth and orderly transfer of responsibility to a successor contractor.	KO/COR
1.6.15	Safety Plan	Within 20 calendar days after contract award	The contractor shall establish and maintain a Safety Plan that delineates the processes and procedures the contractor shall use to prevent accidents and preserve the life and health of contractor and Government personnel.	KO/COR
1.6.15.1	Provisions	Immediately following the accident. A copy of the accident report within 3 working days of accident.	The contractor shall report to the COR any accident involving any GFP, or anyone working under this contract	KO/COR
1.6.15.1	Provisions	Upon notification of visit	The contractor shall notify the Fort McCoy Installation Safety Office, COR, and KO of planned visits, investigation or corrective actions required by Federal, State, Local, or any non-Fort McCoy safety agencies	KO/COR /Installation Safety Office
1.6.17	Media Information	Fifteen working days prior to the proposed release date	Requests for media release of information shall be submitted, in writing, to the KO at least fifteen working days prior to the proposed release date, and specify what information is to be released, how it is to be released, the purpose of the release, and when it is proposed for release.	KO/COR
1.6.18	Service Contract Wage Determination Adjustments	30 Calendar days after the notice of the option being exercised by the KO.	The contractor shall notify the KO of any increase claimed under this clause after receiving a new wage determination unless this notification period is extended in writing by the KO.	KO
3.2	Government Furnished Equipment (GFE)	Each occurrence	The contractor shall submit to the COR a memorandum that the Government owned dumpsters were removed, replaced, and recycled as scrap metal.	COR
3.2.1	GFE Acceptance	Within 20 working days after contract award	The contractor shall identify in writing to the COR all GFE not desired for use by the contractor.	COR

3.3.4	GFF Termination Inventory	15 business days prior to termination of services	The contractor and designated Government Property Official shall conduct a joint building and condition inventory of all facilities furnished to the contractor, to include inventory of keys.	COR
4.4	Traffic Accidents	Notify Directorate of Emergency Services (DES) immediately, and provide the Installation Safety Office, a verbal report within 4 hours and a complete written report of each occurrence within 3 working days of each occurrence.	If the contractor is involved in a t	DES/Installation Safety Office/COR
5.1.1	Proof of disposal or treatment	Monthly	Provide the COR with certificates or other proof of disposal or treatment at a licensed facility for all shipments for each solid waste stream.	COR
5.1.8.1	Solid Waste Stream Report	Monthly	The contractor shall provide a consolidated electronic copy of a spreadsheet of sequentially listed weigh slip numbers, with delivery dates, net weights, and a total amount for each solid waste stream.	COR
5.1.8.2	Daily Service Report	Daily	The contractor shall provide the COR a report of all servicing by 9 AM the next work day.	COR
5.10	Contractor Manpower Reporting Application (CMRA)	Annually-NLT 31 October	Report ALL contractor labor hours (including subcontractor labor hours) required for performance of services provided under this contract for the Department of Army via a secure data collection site.	CMRA web address http://www.ecmra.mil
7	Attachments	Throughout contract performance	Provide to the COR or designated Government official information to update Attachments.	COR