



REPLY TO
ATTENTION OF

DEPARTMENT OF THE ARMY
NORFOLK DISTRICT CORPS OF ENGINEERS
FORT NORFOLK 803 FRONT STREET
NORFOLK VIRGINIA 23510-1096

October 15, 2008

Regulatory Office

RE: New Regional Permits and Required Permit Application Information

Dear Waterfront Agents and Consultants:

This letter is in reference to the recent reauthorization of the Norfolk District Regional Permits and Letter of Permission 2 on August 14, 2008.

First, we encourage you to access and read these documents thoroughly on our webpage at: <http://www.nao.usace.army.mil/technical%20services/Regulatory%20branch/RBregional.asp> because some of the terms and conditions, notification requirements, and authorized activities have changed.

Secondly, in order to expedite the permit authorization process under 08-RP-18, we are requesting that you ALWAYS provided the following information:

1. If a proposed private pier will extend more than one-fourth (25%) of the entire waterway width as measured from mean high water (MHW) to mean high water or marsh edge to marsh edge, written justification **MUST** be provided for the proposed pier length in order to consider the application complete.
2. Written justification **MUST** be provided if the proposed work would involve the construction of a pier greater than five feet wide or less than four feet above any vegetated wetland substrate. This information is also required in order for the application to be considered complete.
3. The Corps **MAY** require depth soundings across the waterway at increments designated by the Corps project manager. Typically 10-foot increments for waterways less than 200 feet wide and 20-foot increments for waterways greater than 200 feet wide with the date and time the measurements were taken and how they were taken (e.g., tape, range finder, etc.). Inclusion of depth sounding data in the original JPA is recommended in order to expedite permit evaluation.

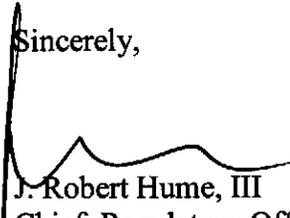
Finally, if you are constructing a private pier via the Regional Permit 17 (08-RP-17), please note the following:

1. If you are constructing a pier via the non-reporting 08-RP-17, you must complete the RP-17 Certificate of Compliance located on our webpage at: http://www.nao.usace.army.mil/technical%20services/Regulatory%20branch/08-RP_LOP_Final/08-RP-17%20Checklist.pdf. By completing this form, you are agreeing that you have read, understood, and fully comply with the terms and conditions of the 08-RP-17, including having fully checked that the proposed project will not impact any threatened or endangered species, historic properties, federal navigation channels, etc., as listed in the permit document.

2. Please take note of the "NOTIFICATION REQUIREMENTS" section of the 08-RP-17, which stipulates when you must notify the Corps, via submission of a Joint Permit Application, and receive written permission prior to the commencement of any work.

If you have any questions please contact either Mr. Randy Steffey at (757) 201-7327 or via email at randy.l.steffey@usace.army.mil or Ms. Katy Damico at (757) 201-7121 or via email at katy.r.damico@usace.army.mil.

Sincerely,



J. Robert Hume, III
Chief, Regulatory Office