



## **NORFOLK DISTRICT REGULATORY OFFICE PRE-APPLICATION AND/OR JURISDICTIONAL WATERS DETERMINATION REQUEST FORM**

This form is used when you want to determine if areas on your property fall under regulatory requirements of the U.S. Army Corps of Engineers (USACE). Please supply the following information and supporting documents described below. This form can be filled out online and/or printed and then mailed, faxed, or e-mailed to the Norfolk District. Submitting this request authorizes the US Army Corps of Engineers to field inspect the property site, if necessary, to help in the determination process. **THIS FORM MUST BE SIGNED BY THE PROPERTY OWNER TO BE CONSIDERED A FORMAL REQUEST.**

The printed form and supporting documents should be mailed to:

U.S. Army Corps of Engineers, Norfolk District  
Regulatory Office  
803 Front Street  
Norfolk, Virginia 23510-1096

Or faxed to (757) 201-7678

Or sent via e-mail to: [CENAO.REG\\_ROD@usace.army.mil](mailto:CENAO.REG_ROD@usace.army.mil)

Additional information on the Regulatory Program is available on our website at:  
<http://www.nao.usace.army.mil/>

Please contact us at 757-201-7652 if you need any assistance with filling out this form.

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### **Location and Information about Property to be subject to a Jurisdictional Determination:**

1. Date of Request:
2. Project Name:
3. City or County where property located:
4. Address of property and directions (attach a map of the property location and a copy of the property plat):
5. Coordinates of property (if known):
6. Size of property in acres:
7. Tax Parcel Number / GPIN (if available):
8. Name of Nearest Waterway:

7. Brief Description of Proposed Activity, Reason for Preapplication Request, and/or Reason for Jurisdictional Waters Determination Request:

8. Has a wetland delineation/determination been completed by a consultant or the Corps on the property previously?  YES  NO UNKNOWN

If yes, please provide the name of the consultant and/or Corps staff and Corps permit number, if available:

**Property Owner Contact Information:**

Property Owner Name:

Mailing Address:

City: State: Zip:

Daytime Telephone:

E-mail Address:

If the person requesting the Jurisdictional Determination is **NOT** the Property Owner, please also supply the Requestor's contact information here:

Requestor Name:

Mailing Address:

City: State: Zip:

Daytime Telephone:

E-mail Address:

Additionally, if you have any of the following information, please include it with your request: wetland delineation map, other relevant maps, drain tile survey, topographic survey, and/or site photographs.

CERTIFICATION: I am hereby requesting a preapplication consultation or jurisdictional waters and/or wetlands determination from the U.S. Army Corps of Engineers, for the property(ies) I have described herein. I agree to allow the duly authorized representatives of the Norfolk District Corps of Engineers and other regulatory or advisory agencies to enter upon the premises of the project site at reasonable times to evaluate inspect and photograph site conditions. This consent to enter the property is superior to, takes precedence over, and waives any communication to the contrary. For example, if the property is posted as "no trespassing" this consent specifically supercedes and waives that prohibition and grants permission to enter the property despite such posting. I hereby certify that the information contained in the Request for a Jurisdictional Determination is accurate and complete:

\_\_\_\_\_  
Property Owner's Signature

\_\_\_\_\_  
Date