



DEPARTMENT OF THE ARMY
US ARMY INSTALLATION MANAGEMENT COMMAND
HEADQUARTERS, UNITED STATES ARMY GARRISON, FORT BUCHANAN
390 DOUBLE EAGLE AVE., SUITE 301
FORT BUCHANAN, PUERTO RICO 00934-4616

FEB 06 2018

IMBC-IG

MEMORANDUM FOR ALL PERSONNEL ASSIGNED TO OR UNDER THE
OPERATIONAL CONTROL OF THE UNITED STATES ARMY GARRISON (USAG)
FORT BUCHANAN

SUBJECT: Command Policy #10 – The Right of Soldiers and Civilian Employees to
Present Complaints or Request Assistance from the Inspector General

1. Reference: Army Regulation 20-1, Army Inspector General Activities and Procedures 29 November 2011.
2. All Soldiers and Civilians employees have the right to present complaints, grievances, or request assistance from the Inspector General (IG).
3. Before visiting the IG, you should first consider whether your chain of command can address your concerns more promptly. However, you are not required to present your concerns to your chain of command before contacting the IG. Remember to obtain permission to be absent from your duties if you wish to visit the IG, but you are not required to tell anyone the nature of your issue.
4. You may visit or write to the 81st Readiness Division Command IG at Double Eagle Avenue, Building 227, Fort Buchanan, PR 00934-4403.
5. Department of the Army personnel are prohibited from taking action that restricts anyone from filing a complaint, seeking assistance or cooperating with the IG or a member of Congress.
6. A copy of this policy will be permanently posted on bulletin boards and on the Fort Buchanan website.


Guy D. Bass
Colonel, AV
Commanding