

**Restoration Advisory Board
Defense Supply Center Richmond
Meeting Minutes
February 11, 2002
Chester, Virginia**

A meeting of the Defense Supply Center Richmond (DSCR) Restoration Advisory Board (RAB) was held at the Quality Inn, Chester, VA on February 11, 2002. Eight voting members of the RAB were present for the meeting. Minutes from the RAB organizational meeting held January 22, 2002 were approved as submitted. Attendees were as follows:

Voting RAB members

George A. Beadles	Richard McCollim
Terrance K. Berrean	Lonnie W. McCoy
Sarah K. Clarke	Janet Mauro Moe
Joyce M. Jackson	Richard John (Rich) Richezza

Ex-officio Non-voting Members

Charles R. Carrell, Government Co-chair	Vance Evans, US EPA Alternate
Durwood Willis, Virginia DEQ	Joan Salvanti, Chesterfield County
Jack Potosnak, US EPA	

Advisors

Tom Owens	Jimmy Parrish
Andrew Gootee	Adrienne Moore

Community

Mrs. McCollim
Russell Harris

CHARTER

Andrew Gootee presented the RAB Charter for discussion and approval by the voting membership. There was discussion on two points: 1) administrative logistics concerning distribution of minutes, etc and 2) timing and duration of public comment/discussion during meeting.

The logistical and timing constraints on the administrative staff and support was removed from the charter.

The RAB decided to allow the public to participate in discussions during the meeting versus holding their participation until the end of the meeting with the following constraints:

- Comments and discussion must be on the topic under discussion by the RAB. Concerns and questions not directly relevant to the topic under discussion, will be captured in notes and on the white board for future consideration by the RAB.
- Discussion and participation will be managed by the facilitator to assure that sufficient time is allowed for all agenda topics.
- Index cards will be available for the public to submit written questions and comments.
- The facilitator and/or the Co-chair will announce participation guidelines at the beginning of each RAB meeting.

Following the discussion and agreement on the two points, the Charter was approved and signed by the Voting Members present. Signing of the Charter formally established the RAB for DSCR. Formal announcement of the RAB will be made via all appropriate mechanisms. Copies of the RAB Charter will be sent to all voting member along with the minutes prior to the next meeting.

TRAINING

Tom Owens gave a brief overview of DSCR history followed by an overview and discussion of the Comprehensive Environmental Response, Compensation, and Liability Act (CERCLA), process led by Andrew Gootee. Beginning in March, the RAB will become more involved in the CERCLA process at DSCR by reviewing an existing plan and becoming familiar with the upcoming proposed plan for OU 11 and the public involvement process.

MEMBERSHIP

Following the organization meeting, Leon Johnson decided that his level of energy required that he withdraw from the RAB. After a lengthy discussion surrounding the best way to replace Mr. Johnson and to fill the other 3 vacancies to bring the board membership to 13, it was decided that a nominating sub-committee would be formed. The nominating sub-committee was charged to review existing applications, identify stakeholder groups not currently represented on the board (including the Jefferson Davis Association, Bensley Civic Association, and the Center), and solicit additional applications as needed. The nominating committee will present recommendations to the full RAB for final decisions and actions. Members appointed to the nominating subcommittee: Richard McCollim, Sarah Clarke, and George Beadles.

OPEN DISCUSSION

Administrative Record - Charles Carrell announced that DSCR would like for the Administrative Record to be more user-friendly. Over the next year, DSCR will be working to re-index the records so that a user will not have to be an engineer or scientist in order to understand it.

Water spill - Question from Lonnie McCoy: With regard to the recent 15,000 gallon spill drinking water release, 1) why was it important enough to be reported? 2) how

was the volume determined? Regarding the spill in July, were there any tests performed to determine if there were any chemicals?

Answer from Charles Carrell: A valve failed allowing drinking water to flow for approximately 15 minutes until the valve was manually shut off. Based on rate of flow calculations, an estimated 95,000 gallons of drinking water overflowed from the tank by the National Guard. The valve was repaired by the following Monday. Currently, the Center is evaluating the installation of an electronic control to regulate this tank; it will take some time to procure the control and regulate the system. There have been 3 separate events at this tank. This is the only source of water to the Center and is also the water that would be used in case of fire. According to DSCR's National Pollutant Discharge Elimination Discharge System (NPDES) permit, water spillage must be reported. [As authorized by the Clean Water Act, the National Pollutant Discharge Elimination System (NPDES) permit program controls water pollution by regulating point sources that discharge pollutants into waters of the United States.]

Question from Joan Salvati: Have 2 previous non-drinking water spills been followed-up and corrective actions taken? (Previously there were 2 contaminated spills at the OU 9 pump and treat site.)

Answer from Charles Carrell: Yes, and they resulted in the institution of a double alarm system. If water from the monitoring wells is not being drawn off by the treatment system, it automatically shuts off. There is also quarterly testing of the creeks and periodic system checks.

McCoy handouts - Mr. McCoy supplied RAB members with 3 reports describing previous actions at DSCR. The reports, compiled by Department of Defense and Department of Interior, provide background information on restoration actions at DSCR.

It was suggested that copies of RAB handouts be made available to the public. It was further suggested that each member of the RAB have an acronym list like the one in the plan distributed by Mr. McCoy.

Question: Is there a GIS system for this site? Answer: No

March Agenda Items

Zone 3, especially OU 11
Process for public meetings and proposed plans
RAB website
Nominating Committee report
Technical Assistance for Public Participation (TAPP)

March "Mailings"

Example plan
Nominating Committee report
RAB to Co-chairs
Questions

Jimmy Parrish reported that the Corps of Engineers will be able to model the DSCR RAB after theirs and will provide a shell to build from in a couple of weeks. We need

to be sure that what we build is what you want and makes information easily available. Please see:

<http://www.nao.usace.army.mil/Projects/Nansemond/welcome.html>

Meeting Adjourned.