



DEPARTMENT OF THE ARMY  
U.S. ARMY INSTALLATION MANAGEMENT COMMAND  
HEADQUARTERS, UNITED STATES ARMY GARRISON, FORT BUCHANAN  
390 DOUBLE EAGLE AVE., SUITE 301  
FORT BUCHANAN, PUERTO RICO 00934-4616

NOV 20 2017

IMBC-CM

MEMORANDUM FOR All Personnel on Fort Buchanan, Puerto Rico

SUBJECT: Policy Memorandum No. 4, United States Army Garrison (USAG), Fort Buchanan's Standards of Dress and Prohibited Attire

1. REFERENCES:

- a. AR 600-20, Army Command Policy, 6 November 2014.
- b. AR 215-1, Military Morale, Welfare, and Recreational Programs and Non-Appropriated Fund Instrumentalities, 24 September 2010.
- c. AR 670-1, Wear and Appearance of Army Uniforms and Insignia, 10 April 2015.
- d. 5 U.S.C. §§ 7321-7326, The Hatch Act
- e. 5 C.F.R. Subchapter B, Part 734, Political Activities of Federal Employees.

2. APPLICABILITY. This policy applies to all service members, Army Civilians, Family Members, contractors, and other personnel who work in any U.S. Army facility or worksites at Fort Buchanan.

3. INSTALLATION POLICY. This policy provides a dress code for all patrons of facilities to ensure that a standard exists for all facilities. Individuals failing to meet prescribed dress standards will be refused admittance to facilities located within the installation.

a. The wearing of civilian attire is a matter of personal pride. No order or policy could possibly address all that is acceptable or unacceptable in civilian clothing. Wearing civilian clothing that presents a conservative, clean, inoffensive, and neat appearance is the standard for service members or personnel assigned to Fort Buchanan.

b. All military members must be in the prescribed uniform of the day while conducting military business at Fort Buchanan facilities. Exceptions will also be made on a case-by-case basis by the Garrison Commander when unforeseen or unexpected situations occur.

c. Sponsors are responsible for the appearance, attire, and conduct of their Family Members. Family Members are expected to conform to acceptable standards.

IMBC-CM

SUBJECT: Policy Memorandum No. 4, United States Army Garrison (USAG), Fort Buchanan's Standards of Dress and Prohibited Attire

d. Shoes, boots, or sandals are required in all facilities. Bare feet are not allowed at any time except in pool and water park areas.

e. Installation Facilities. Individuals who utilize facilities are entitled to enjoy an atmosphere that is comfortable and pleasant. To maintain such an atmosphere, patrons must dress in an appropriate manner consistent with this policy.

(1) Military Attire. When the military uniform is worn in installation facilities, the uniform will be complete, clean, and neat. The uniform will be worn in accordance with the provisions established in AR 670-1. When permitted by the tenant facility, the Physical Training (PT) uniform may be worn. The PT uniform will be worn in accordance with the provisions established in AR 670-1. Soiled, wet, or dirty uniforms are not allowed in facilities at any time.

(2) Civilian Attire. The following items of civilian clothing are not authorized in Installation facilities at any time:

(a) Clothing with obscene, sexually suggestive, vulgar, or distasteful language.

(b) Clothing with depictions of any illicit drug paraphernalia, or illegal activities.

(c) Clothing with disparaging or offensive remarks, comments or statements about the United States Government.

(d) See-through garments, clothing that expresses midriffs, underwear worn as outerwear clothing that exposes under garments, revealing clothing such as short-shorts, short skirts, and halter tops. Shorts will have a leg length approximately one-third of the length from the top of inseam to the top of the knee. Skirts will have length that falls no shorter than half-way to the top of the knee from the bottom of buttocks.

(e) Trousers or shorts that sag below the underwear line.

(f) Cut-off shorts with visible pocket lining.

(g) Swim suits (except in water spout area)

(h) Headgear related to gang affiliation

(i) Hair curlers and/or rollers unless covered with a scarf.

(j) Soiled, stained, torn, worn, or cut clothing.

IMBC-CM


SUBJECT: Policy Memorandum No. 4, United States Army Garrison (USAG), Fort Buchanan's Standards of Dress and Prohibited Attire

(k) Pajamas

f. Civilian Employees. In addition to the prohibited attire set forth, partisan political buttons, t-shirts or other clothing are not authorized in installation facilities at any time.

4. Expiration Date. This policy remains in effect until cancelled or suspended in writing.

5. The proponent of this policy is the Garrison Command Sergeant Major at (787) 707-3782 or email: heriberto.quintana.mil@mail.mil.



GUY D. BASS  
COL, AV  
Commanding