

**Restoration Advisory Board  
Defense Supply Center Richmond  
Meeting Minutes  
October 21, 2002  
Chester, Virginia**

The meeting for the Defense Supply Center Richmond (DSCR) Restoration Advisory Board (RAB) was held at the Quality Inn, Chester, VA on October 21, 2002. The meeting began at 6:30 PM with a quorum present. Attendees were:

Voting RAB members:

Rich Richezza, Community Co-Chair	Lonnie W. McCoy
Emmet Alexander	Janet Mauro Moe
George A. Beadles	Robert Williams
Brian Collings	

Ex-officio Non-voting Members:

Charles R. Carrell, Government Co-chair	Eric Salopek, Virginia DEQ
Vance Evans, US EPA County	Joan Salvati, Chesterfield
Jack Potosnak, US EPA	

Advisors:

Andrew Gootee, Public Affairs	Ken Morris, Environmental Office
Angela McMath, consultant	Jimmy Parrish, Environmental Office
Adrienne Moore, Environmental Office	

Phone Number

When RAB members are going to be late for a meeting, or if unable to attend, they were asked to call (804)687-1836. Since RAB by-laws require that a quorum of members be present for an official RAB meeting to take place, we need to know members are coming so that a meeting is not cancelled prematurely due to lack of attendance.

Introduction of new facilitator

Mr. Rich Richezza called the meeting to order at 6:30

Dr. Andrew Gootee introduced Mr. Steve Grieco, the new RAB facilitator.

Mr. Grieco said he was happy to be working with the board and hoped to help them be more productive. He said that he would be calling individual RAB members to learn more about their interests in DSCR cleanup and how they see the RAB functioning

Participation guidelines, issue log, and acceptance of August and September minutes

Mr. Grieco reviewed the participation guidelines the RAB has agreed to follow:

- RAB members can ask questions or make comments during a presentation. These can relate to the specific topic being covered, as well as other RAB related topics.
- Members of the general public must wait until after the presentation to ask questions or make comments, which must be related to the topic being covered.

Mr. Grieco asked for approval of the August 2002 meeting minutes. All RAB members in attendance accepted the minutes.

Mr. Grieco asked for approval of the September 2002 meeting minutes. Six RAB members in attendance accepted the minutes. Mr. Williams abstained because he did not attend the September meeting.

Mr. Grieco described the issue log as a means to capture ideas and questions that are brought up during a meeting but cannot be addressed at that evening. Issues will be recorded on a board or flip chart during the meeting and then copied to Mr. Jimmy Parrish who will try to address them before the next meeting. Some time will be spent at the beginning of each meeting to review issues from previous meetings.

Ms. Janet Mauro Moe asked that the issues also be copied into the meeting minutes.

Mr. Richezza said that he and Mr. Charles Carrell needed to draft a letter for the Rayon Park Community Association's use to send to Dr. Nelson of the Chesterfield County Health Department so that Horne settlement funds could be released to the RAB.

There was some further discussion about this topic and Mr. Carrell said that the necessary letter would be prepared on Tuesday, October 22.

#### Operable Unit (OU) 9 Five-Year Review

Ms. Angela McMath continued (from the previous RAB meeting) her overview presentation of the Operating Unit 9 (OU9) Five-Year Review. She distributed some maps to the group showing total volatile organic compounds (VOC) data that was collected from groundwater for the review.

Ms. Mauro Moe asked for clarification with numbers that were different from those on a map provided during the March meeting.

Ms. McMath explained that the numbers can change due to various factors including groundwater movement, the pumping effects of the treatment system at OU9 and sampling errors. The treatment system was an interim remedy designed to limit further contamination from OU9.

Discussion continued related to the information on the maps and contaminants coming from OU9.

Mr. Jack Potosnak suggested that other factors, such as seasonal fluctuation and droughts, could be influencing the data changes seen on the maps.

In response to a question from the public, Ms. McMath said the Five-Year Review data is in the library in condensed form. She also briefly described how large amounts of sampling data are received from the laboratory and organized into the Five-Year Review.

Another member of the public asked about wells on the easement and who owns the property. That question was added to the Issue Log.

Four related issue items were identified (see Issue Log at the end of these minutes).

#### TAPP application progress

Mr. Brian Collings presented the TAPP committee's recommendation to improve the administrative record and information repository to make it more useful and accessible to the RAB and the public. This could be accomplished by hiring someone to improve document management and creating a compact disc (CD). Better access to this information will help the RAB make informed recommendations, observations and suggestions.

Ms. Adrienne Moore said similar work for the Administrative Record is already planned and a product should be available in February.

There was general discussion about DSCR's ability to complete this effort in a timely manner, and the need to include the Information Repository and other information sources in this effort.

Ms. Moore agreed to provide a copy of the Administrative Record project plan/scope of work to the TAPP committee so they might adjust the focus of their project and possibly avoid duplicate efforts (see Issue Log at the end of these minutes).

#### Replacement(s) for new member committee and community RAB member

Mr. Richezza said the RAB needs a replacement for the new member committee and asked for volunteers.

Ms. Mauro Moe volunteered to be on the committee.

Mr. George Beadles asked that the RAB membership application be included in the newsletter (added to the issue log), and also asked about attendance requirements for RAB members.

Ms. Mauro Moe said that any attendance requirements for RAB members would have to be voted on.

#### Sampling dates

Mr. Ken Morris gave sampling dates when RAB members would have an opportunity to observe. The dates are as follows:

- • Tuesday, October 22 (full day)
- • Wednesday, October 23 (morning)
- • Monday, October 28 (afternoon)
- • Tuesday, October 29 (full day)

- . January 13-21
- . April 14
- . July 14-August 1

Ms. Mauro Moe asked that exact times be shared with the RAB by December 2002 at the latest (added to the issue log)

Mr. Morris said there would be a short safety briefing before each sampling event. Members should contact Dr. Gootee if interested in attending.

Agenda for November RAB meeting

Dr. Gootee said the November meeting was scheduled as a training meeting, and a guest speaker (Gary Speiran) from the U.S. Geological Survey would be available for November 25, but not the November 18 date.

RAB members voted to change the date of the next RAB meeting from November 18 to November 25.

Mr. McCoy asked that the guest speaker bring maps to help explain the material.

Mr. Richezza asked that presenters and any co-presenters be introduced at the beginning of future meetings, to include information about their qualifications.

Mr. Grieco asked if there was a motion to adjourn the meeting.

The meeting was adjourned at 8:50 PM.

Issue Log

1. Bring a restoration program schedule to the RAB when available.
2. Complete and send letter to Dr. Nelson (county health department) to facilitate funds distribution.
3. Need historical trends information for contaminants of concern at OU9, going back as far as possible even though there are data gaps (graph or bar chart with detection data, highs and lows, to be reviewed by TAPP committee).
4. Need clarification of data difference on maps, i.e. B2 increase from 29.5 to 690.
5. Identify easement property ownership alongside DSCR.
6. Presenters and any co-presenters should be introduced at the beginning of future meetings, to include information about their qualifications.
7. Include a RAB member application in the next newsletter.
8. Identify the exact times for sampling dates available for RAB members to view.