

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT			1. CONTRACT ID CODE	PAGE OF PAGES	
			J	1	2
2. AMENDMENT/MODIFICATION NO. 0001	3. EFFECTIVE DATE 05-Sep-2003	4. REQUISITION/PURCHASE REQ. NO. W26GLG-3218-2681		5. PROJECT NO.(If applicable)	
6. ISSUED BY CONTRACTING OFFICE (CA/CW) US ARMY ENGR DIST NORFOLK ATTN: CENAO-SS-C 803 FRONT STREET NORFOLK VA 23510-1096	CODE DACA65	7. ADMINISTERED BY (If other than item 6) See Item 6		CODE	
8. NAME AND ADDRESS OF CONTRACTOR (No., Street, County, State and Zip Code)			<input checked="" type="checkbox"/>	9A. AMENDMENT OF SOLICITATION NO. DACA65-03-R-0037	
			<input checked="" type="checkbox"/>	9B. DATED (SEE ITEM 11) 21-Aug-2003	
				10A. MOD. OF CONTRACT/ORDER NO.	
				10B. DATED (SEE ITEM 13)	
CODE	FACILITY CODE		11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS		
<input checked="" type="checkbox"/> The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offer <input type="checkbox"/> is extended, <input checked="" type="checkbox"/> is not extended. Offer must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended by one of the following methods: (a) By completing Items 8 and 15, and returning <u>1</u> copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.					
12. ACCOUNTING AND APPROPRIATION DATA (If required)					
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.					
A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.					
B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(B).					
C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:					
D. OTHER (Specify type of modification and authority)					
E. IMPORTANT: Contractor <input type="checkbox"/> is not, <input type="checkbox"/> is required to sign this document and return _____ copies to the issuing office.					
14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.) DESIGN/CONSTRUCT TO RENOVATE BUILDING 1002, FORT EUSTIS, VIRGINIA 1. Block 13 of SF 1442 is amended to read: A. Sealed offers in original and 1 copies to perform the work required are due at the place specified in Item 8 by 11:30 AM local time 23 Sep 2003. 2. SECTION 00700: FAR Clause 52.211-12 LIQUIDATED DAMAGES --CONSTRUCTION is amended as shown on attached. 3. Scope of Work (page SOW-36, paragraph 9-8) is amended to add: Provide installation of 6 cable TV outlets. Specifications are amended as shown on attached.					
Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.					
15A. NAME AND TITLE OF SIGNER (Type or print)			16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)		
			TEL: _____ EMAIL: _____		
15B. CONTRACTOR/OFFEROR	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA		16C. DATE SIGNED	
_____ (Signature of person authorized to sign)		BY _____ (Signature of Contracting Officer)		08-Sep-2003	

SECTION SF 30 BLOCK 14 CONTINUATION PAGE

SUMMARY OF CHANGES

(End of Summary of Changes)

The following items are applicable to this modification:

52.211-12 LIQUIDATED DAMAGES--CONSTRUCTION (SEP 2000)

(a) If the Contractor fails to complete the work within the time specified in the contract, the Contractor shall pay liquidated damages to the Government in the amount of \$1,885.00 for each calendar day of delay until the work is completed or accepted.

(b) If the Government terminates the Contractor's right to proceed, liquidated damages will continue to accrue until the work is completed. These liquidated damages are in addition to excess costs of repurchase under the Termination clause.

(End of clause)



**US Army Corps
of Engineers**

Request For Proposal (RFP)

Barracks 1002 Renovations

Ft. Eustis, Virginia

Norfolk District
U.S. Army Corps of Engineers
Technical Services Division
Engineering Branch- Architecture Section
803 Front Street

TABLE OF CONTENTS
REQUEST FOR PROPOSALS
Ft Eustis- Barracks 1002 Renovations

Ft. Eustis, Virginia

SECTION/ ATTACHMENT NUMBER	DESCRIPTION
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STATEMENT OF WORK

ATTACHMENTS TO THE STATEMENT OF WORK

Section 01005	Special Work Requirements and Restrictions
Section 01012	Design After Award
Section 01111	Safety and Health Requirements
Section 01200	Project Meetings
Section 01320	Project Schedule
Section 01330	Submittal Procedures
Section 01451	Contractor Quality Control
Section 01500	Temporary Construction Facilities
Section 01560	Environmental Protection
Section 01780	Closeout Submittals
Section 13280	Asbestos Abatement

NOTES

1. See additional tables of contents in each section for paragraph references. See the Technical Specifications table of contents for specification sections included in this solicitation/contract.
2. Drawings are provided as a separate package.

LIST OF ATTACHMENTS TO THE STATEMENT OF WORK**ATTACHMENT 1****TECHNICAL SPECIFICATIONS**

Section 01005	Special Work Requirements and Restrictions
Section 01012	Design After Award (Design/Build)
Section 01111	Safety and Health Requirements
Section 01200	Project Meetings
Section 01320	Project Schedule (Design/Build)
Section 01330	Submittal Procedures (Design/Build)
Section 01451	Contractor Quality Control (Design/Build)
Section 01500	Temporary Construction Facilities
Section 01560	Environmental Protection
Section 01780	Closeout Submittals
Section 13280	Asbestos Abatement

SECTION 01005

PROJECT WORK REQUIREMENTS AND RESTRICTIONS

06/01

1 GENERAL

1.1 DEFINITIONS

- a. Facility: The facility is Ft Eustis- Barracks 1002 Renovations, Fort Eustis.
- b. CO: Contracting Officer or his authorized representative.
- c. DPW: Fort Eustis Directorate of Public Works
- d. DVP: Dominion Virginia Power

1.2 SUBMITTALS (NOT APPLICABLE)

1.3 COOPERATION WITH USING AGENCY AND OTHER CONTRACTORS

During the period of this contract, other contracts may be in force for the construction of other features of work on or adjacent to the site of work being accomplished under this contract. It shall be the responsibility of the Contractor on this contract to be fully informed of the extent of the limits of work to be performed by other Contractors. Should there be any conflict between these limits, it shall be brought to the attention of the Contracting Officer and the CO's decision shall be final. Also, prior to completion of work under this contract, members of the Using Agency may be performing work or occupying facilities on or adjacent to the area. The Contractor shall arrange his plant and shall schedule and perform this work to effectively cooperate with all other Contractors and Government agencies.

1.4 PERSONNEL RESTRICTIONS

Personnel are limited to the immediate site areas and shall not enter buildings or facilities not involved in the work. All employees of the Contractor will be subject to all rules and regulations of the Facility, which pertain to personnel. The Contractor shall erect fences and signs as specified and be responsible for the restrictions of all personnel. The Contractor's plans for restricting personnel access to the project site shall be submitted for approval as a part of the Safety Plan (Accident Prevention Plan).

Post access shall be restricted. Contractor shall comply with current security requirements. Expect to register all vehicles with the military police.

1.5 TRANSPORTATION FACILITIES

An all weather surfaced road network serves the Facility. Road(s) within the Facility proposed to be used by the Contractor shall be subject to prior approval of the Facility authorities and such roads, if used, shall be maintained throughout construction and shall be restored to as good condition as existed prior to their use. The Contractor shall also construct, subject to approval, such temporary haul roads and bridges as may be necessary for conducting his work. Any such temporary construction shall be removed and the affected area restored to its original condition. All costs for the use of existing transportation facilities, for the construction of temporary facilities, and for maintenance, repair, removal and restoration shall be borne by the Contractor.

1.5.1 Use of Roads

The Contractor shall keep all roads clear of all obstructions and free of mud and other foreign materials resulting from operations. The Contractor's vehicles shall at no time follow a vehicle closer than 50

feet, and all vehicles shall pull off the road and come to a complete stop when meeting emergency vehicles and vehicles with flashing lights. Facility speed limits and traffic controls will be observed.

1.5.2 Road Restrictions

The movement of all vehicles within the Facility shall be confined to the roads designated and shall comply with traffic regulations within the Facility. Other roads may be used only with the approval of the CO.

1.5.2.1 Loading Limitations

Load limit for all roads within the boundaries of the Facility is 15 tons. The Contractor shall not exceed these limits except by prior written approval of the Contracting Officer.

1.5.2.2 Cleated Vehicles

Cleated vehicles shall not be moved over surfaced roads.

1.5.2.3 Road Restrictions

The movement of all vehicles within the Facility shall be confined to the roads designated and shall comply with traffic regulations within the Facility. Other roads may be used only with the approval of the CO.

1.6 COORDINATION IN WORK AREAS

1.6.1 Unoccupied Work Area

The area where the Contractor is scheduled to perform the work will not be occupied during the work; however, the Contractor's work activities may affect other area(s) that are occupied. All work shall be in accordance with the Contractor's work plan.

1.6.2 Maintenance of Utilities

Any active utilities, including but not limited to electricity, gas, water, sewer, heating, air conditioning, or any like service, that will require interruption or replacement in any occupied area affected as a result of the Contractor's scheduled work activities, shall be temporarily provided by the Contractor at his own expense until the affected service is fully and permanently restored. All temporary method(s) of service replacement the Contractor proposes for use on this contract shall be approved by the Contracting Officer prior to commencing the work.

1.6.3 Hours of Work

The normal work hours for construction shall be from 7:00 a.m. to 3:30 p.m., Monday through Friday of each week. Any request to change these hours shall be made in writing to the Contracting Officer at least two calendar days prior to the desired day on which the change is to go into effect. The changed hours shall not go into effect until written permission has been received from the Contracting Officer.

1.6.4 Digging Permits

"Clearance Permits for Digging", must be obtained before doing any work on Facility. The Contractor shall be responsible to obtain all necessary digging permits and pay costs associated with the permit, estimated at \$90.00 per hour, which may be necessary to accomplish his work. The Contractor is responsible for verifying the actual cost with the DPW. Permits are obtained from the DPW Engineering technician responsible for issuing digging permits. The Contractor shall obtain a "Clearance Permit for Digging" from the DPW Engineering technician in Building 1407, and shall fill in the pertinent information.

The completed form shall then be submitted to the technician with an accurate sketch showing where digging work needs to be performed and what, if any, utilities are to be installed at least three working days before marking is to be performed. After submitting the completed "Clearance Permit for Digging", the technician shall coordinate a site meeting for the Contractor with the Government's utilities locating Contractor. The Contractor shall be responsible for locating and marking all utility lines in the immediate vicinity of his work.

It shall be the responsibility of the Contractor to contact Miss Utilities at 1-800-552-7110 for locating commercial utilities 48 hours prior to digging operations.

1.6.5 NOTIFICATION OF WORK IN DOMINION VIRGINIA POWER (DVP) ZONE

It shall be the responsibility of the Contractor to submit a "Notification of Work" form prior to performance of work that may come into contact with electrical distribution system components within DVP's zone of responsibility. Submission shall be required a minimum of 48 hours in advance of the scheduled work. DVP's zone of responsibility is defined as all primary lines (600 volts and above) and down to the first point of positive disconnection past the distribution transformer reducing the supply voltage below 600 volts. Provide copies of this notification to the COR, DVP Regional Operation Center (ROC)-757-857-2633(fax), DVP Kenneth Schutz-703-359-3210(fax) and Fort Eustis Directorate of Public Works (DPW) Daniel Woods-757-878-4030(fax).

1.7 INTERRUPTIONS OF UTILITIES

1.7.1 Approval

Utility services shall not be interrupted by the Contractor to relocate, make connections, or interrupt for any purpose, without written approval of the Contracting Officer.

1.7.2 Request

Request for permission to shut down services shall be submitted in writing to the Contracting Officer not less than 10 calendar days prior to date of proposed interruption, except for electrical services. Request for electrical service outage/energize shall require a 14 calendar day notice. The request shall give the following information:

- a. Nature of Utility (Gas, L.P. or H.P., Water, Elec.)
- b. Size of line and location of shutoff.
- c. Buildings and services affected.
- d. Hours and date of shutoff.
- e. Estimated length of time service will be interrupted.

1.7.3 Service Interruptions

Services shall not be shut off until receipt of approval of the proposed hours and date from the Contracting Officer.

1.7.4 Timely Disconnections

Shutoffs which will cause interruption of Government work operations as determined by the Contracting Officer shall be accomplished during regular non-work hours or non-work days of the Using Agency without any additional cost to the Government.

1.7.5 Utilities Operation

Operation of valves on water mains will be by Government personnel. Where shutoff of water lines interrupts service to fire hydrants or fire sprinkler systems, the Post Fire Department shall be notified by the Contractor in writing 72 hours prior to the proposed interruption. The Contractor shall arrange his operations and have sufficient material and personnel available to complete the work without undue delay and shall restore service without delay in event of emergency.

1.7.6 Gas

Flow in gas mains, which have been shut off, shall not be restored until the Contractor has coordinated with the Government and has determined that all items serviced by the gas line have been shut off.

1.7.7 Electrical: Dominion Virginia Power (DVP)

An "Outage Request" form shall be submitted a minimum of 14 days in advance of any required electrical power outage.

1.7.8 Cost of Government Responsibility

Cost for which the Government is responsible for:

- a. Notify the COR of the planned outage.
- b. Complete the "Request for Outage at Fort Eustis" form and provide copies to the COR and DPW (Chuck Hudson)-757-878-4030(fax)

1.7.9 Cost of Contractor Responsibility

Cost for which the Contractor is responsible for:

- a. Notify the COR of the planned outage.
- b. Complete the "Request for Outage at Fort Eustis" form and provide copies as follows:

- (1) COR
- (2) FAX to Fort Eustis DPW (Chuck Hudson)
- (3) FAX to DVP (Kenneth Schutz) so that billing arrangements can be established

1.7.10 Outage Request Processing

- a. DPW will forward the request to the Facility Computer Room.
- b. The Computer Room will notify DVP's Regional Operations Center at least 10 days in advance of the requested outage date.
- c. DVP will assign the request to the local DVP office (Vernon Battle).
- d. DVP local office (Vernon Battle) will arrange to meet requestor and DPW (Chuck Hudson) at the site to determine method of disconnection and the customers to be interrupted.
- e. DPW (Chuck Hudson) will notify affected customers and confirm outage schedule.
- f. DPW (Chuck Hudson) will notify DVP local office (Vernon Battle) that the schedule is confirmed.
- g. DVP local office (Vernon Battle) will execute the outage as agreed.

1.8 PHYSICAL DATA

The physical conditions indicated on the drawings and in the RFP are the result of site visits and record drawings.

1.9 TIME EXTENSIONS FOR UNUSUALLY SEVERE WEATHER

This provision specifies the procedure for the determination of time extensions for unusually severe weather in accordance with the Contract Clause entitled "Default: (Fixed Price Construction)". In order for the Contracting Officer to award a time extension under this clause, the following conditions must be satisfied:

- a. The weather experienced at the project site during the contract period must be found to be unusually severe, that is, more severe than the adverse weather anticipated for the project location during any given month.
- b. The unusually severe weather must actually cause a delay to the completion of the project. The delay must be beyond the control and without the fault or negligence of the contractor.

1.9.1 Schedule

The following schedule of monthly anticipated adverse weather delays is based on National Oceanic and Atmospheric Administration (NOAA) or similar data for the project location and will constitute the base line for monthly weather time evaluations. The contractor's progress schedule must reflect these anticipated adverse weather delays in all weather dependent activities.

**MONTHLY ANTICIPATED ADVERSE WEATHER DELAY
WORK DAYS BASED ON (5) DAY WORK WEEK**

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Fort Eustis	10	9	8	6	7	7	9	6	5	5	6	9

1.9.2 Records

Upon acknowledgement of the Notice to Proceed and continuing throughout the contract, the contractor will record on the daily CQC report, the occurrence of adverse weather and resultant impact to normally scheduled work. Actual adverse weather delay days must prevent work on critical activities for 50 percent or more of the contractor's scheduled workday.

1.9.3 Impacted Days

The number of actual adverse weather days shall include days impacted by actual adverse weather (even if adverse weather occurred in previous month), be calculated chronologically from the first to the last day in each month, and be recorded as full days. If the number of actual adverse weather delay days exceeds the number of days anticipated in the schedule of monthly anticipated adverse weather delays, above, the contracting officer will convert any qualifying delays to calendar days, giving full consideration for equivalent fair weather work days, and issue a modification in accordance with the Contract Clauses entitled "Default (Fixed Price Construction)".

1.10 IDENTIFICATION OF GOVERNMENT-FURNISHED PROPERTY

The Government will furnish to the Contractor the property identified in the Schedule below to be incorporated or installed into the work or used in performing the contract. The listed property will be

furnished f.o.b. railroad cars at the place specified in the contract Schedule or f.o.b. truck at the project site. The Contractor is required to accept delivery, pay any demurrage or detention charges, and unload and transport the property to the job site at its own expense. When the property is delivered, the Contractor shall verify its quantity and condition and acknowledge receipt in writing to the Contracting Officer. The Contractor shall also report in writing to the Contracting Officer within 24 hours of delivery any damage to or shortage of the property as received. All such property shall be installed or incorporated into the work at the expense of the Contractor, unless otherwise indicated in this contract. Each item of property to be furnished is identified in the Schedule below by quantity, item, and description.

(To Be Determined By the Designer)

GOVERNMENT FURNISHED PROPERTY SCHEDULE

QUANTITY	ITEM AND DESCRIPTION	APPROX. VALUE
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AT THIS TIME GOVERNMENT WILL NOT FURNISH PROPERTY

1.11 SITE CONTAMINATION

This site is designated a Category II site and is defined as a current or former industrial site or other hazard producing activity site which is perceived to be a clean location; however, due to former industrial or other activities within or near the site, it has the potential for contamination.

1.11.1 Compliance Requirements

The Contractor shall comply with applicable Federal, state and local laws, codes, ordinances and regulations (including the obtaining of licenses and permits) in connection with any hazardous material, substance or waste.

1.11.2 Requirements

The requirements of this clause and any act or failure to act by the Government shall not relieve the Contractor of any responsibility or liability for the safety of Government, Contractor or subcontractor personnel or property.

1.11.3 Contamination

In the event that contamination beyond that shown or specified is encountered, the Contracting Officer shall be advised immediately. The contamination shall be removed as directed and replaced with satisfactory material. Payment therefor will be made in conformance with the CHANGES clause of the CONTRACT CLAUSES.

1.12 SCHEDULING AND DETERMINATION OF PROGRESS

See Specification Section 01320 for scheduling requirements.

1.13 HISTORICAL AND ARCHAEOLOGICAL FINDS

Federal legislation provides for the protection, preservation, and collection of scientific, prehistorical, historical, and archaeological data, including relics and specimens which might otherwise be lost due to alteration of the terrain or building features as a result of any Federal construction project. Should the Contractor, or any of the Contractor's employees, or parties operating or associated with the Contractor, in the performance of this contract discover evidence of possible scientific, prehistorical, historical, or archaeological data, the Contractor shall immediately cease work at that location and notify the Contracting Officer, giving the location and nature of the findings. The Contractor shall

forward written confirmation to the Contracting Officer as directed. The Contractor shall exercise care so as not to disturb or damage artifacts or fossils uncovered during excavation operations, and shall provide such cooperation and assistance as may be necessary to preserve the findings for removal or other disposition. Any person who, without permission, injures, destroys, excavates, appropriates, or removes any historical or prehistorical artifact, object of antiquity, or archaeological resource on the public lands of the United States is subject to arrest and penalty of law. Where appropriate by reason of discovery, the Contracting Officer may order delays in the time of performance or changes in the work, or both. If such delays or changes are ordered, an equitable adjustment will be made in the contract in accordance with the applicable clauses of the contract.

1.14 EQUIPMENT-IN-PLACE LIST:

The Contractor shall maintain a list of equipment installed under the terms of the contract. In the event that the contract includes more than one building or facility, a list must be maintained for each and delivered to the Contracting Officer upon acceptance of each building or facility. Forms to be used for this purpose shall be obtained from the Area Engineer's Office. The list shall include the following:

- a. Contract number
- b. Description of item
- c. Model number
- d. Serial number
- e. Capacity
- f. Name of manufacturer
- g. Address of manufacturer
- h. Condition of item
- i. Replacement cost
- j. Name of person who checked item

1.15 EQUIPMENT OWNERSHIP AND OPERATING EXPENSE SCHEDULE

1.15.1 Allowable Costs

Allowable cost for construction and marine plant and equipment in sound workable condition owned or controlled and furnished by a Contractor or subcontractor at any tier shall be based on actual cost data when the Government can determine both ownership and operating costs for each piece of equipment or equipment groups of similar serial and series from the Contractor's accounting records. When both ownership and operating costs cannot be determined from the Contractor's accounting records, equipment costs shall be based upon the applicable provisions of EP 1110-1-8, "Construction Equipment Ownership and Operating Expense Schedule," Region II. Working conditions shall be considered to be average for determining equipment rates using the schedule unless specified otherwise by the Contracting Officer. For equipment not included in the schedule, rates for comparable pieces of equipment may be used or a rate may be developed using the formula provided in the schedule. For forward pricing, the schedule in effect at the time of negotiations shall apply. For retrospective pricing, the schedule in effect at the time the work was performed shall apply.

1.15.2 Rental Costs

Equipment rental costs are allowable, subject to the applicable provisions of the Federal Acquisition Regulations, and shall be substantiated by certified copies of paid invoices. Rates for equipment rented from an organization under common control, lease-purchase or sale-leaseback arrangements will be determined using the schedule except that rental costs leased from an organization under common control that has an established practice of leasing the same or similar equipment to unaffiliated lessees are allowable. Costs for major repairs and overhaul are unallowable.

1.15.3 Equipment Costs

When actual equipment costs are proposed and the total amount of the pricing action is over \$25,000, cost or pricing data shall be submitted on the Standard Form 1411, "Contract Pricing Proposal Cover Sheet". By submitting cost or pricing data, the Contractor grants to the Contracting Officer or an authorizing representative the right to examine those books, records, documents and other supporting data that will permit evaluation of the proposed equipment costs. After price agreement the Contractor shall certify that the equipment costs or pricing data submitted are accurate, complete and current.

1.16 SUBCONTRACTS AND WORK COORDINATION

Contract Clauses "SUBCONTRACTS", "PERMITS AND RESPONSIBILITIES", and "MATERIAL AND WORKMANSHIP" are supplemented as follows:

- a. Divisions or sections of specifications are not intended to control the Contractor in dividing the work among subcontractors, or to limit work performed by any trade.
- b. Contractor shall be responsible for coordination of the work of the trades, subcontractors, and materials.
- c. The Government or its representative will not undertake to settle any difference between the Contractor and Contractor's subcontractors, or between subcontractors.
- d. The Government reserves the right to refuse to permit employment on the work or require dismissal from the work of any subcontractor who, by reason of previous unsatisfactory work on Corps of Engineers projects, or for any other reason is considered by the Contracting Officer to be incompetent or otherwise objectionable.

1.17 PROFIT

1.17.1 Weighted Guidelines

Weighted guidelines method of determining profit shall be used on any equitable adjustment change order or modification issued under this contract. The profit factors shall be as follows:

Factor	Rate	Weight	Value
Degree of Risk		20	
Relative difficulty of work		15	
Size of Job		15	
Period of performance		15	
Contractor's investment		05	
Assistance by Government		05	
Subcontracting		<u>25</u>	
		100	

1.17.2 Value

Based on the circumstances of each procurement action, each of the above factors shall be weighted from .03 to .12 as indicated below. The value shall be obtained by multiplying the rate by the weight. The value column when totaled indicates the fair and reasonable profit percentage under the circumstances of the particular procurement.

1.17.2.1 Degree of Risk

Where the work involves no risk or the degree of risk is very small, the weighting should be .03; as the degree of risk increases, the weighting should be increased up to a maximum of .12. Lump sum items will have, generally, a higher weighted value than the unit price items for which quantities are provided. Other things to consider: the portion of the work to be done by subcontractors, nature of work, where work is to be performed, reasonableness of negotiated costs, amount of labor included in costs, and whether the negotiation is before or after performance of work.

1.17.2.2 Relative Difficulty of Work

If the work is most difficult and complex, the weighting should be .12 and should be proportionately reduced to .03 on the simplest of jobs. This factor is tied in to some extent with the degree of risk. Some things to consider: the nature of the work, by whom it is to be done, where, and what is the time schedule.

1.17.2.3 Size of Job

All work not in excess of \$100,000 shall be weighted at .12. Work estimated between \$100,000 and \$5,000,000 shall be proportionately weighted from .12 to .05.

1.17.2.4 Periods of Performance

Jobs in excess of 24 months are to be weighted at .12. Jobs of lesser duration are to be proportionately weighted to a minimum of .03 for jobs not to exceed 30 days. No weight where additional time not required.

1.17.2.5 Contractor's Investment

To be weighted from .03 to .12 on the basis of below average, average, and above average. Things to consider: amount of subcontracting, mobilization payment item, Government furnished property, equipment and facilities, and expediting assistance.

1.17.2.6 Assistance by Government

To be weighted from .12 to .03 on the basis of average to above average. Things to consider: use of Government owned property, equipment and facilities, and expediting assistance.

1.17.2.7 Subcontracting

To be weighted inversely proportional to the amount of subcontracting. Where 80 percent or more of the work is to be subcontracted, the weighting is to be .03 and such weighting proportionately increased to .12 where all the work is performed by the Contractor's own forces.

1.18 REAL PROPERTY ITEMS

The designer shall coordinate with the Fort Eustis Real Property Officer (Rufus Byrd, (757)878-3509, ext. 288) and prepare a list of real property items constructed under the subject contract. The list shall include the following: category code, real property item description, no. of units, unit of measure, and total quantity. Near the end of construction, the Contractor shall use the list to assign the construction cost for the items and submit to the Government.

PART 2 PRODUCTS (THIS PART NOT USED)

PART 3 EXECUTION (THIS PART NOT USED)

SECTION 01012

DESIGN AFTER AWARD

1.0 GENERAL

The Contractor shall propose a schedule for the number and composition of the design submittal phases. As a minimum, design submittals are required at the preliminary (50%) and final (100%) design stages and at the design complete stage. The requirements of each design stage are listed hereinafter. The Contractor shall reflect the number and schedules for the design submittals phases in the progress charts.

2.0 DESIGNER OF RECORD

The Contractor shall identify, for approval, the Designer of Record for each area of work. One Designer of Record may be responsible for more than one area. A listed, registered Designer of Record shall account for all areas of design disciplines. The Designer(s) of Record shall stamp, sign, and date all design drawings under their responsible discipline at each design submittal stage.

3.0 STAGES OF DESIGN SUBMITTALS

3.1.1 First Design Submittal (50%). This submittal is intended to insure that the contractor's design is proceeding in accordance with the terms of the solicitation and the contractor's original proposal as well as in a timely manner. This submittal shall consist of the following:

3.1.2 Design analysis, developed to 50%

3.1.3 50% complete drawings

3.1.4 Draft specifications

3.1.5 Environmental permits, as required. When environmental permits are not required, the Contractor shall provide a statement with justification to that effect.

3.2 Final Design Submittal (100%). The review of this submittal is to insure that the design is in accordance with directions provided the Contractor during the design process as well as the original solicitation and the contractor's proposal. The Contractor shall submit the following documents for Final Design Review:

3.2.1. 50% review comments and responses

3.2.2 The Design Analysis submitted for Final Design Review shall be in its final form. The Design Analysis shall include all backup material previously submitted and revised as necessary. All design calculations shall be included. The Design Analysis shall contain all explanatory material giving the design rationale for any design decisions that would not be obvious to an engineer reviewing the Final Drawings and Specifications.

3.2.3 The Contract Drawings submitted for Final Design Review shall include the drawings previously submitted which have been revised and completed as necessary. The Contractor is expected to have completed all of his coordination checks and have the drawings in a design complete condition. The

drawings shall be complete at this time including the incorporation of any design review comments generated by the previous design reviews. The drawings shall contain all the details necessary to assure a clear understanding of the work throughout construction. Shop drawings will not be considered as design drawings. All design shall be shown on design drawings before submittal of shop drawings.

3.2.4 The Draft Specifications on all items of work submitted for Final Design Review shall consist of legible marked-up specification sections.

3.3 Design Complete Submittal. After the Final Design Review, the Contractor shall revise the Contract Documents by incorporating any comments generated during the Final Design Review and shall prepare final hard copy Contract Specifications. The Contractor shall submit the following documents for the design complete submittal:

- 3.3.1 Design analysis, in final complete form
- 3.3.2 Complete drawings
- 3.3.3 Final specifications
- 3.3.4 Annotated 100% review comments
- 3.3.5 CADD files of all drawings (2 copies)
- 3.3.6 Electronic files for design analysis, specifications, comments, and data

4.0 FAST TRACK CONSTRUCTION START

Not used in this contract.

5.0 QUANTITY OF DESIGN SUBMITTALS

5.1 General. The documents, which the Contractor shall submit to the Government for each submittal, are listed and generally described hereinafter. Include a copy of the design analysis and specifications for each set of drawings.

DISTRIBUTION

Activity and Address	Drawings Size AO [Full]	Drawing Size A2 [Half]	Color Boards **
Commander, U.S. Army Engineer District, Norfolk, Attn: Craig Jones	2	2	1
Commander, Ft. Eustis Department of Public Works, Attn:	1	2	0
U.S. Army Corps of Engineers, Construction Area Office, Attn: Kate Field	2	2	1

6.0 MAILING OF DESIGN SUBMITTALS

6.1 Mail all design submittals to the Government during design and construction, using an overnight mailing service. The Government will furnish the Contractor addresses where each copy shall be mailed to after award of the contract. The submittals shall be mailed to four (4) different addresses.

6.2 Each design submittal shall have a transmittal letter accompanying it indicating the date, design percentage, type of submittal, list of items submitted, transmittal number, and point of contact with telephone number.

7.0 COORDINATION

7.1 Written Records. The Contractor shall prepare a written record of each design site visit, meeting, or conference, either telephonic or personal, and furnish within five (5) working days copies to the Contracting Officer and all parties involved. The written record shall include subject, names of participants, outline of discussion, and recommendation or conclusions. Number each written record for the particular project under design in consecutive order.

7.2 Design Needs List. Throughout the life of his contract the Contractor shall furnish the COR a monthly "needs" list for design related items. This list shall itemize in an orderly fashion design data required by the Contractor to advance the design in a timely manner. Each list shall include a sequence number, description of action item, name of the individual or agency responsible for satisfying the action item and remarks. The list shall be maintained on a continuous basis with satisfied action items checked off and new action items added as required. Once a request for information is initiated, that item shall remain on the list until the requested information has been furnished or otherwise resolved. Copies of the list shall be mailed to both the Administrative Contracting Officer and the agencies tasked with supplying the information.

8.0 GOVERNMENT REVIEW

8.1 Within 7 days after Notice to Proceed, the Contractor shall submit, for approval, an updated design schedule with all submittals and review times indicated in calendar dates. The Contractor shall

update this schedule monthly. Design schedule indicates minimum design submission requirements and does not preclude other submittals (i.e., utility, foundation, framing, etc.) in efforts to expedite construction.

COMPLETION SCHEDULE

Item of Work	Calendar Days from Notice to Proceed
Submit 50% completed Design including design analysis, drawings and specifications and 100% utility design.	45
Submit 100% complete design including revised design analysis, drawings and specifications.	100
Complete all design work. Delay in completion of design will not be considered as a valid reason to delay completion of entire work.	130

8.2 After receipt, the Government will be allowed fourteen (14) days to review and comment on each design submittal. For each design review submittal, the COR will furnish, to the Contractor, a single consolidated listing of all comments from the various design sections and from other concerned agencies involved in the review process. The review will be for conformance with the technical requirements of the solicitation and the Successful Offeror's (Contractor's) RFP proposal. If the Contractor disagrees technically with any comment or comments and does not intend to comply with the comment, he must clearly outline, with ample justification, the reasons for noncompliance within five (5) days after receipt of these comments in order that the comment can be resolved. The Contractor shall furnish disposition of all comments, in writing, with the next scheduled submittal. The Contractor is cautioned in that if he believes the action required by any comment exceeds the requirements of this contract, that he should take no action and notify the COR in writing immediately. Review conferences will be held for each design submittal at (NAME OF BASE). The Contractor shall bring the personnel that developed the design submittal to the review conference. These conferences will take place the week after the receipt of the comments by the Contractor.

8.3 If a design submittal is over one (1) day late in accordance with the latest design schedule, the Government review period will be extended 7 days. Submittals date revisions must be made in writing at least one (1) week before the effected submittal.

8.4 Post review conference action: Copies of comments, annotated with comment action agreed on, will be made available to all parties before the conference adjourns. Unresolved problems will be resolved by immediate follow-on action at the end of conferences. Valid comments will be incorporated. After receipt of final corrected design documents upon incorporation of back check comments the Norfolk District will recommend issuance of a Construction Notice to Proceed (NTP). The Government, however, reserves the right to disapprove design document submittals if comments are significant. If final or back check submittal(s) are incomplete or deficient, and require correction by the Contractor and resubmitted for review, the cost of re-handling and reviewing will be deducted from payment due the Contractor at the rate of \$1,500.00 per submittal.

9.0 DESIGN ANALYSIS

8.1 Media and Format. Present the design analysis on 8-1/2-inch by 11-inch paper except that larger sheets may be used when required for graphs or other special calculation forms. All sheets shall be in reproducible form. The material may be typewritten, hand lettered, handwritten, or a combination thereof, provided it is legible. Side margins shall be 1-inch minimum to permit side binding and head to head printing. Bottom margins shall be 1-1/4-inches, with page numbers centered 1 inch from the bottom.

9.2 Organization. Assign the several parts and sheets of the design analysis a sequential binding number and bind them under a cover indicating the name of the facility and project number, if applicable. The title page shall carry the designation of the submittal being made. The complete design analysis presented for final review with the final drawings and specifications shall carry the designation "FINAL DESIGN ANALYSIS" on the title page.

9.3 Design Calculations. Design calculations are a part of the design analysis. When they are voluminous, bind them separately from the narrative part of the design analysis. Present the design calculations in a clean and legible form incorporating a title page and index for each volume. Furnish a table of contents, which shall be an index of the indices, when there is more than one volume. Identify the source of loading conditions, supplementary sketches, graphs, formulae, and references. Explain all assumptions and conclusions. Calculation sheets shall carry the names of the author and the checker and the dates of calculations and checking. No portion of the calculations shall be computed and checked by the same person.

9.4 Automatic Data Processing Systems (ADPS). When ADPS are used to perform design calculations, the design analysis shall include descriptions of the computer programs used and copies of the ADPS input data and output summaries. When the computer output is large, it may be divided into volumes at logical division points. Precede each set of computer printouts by an index and by a description of the computation performed. If several sets of computations are submitted, they shall be accompanied by a general table of contents in addition to the individual indices. Preparation of the description which must accompany each set of ADPS printouts shall include the following:

1. Explain the design method, including assumptions, theories, and formulae.
2. Include applicable diagrams, adequately identified.
3. State exactly the computation performed by the computer.
4. Provide all necessary explanations of the computer printout format, symbols, and abbreviations.
5. Use adequate and consistent notation.
6. Provide sufficient information to permit manual checks of the results.

10.0 DRAWINGS

10.1 Prepare all drawings on Computer-Aided Design and Drafting (CADD) so that they are well-arranged and placed for ready reference and so that they present complete information. The Contractor shall prepare the drawings with the expectation that the Corps of Engineers, in the role of supervision, will be able to construct the facility without any additional assistance from the Contractor. Drawings shall be complete, unnecessary work such as duplicate views, notes and lettering, and repetition of details shall not be permitted. Do not show standard details not applicable to the project, and minimize unnecessary wasted space. Do not include details of standard products or items which are adequately covered by specifications on the drawings. Detail the drawings such that conformance with the RFP can be checked and to the extent that shop drawings can be checked. Do not use shop drawings as design drawings. The design documents shall consist of drawings on a 36" x 24" format. The Contractor shall use standard Corps of Engineers title blocks and borders on all drawings. Submit an index of drawings with each submittal. The COR will furnish the Contractor file, drawing and specification numbers for inclusion in the title blocks of the drawings.

10.2 Create all drawings using CADD methods in AutoCAD format. Save all Design Complete CADD files as AutoCAD R14. The Contractor shall use EM 1110-1-1807 Standards Manual for U.S. Army Corps of Engineers Computer-Aided Design and Drafting (CADD) Systems as guidance to for standard details, cell libraries, title blocks, and layer/level assignments. Drawing features not addressed in EM 1110-1-1807 shall conform to drafting standards.

10.3 Only standard fonts provided by AutoCAD are allowed to be used in the creation of CADD files. No fonts created by third parties or the designer is permitted.

10.4 Submit all Design Complete CADD files on the following media.

- Read/Write CD-ROM Disk

11.0 SPECIFICATIONS

11.1 The Contractor shall submit marked-up and final specifications as required. The specifications may be any one of the major, well known master guide specification sources such as MASTERSPEC from the American Institute of Architects, SPECTEXT from Construction Specification Institute or Corps of Engineers Guide Specifications, etc. Use only one source for the project. Edit the specifications for this project and submit in marked-up or redlined draft version at the Final Review submittal stage. If the design is based on a specific product, the specification shall consist of the important features of the product. The specification shall be detailed enough such that another product meeting the specification could be substituted and it would not adversely impact the project. After incorporation of comments, submit a final, design complete specification package. Delete all marked-out or redlined text and type in all inserted text.

11.2 Submittal Register. Develop the submittal requirements for construction during the design phase of the contract, by producing a Contractor Submittal Register. Attach a submittal register to each section of the specifications for the submittal requirements of that section. Prepare the Submittal Register in the Resident Management System (RMS). The Contractor shall be responsible for listing all required submittals necessary to insure the project requirements are complied with. The Register shall identify submittal items such as shop drawings, manufacturer's literature, certificates of compliance, material samples, guarantees, test results, etc that the Contractor shall submit for review and/or approval action during the life of the construction contract. The Contractor shall place all the Submittal Register pages in an appendix of the final specifications.

12.0 CONTENTS OF DESIGN SUBMITTALS

12.1 The 100% site/utility design submittal shall contain as a minimum, the following:

12.1.1 All drawings included in the required technical data for the proposal submission (see SECTION 00110: PROPOSAL SUBMISSION REQUIREMENTS AND INSTRUCTIONS), shall be developed to 100 percent completion. In addition to the individual utility plans, submit a combined utility plan drawn to the same scale as the individual utility plans.

12.1.2 General Site Layout: Scale shall be as indicated in SECTION 00110: PROPOSAL SUBMISSION REQUIREMENTS AND INSTRUCTIONS.

12.1.3 Site Grading and Drainage Plans: Show locations of all sediment basins, diversion ditches, and other erosion control structures. Indicate the approximate drainage areas each will service. Indicate the materials, construction and capacity of each structure. General site grading and drainage shall be indicated by contour lines with an interval of not more than approximately 1 foot.

12.1.4 Sanitary Sewer Plan (When Required): Scale shall be as indicated in SECTION 00110: PROPOSAL SUBMISSION REQUIREMENTS AND INSTRUCTIONS and profiles showing location and elevation of pipe, thrust blocks, manholes, etc. Materials and construction of main and appurtenances shall be indicated. Specifications shall be provided.

12.1.5 Water Supply Line Plans (When Required): Scale shall be as indicated in SECTION 00110: PROPOSAL SUBMISSION REQUIREMENTS AND INSTRUCTIONS and profiles showing locations of valves, thrust blocks, connections, etc. Materials shall be indicated and specifications shall be provided for valves, pipes, etc.

12.1.6 Electrical Plan Requirements:

12.1.8.1 Required diagrams and details on Site Electrical Drawings.

- a. Off-Site Electrical Distribution Plan: (If applicable)
- b. Off-Site Primary Circuit Routing Plans: (If applicable)
- c. Off-Site One Line Diagram. (If applicable)
- d. Off-Site Details. (Aerial Pole Line Construction, etc.) (If applicable).
- e. On-Site Electrical Distribution Plan:
- f. On-Site One Line Diagram (If applicable).
- g. On-Site Distribution Transformer Schedule (If applicable): Provide with the following headings:
Transformer Designation. Transformer Size (KVA). Building(s) Served.
Primary Phase(s) and Circuit to which connected.
- h. On-Site Details (If applicable),(Site Lighting, Trenching, Pad-Mounted Transformer, etc.).

12.1.9 Specifications: Provide final draft specifications which include all sections which apply to site/utility work.

12.1.10 Design Analysis: Design analysis shall include design calculations fully developed to support the design of the site and utility systems included in this submittal.

12.1.11 Geotechnical: Soils analysis and Geotechnical report.

12.2 The 50% Design submittals shall contain as a minimum, the following:

12.2.1 Drawings: All buildings drawings included in the required technical data for the proposal submission SECTION 00110: PROPOSAL SUBMISSION REQUIREMENTS AND INSTRUCTIONS, shall be developed to approximately 50 percent completion. Drawings shall indicate the design or test number upon which the fire and sound rated separations are based.

12.2.2 Specifications: Draft of specifications including index and trade sections.

12.2.3 Design Analysis: Design analysis shall include design calculations developed to the extent required to support the design of that portion of structural, including seismic, electrical and mechanical systems included in this submittal.

12.3 THE 100% DESIGN SUBMITTALS shall contain, as a minimum, the following items for all submittals:

12.3.1 All drawings included in the required technical data for the proposal submission (see SECTION 00110: PROPOSAL SUBMISSION REQUIREMENTS AND INSTRUCTIONS), and the 50 percent complete buildings design, shall be developed to 100 percent completion. Furnish mechanical and electrical plans, with complete schematics, to show all air conditioning, plumbing and electrical work.

12.3.2 Show the construction of fire and sound rated assemblies in detail and note on the drawings the tested design upon which the construction is based. Note any modification to materials or method of construction. Detail all penetrations of rated partitions.

12.3.3 All details shall be referenced to floor plans, elevations or sections.

12.3.4 Building Transverse and Longitudinal Sections.

12.3.5 Details: Provide details as required to support the design.

12.3.6 Specifications: Provide final specification. The Contractor shall make final identification of all materials and finishes at this stage.

12.3.8 Design Analysis: Complete calculations for structural elements and electrical and mechanical systems. Include computations for framing member sizing, sizing PM&E equipment, air duct design, and U-factors for ceilings, roofs and exterior walls and floors. Contractor shall employ commercially available energy analysis techniques to determine the energy performance of all passive systems and features. Use of hourly energy load computer simulation (e.g., TRNSYS, DOE 2.1 Blast, etc.) is recommended. These calculations can be used to size the mechanical systems. Based on the results of calculations, provide a complete list of the materials and equipment proposed for heating and plumbing, with the manufacturer's published cataloged product installation specifications and roughing-in data. The heating equipment data shall include the manufacturer's wiring diagrams, installation specifications, ARI certification, and the standard warranty for the equipment. Additional electrical requirements are indicated below.

12.3.9 Specific Mechanical and Plumbing Requirements:

12.3.9.1 Required Plans, Diagrams, Schedules and Details on Unit Mechanical Drawings (100% Unit Design Stages):

a. Mechanical Floor Plan: The floor plans shall show all principle architectural features of the building which will affect the mechanical design. The floor plans shall also show the following:

- Room designations.
- Mechanical legend and applicable notes.
- Location of all ductwork or piping (double line ductwork required).
- Location and capacity of all terminal units (i.e., registers, diffusers, grilles, radiant heaters, hydronic baseboards). Exhaust fan location.
- Size of all ductwork and piping.
- Thermostat location.
- Location of heating/cooling plant (i.e., furnace, condensing units, etc). Return air paths (i.e., undercut doors, transfer grilles).
- Flue piping size and location.
- Piping diagram for forced hot water system (if used).
- Fuel supply and return piping

b. Equipment Schedule Slice: Complete equipment Schedules shall be provided. Schedule shall also include:

- Capacity
- Electrical characteristics
- Efficiency (if applicable)
- Manufacturer's name

Optional features to be provided
Physical size

c. Details: Construction details, sections, elevations, etc., shall be provided where required for clarification of methods and materials of design. Roof and exterior wall penetrations shall be detailed on the drawings.

12.3.10 Specific Electrical Requirements:

12.3.10.1 Required Plans, Diagrams, Schedules, and Details on Unit Electrical Drawings:

a. Electrical Floor Plan. The floor plan shall show the following:

Room designations.
Electrical legend and applicable notes.
Lighting fixtures, properly identified.
Location of smoke and CO detectors.
Location of telephone and cable TV outlets.
Switches for control of lighting.
Receptacles.

b. Lighting Fixture Schedule: (Schedule shall indicate the following information:)

Fixture Designation.
General Fixture Description.
Number and Type of Lamp(s).
Type of Mounting.
Special Features.

e. Details: Construction details, sections, elevations, etc., shall be provided where required for clarification of methods and materials of design.

f. Required Electrical Design Analysis: Design analysis and calculations for the electrical systems shall be prepared by a licensed professional engineer, and shall be stamped as such. The design analysis shall be separately bound, in one or more volumes. Show functional and engineering criteria, design information, and calculations applicable to the project. The analysis shall be organized in a format appropriate for review, approval, and record purposes. The design calculations shall indicate methods and references identified, and shall explain assumptions and conclusions.

g. Load Calculations: Provide a separate demand load calculation shall be provided for each type of individual living-unit (per NEC Art. 220).

h. Voltage Drop (VD) Calculations: Select conductor sizes of primary feeders, site lighting circuits, service laterals, and unit feeder conductors. Calculate maximum length for each phase of each primary circuit, using a maximum allowable VD for each circuit. Calculate voltage drops for each conductor. Maximum allowable voltage drop for site lighting and service laterals is 3%. The combined voltage drop for the service laterals, unit feeders, and branch circuit cannot exceed 5%. Calculate the available fault current at the main breaker for the special equipment panels. Provide a coordination study to support breaker selection.

13.0 DESIGN RELATED PRODUCTS

13.1 Color Samples: Provide three (3) sets of samples of colors showing color and pattern of materials prepared for interior and exterior finish materials, including floor, wall and ceiling finishes, roofing, siding, and trim. Submit to Contracting Officer on size 8-1/2" x 11" sample boards.

13.2 DD Form 1354: Three (3) sets of DD Form 1354, Transfer and Acceptance of Military Real Property shall be prepared in accordance with ER 415-345-38 and submitted to the Contracting Officer. Copies of Form 1354 and ER 415-345-38 will be furnished to the successful contractor following award of the project.

13.3 Submittal Register, ENG FORM 4288: The Contractor shall complete and submit three (3) copies of a "preliminary" Eng Form 4288, Submittal Register to Contracting Officer. The "preliminary" Eng Form 4288, Submittal Register shall have the column "Submittal Identification", "Specification Paragraph Number", "Description of Submittal" "Type of Submittal", and "Remarks" completed; the Contractor shall identify whether the submittal is for "Government Approval" or for "Government Information" under the column "Remarks." The "final" Eng Form 4288, Submittal Register, shall be in accordance with clause CONTRACTOR SUBMITTALS AND SUBMITTAL CONTROL in this section.

13.4 Reproduction: Upon Government approval of 100% design documents, the original will be returned to the Contractor for reproduction purposes. The Contractor will be responsible for his own reproduction as well as reproduction for Government use. The Government will require twice the number of copies of the plans and specifications as were required for the review stages, no color boards will be required. The Contractor for recording of as-built conditions will retain the originals. Upon completion of the project, the original design documents corrected to reflect as-built conditions will be supplied to the Government.

-End of Section-

SECTION 01111
SAFETY AND HEALTH REQUIREMENTS

1 GENERAL

1.1 REFERENCES

The publications listed below form a part of this specification to the extent referenced. The publications are referred to in the text by basic designation only.

ENGINEERING MANUALS

EM 385-1-1 (1996) Safety and Health Requirements Manual

CODE OF FEDERAL REGULATIONS

29 CFR 1910 Occupational Safety and Health Standards, General Industry.

29 CFR 1926 Occupational Safety and Health Standards, Construction Industry.

1.2 SUBMITTALS

Government approval is required for submittals with a "GA" designation; submittals having an "FIO" designation are for information only. The following shall be submitted in accordance with Section 01300 SUBMITTAL DESCRIPTIONS:

SD-01 SD Data

Safety and Health Plan (Accident Prevention Plan); GA.

1.3 SAFETY REQUIREMENTS AND ACCIDENT PREVENTION:

1.3.1 I Standards:

The Contractor shall comply with Occupational Safety and Health Act (OSHA) Standards, the Corps of Engineers Manual EM 385-1-1, "Safety and Health Requirements Manual," NFPA 101, and state, local, and facility safety requirements.

1.4 SAFETY AND HEALTH PLAN

1.4.1 Preparation and Implementation

An Accident Prevention Plan (AAP) shall be prepared covering onsite work to be performed by the Contractor and all subcontractors, and shall at a minimum address the requirements for an Accident Prevention Plan (APP), as contained in Appendix A, EM 385-1-1. The Safety and Health Manager shall be responsible for the development, implementation and oversight of the APP. The APP shall establish, in detail, the protocols necessary for the anticipation, recognition, evaluation, and control of hazards associated with each task performed. The APP shall address general safety and health requirements and procedures. The level of detail provided in the APP shall be tailored to the type of work, complexity of operations to be performed, and hazards anticipated. Details about some activities may not be available when the initial APP is prepared and submitted. Therefore, the APP shall

address, in as much detail as possible, anticipated tasks, their related hazards and anticipated control measures.

1.4.2 Acceptance and Modifications

Prior to submittal, the APP shall be signed and dated by the Contractor's Safety and Health Manager and the Site Superintendent. The APP shall be submitted for review at least [10] days prior to the Pre-work Safety Conference. Deficiencies in the APP will be discussed at the Pre-work Safety Conference, and the APP shall be revised to correct the deficiencies and resubmitted for acceptance. Onsite work shall not begin until the plan has been accepted. A copy of the written APP shall be maintained onsite. As work proceeds, the APP shall be adapted to new situations and new conditions. Changes and modifications to the accepted APP shall be made with the knowledge and concurrence of the Safety and Health Manager, the Site Superintendent, and the Contracting Officer. Should any unforeseen hazard become evident during the performance of the work, shall bring such hazard to the attention of the Safety and Health Manager, the Site Superintendent, and the Contracting Officer, both verbally and in writing, for resolution as soon as possible. In the interim, necessary action shall be taken to re-establish and maintain safe working conditions in order to safeguard onsite personnel, visitors, the public, and the environment. Disregard for the provisions of this specification or the accepted APP shall be cause for stopping of work until the matter has been rectified to the satisfaction of the Contracting Officer.

1.4.3 Corps of Engineers Standards:

Corps of Engineers Manual EM 385-1-1, referred to in "ACCIDENT PREVENTION" article of Contract Clauses, is hereby highlighted, supplemented, or revised as follows:

1.4.3.1 Conflicts:

When a conflict exists between the Corps of Engineers Safety and Health Requirements Manual, other safety requirements, or the contract plans and/or specifications, the most stringent requirement shall prevail. (NAOSA 5 FEB 87).

1.4.3.2 Front End Loader - Backhoe Machines:

1.4.3.2.1 Non-compliance Safety Check:

All front end loader-backhoe machines and other machines, such as tractors that utilize a backhoe attachment, shall be checked for:

- a. Exposed backhoe boom swing foot pedals.
- b. Backhoe boom swing lever which can be reached by a man standing on the ground or on the outrigger support bracket.

1.4.3.2.2 Correction and Fabrication of Non-compliance Safety Items:

Where these conditions exist, guards shall be fabricated to:

- a. Cover over exposed foot pedals to prevent someone from accidentally stepping on them.
- b. Enclose the swing lever so as to preclude operation from the ground or from the outrigger support bracket.

1.4.3.3 Attendance at Safety Meetings:

In order to allow for maximum attendance at weekly toolbox meetings and monthly supervisor meetings by Corps of Engineers personnel, the Contractor shall advise the CO's Office, a minimum of 48 hours before the start of each meeting, of the date, time and location of the Safety Meetings.

1.4.3.4 Minutes of Safety Meetings

Minutes shall be prepared by the Contractor and forwarded to the Contracting Officer by close of business the next workday.

1.4.3.5 Protective Footwear:

Protective footwear as defined by American National Standards Institute Z41 shall be worn by all working personnel on site.

1.4.3.6 Ground Fault Circuit Interrupters (GFCI):

GFCI's are required for work on this contract in accordance with EM 385-1-1. GFCI's are also required when using electric power extension cords.

1.4.3.7 Crawler-, Truck-, and Wheel-Mounted Cranes

Implementation of paragraph 16.D.05 shall include the following:

a. If the crane is required to make a non-duty cycle lift (for example, to lift a piece of equipment, a toolbox, or supplies), it will be exempt from the anti-two block equipment requirements if the following procedures are implemented:

(1) an international orange warning device (warning flag, warning tape, or warning ball) is properly secured to the hoist line at a distance of 8 to 10 feet above the hoist rigging;

(2) the signalperson (or an individual designated as the signalperson) acts as a spotter to alert the crane operator with a "STOP" signal when the warning device approaches the boom tip and the crane operator ceases hoisting functions when alerted of this; and

(3) while the non-duty cycle lift is underway, the signal person shall not stand under the load, shall have no duties other than signalperson, and shall comply with the signaling requirements of EM 385-1-1;

b. Anti-two block devices are always required when hoisting personnel by crane or derrick.

1.4.3.8 Fall Protection

Workers performing roof work and structural steel assembly shall utilize a fall protection system when exposed to falls of 6 feet or more.

1.4.4 Language

The on-site first line supervisors shall be capable of speaking the language of the crew and English.

2 PRODUCTS (THIS PART NOT USED)

3 EXECUTION (THIS PART NOT USED)

SECTION 01200
PROJECT MEETINGS

1 GENERAL

1.1 SUBMITTALS (NOT APPLICABLE)

1.2 PRE-CONSTRUCTION CONFERENCE

1.2.1 Scheduling

After award of the construction contract and prior to the start of any construction work, the Contracting Officer (CO) will schedule and conduct a pre-construction conference. The Contractor's Project Manager, Superintendent and Quality Control System Manager shall attend this meeting. The Contractor is encouraged to have an officer of his company (Project Manager could be this person) and representation from each of his sub-contractors at the conference. This conference will be held at a location and time as specified by the CO.

1.2.2 Purpose

The purpose of this pre-construction conference is to enable the CO to outline the procedures that will be followed by the Government in its administration of this construction contract and to discuss the performance that will be expected from the Contractor. This conference will allow the Contractor an opportunity to ask questions about the Government's supervision and inspection of contract work, about security requirements, regulations, etc. The CO may invite Using Service personnel and any other Government personnel to attend this conference.

1.2.3 Discussion Items

The following is a list of items for discussion during the pre-construction conference. However, the Contracting Officer may include additional items for discussion as conditions and the work requires.

- a. Authority of the Area/Resident Engineer and organization of the Area/Resident office.
- b. Contractor's Progress Schedule.
- c. Correspondence Procedures.
- d. Contractor Labor Standards Provisions.
- e. Contract Modifications and Administrative Procedures.
- f. Contractor's Administrative, Laydown and Storage Areas.
- g. Procedures for Processing Submittals.
- h. Payment Estimate Data and Procedures.
- i. Contractor Utilities.
- j. Security Requirements and Other Regulations, if applicable.
- k. Government Furnished Equipment, if applicable.

- I. Disposition of Salvage Property.
- m. Contractor Performance Evaluation.
- n. As-Built Drawings.
- o. Warranty of Construction and Single Point of Contact.
- p. Turnover of Completed Facilities.

1.3 OTHER MEETINGS

Other meetings may be held after the Pre-construction Conference, and such meetings may include the following:

- a. Accident Prevention Safety Plan
- b. Quality Control Plan.
- c. Environmental Protection Plan.
- d. Warranty Management Plan.

1.4 FACILITY MEETINGS

The Facility may also schedule meetings with the Contractor through the CO during the progress of construction work.

1.5 MINUTES OF MEETINGS

The Government will prepare minutes of these meetings and will provide the Contractor with a signed original for review and concurrence. The minutes shall include all items discussed at the meeting and the Government will make all corrections provided by the Contractor and resubmit the corrected minutes to the Contractor within seven days.

2 PRODUCTS (THIS PART NOT USED)

3 EXECUTION (THIS PART NOT USED)

SECTION 01320

PROJECT SCHEDULE
05/02

PART 1 GENERAL

1.1 REFERENCES

The publications listed below form a part of the specification to the extent referenced. The publications are referenced in the text by basic designation only.

U.S. ARMY CORPS OF ENGINEERS (USACE)

ER 1-1-11 (1995) Progress, Schedules, and Network
Analysis Systems

1.2 QUALIFICATIONS

The Contractor shall designate an authorized representative who shall be responsible for the preparation of all required project schedule reports.

PART 2 PRODUCTS (NOT APPLICABLE)

PART 3 EXECUTION

3.1 GENERAL REQUIREMENTS

Pursuant to the Contract Clause, SCHEDULE FOR CONSTRUCTION CONTRACTS, a Project Schedule as described below shall be prepared. The scheduling of design and construction shall be the responsibility of the Contractor. Contractor management personnel shall actively participate in its development. Designers, Subcontractors and suppliers working on the project shall also contribute in developing and maintaining an accurate Project Schedule. The approved Project Schedule shall be used to measure the progress of the work, to aid in evaluating time extensions, and to provide the basis of all progress payments.

3.2 BASIS FOR PAYMENT

The schedule shall be the basis for measuring Contractor progress. Lack of an approved schedule or scheduling personnel will result in an inability of the Contracting Officer to evaluate Contractor's progress for the purposes of payment. Failure of the Contractor to provide all information, as specified below, shall result in the disapproval of the entire Project Schedule submission and the inability of the Contracting Officer to evaluate Contractor progress for payment purposes. In the case where Project Schedule revisions have been directed by the Contracting Officer and those revisions have not been included in the Project Schedule, the Contracting Officer may hold retainage up to the maximum allowed by contract, each payment period, until revisions to the Project Schedule have been made.

3.3 PROJECT SCHEDULE

The computer software system utilized by the Contractor to produce the Project Schedule shall be capable of providing all requirements of this specification. Failure of the Contractor to meet the requirements of this specification shall result in the disapproval of the schedule. Manual methods used to produce any required information shall require approval by the Contracting Officer.

3.3.1 Use of the Critical Path Method

The Critical Path Method (CPM) of network calculation shall be used to generate the Project Schedule. The Contractor shall provide the Project Schedule in the Precedence Diagram Method (PDM).

3.3.2 Level of Detail Required

The Project Schedule shall include an appropriate level of detail. Failure to develop or update the Project Schedule or provide data to the Contracting Officer at the appropriate level of detail, as specified by the Contracting Officer, shall result in the disapproval of the schedule. The Contracting Officer will use, but is not limited to, the following conditions to determine the appropriate level of detail to be used in the Project Schedule:

3.3.2.1 Activity Durations

Contractor submissions shall follow the direction of the Contracting Officer regarding reasonable activity durations. Reasonable durations are those that allow the progress of activities to be accurately determined between payment periods (usually less than 2 percent of all non-procurement activities' Original Durations are greater than 20 days).

3.3.2.2 Design and Permit Activities

Design and permitting activities, including necessary conferences and follow-up actions and design package submission dates, shall be integrated into the schedule.

3.3.2.3 Procurement Activities

Tasks related to the procurement of long lead materials or equipment shall be included as separate activities in the project schedule. Long lead materials and equipment are those materials that have a procurement cycle of over 90 days. Examples of procurement process activities include, but are not limited to: submittals, approvals, procurement, fabrication, and delivery.

3.3.2.4 Critical Activities

The following activities shall be listed as separate line activities on the Contractor's project schedule:

- a. Submission and approval of mechanical/electrical layout drawings.
- b. Submission and approval of O & M manuals.
- c. Submission and approval of as-built drawings.

- d. Submission and approval of 1354 data and installed equipment lists.
- e. Submission and approval of testing and air balance (TAB).
- f. Submission of TAB specialist design review report.
- g. Submission and approval of fire protection specialist.
- h. Submission and approval of testing and balancing of HVAC plus commissioning plans and data.
- i. Air and water balance dates.
- j. HVAC commissioning dates.
- k. Controls testing plan.
- l. Controls testing.
- m. Performance Verification testing.
- n. Other systems testing, if required.
- o. Prefinal inspection.
- p. Correction of punchlist from prefinal inspection.
- q. Final inspection.

3.3.2.5 Government Activities

Government and other agency activities that could impact progress shall be shown. These activities include, but are not limited to: approvals, design reviews, environmental permit approvals by State regulators, inspections, utility tie-in, Government Furnished Equipment (GFE) and Notice to Proceed (NTP) for phasing requirements.

3.3.2.6 Responsibility

All activities shall be identified in the project schedule by the party responsible to perform the work. Responsibility includes, but is not limited to, the subcontracting firm, contractor work force, or government agency performing a given task. Activities shall not belong to more than one responsible party. The responsible party for each activity shall be identified by the Responsibility Code.

3.3.2.7 Work Areas

All activities shall be identified in the project schedule by the work area in which the activity occurs. Activities shall not be allowed to cover more than one work area. The work area of each activity shall be identified by the Work Area Code.

3.3.2.8 Modification or Claim Number

Any activity that is added or changed by contract modification or used to justify claimed time shall be identified by a mod or claim code that changed

the activity. Activities shall not belong to more than one modification or claim item. The modification or claim number of each activity shall be identified by the Mod or Claim Number. Whenever possible, changes shall be added to the schedule by adding new activities. Existing activities shall not normally be changed to reflect modifications.

3.3.2.9 Bid Item

All activities shall be identified in the project schedule by the Bid Item to which the activity belongs. An activity shall not contain work in more than one bid item. The bid item for each appropriate activity shall be identified by the Bid Item Code.

3.3.2.10 Phase of Work

All activities shall be identified in the project schedule by the phases of work in which the activity occurs. Activities shall not contain work in more than one phase of work. The project phase of each activity shall be by the unique Phase of Work Code.

3.3.2.11 Category of Work

All Activities shall be identified in the project schedule according to the category of work which best describes the activity. Category of work refers, but is not limited, to the procurement chain of activities including such items as designs, design package submissions design reviews, review conferences, permits, submittals, approvals, procurement, fabrication, delivery, installation, start-up, and testing. The category of work for each activity shall be identified by the Category of Work Code.

3.3.2.12 Feature of Work

All activities shall be identified in the project schedule according to the feature of work to which the activity belongs. Feature of work refers, but is not limited to, a work breakdown structure for the project. The feature of work for each activity shall be identified by the Feature of Work Code.

3.3.3 Scheduled Project Completion

The schedule interval shall extend from NTP to the contract completion date.

3.3.3.1 Project Start Date

The schedule shall start no earlier than the date on which the NTP was acknowledged. The Contractor shall include as the first activity in the project schedule an activity called "Start Project". The "Start Project" activity shall have an "ES" constraint date equal to the date that the NTP was acknowledged, and a zero day duration.

3.3.3.2 Constraint of Last Activity

Completion of the last activity in the schedule shall be constrained by the contract completion date. Calculation on project updates shall be such that if the early finish of the last activity falls after the contract completion date, then the float calculation shall reflect a negative float on the critical path. The Contractor shall include as the last activity in the project schedule an activity called "End Project". The "End Project"

activity shall have an "LF" constraint date equal to the completion date for the project, and a zero day duration.

3.3.3.3 Early Project Completion

In the event the project schedule shows completion of the project prior to the contract completion date, the Contractor shall identify those activities that have been accelerated and/or those activities that are scheduled in parallel to support the Contractor's "early" completion. Contractor shall specifically address each of the activities noted in the narrative report at every project schedule update period to assist the Contracting Officer in evaluating the Contractor's ability to actually complete prior to the contract period.

3.3.4 Interim Completion Dates

Contractually specified interim completion dates shall also be constrained to show negative float if the early finish date of the last activity in that phase falls after the interim completion date.

3.3.4.1 Start Phase

The Contractor shall include as the first activity for a project phase an activity called "Start Phase X" where "X" refers to the phase of work. The "Start Phase X" activity shall have an "ES" constraint date equal to the date on which the NTP was acknowledged, and a zero day duration.

3.3.4.2 End Phase

The Contractor shall include as the last activity in a project phase an activity called "End Phase X" where "X" refers to the phase of work. The "End Phase X" activity shall have an "LF" constraint date equal to the completion date for the project, and a zero day duration.

3.3.4.3 Phase X

The Contractor shall include a hammock type activity for each project phase called "Phase X" where "X" refers to the phase of work. The "Phase X" activity shall be logically tied to the earliest and latest activities in the phase.

3.3.5 Default Progress Data Disallowed

Actual Start and Finish dates shall not be automatically updated by default mechanisms that may be included in CPM scheduling software systems. Actual Start and Finish dates on the CPM schedule shall match those dates provided from Contractor Quality Control Reports. Failure of the Contractor to document the Actual Start and Finish dates on the Daily Quality Control report for every in-progress or completed activity, and failure to ensure that the data contained on the Daily Quality Control reports is the sole basis for schedule updating shall result in the disapproval of the Contractor's schedule and the inability of the Contracting Officer to evaluate Contractor progress for payment purposes. Updating of the percent complete and the remaining duration of any activity shall be independent functions. Program features which calculate one of these parameters from the other shall be disabled.

3.3.6 Out-of-Sequence Progress

Activities that have posted progress without all preceding logic being satisfied (Out-of-Sequence Progress) will be allowed only on a case-by-case approval of the Contracting Officer. The Contractor shall propose logic corrections to eliminate all out of sequence progress or justify not changing the sequencing for approval prior to submitting an updated project schedule.

3.3.7 Negative Lags

Lag durations contained in the project schedule shall not have a negative value.

3.4 PROJECT SCHEDULE SUBMISSIONS

The Contractor shall provide the submissions as described below. The data disk, reports, and network diagrams required for each submission are contained in paragraph SUBMISSION REQUIREMENTS.

3.4.1 Preliminary Project Schedule Submission

The Preliminary Project Schedule, defining the Contractor's planned operations for the first 60 calendar days shall be submitted for approval within 20 calendar days after the NTP is acknowledged. The approved preliminary schedule shall be used for payment purposes not to exceed 60 calendar days after NTP.

3.4.2 Initial Project Schedule Submission

The Initial Project Schedule shall be submitted for approval within 40 calendar days after NTP. The schedule shall provide a reasonable sequence of activities which represent work through the entire project and shall be at a reasonable level of detail.

3.4.3 Periodic Schedule Updates

Based on the result of progress meetings, specified in "Periodic Progress Meetings," the Contractor shall submit periodic schedule updates. These submissions shall enable the Contracting Officer to assess Contractor's progress. If the Contractor fails or refuses to furnish the information and project schedule data, which in the judgement of the Contracting Officer or authorized representative is necessary for verifying the Contractor's progress, the Contractor shall be deemed not to have provided an estimate upon which progress payment may be made.

3.4.4 Standard Activity Coding Dictionary

The Contractor shall use the activity coding structure defined in the Standard Data Exchange Format (SDEF) in [ER 1-1-11](#), Appendix A. This exact structure is mandatory, even if some fields are not used.

3.5 SUBMISSION REQUIREMENTS

The following items shall be submitted by the Contractor for the preliminary submission, initial submission, and every periodic project schedule update throughout the life of the project:

3.5.1 Data Disks

Two data disks containing the project schedule shall be provided. Data on the disks shall adhere to the SDEF format specified in ER 1-1-11, Appendix A.

3.5.1.1 File Medium

Required data shall be submitted on 3.5 disks, formatted to hold 1.44 MB of data, under the MS-DOS Version 5. or 6.x, unless otherwise approved by the Contracting Officer.

3.5.1.2 Disk Label

A permanent exterior label shall be affixed to each disk submitted. The label shall indicate the type of schedule (Preliminary, Initial, Update, or Change), full contract number, project name, project location, data date, name and telephone number or person responsible for the schedule, and the MS-DOS version used to format the disk.

3.5.1.3 File Name

Each file submitted shall have a name related to either the schedule data date, project name, or contract number. The Contractor shall develop a naming convention that will ensure that the names of the files submitted are unique. The Contractor shall submit the file naming convention to the Contracting Officer for approval.

3.5.2 Narrative Report

A Narrative Report shall be provided with the preliminary, initial, and each update of the project schedule. This report shall be provided as the basis of the Contractor's progress payment request. The Narrative Report shall include: a description of activities along the 2 most critical paths, a description of current and anticipated problem areas or delaying factors and their impact, and an explanation of corrective actions taken or required to be taken. The narrative report is expected to relay to the Government, the Contractor's thorough analysis of the schedule output and its plans to compensate for any problems, either current or potential, which are revealed through that analysis.

3.5.3 Approved Changes Verification

Only project schedule changes that have been previously approved by the Contracting Officer shall be included in the schedule submission. The Narrative Report shall specifically reference, on an activity by activity basis, all changes made since the previous period and relate each change to documented, approved schedule changes.

3.5.4 Schedule Reports

The format for each activity for the schedule reports listed below shall contain: Activity Numbers, Activity Description, Original Duration, Remaining Duration, Early Start Date, Early Finish Date, Late Start Date, Late Finish Date, Total Float. Actual Start and Actual Finish Dates shall be printed for those activities in progress or completed.

3.5.4.1 Activity Report

A list of all activities sorted according to activity number.

3.5.4.2 Logic Report

A list of Preceding and Succeeding activities for every activity in ascending order by activity number. Preceding and succeeding activities shall include all information listed above in paragraph Schedule Reports. A blank line shall be left between each activity grouping.

3.5.4.3 Total Float Report

A list of all incomplete activities sorted in ascending order of total float. Activities which have the same amount of total float shall be listed in ascending order of Early Start Dates. Completed activities shall not be shown on this report.

3.5.4.4 Earnings Report

A compilation of the Contractor's Total Earnings on the project from the NTP until the most recent Monthly Progress Meeting. This report shall reflect the Earnings of specific activities based on the agreements made in the field and approved between the Contractor and Contracting Officer at the most recent Monthly Progress Meeting. Provided that the Contractor has provided a complete schedule update, this report shall serve as the basis of determining Contractor Payment. Activities shall be grouped by bid item and sorted by activity numbers. This report shall: sum all activities in a bid item and provide a bid item percent; and complete and sum all bid items to provide a total project percent complete. The printed report shall contain, for each activity: the Activity Number, Activity Description, Original Budgeted Amount, Total Quantity, Quantity to Date, Percent Complete (based on cost), and Earnings to Date.

3.5.5 Network Diagram

The network diagram shall be required on the initial schedule submission and on monthly schedule update submissions. The network diagram shall depict and display the order and interdependence of activities and the sequence in which the work is to be accomplished. The Contracting Officer will use, but is not limited to, the following conditions to review compliance with this paragraph:

3.5.5.1 Continuous Flow

Diagrams shall show a continuous flow from left to right with no arrows from right to left. The activity number, description, duration, and estimated earned value shall be shown on the diagram.

3.5.5.2 Project Milestone Dates

Dates shall be shown on the diagram for start of project, any contract required interim completion dates, and contract completion dates.

3.5.5.3 Critical Path

The critical path shall be clearly shown.

3.5.5.4 Banding

Activities shall be grouped to assist in the understanding of the activity sequence. Typically, this flow will group activities by category of work, work area and/or responsibility.

3.5.5.5 S-Curves

Earnings curves showing projected early and late earnings and earnings to date.

3.6 PERIODIC PROGRESS MEETINGS

Progress meetings to discuss payment shall include a monthly onsite meeting or other regular intervals mutually agreed to at the preconstruction conference. During this meeting the Contractor shall describe, on an activity by activity basis, all proposed revisions and adjustments to the project schedule required to reflect the current status of the project. The Contracting Officer will approve activity progress, proposed revisions, and adjustments as appropriate.

3.6.1 Meeting Attendance

The Contractor's Project Manager and Scheduler shall attend the regular progress meeting.

3.6.2 Update Submission Following Progress Meeting

A complete update of the project schedule containing all approved progress, revisions, and adjustments, based on the regular progress meeting, shall be submitted not later than 4 working days after the monthly progress meeting.

3.6.3 Progress Meeting Contents

Update information, including Actual Start Dates, Actual Finish Dates, Remaining Durations, and Cost-to-Date shall be subject to the approval of the Contracting Officer. As a minimum, the Contractor shall address the following items on an activity by activity basis during each progress meeting.

3.6.3.1 Start and Finish Dates

The Actual Start and Actual Finish dates for each activity currently in-progress or completed .

3.6.3.2 Time Completion

The estimated Remaining Duration for each activity in-progress. Time-based progress calculations shall be based on Remaining Duration for each activity.

3.6.3.3 Cost Completion

The earnings for each activity started. Payment will be based on earnings for each in-progress or completed activity. Payment for individual

activities will not be made for work that contains quality defects. A portion of the overall project amount may be retained based on delays of activities.

3.6.3.4 Logic Changes

All logic changes pertaining to NTP on change orders, change orders to be incorporated into the schedule, contractor proposed changes in work sequence, corrections to schedule logic for out-of-sequence progress, lag durations, and other changes that have been made pursuant to contract provisions shall be specifically identified and discussed.

3.6.3.5 Other Changes

Other changes required due to delays in completion of any activity or group of activities include: 1) delays beyond the Contractor's control, such as strikes and unusual weather. 2) delays encountered due to submittals, Government Activities, deliveries or work stoppages which make re-planning the work necessary. 3) Changes required to correct a schedule which does not represent the actual or planned prosecution and progress of the work.

3.7 REQUESTS FOR TIME EXTENSIONS

In the event the Contractor requests an extension of the contract completion date, or any interim milestone date, the Contractor shall furnish the following for a determination as to whether or not the Contractor is entitled to an extension of time under the provisions of the contract: justification, project schedule data, and supporting evidence as the Contracting Officer may deem necessary. Submission of proof of delay, based on revised activity logic, duration, and costs (updated to the specific date that the delay occurred) is obligatory to any approvals.

3.7.1 Justification of Delay

The project schedule shall clearly display that the Contractor has used, in full, all the float time available for the work involved with this request. The Contracting Officer's determination as to the number of allowable days of contract extension shall be based upon the project schedule updates in effect for the time period in question, and other factual information. Actual delays that are found to be caused by the Contractor's own actions, which result in the extension of the schedule, will not be a cause for a time extension to the contract completion date.

3.7.2 Submission Requirements

The Contractor shall submit a justification for each request for a change in the contract completion date of under 2 weeks based upon the most recent schedule update at the time of the NTP or constructive direction issued for the change. Such a request shall be in accordance with the requirements of other appropriate Contract Clauses and shall include, as a minimum:

- a. A list of affected activities, with their associated project schedule activity number.
- b. A brief explanation of the causes of the change.
- c. An analysis of the overall impact of the changes proposed.

d. A sub-network of the affected area.

Activities impacted in each justification for change shall be identified by a unique activity code contained in the required data file.

3.7.3 Additional Submission Requirements

For any requested time extension of over 2 weeks, the Contracting Officer may request an interim update with revised activities for a specific change request. The Contractor shall provide this disk within 4 days of the Contracting Officer's request.

3.8 DIRECTED CHANGES

If the NTP is issued for changes prior to settlement of price and/or time, the Contractor shall submit proposed schedule revisions to the Contracting Officer within 2 weeks of the NTP being issued. The proposed revisions to the schedule will be approved by the Contracting Officer prior to inclusion of those changes within the project schedule. If the Contractor fails to submit the proposed revisions, the Contracting Officer may furnish the Contractor with suggested revisions to the project schedule. The Contractor shall include these revisions in the project schedule until revisions are submitted, and final changes and impacts have been negotiated. If the Contractor has any objections to the revisions furnished by the Contracting Officer, the Contractor shall advise the Contracting Officer within 2 weeks of receipt of the revisions. Regardless of the objections, the Contractor shall continue to update the schedule with the Contracting Officer's revisions until a mutual agreement in the revisions is reached. If the Contractor fails to submit alternative revisions within 2 weeks of receipt of the Contracting Officer's proposed revisions, the Contractor will be deemed to have concurred with the Contracting Officer's proposed revisions. The proposed revisions will then be the basis for an equitable adjustment for performance of the work.

3.9 OWNERSHIP OF FLOAT

Float available in the schedule, at any time, shall not be considered for the exclusive use of either the Government or the Contractor.

-- End of Section --

SECTION 01330

SUBMITTAL PROCEDURES
05/02

1.1 SUBMITTAL IDENTIFICATION (SD)

Submittals required are identified by SD numbers and titles as follows:

1.2 SUBMITTAL CLASSIFICATION

Submittals are classified as follows:

1.2.1 Designer of Record Approved

Designer of Record approval is required for extensions of design, critical materials, any deviations from the solicitation, the accepted proposal, or the completed design, equipment whose compatibility with the entire system must be checked, and other items as designated by the Contracting Officer. Within the terms of the Contract Clause entitled "Specifications and Drawings for Construction", they are considered to be "shop drawings". The Contractor shall provide the Government the number of copies designated hereinafter of all Designer of Record approved submittals. The Government may review any or all Designer of Record approved submittals for conformance to the Solicitation and Accepted Proposal. The Government will review all submittals designated as deviating from the Solicitation or Accepted Proposal, as described below. Design submittals shall be in accordance with Section 01012 DESIGN AFTER AWARD. Generally, design submittals should be identified as SD-05 DESIGN DATA submittals.

1.2.2 Government Approved

Government approval is required for any deviations from the Solicitation or Accepted Proposal and other items as designated by the Contracting Officer. Within the terms of the Contract Clause entitled "Specifications and Drawings for Construction," they are considered to be "shop drawings."

1.2.3 Government Reviewed Design or Extension of Design

The Government will review all (___%) and (___%) design submittals for conformance with the technical requirements of the solicitation. Section 01012 DESIGN AFTER AWARD covers the design submittal and review process in detail. Government review is required for extension of design construction submittals, used to define contract conformity, and for deviation from the completed design. Review will be only for conformance with the contract requirements. Included are only those construction submittals for which the Designer of Record design documents do not include enough detail to ascertain contract compliance. The Government may, but is not required, to review extensions of design such as structural steel or reinforcement shop drawings.

1.2.4 Information Only

All submittals not requiring Designer of Record or Government approval will be for information only. They are not considered to be "shop drawings" within the terms of the Contract Clause referred to above.

All submittals not requiring Government approval will be for information only. They are not considered to be "shop drawings" within the terms of the Contract Clause referred to above.

1.3 APPROVED SUBMITTALS

The Contracting Officer's approval of submittals shall not be construed as a complete check, but will indicate only that design, general method of construction, materials, detailing and other information appear to meet the Solicitation and Accepted Proposal. Approval will not relieve the Contractor of the responsibility for any error which may exist, as the Contractor under the Contractor Quality Control (CQC) requirements of this contract is responsible for design, dimensions, all design extensions, such as the design of adequate connections and details, etc., and the satisfactory construction of all work. . After submittals have been approved by the Contracting Officer, no resubmittal for the purpose of substituting materials or equipment will be considered unless accompanied by an explanation of why a substitution is necessary.

1.4 DISAPPROVED SUBMITTALS

The Contractor shall make all corrections required by the Contracting Officer, obtain the Designer of Record's approval when applicable, and promptly furnish a corrected submittal in the form and number of copies specified for the initial submittal. Any "information only" submittal found to contain errors or unapproved deviations from the Solicitation or Accepted Proposal shall be resubmitted as one requiring "approval" action, requiring both Designer of Record and Government approval. If the Contractor considers any correction indicated on the submittals to constitute a change to the contract, a notice in accordance with the Contract Clause "Changes" shall be given promptly to the Contracting Officer.

1.5 WITHHOLDING OF PAYMENT

No payment for materials incorporated in the work will be made if all required Designer of Record or required Government approvals have not been obtained. No payment will be made for any materials incorporated into the work for any conformance review submittals or information only submittals found to contain errors or deviations from the Solicitation or Accepted Proposal.

1.6 GENERAL

The Contractor shall make submittals as required by the specifications. The Contracting Officer may request submittals in addition to those specified when deemed necessary to adequately describe the work covered in the respective sections. Units of weights and measures used on all submittals shall be the same as those used in the contract drawings. Each submittal shall be complete and in sufficient detail to allow ready determination of compliance with contract requirements. Prior to submittal, all items shall be checked and approved by the Contractor's Quality Control (CQC) System Manager and the Designer of Record, if applicable, and each item shall be

stamped, signed, and dated by the CQC System Manager indicating action taken. Proposed deviations from the contract requirements shall be clearly identified. Submittals shall include items such as: Contractor's, manufacturer's, or fabricator's drawings; descriptive literature including (but not limited to) catalog cuts, diagrams, operating charts or curves; test reports; test cylinders; samples; O&M manuals (including parts list); certifications; warranties; and other such required submittals. Submittals requiring Government approval shall be scheduled and made prior to the acquisition of the material or equipment covered thereby. Samples remaining upon completion of the work shall be picked up and disposed of in accordance with manufacturer's Material Safety Data Sheets (MSDS) and in compliance with existing laws and regulations.

1.7 SUBMITTAL REGISTER

The Designer of Record shall develop a complete list of submittals during design. The Designer of Record shall identify required submittals in the specifications, and use the list to prepare the Submittal Register. The list may not be all inclusive and additional submittals may be required by other parts of the contract. The Contractor is required to complete the submittal register and submit it to the Contracting Officer for approval within 30 calendar days after Notice to Proceed. The approved submittal register will serve as a scheduling document for submittals and will be used to control submittal actions throughout the contract period. The submit dates and need dates used in the submittal register shall be coordinated with dates in the Contractor prepared progress schedule. Updates to the submittal register showing the Contractor action codes and actual dates with Government action codes and actual dates shall be submitted monthly or until all submittals have been satisfactorily completed. When the progress schedule is revised, the submittal register shall also be revised and both submitted for approval.

1.8 SCHEDULING

Submittals covering component items forming a system or items that are interrelated shall be scheduled to be coordinated and submitted concurrently. Certifications to be submitted with the pertinent drawings shall be so scheduled. Adequate time (a minimum of 21 calendar days exclusive of mailing time) shall be allowed and shown on the register for review and approval. No delay damages or time extensions will be allowed for time lost in late submittals. An additional 14 calendar days shall be allowed and shown on the register for review and approval of submittals for refrigeration and HVAC control systems.

1.9 TRANSMITTAL FORM (ENG FORM 4025)

The sample transmittal form (ENG Form 4025) attached to this section shall be used for submitting both Government approved and information only submittals in accordance with the instructions on the reverse side of the form. These forms will be furnished to the Contractor. This form shall be properly completed by filling out all the heading blank spaces and identifying each item submitted. Special care shall be exercised to ensure proper listing of the specification paragraph and/or sheet number of the contract drawings pertinent to the data submitted for each item.

1.10 SUBMITTAL PROCEDURES

Submittals shall be made as follows:

1.10.1 Procedures

The Government will further discuss detailed submittal procedures with the Contractor at the Preconstruction Conference.

1.10.2 Deviations

For submittals which include proposed deviations requested by the Contractor, the column "variation" of ENG Form 4025 shall be checked. The Contractor shall set forth in writing the reason for any deviations and annotate such deviations on the submittal. The Government reserves the right to rescind inadvertent approval of submittals containing unnoted deviations.

1.11 CONTROL OF SUBMITTALS

The Contractor shall carefully control his procurement operations to ensure that each individual submittal is made on or before the Contractor scheduled submittal date shown on the approved "Submittal Register."

1.12 GOVERNMENT APPROVED SUBMITTALS

Upon completion of review of submittals requiring Government approval, the submittals will be identified as having received approval by being so stamped and dated. 3 copies of the submittal will be retained by the Contracting Officer and 3 copies of the submittal will be returned to the Contractor. If the Government performs a conformance review of other Designer of Record approved submittals, the submittals will be so identified and returned, as described above.

1.13 INFORMATION ONLY SUBMITTALS

Normally submittals for information only will not be returned. Approval of the Contracting Officer is not required on information only submittals. The Government reserves the right to require the Contractor to resubmit any item found not to comply with the contract. This does not relieve the Contractor from the obligation to furnish material conforming to the plans and specifications; will not prevent the Contracting Officer from requiring removal and replacement of nonconforming material incorporated in the work; and does not relieve the Contractor of the requirement to furnish samples for testing by the Government laboratory or for check testing by the Government in those instances where the technical specifications so prescribe. For design-build construction the Government will retain 3 copies of information only submittals.

1.14 STAMPS

Stamps used by the Contractor on the submittal data to certify that the submittal meets contract requirements shall be similar to the following:

CONTRACTOR
(Firm Name)

<p>_____ Approved</p> <p>_____ Approved with corrections as noted on submittal data and/or attached sheets(s).</p> <p>SIGNATURE: _____</p> <p>TITLE: _____</p> <p>DATE: _____</p>

For design-build construction, both the Contractor Quality Control System Manager and the Designer of Record shall stamp and sign to certify that the submittal meets contract requirements.

-- End of Section --

SECTION 01420

SOURCES FOR REFERENCE PUBLICATIONS
03/03

PART 1 GENERAL

0.1 REFERENCES

Various publications are referenced in other sections of the specifications to establish requirements for the work. These references are identified in each section by document number, date and title. The document number used in the citation is the number assigned by the standards producing organization, (e.g. ASTM B 564 Nickel Alloy Forgings). However, when the standards producing organization has not assigned a number to a document, an identifying number has been assigned for reference purposes.

1.2 ORDERING INFORMATION

The addresses of the standards publishing organizations whose documents are referenced in other sections of these specifications are listed below, and if the source of the publications is different from the address of the sponsoring organization, that information is also provided. Documents listed in the specifications with numbers which were not assigned by the standards producing organization should be ordered from the source by title rather than by number.

ASTM INTERNATIONAL (ASTM)

100 Barr Harbor Drive, PO Box C700
West Conshohocken, PA 19428-2959
Ph: 610-832-9500
Fax: 610-832-9555
Internet: <http://www.astm.org>

U.S. ARMY CORPS OF ENGINEERS (USACE)

Order CRD-C DOCUMENTS from:
U.S. Army Engineer Waterways Experiment Station
ATTN: Technical Report Distribution Section, Services
Branch, TIC
3909 Halls Ferry Rd.
Vicksburg, MS 39180-6199
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-- End of Section --

SECTION 01451

CONTRACTOR QUALITY CONTROL
01/03

PART 1 GENERAL

1.1 REFERENCES

The publications listed below form a part of this specification to the extent referenced. The publications are referred to within the text by basic designation only.

ASTM INTERNATIONAL (ASTM)

ASTM D 3740 (2001) Minimum Requirements for Agencies Engaged in the Testing and/or Inspection of Soil and Rock as Used in Engineering Design and Construction

ASTM E 329 (2000b) Agencies Engaged in the Testing and/or Inspection of Materials Used in Construction

U.S. ARMY CORPS OF ENGINEERS (USACE)

ER 1110-1-12 Quality Management

1.2 PAYMENT

Separate payment will not be made for providing and maintaining an effective Quality Control program, and all costs associated therewith shall be included in the applicable unit prices or lump-sum prices contained in the Bidding Schedule.

PART 2 PRODUCTS (NOT APPLICABLE)

PART 3 EXECUTION

3.1 GENERAL REQUIREMENTS

The Contractor is responsible for quality control and shall establish and maintain an effective quality control system in compliance with the Contract Clause titled "Inspection of Construction." The quality control system shall consist of plans, procedures, and organization necessary to produce an end product which complies with the contract requirements. The system shall cover all design and construction operations, both onsite and offsite, and shall be keyed to the proposed construction sequence. The site project superintendent will be held responsible for the quality of work on the job and is subject to removal by the Contracting Officer for non-compliance with the quality requirements specified in the contract. The site project superintendent in this context shall be the highest level manager responsible for the overall construction activities at the site, including quality and production. The site project superintendent shall maintain a physical presence at the site at all times, except as otherwise acceptable

to the Contracting Officer, and shall be responsible for all construction and construction related activities at the site.

3.2 QUALITY CONTROL PLAN

The Contractor shall furnish for review by the Government, not later than 10 days after receipt of notice to proceed, the Contractor Quality Control (CQC) Plan proposed to implement the requirements of the Contract Clause titled "Inspection of Construction." The plan shall identify personnel, procedures, control, instructions, tests, records, and forms to be used. The Government will consider an interim plan for the first 60 days of operation. Design and construction will be permitted to begin only after acceptance of the CQC Plan or acceptance of an interim plan applicable to the particular feature of work to be started. Work outside of the features of work included in an accepted interim plan will not be permitted to begin until acceptance of a CQC Plan or another interim plan containing the additional features of work to be started.

3.2.1 Content of the CQC Plan

The CQC Plan shall include, as a minimum, the following to cover all design and construction operations, both onsite and offsite, including work by subcontractors, designers of record, consultants, architect/engineers (AE), fabricators, suppliers, and purchasing agents:

- a. A description of the quality control organization, including a chart showing lines of authority and acknowledgment that the CQC staff shall implement the three phase control system for all aspects of the work specified. The staff shall include a CQC System Manager who shall report to the project superintendent.
- b. The name, qualifications (in resume format), duties, responsibilities, and authorities of each person assigned a CQC function.
- c. A copy of the letter to the CQC System Manager signed by an authorized official of the firm which describes the responsibilities and delegates sufficient authorities to adequately perform the functions of the CQC System Manager, including authority to stop work which is not in compliance with the contract. The CQC System Manager shall issue letters of direction to all other various quality control representatives outlining duties, authorities, and responsibilities. Copies of these letters shall also be furnished to the Government.
- d. Procedures for scheduling, reviewing, certifying, and managing submittals, including those of subcontractors, designers of record, consultants, architect engineers (AE), offsite fabricators, suppliers, and purchasing agents. These procedures shall be in accordance with Section 01330 SUBMITTAL PROCEDURES.
- e. Control, verification, and acceptance testing procedures for each specific test to include the test name, specification paragraph requiring test, feature of work to be tested, test frequency, and person responsible for each test. (Laboratory facilities approved by the Contracting Officer shall be used.)

- f. Procedures for tracking preparatory, initial, and follow-up control phases and control, verification, and acceptance tests including documentation.
- g. Procedures for tracking design and construction deficiencies from identification through acceptable corrective action. These procedures shall establish verification that identified deficiencies have been corrected.
- h. Reporting procedures, including proposed reporting formats.
- i. A list of the definable features of work. A definable feature of work is a task which is separate and distinct from other tasks, has separate control requirements, and may be identified by different trades or disciplines, or it may be work by the same trade in a different environment. Although each section of the specifications may generally be considered as a definable feature of work, there are frequently more than one definable features under a particular section. This list will be agreed upon during the coordination meeting.

3.2.2 Additional Requirements for Design Quality Control (DQC) Plan

The following additional requirements apply to the Design Quality Control (DQC) plan:

(1) The Contractor's QCP Plan shall provide and maintain a Design Quality Control (DQC) Plan as an effective quality control program which will assure that all services required by this design-build contract are performed and provided in a manner that meets professional architectural and engineering quality standards. As a minimum, all documents shall be technically reviewed by competent, independent reviewers identified in the DQC Plan. The same element that produced the product shall not perform the independent technical review (ITR). ~~In addition, the DQC Plan shall incorporate the Lessons Learned Databases provided by the Government.~~ The Contractor shall correct errors and deficiencies in the design documents prior to submitting them to the Government.

(2) The Contractor shall include the design schedule in the master project schedule, showing the sequence of events involved in carrying out the project design tasks within the specific contract period. This should be at a detailed level of scheduling sufficient to identify all major design tasks, including those that control the flow of work. The schedule shall include review and correction periods associated with each item. This should be a forward planning as well as a project monitoring tool. The schedule reflects calendar days and not dates for each activity. If the schedule is changed, the Contractor shall submit a revised schedule reflecting the change within 7 calendar days. The Contractor shall include in the DQC Plan the discipline-specific checklists to be used during the design and quality control of each submittal. These completed checklists shall be submitted at each design phase as part of the project documentation. Example checklists can be found in ER 1110-1-12.

(3) The DQC Plan shall be implemented by an Design Quality Control Manager who has the responsibility of being cognizant of and assuring that all documents on the project have been coordinated. This individual shall be a person who has verifiable engineering or architectural design experience and is a registered professional engineer or architect. The Contractor shall notify the Contracting Officer, in writing, of the name of the individual, and the name of an alternate person assigned to the position.

The Contracting Officer will notify the Contractor in writing of the acceptance of the DQC Plan. After acceptance, any changes proposed by the Contractor are subject to the acceptance of the Contracting Officer.

3.2.3 Acceptance of Plan

Acceptance of the Contractor's plan is required prior to the start of design and construction. Acceptance is conditional and will be predicated on satisfactory performance during the design and construction. The Government reserves the right to require the Contractor to make changes in his CQC Plan and operations including removal of personnel, as necessary, to obtain the quality specified.

3.2.4 Notification of Changes

After acceptance of the CQC Plan, the Contractor shall notify the Contracting Officer in writing of any proposed change. Proposed changes are subject to acceptance by the Contracting Officer.

3.3 COORDINATION MEETING

After the Postaward Conference, before start of design or construction, and prior to acceptance by the Government of the CQC Plan, the Contractor shall meet with the Contracting Officer or Authorized Representative and discuss the Contractor's quality control system. The CQC Plan shall be submitted for review a minimum of 10 calendar days prior to the Coordination Meeting. During the meeting, a mutual understanding of the system details shall be developed, including the forms for recording the CQC operations, design activities, control activities, testing, administration of the system for both onsite and offsite work, and the interrelationship of Contractor's Management and control with the Government's Quality Assurance. Minutes of the meeting shall be prepared by the Government and signed by both the Contractor and the Contracting Officer. The minutes shall become a part of the contract file. There may be occasions when subsequent conferences will be called by either party to reconfirm mutual understandings and/or address deficiencies in the CQC system or procedures which may require corrective action by the Contractor.

3.4 QUALITY CONTROL ORGANIZATION

3.4.1 Personnel Requirements

The requirements for the CQC organization are a CQC System Manager, a Design Quality Manager, and sufficient number of additional qualified personnel to ensure safety and contract compliance. The Safety and Health Manager shall receive direction and authority from the CQC System Manager and shall serve as a member of the CQC staff. Personnel identified in the technical

provisions as requiring specialized skills to assure the required work is being performed properly will also be included as part of the CQC organization. The Contractor's CQC staff shall maintain a presence at the site at all times during progress of the work and have complete authority and responsibility to take any action necessary to ensure contract compliance. The CQC staff shall be subject to acceptance by the Contracting Officer. The Contractor shall provide adequate office space, filing systems and other resources as necessary to maintain an effective and fully functional CQC organization. Complete records of all letters, material submittals, showp drawing submittals, schedules and all other project documentation shall be promptly furnished to the CQC organization by the Contractor. The CQC organization shall be responsible to maintain these documents and records at the site at all times, except as otherwise acceptable to the Contracting Officer.

3.4.2 CQC System Manager

The Contractor shall identify as CQC System Manager an individual within the onsite work organization who shall be responsible for overall management of CQC and have the authority to act in all CQC matters for the Contractor. The CQC System Manager shall be a graduate engineer, graduate architect, or a graduate of construction management, with a minimum of 5 years construction experience on construction similar to this contract. This CQC System Manager shall be on the site at all times during construction and shall be employed by the prime Contractor. The CQC System Manager shall be assigned no other duties. An alternate for the CQC System Manager shall be identified in the plan to serve in the event of the System Manager's absence. The requirements for the alternate shall be the same as for the designated CQC System Manager.

3.4.3 CQC Personnel

In addition to CQC personnel specified elsewhere in the contract, the Contractor shall provide as part of the CQC organization specialized personnel to assist the CQC System Manager for the following areas: mechanical, architectural, submittals clerk,. These individuals shall be directly employed by the prime Contractor and may not be employed by a supplier or sub-contractor on this project; be responsible to the CQC System Manager; be physically present at the construction site during work on their areas of responsibility; have the necessary education and/or experience in accordance with the experience matrix listed herein. These individuals may perform other duties but must be allowed sufficient time to perform their assigned quality control duties as described in the Quality Control Plan.

Experience Matrix

Area	Qualifications
a. Civil	Graduate Civil Engineer with 2 years experience in the type of work being performed on this project or technician with 5 yrs related experience
b. Mechanical	Graduate Mechanical Engineer with 2 yrs experience or

- person with 5 yrs related experience
- c. Electrical Graduate Electrical Engineer with 2 yrs related experience or person with 5 yrs related experience
 - d. Structural Graduate Structural Engineer with 2 yrs experience or person with 5 yrs related experience
 - e. Architectural Graduate Architect with 2 yrs experience or person with 5 yrs related experience
 - f. Environmental Graduate Environmental Engineer with 3 yrs experience
 - g. Submittals Submittal Clerk with 1 yr experience
 - h. Occupied family housing Person, customer relations type, coordinator experience
 - i. Concrete, Pavements and Soils Materials Technician with 2 yrs experience for the appropriate area
 - j. Testing, Adjusting and Balancing (TAB) Personnel Specialist must be a member of AABC or an experienced technician of the firm certified by the NEBB.
 - k. Design Quality Control Manager Registered Architect or Professional Engineer

3.4.4 Additional Requirement

In addition to the above experience and education requirements the CQC System Manager shall have completed the course entitled "Construction Quality Management For Contractors". Specific times and locations for this training are available from the Contracting Officer.

3.4.5 Organizational Changes

The Contractor shall maintain the CQC staff at full strength at all times. When it is necessary to make changes to the CQC staff, the Contractor shall revise the CQC Plan to reflect the changes and submit the changes to the Contracting Officer for acceptance.

3.5 SUBMITTALS AND DELIVERABLES

Submittals, if needed, shall be made as specified in Section 01330 SUBMITTAL PROCEDURES. The CQC organization shall be responsible for certifying that all submittals and deliverables are in compliance with the contract requirements.

3.6 CONTROL

Contractor Quality Control is the means by which the Contractor ensures that the construction, to include that of subcontractors and suppliers, complies with the requirements of the contract. At least three phases of control shall be conducted by the CQC System Manager for each definable feature of the construction work as follows:

3.6.1 Preparatory Phase

This phase shall be performed prior to beginning work on each definable feature of work, after all required plans/documents/materials are approved/accepted, and after copies are at the work site. This phase shall include:

- a. A review of each paragraph of applicable specifications, reference codes, and standards. A copy of those sections of referenced codes and standards applicable to that portion of the work to be accomplished in the field shall be made available by the Contractor at the preparatory inspection. These copies shall be maintained in the field and available for use by Government personnel until final acceptance of the work.
- b. A review of the contract drawings.
- c. A check to assure that all materials and/or equipment have been tested, submitted, and approved.
- d. Review of provisions that have been made to provide required control inspection and testing.
- e. Examination of the work area to assure that all required preliminary work has been completed and is in compliance with the contract.
- f. A physical examination of required materials, equipment, and sample work to assure that they are on hand, conform to approved shop drawings or submitted data, and are properly stored.
- g. A review of the appropriate activity hazard analysis to assure safety requirements are met.
- h. Discussion of procedures for controlling quality of the work including repetitive deficiencies. Document construction tolerances and workmanship standards for that feature of work.
- i. A check to ensure that the portion of the plan for the work to be performed has been accepted by the Contracting Officer.
- j. Discussion of the initial control phase.

- k. The Government shall be notified at least 48 hours in advance of beginning the preparatory control phase. This phase shall include a meeting conducted by the CQC System Manager and attended by the superintendent, other CQC personnel (as applicable), and the foreman responsible for the definable feature. The results of the preparatory phase actions shall be documented by separate minutes prepared by the CQC System Manager and attached to the daily CQC report. The Contractor shall instruct applicable workers as to the acceptable level of workmanship required in order to meet contract specifications.

3.6.2 Initial Phase

This phase shall be accomplished at the beginning of a definable feature of work. The following shall be accomplished:

- a. A check of work to ensure that it is in full compliance with contract requirements. Review minutes of the preparatory meeting.
- b. Verify adequacy of controls to ensure full contract compliance. Verify required control inspection and testing.
- c. Establish level of workmanship and verify that it meets minimum acceptable workmanship standards. Compare with required sample panels as appropriate.
- d. Resolve all differences.
- e. Check safety to include compliance with and upgrading of the safety plan and activity hazard analysis. Review the activity analysis with each worker.
- f. The Government shall be notified at least 24 hours in advance of beginning the initial phase. Separate minutes of this phase shall be prepared by the CQC System Manager and attached to the daily CQC report. Exact location of initial phase shall be indicated for future reference and comparison with follow-up phases.
- g. The initial phase should be repeated for each new crew to work onsite, or any time acceptable specified quality standards are not being met.

3.6.3 Follow-up Phase

Daily checks shall be performed to assure control activities, including control testing, are providing continued compliance with contract requirements, until completion of the particular feature of work. The checks shall be made a matter of record in the CQC documentation. Final follow-up checks shall be conducted and all deficiencies corrected prior to the start of additional features of work which may be affected by the deficient work. The Contractor shall not build upon nor conceal non-conforming work.

3.6.4 Additional Preparatory and Initial Phases

Additional preparatory and initial phases shall be conducted on the same definable features of work if: the quality of on-going work is

unacceptable; if there are changes in the applicable CQC staff, onsite production supervision or work crew; if work on a definable feature is resumed after a substantial period of inactivity; or if other problems develop.

3.7 TESTS

3.7.1 Testing Procedure

The Contractor shall perform specified or required tests to verify that control measures are adequate to provide a product which conforms to contract requirements. Upon request, the Contractor shall furnish to the Government duplicate samples of test specimens for possible testing by the Government. Testing includes operation and/or acceptance tests when specified. The Contractor shall procure the services of a Corps of Engineers approved testing laboratory or establish an approved testing laboratory at the project site. The Contractor shall perform the following activities and record and provide the following data:

- a. Verify that testing procedures comply with contract requirements.
- b. Verify that facilities and testing equipment are available and comply with testing standards.
- c. Check test instrument calibration data against certified standards.
- d. Verify that recording forms and test identification control number system, including all of the test documentation requirements, have been prepared.
- e. Results of all tests taken, both passing and failing tests, shall be recorded on the CQC report for the date taken. Specification paragraph reference, location where tests were taken, and the sequential control number identifying the test shall be given. If approved by the Contracting Officer, actual test reports may be submitted later with a reference to the test number and date taken. An information copy of tests performed by an offsite or commercial test facility shall be provided directly to the Contracting Officer. Failure to submit timely test reports as stated may result in nonpayment for related work performed and disapproval of the test facility for this contract.

3.7.2 Testing Laboratories

3.7.2.1 Capability Check

The Government reserves the right to check laboratory equipment in the proposed laboratory for compliance with the standards set forth in the contract specifications and to check the laboratory technician's testing procedures and techniques. Laboratories utilized for testing soils, concrete, asphalt, and steel shall meet criteria detailed in [ASTM D 3740](#) and [ASTM E 329](#).

3.7.2.2 Capability Recheck

If the selected laboratory fails the capability check, the Contractor will be assessed a charge of \$1,000.00 to reimburse the Government for each

succeeding recheck of the laboratory or the checking of a subsequently selected laboratory. Such costs will be deducted from the contract amount due the Contractor.

3.7.3 Onsite Laboratory

The Government reserves the right to utilize the Contractor's control testing laboratory and equipment to make assurance tests, and to check the Contractor's testing procedures, techniques, and test results at no additional cost to the Government.

3.7.4 Furnishing or Transportation of Samples for Testing

Costs incidental to the transportation of samples or materials shall be borne by the Contractor. Samples of materials for test verification and acceptance testing by the Government shall be delivered to the Contracting Officer

Coordination for each specific test, exact delivery location, and dates will be made through the Area Office.

3.8 COMPLETION INSPECTION

3.8.1 Punch-Out Inspection

Near the end of the work, or any increment of the work established by a time stated in the ~~Special~~ SPECIAL CONTRACT REQUIREMENTS Clause, "Commencement, Prosecution, and Completion of Work", or by the specifications, the CQC Manager shall conduct an inspection of the work. A punch list of items which do not conform to the approved drawings and specifications shall be prepared and included in the CQC documentation, as required by paragraph DOCUMENTATION. The list of deficiencies shall include the estimated date by which the deficiencies will be corrected. The CQC System Manager or staff shall make a second inspection to ascertain that all deficiencies have been corrected. Once this is accomplished, the Contractor shall notify the Government that the facility is ready for the Government Pre-Final inspection.

3.8.2 Pre-Final Inspection

The Government will perform the pre-final inspection to verify that the facility is complete and ready to be occupied. A Government Pre-Final Punch List may be developed as a result of this inspection. The Contractor's CQC System Manager shall ensure that all items on this list have been corrected before notifying the Government, so that a Final inspection with the customer can be scheduled. Any items noted on the Pre-Final inspection shall be corrected in a timely manner. These inspections and any deficiency corrections required by this paragraph shall be accomplished within the time slated for completion of the entire work or any particular increment of the work if the project is divided into increments by separate completion dates.

3.8.3 Final Acceptance Inspection

The Contractor's Quality Control Inspection personnel, plus the superintendent or other primary management person, and the Contracting Officer's Representative shall be in attendance at the final acceptance inspection. Additional Government personnel including, but not limited to,

those from Base/Post Civil Facility Engineer user groups, and major commands may also be in attendance. The final acceptance inspection will be formally scheduled by the Contracting Officer based upon results of the Pre-Final inspection. Notice shall be given to the Contracting Officer at least 14 days prior to the final acceptance inspection and shall include the Contractor's assurance that all specific items previously identified to the Contractor as being unacceptable, along with all remaining work performed under the contract, will be complete and acceptable by the date scheduled for the final acceptance inspection. Failure of the Contractor to have all contract work acceptably complete for this inspection will be cause for the Contracting Officer to bill the Contractor for the Government's additional inspection cost in accordance with the contract clause titled "Inspection of Construction".

3.9 DOCUMENTATION

The Contractor shall maintain current records providing factual evidence that required quality control activities and/or tests have been performed. These records shall include the work of subcontractors and suppliers and shall be on an acceptable form that includes, as a minimum, the following information:

- a. Contractor/subcontractor and their area of responsibility.
- b. Operating plant/equipment with hours worked, idle, or down for repair.
- c. Work performed each day, giving location, description, and by whom. When Network Analysis (NAS) is used, identify each phase of work performed each day by NAS activity number.
- d. Test and/or control activities performed with results and references to specifications/drawings requirements. The control phase shall be identified (Preparatory, Initial, Follow-up). List of deficiencies noted, along with corrective action.
- e. Quantity of materials received at the site with statement as to acceptability, storage, and reference to specifications/drawings requirements.
- f. Submittals and deliverables reviewed, with contract reference, by whom, and action taken.
- g. Offsite surveillance activities, including actions taken.
- h. Job safety evaluations stating what was checked, results, and instructions or corrective actions.
- i. Instructions given/received and conflicts in plans and/or specifications.
- j. Contractor's verification statement.

These records shall indicate a description of trades working on the project; the number of personnel working; weather conditions encountered; and any delays encountered. These records shall cover both conforming and deficient features and shall include a statement that equipment and materials

incorporated in the work and workmanship comply with the contract. The original and one copy of these records in report form shall be furnished to the Government daily within 24 hours after the date covered by the report, except that reports need not be submitted for days on which no work is performed. As a minimum, one report shall be prepared and submitted for every 7 days of no work and on the last day of a no work period. All calendar days shall be accounted for throughout the life of the contract. The first report following a day of no work shall be for that day only. Reports shall be signed and dated by the CQC System Manager. The report from the CQC System Manager shall include copies of test reports and copies of reports prepared by all subordinate quality control personnel.

3.10 SAMPLE FORMS

Sample forms enclosed at the end of this section.

3.11 NOTIFICATION OF NONCOMPLIANCE

The Contracting Officer will notify the Contractor of any detected noncompliance with the foregoing requirements. The Contractor shall take immediate corrective action after receipt of such notice. Such notice, when delivered to the Contractor at the work site, shall be deemed sufficient for the purpose of notification. If the Contractor fails or refuses to comply promptly, the Contracting Officer may issue an order stopping all or part of the work until satisfactory corrective action has been taken. No part of the time lost due to such stop orders shall be made the subject of claim for extension of time or for excess costs or damages by the Contractor.

-- End of Section --

SECTION 01500 TEMPORARY CONSTRUCTION FACILITIES

1 GENERAL

1.1 GENERAL REQUIREMENTS

1.1.1 Site Plan

The Contractor shall prepare a site plan indicating the proposed location and dimensions of any area to be fenced and used by the Contractor, the number of trailers to be used, entrance(s), utilities, and details of the fence installation. Any areas, which may have to be graveled to prevent the tracking of mud, shall also be identified. The Contractor shall also indicate any supplemental or other staging area.

1.1.2 Identification of Employees

The Contractor shall be responsible for furnishing to each employee and for requiring each employee engaged on the work to display identification as approved and directed by the Contracting Officer. Prescribed identification shall immediately be delivered to the Contracting Officer for cancellation upon release of any employee. When required, the Contractor shall obtain and provide fingerprints of persons employed on the project. Contractor and subcontractor personnel shall wear identifying markings on hard hats clearly identifying the company for whom the employee works.

1.1.3 Employee Parking

Contractor employees shall park privately owned vehicles in an area designated by the Contracting Officer. This area will be within reasonable walking distance of the construction site. Contractor employee parking shall not interfere with existing and established parking requirements of the facility.

1.2 SUBMITTALS (NOT APPLICABLE)

1.3 AVAILABILITY AND USE OF UTILITY SERVICES

1.3.1 Payment for Utility Services

The Government will make all reasonably required utilities available to the Contractor from existing outlets and supplies, as specified in the contract. Unless otherwise provided in the contract, the amount of each utility service consumed shall be charged to or paid for by the Contractor at prevailing rates charged to the Government or, where the utility is produced by the Government, at reasonable rates determined by the Contracting Officer. The Contractor shall carefully conserve any utilities furnished without charge.

1.3.2 Meters and Temporary Connections

The Contractor, at its expense and in a workmanlike manner satisfactory to the Contracting Officer, shall provide and maintain all necessary temporary connections, distribution lines, and meter bases (Government will provide meters) required to provide temporary electrical service. The Government will provide a meter after inspection and approval of the Contractor's temporary wiring installation. The Contractor shall notify Virginia Power in writing 15 working days before final electrical connection is desired. Then execute a service agreement with Virginia Power to make the final hot connection.

1.3.3 Advance Deposit

An advance deposit to Fort Eustis for utilities consisting of an estimated month's usage or a minimum of \$50.00 will be required. The last monthly bills for the Federal fiscal year (01 Oct through 30 Sep of the following year) will normally be offset by the deposit and adjustments will be billed or returned as appropriate. Services to be rendered for the next Federal fiscal year, beginning 1 October, will require a new deposit. Notification of the due date for this deposit will be mailed to the Contractor prior to the end of the current Federal fiscal year.

1.3.4 Final Meter Reading

Before completion of the project work and final acceptance of the work by the Government, the Contractor shall notify Virginia Power, in writing, 15 working days before termination is desired. The Government will take a final meter reading, Virginia Power will disconnect service, and the Government will remove the meter(s) and notify the Contractor of the final amount due, if any. The Contractor shall then remove all the temporary distribution lines, meter base(s), and associated paraphernalia, and restore all disturbed areas to original condition or better prior to final acceptance of the work by the Government. The Contractor shall pay all outstanding utility bills before final acceptance of the work by the Government.

1.3.5 Sanitation

The Contractor shall provide and maintain within the construction area minimum field-type sanitary facilities approved by the Contracting Officer. Government toilet facilities will not be available to Contractor's personnel.

1.3.6 Telephone

The Contractor shall make arrangements and pay all costs for telephone facilities desired.

1.4 BULLETIN BOARD, PROJECT SIGN, AND PROJECT SAFETY SIGN

1.4.1 Bulletin Board

Within fifteen days after receipt of the Notice To Proceed, the Contractor shall provide a weatherproof bulletin board not less than 36 by 48 inches in size for displaying the Equal Employment Opportunity poster, a copy of the wage decision contained in the contract documents, Wage Rate Information poster, and other information required or approved by the Contracting Officer. The bulletin board shall be located at the project site in a conspicuous place, easily accessible to all employees, as approved by the Contracting Officer. Legible copies of the aforementioned data shall be displayed until work under this contract is completed. Upon completion of work the bulletin board shall be removed by and remain the property of the Contractor.

1.4.2 Project and Safety Signs

The requirements for the signs, their content, and location shall be provided at a location designated by the Contracting Officer. The signs shall be erected within 15 days after receipt of the Notice to Proceed. The data required by the safety sign shall be corrected daily, with light colored metallic or non-metallic numerals. Upon completion of the project, the signs shall be removed and disposed of by the Contractor.

1.4.2.1 Project Sign:

The project sign shall conform to the requirements as indicated on Attachment No.1, attached hereto.

1.4.2.2 Safety Sign:

The safety sign shall conform to the requirements as indicated on Attachment No.2, attached hereto. The data required by the sign shall be corrected daily, with light colored metallic or non-metallic numerals. Numerals, including mounting hardware, shall be subject to the approval of the CO.

1.4.2.3 Payment:

No separate payment will be made for the sign work covered under this section of the specifications and all costs in connection therewith will be considered as a subsidiary obligation of the Contractor, covered by the contract prices in this contract.

1.5 PROTECTION AND MAINTENANCE OF TRAFFIC

During construction the Contractor shall provide access and temporary relocated roads as necessary to maintain traffic. The Contractor shall maintain and protect traffic on all affected roads during the construction period except as otherwise specifically directed by the Contracting Officer. Measures for the protection and diversion of traffic, including the provision of watchmen and flag men, erection of barricades, placing of lights around and in front of equipment and the work, and the erection and maintenance of adequate warning, danger, and direction signs, shall be as required by the State and local authorities having jurisdiction. The traveling public shall be protected from damage to person and property. The Contractor's traffic on roads selected for hauling material to and from the site shall interfere as little as possible with public traffic. The Contractor shall investigate the adequacy of existing roads and the allowable load limit on these roads. The Contractor shall be responsible for the repair of any damage to roads caused by construction operations.

1.5.1 Barricades

The Contractor shall erect and maintain temporary barricades to limit public access to hazardous areas. Such barricades shall be required whenever safe public access to paved areas such as roads, parking areas or sidewalks is prevented by construction activities or as otherwise necessary to ensure the safety of both pedestrian and vehicular traffic. Barricades shall be securely placed, clearly visible with adequate illumination to provide sufficient visual warning of the hazard during both day and night. Barricades and other physical protection shall be in accordance with EM 385-1-1.

1.6 CONTRACTOR'S TEMPORARY FACILITIES

1.6.1 Administrative Field Offices and Storage Areas

The Contracting Officer will designate an area within which the Contractor shall be permitted to place administrative or storage trailers for equipment and limited construction materials other than in trailers. The Contractor shall provide and maintain administrative field office facilities within the construction area at the designated site. Government office and warehouse facilities will not be available to the Contractor's personnel.

1.6.1.1 Storage Area(s):

The Contractor shall construct a temporary 6-foot high chain link fence around all trailers and materials. Fence posts may be driven in lieu of concrete bases where soil conditions permit. No trailers, materials, or equipment shall be placed or stored outside the fenced area unless such trailers, materials or equipment are assigned a separate and distinct storage area by the CO away from the vicinity of the construction site but within the boundaries of the Post. At no time shall trailers, equipment or materials be open to public view with the exception of those items, which are in support of ongoing work on any given day. Materials shall not be stockpiled outside the fence in preparation for the next day's work. At the end of each workday, mobile equipment such as tractors, wheeled lifting equipment, cranes, trucks and like equipment shall be parked within the fenced area.

1.6.1.2 Supplemental Storage Area(s):

Upon request of the Contractor, the CO will designate another or supplemental area for the Contractor's use and storage of trailers, equipment and materials. This area may not be in close proximity to the construction site, but shall be within the boundaries of the Post. Fencing of materials or equipment will be required at this site; however, the Contractor shall be responsible for cleanliness and orderliness of the storage area used. The Contractor shall be responsible for the security of any materials or equipment stored in this area. The Government will provide no utilities to this area.

1.6.1.3 Appearance of Trailers:

Trailers utilized by the Contractor, whether for the purpose of administrative use or materials storage, shall present a clean and neat exterior appearance and be in a state of good repair. Trailers which, in the opinion of the CO, are not in good repair shall not be allowed on the Post.

1.6.1.4 Equipment:

Any item of construction equipment, with the exception of hand tools, which becomes inoperable shall be repaired within five (5) working days or removed from the construction site.

1.6.1.5 Maintenance of Storage Area(s):

It shall be the responsibility of the Contractor to keep all fencing in a state of good repair and proper alignment. Should the Contractor elect to traverse grassed or other areas without paving that are not established roadways, with construction equipment or other vehicles, such grassed or other areas shall be covered with a layer of gravel as necessary to prevent rutting and to prevent the tracking of mud onto paved or established roadways. Gradation of the gravel shall be at the discretion of the Contractor. The Contractor shall be responsible for the cutting of grass located within the boundaries of the construction site for the duration of the project. Grass and vegetation along fences, buildings, under trailers and in areas not accessible to mowers shall be edged or trimmed neatly.

1.6.1.6 Sanitation:

It shall be the responsibility of the Contractor to provide and maintain minimum field-type sanitary facilities, approved by the CO, within the construction area. Present Government toilet facilities will not be available to the Contractor's personnel.

1.6.2 Security Provisions

Adequate outside security lighting shall be provided at the Contractor's temporary facilities. The Contractor shall be responsible for the security of its own equipment; in addition, the Contractor shall notify the appropriate law enforcement agency requesting periodic security checks of the temporary project field office.

1.7 CLEANUP

Construction debris, waste materials, packaging material and the like shall be removed from the work site daily. Any dirt or mud, which is tracked onto paved or surfaced roadways, shall be cleaned away. Materials resulting from demolition activities, which are salvageable, shall be stored within the fenced area described above or at the supplemental storage area. Stored material not in trailers, whether new or salvaged, shall be neatly stacked when stored.

1.8 RESTORATION OF STORAGE AREA

Upon completion of the project and after removal of trailers, materials, and equipment from within the fenced area, the fence shall be removed and will become the property of the Contractor. Areas used by the Contractor for the storage of equipment or material, or other use, shall be restored to the original or better condition. Gravel used to traverse grassed areas shall be removed and the area restored to its original condition, including topsoil and seeding as necessary.

2 PRODUCTS (NOT APPLICABLE)

3 EXECUTION (NOT APPLICABLE)

SECTION 01560 ENVIRONMENTAL PROTECTION (PROJECT SITE)

1 GENERAL

1.1 DEFINITIONS

For the purpose of this specification environmental pollution is defined as the presence of chemical, physical, or biological elements or agents which adversely affect human health or welfare, unfavorably alter ecological balances of importance to human life, and may affect other species and natural resources of importance to man.

1.2 REFERENCES

The publications listed below form a part of this specification to the extent referenced. The publications are listed in the text by basic designation only.

CODE OF FEDERAL REGULATIONS (CFR)

29 CFR 1910.94-SUBPART G	Occupational Health and Environmental Control
40 CFR 261	Identification and Listing of Hazardous Waste
40 CFR 262	Generators of Hazardous Waste
40 CFR 263	Transporters of Hazardous Waste
40 CFR 264	Owners and Operators of Hazardous Waste Treatment, Storage, and Disposal Facilities
49 CFR 178	Shipping Container Specifications

CORPS OF ENGINEERS (COE)

EP-1165-2-304	Perspective on Flood Plain Regulations for Flood Plain Management (1976)
ER-1165-2-26	Implementation of Executive Order 11988 on Flood Plain Management (March 1984)
EM 385-1-1	Safety and Health Requirements Manual (September 1996)

VIRGINIA SOIL AND WATER CONSERVATION COMMISSION (VSWCC)

VESCH	Virginia Erosion and Sediment Control Handbook (1992)
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VIRGINIA ADMINISTRATIVE CODE

9VAC25-31	Virginia Pollutant Discharge Elimination System
9VAC25-180	(VPDES) General Permit For Storm Water Discharges From Construction Sites

1.3 SUBMITTALS

The contractor shall submit the following in accordance with Section 01300 SUBMITTAL PROCEDURES.

SD-01 Data

Environmental Protection Plan; GA

The Contractor shall submit for approval within 10 days after Notice to Proceed, and prior to any work on the site, his written Environmental Protection Plan. The Contractor shall meet with the Contracting Officer, to discuss the proposed Environmental Protection Plan and to develop mutual understanding relative to the details of environmental protection, including measures for protecting natural resources, required reports, and other measures to be taken. The plan shall demonstrate compliance with 29 CFR 1910.94-SUBPART G, 40 CFR 261, 40 CFR 262, 40 CFR 263, 40 CFR 264, 49 CFR 178, EM 385-1-1, EP-1165-2-304, ER-1165-2-26, VR 680-14-19, and VESCH.

Erosion Control Plan; GA

The contractor shall, within 10 days after the Notice to Proceed, submit an Erosion Control Plan in accordance with VESCH and as otherwise specified for approval of the Contracting Officer, showing the Contractor's scheme for controlling erosion and disposing of wastes. The Erosion Control Plan shall include as a minimum the following items indicating adequate measures to:

- a. Reduce by the greatest extent practicable the area and duration of exposure of readily erodible soils.
- b. Protect the soils by use of temporary vegetation, or seeding and mulch, or by accelerating the establishment of permanent vegetation. Complete and protect segments of work as rapidly as is consistent with construction schedules.
- c. Retard the rate of runoff from the construction site and control disposal of runoff.
- d. Sprinkle or apply dust suppressors, or otherwise keep dust within tolerable limits on haul roads and at the site.
- e. Borrow areas furnished by the contractor shall be at a location where pollution from the operation can be minimized. Locations should be avoided where pollution would be inevitable.
- f. Provide temporary measures for the control of erosion in the event construction operations is suspended for any appreciable length of time.
- g. Provide protection against discharge of pollutants such as chemicals, fuel, lubricants, or sewage into any stream.
- h. Locate sanitary facilities away from streams, wells, or springs.

Hazardous Waste Disposal Permit

Submit copies of state and local permit or license showing such agencies' approval of the disposal plan.

The Contractor shall provide a copy of his application for the 9VAC25-180 Permit at least five days prior to submittal to appropriate office of the Commonwealth of Virginia. The Contractor shall obtain the 9VAC25-180 in accordance with Virginia Pollutant Discharge Elimination System (VPDES)

General Permit For Storm Water Discharges From Construction Sites and provide a copy to the Contracting Officer prior to any work on the site.

1.4 GENERAL REQUIREMENTS

1.4.1 General

The work covered by this section consists of furnishing all labor, materials and equipment and performing all work required for the prevention of environmental pollution during and as the result of construction operations under this contract. In the event the measures set forth in other Technical Provisions of these specifications and this Section conflict, the most stringent standard shall apply. The control of environmental pollution requires consideration of air, water, and land.

1.4.2 Provisions

Provide and maintain, during the life of the contract, environmental protection. Plan for and provide environmental protective measures to control pollution that develops during normal construction practice. Plan for and provide environmental protective measures required to correct conditions that develop during the construction of permanent or temporary environmental features associated with the project.

1.4.3 Compliance

The contractor shall comply with Federal, state, and local regulations pertaining to the environmental pollution control and abatement, including but not limited to water, air, land, and noise pollution. All applicable provisions of the Corps of Engineers Manual, EM 385-1-1, entitled "Safety and Health Requirements Manual" in effect on the date of solicitation, as well as the specific requirements stated elsewhere in the contract specifications shall be strictly observed and enforced.

2 PRODUCTS (NOT APPLICABLE)

3 EXECUTION

3.1 NOTIFICATION

The Contracting Officer will notify the contractor in writing of any non-compliance with the foregoing provisions and the action to be taken. The contractor shall, after receipt of such notice, immediately take corrective action. Such notice, when delivered to the contractor or his authorized representative at the site of the work, shall be deemed sufficient for the purpose. If the contractor fails or refuses to comply promptly, the Contracting Officer may issue an order stopping all or part of the work until satisfactory corrective action has been taken. No part of the time lost due to any such stop orders shall be made the subject of a claim for extension of time or for excess costs or damages by the contractor unless it was later determined that the contractor was in compliance.

3.2 SUBCONTRACTORS

Compliance with the provisions of this section by subcontractors will be the responsibility of the contractor.

3.3 PROTECTION OF WATER RESOURCES

The contractor shall not pollute streams, lakes or reservoirs with fuels, oils, bitumen, calcium chloride, acid construction wastes or other harmful materials. It is the responsibility of the contractor to investigate and comply with all applicable Federal, State, County and Municipal laws concerning pollution of rivers and streams. All work under this contract shall be performed in such a manner that objectionable conditions will not be created in streams through or adjacent to the project areas.

3.4 INDUSTRIAL POLLUTION HAZARDS

Hazardous substances as defined in 40 CFR 261 or as defined by applicable state and local regulations, and dust which poses air pollution hazards shall be controlled as approved to comply with all applicable laws which govern the work.

3.4.1 DUST CONTROL

The contractor shall maintain all work areas free from dust, which would contribute to air pollution. Approved temporary methods of stabilization consisting of sprinkling, chemical treatment, light bituminous treatment or similar methods will be permitted to control dust. Sprinkling, to be approved, must be repeated at such intervals as to keep all parts of the disturbed area at least damp at all times, and the contractor must have sufficient competent equipment on the job to accomplish this if sprinkling is used. Dust control shall be performed as the work proceeds and whenever a dust nuisance or hazard occurs.

3.5 MAINTENANCE OF POLLUTION CONTROL FACILITIES DURING CONSTRUCTION

During the life of this contract the contractor shall maintain all facilities constructed for pollution control under this contract as long as the operations creating the particular pollutant are being carried out or until the material concerned has become stabilized to the extent that pollution is no longer being created.

3.6 MAINTENANCE OF PERMITS

The Contractor shall immediately provide to the Contracting Officer two copies of any modification, revocation or re-issuance of any applicable permit required to complete the work. The Contractor shall provide two copies of all correspondence with Federal, State or Local Government offices regarding any applicable permit within 5 days. The Contractor shall notify the Contracting Officer in writing at least 5 days prior to any visit to the site by any Federal, State or Local Government office, other than those scheduled by the Contracting Officer, scheduled to observe compliance with applicable permits provided the Contractor receives at least 5 days notice. Otherwise the Contractor shall immediately provide the Contracting Officer written notice of the date, time, office(s) participating and features to be observed by the most expeditious means available.

SECTION 01780 CLOSEOUT SUBMITTALS

1 GENERAL

1.1 SUBMITTALS

Government approval is required for submittals with a "G" designation; All other submittals shall be submitted for information only are for information only. The following shall be submitted in accordance with Section 01330 SUBMITTAL PROCEDURES:

SD-18 Records

As-Built Drawings; G

Drawings showing final as-built conditions of the project. The final CADD as-built drawings shall consist of one set of electronic CADD drawing files in the specified format, one set of mylar drawings, 2 sets of blue-line prints of the mylars, and one set of the approved working as-built drawings.

As-Built Record of Equipment and Materials

Two copies of the record listing the as-built materials and equipment incorporated into the construction of the project.

Final Approved Shop Drawing; G

Two copies of the final approved as-built shop drawings as described below.

Construction Contract Specifications

Two copies of the as-built specifications as described below.

Real Property Equipment

Three copies of the draft and three copies of the final "Equipment in Place List" as described below.

Warranty Management Plan

Three sets of the warranty management plan containing information relevant to the warranty of materials and equipment incorporated into the construction project, including the starting date of warranty of construction. The Contractor shall furnish with each warranty the name, address, and telephone number of each of the guarantor's representatives nearest to the project location.

Warranty Tags

Two record copies of the warranty tags showing the layout and design.

Final Clean-Up

Two copies of the listing of completed final clean-up items.

1.2 PROJECT RECORD DOCUMENTS

1.2.1 As-Built Drawings

This paragraph covers as-built drawings complete, as a requirement of the contract. The terms "drawings," "contract drawings," "drawing files," "working as-built drawings" and "final as-built drawings" refer to contract drawings, which are revised to be used for final as-built drawings.

1.2.1.1 Government Furnished Materials

The Government will not furnish CADD files or mylars other than these provided in the Request for Proposal.

1.2.1.2 Working As-Built and Final As-Built Drawings

The Contractor shall revise 2 sets of paper drawings by redline process to show the as-built conditions during the prosecution of the project. These working as-built marked drawings shall be kept current on a weekly basis and at least one set shall be available on the job site at all times. Changes from the contract plans, which are made in the work, or additional information, which might be uncovered in the course of construction, shall be accurately and neatly recorded as they occur by means of details and notes. Final as-built drawings shall be prepared after the completion of each definable feature of work as listed in the Contractor Quality Control Plan (Foundations, Utilities, Structural Steel, etc., as appropriate for the project). The Contracting Officer and the Contractor prior to submission of each monthly pay estimate will jointly review the working as-built marked prints and final as-built drawings for accuracy and completeness. If the Contractor fails to maintain the working and final as-built drawings as specified herein, the Contracting Officer will deduct from the monthly progress payment an amount representing the estimated cost of maintaining the as-built drawings. This monthly deduction will continue until an agreement can be reached between the Contracting Officer and the Contractor regarding the accuracy and completeness of updated drawings. The working and final as-built drawings shall show, but shall not be limited to, the following information:

- a. The actual location, kinds and sizes of all sub-surface utility lines. In order that the location of these lines and appurtenances may be determined in the event the surface openings or indicators become covered over or obscured, the as-built drawings shall show, by offset dimensions to two permanently fixed surface features, the end of each run including each change in direction. Valves, splice boxes and similar appurtenances shall be located by dimensioning along the utility run from a reference point. The average depth below the surface of each run shall also be recorded.
- b. The location and dimensions of any changes within the building structure.
- c. Correct grade, elevations, cross section, or alignment of roads, earthwork, structures or utilities if any changes were made from contract plans.
- d. Changes in details of design or additional information obtained from working drawings specified to be prepared and/or furnished by the Contractor; including but not limited to fabrication, erection, installation plans and placing details, pipe sizes, insulation material, dimensions of equipment foundations, etc.
- e. The topography, invert elevations and grades of drainage installed or affected as part of the project construction.
- f. Changes or modifications which result from the final inspection.
- g. Where contract drawings or specifications present options, only the option selected for construction shall be shown on the final as-built prints.

h. If borrow material for this project is from sources on Government property, or if Government property is used as a spoil area, the Contractor shall furnish a contour map of the final borrow pit/spoil area elevations.

i. Systems designed or enhanced by the Contractor, such as HVAC controls, fire alarm, fire sprinkler, and irrigation systems.

j. Modifications (change order price shall include the Contractor's cost to change working and final as-built drawings to reflect modifications) and compliance with the following procedures.

- (1) Directions in the modification for posting descriptive changes shall be followed.
- (2) A Modification Circle shall be placed at the location of each deletion.
- (3) For new details or sections which are added to a drawing, a Modification Circle shall be placed by the detail or section title.
- (4) For minor changes, a Modification Circle shall be placed by the area changed on the drawing (each location).
- (5) For major changes to a drawing, a Modification Circle shall be placed by the title of the affected plan, section, or detail at each location.
- (6) For changes to schedules or drawings, a Modification Circle shall be placed either by the schedule heading or by the change in the schedule.
- (7) The Modification Circle size shall be 1/2 inch diameter unless the area where the circle is to be placed is crowded. Smaller size circle shall be used for crowded areas.

k. Final As-Built Drawings. When the as-built drawings are completed, and prior to submission to the Government, the Contractor shall indicate on each drawing, in the lower right hand corner, in bold letters at least 1/4"high, "As-BUILT DRAWING".

1.2.1.3 Drawing Preparation

The as-built drawings shall be modified as may be necessary to correctly show the features of the project as it has been constructed by bringing the contract set into agreement with approved working as-built prints, and adding such additional drawings as may be necessary. These working as-built marked prints shall be neat, legible and accurate. These drawings are part of the permanent records of this project and shall be returned to the Contracting Officer after approval by the Government. The Contractor at no expense to the Government shall satisfactorily replace any drawings damaged or lost by the Contractor.

1.2.1.4 Computer Aided Design and Drafting (CADD) Drawings

Only personnel proficient in the preparation of CADD drawings shall be employed to modify the contract drawings or prepare additional new drawings. Additions and corrections to the contract drawings shall be equal in quality and detail to that of the originals. Line colors, line weights, lettering, layering conventions, and symbols shall be the same as the original line colors, line weights, lettering, layering conventions, and symbols. If additional drawings are required, they shall be prepared using the specified electronic file format applying the same graphic standards specified for original drawings. The title block and drawing border to be used for any new final as-built drawings shall be identical to that used on the contract drawings. Additions and corrections to the contract drawings shall be accomplished using CADD files. The Contractor shall be responsible for providing all program files and hardware necessary to prepare final as-built drawings. The Contracting Officer will review final as-built

drawings for accuracy and the Contractor shall make required corrections, changes, additions, and deletions.

a. CADD colors shall follow the color scheme of the original drawing. Layer code for changes shall be as follows:

(1) Deletions Items - Deleted graphic items (lines) shall be colored red with red lettering in notes and leaders and moved to a layer named "DELETED ITEMS" and that layer shall be "frozen" from plotting.

(2) Added Items - Added items shall be drawn in colors to match the original drawing but shall be placed on a layer called "ITEMS ADDED BY CHANGE ORDER".

(3) Special Items - Items requiring special information, coordination, or special detailing or detailing notes shall follow the drawing color scheme and be placed on a layer called "SPECIAL REQUIREMENTS".

b. The Contract Drawing files shall be renamed in a manner related to the contract number (i.e., 98-C-10.DGN) as instructed in the Pre-Construction conference. Marked-up changes shall be made only to those renamed files. All changes shall be made on the layer/level as the original item. There shall be no deletions of existing lines; existing lines shall be changed to red and moved to the "DELETED ITEMS" layer.

c. When final revisions have been completed, the cover sheet drawing shall show the wording "RECORD DRAWING AS-BUILT" followed by the name of the Contractor in letters at least 1/4 inch high. All other contract drawings shall be marked either "AS-Built" drawing denoting no revisions on the sheet or "Revised As-Built" denoting one or more revisions. Original contract drawings shall be dated in the revision block.

d. Within 10 days for contracts less than \$5 million after Government approval of all of the working as-built drawings for a phase of work, the Contractor shall prepare the final CADD as-built drawings for that phase of work and submit two sets of blue-lined prints of these drawings for Government review and approval. The Government will promptly return one set of prints annotated with any necessary corrections. Within 7 days for contracts less than \$5 million the Contractor shall revise the CADD files accordingly at no additional cost and submit one set of final prints for the completed phase of work to the Government. Within 10 days for contracts less than \$5 million of substantial completion of all phases of work, the Contractor shall submit the final as-built drawing package for the entire project. The submittal shall consist of one set of electronic files on compact disc, read-only memory (CD-ROM), one set of mylars, two sets of blue-line prints and one set of the approved working as-built drawings. They shall be complete in all details and identical in form and function to the contract drawing files supplied by the Government. Any transactions or adjustments necessary to accomplish this are the responsibility of the Contractor. The Government reserves the right to reject any drawing files it deems incompatible with the customer's CADD system. Paper prints, drawing files and storage media submitted will become the property of the Government upon final approval. Failure to submit final as-built drawing files and marked prints as specified shall be cause for withholding any payment due the Contractor under this contract. Approval and acceptance of final as-built drawings shall be accomplished before final payment is made to the Contractor.

1.2.1.5 Payment

No separate payment will be made for as-built drawings required under this contract, and all costs accrued in connection with such drawings shall be considered a subsidiary obligation of the Contractor.

1.2.2 As-Built Record of Equipment and Materials

The Contractor shall furnish two copies of preliminary record of equipment and materials used on the project 15 days prior to final inspection. This preliminary submittal will be reviewed and returned 2 days after final inspection with Government comments. Two sets of final record of equipment and materials shall be submitted 10 days after final inspection. The designations shall be keyed to the related area depicted on the contract drawings. The record shall list the following data:

RECORD OF DESIGNATED EQUIPMENT AND MATERIALS DATA

Description	Specification Section	Manufacturer and Catalog, Model, and Serial Number	Composition and Size	Where Used
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1.2.3 Final Approved Shop Drawings

The Contractor shall furnish final approved project shop drawings 30 days after transfer of the completed facility.

1.2.4 Construction Contract Specifications

The Contractor shall furnish final as-built construction contract specifications, including modifications thereto, 30 days after transfer of the completed facility.

1.2.5 Real Property Equipment

The Contractor shall furnish a list of installed equipment furnished under this contract. The list shall include all information usually listed on manufacturer's nameplate. The "EQUIPMENT-IN-PLACE LIST" shall include, as applicable, the following for each piece of equipment installed: description of item, location (by room number), model number, serial number, capacity, name and address of manufacturer, name and address of equipment supplier, condition, spare parts list, manufacturer's catalog, and warranty. A draft list shall be furnished at time of transfer. The final list shall be furnished 30 days after transfer of the completed facility.

1.3 WARRANTY MANAGEMENT

1.3.1 Warranty Management Plan

The Contractor shall develop a warranty management plan, which shall contain information relevant to the clause Warranty of Construction. At least 30 days before the planned pre-warranty conference, the Contractor shall submit the warranty management plan for Government approval. The warranty management plan shall include all required actions and documents to assure that the Government receives all warranties to which it is entitled. The plan shall be in narrative form and contain sufficient detail to render it suitable for use by future maintenance and repair personnel, whether tradesmen, or of engineering background, not necessarily familiar with this contract. The term "status" as indicated below shall include due date and whether item has been submitted or was accomplished. Warranty information made available during the construction phase shall be submitted to the Contracting Officer for approval prior to each monthly pay estimate. Approved information shall be assembled in a binder and shall be turned over to the Government upon acceptance of the work. The construction warranty period shall begin on the date of project acceptance and shall continue for the full product warranty period. A joint 4 month and 9 month warranty inspection shall be conducted, measured from time of acceptance, by the Contractor, Contracting Officer and the Customer Representative. Information contained in the warranty management plan shall include, but shall not be limited to, the following:

- a. Roles and responsibilities of all personnel associated with the warranty process, including points of contact and telephone numbers within the organizations of the Contractors, subcontractors, manufacturers or suppliers involved.
- b. Listing and status of delivery of all Certificates of Warranty for extended warranty items, to include roofs, HVAC balancing, pumps, motors, transformers, and for all commissioned systems such as fire protection and alarm systems, sprinkler systems, lightning protection systems, etc.
- c. A list for each warranted equipment, item, feature of construction or system indicating:
 1. Name of item.
 2. Model and serial numbers.
 3. Location where installed.
 4. Name and phone numbers of manufacturers or suppliers.
 5. Names, addresses and telephone numbers of sources of spare parts.
 6. Warranties and terms of warranty. This shall include one-year overall warranty of construction. Items, which have extended warranties, shall be indicated with separate warranty expiration dates.
 7. Cross-reference to warranty certificates as applicable.
 8. Starting point and duration of warranty period.
 9. Summary of maintenance procedures required to continue the warranty in force.
 10. Cross-reference to specific pertinent Operation and Maintenance manuals.
 11. Organization, names and phone numbers of persons to call for warranty service.
 12. Typical response time and repair time expected for various warranted equipment.
- d. The Contractor's plans for attendance at the 4 and 9 month post-construction warranty inspections conducted by the Government.
- e. Procedure and status of tagging of all equipment covered by extended warranties.
- f. Copies of instructions to be posted near selected pieces of equipment where operation is critical for warranty and/or safety reasons.

1.3.2 Performance Bond

The Contractor's Performance Bond shall remain effective throughout the construction warranty period.

- a. In the event the Contractor fails to commence and diligently pursue any construction warranty work required, the Contracting Officer will have the work performed by others, and after completion of the work, will charge the remaining construction warranty funds of expenses incurred by the Government while performing the work, including, but not limited to administrative expenses.
- b. In the event sufficient funds are not available to cover the construction warranty work performed by the Government at the Contractor's expense, the Contracting Officer will have the right to recoup expenses from the bonding company.
- c. Following oral or written notification of required construction warranty repair work, the Contractor shall respond in a timely manner. Written verification will follow oral instructions. Failure of the Contractor to respond will be cause for the Contracting Officer to proceed against the Contractor.

1.3.3 Pre-Warranty Conference

Prior to contract completion, and at a time designated by the Contracting Officer, the Contractor shall meet with the Contracting Officer to develop a mutual understanding with respect to the requirements of this section. Communication procedures for Contractor notification of construction warranty defects, priorities with respect to the type of defect, reasonable time required for Contractor response, and other

details deemed necessary by the Contracting Officer for the execution of the construction warranty shall be established/reviewed at this meeting. In connection with these requirements and at the time of the Contractor's quality control completion inspection, the Contractor shall furnish the name, telephone number and address of a licensed and bonded company, which is authorized to initiate and pursue construction warranty work action on behalf of the Contractor. This point of contact will be located within the local service area of the warranted construction, shall be continuously available, and shall be responsive to Government inquiry on warranty work action and status. This requirement does not relieve the Contractor of any of its responsibilities in connection with other portions of this provision.

1.3.4 Contractor's Response to Construction Warranty Service Requirements

Following oral or written notification by the Contracting Officer, the Contractor shall respond to construction warranty service requirements in accordance with the "Construction Warranty Service Priority List" and the three categories of priorities listed below. The Contractor shall submit a report on any warranty item that has been repaired during the warranty period. The report shall include the cause of the problem, date reported, corrective action taken, and when the repair was completed. If the Contractor does not perform the construction warranty within the timeframes specified, the Government will perform the work and backcharge the construction warranty payment item established.

a. First Priority Code 1. Perform onsite inspection to evaluate situation, and determine course of action within 4 hours, initiate work within 6 hours and work continuously to completion or relief.

b. Second Priority Code 2. Perform onsite inspection to evaluate situation, and determine course of action within 8 hours, initiate work within 24 hours and work continuously to completion or relief.

c. Third Priority Code 3. All other work to be initiated within 3 workdays and work continuously to completion or relief.

d. The "Construction Warranty Service Priority List" is as follows:

Code 1-Air Conditioning Systems

- (1) Recreational support.
- (2) Air conditioning leak in part of building, if causing damage.
- (3) Air conditioning system not cooling properly.

Code 1-Doors

- (1) Overhead or hangar doors not operational, causing a security, fire, or safety problem.
- (2) Interior, exterior personnel doors or hardware, not functioning properly, causing a security, fire, or safety problem.

Code 3-Doors

- (1) Overhead doors not operational.
- (2) Interior/exterior personnel doors or hardware not functioning properly.

Code 1-Electrical

- (1) Power failure (entire area or any building operational after 1600 hours).
- (2) Security lights
- (3) Smoke detectors

Code 2-Electrical

- (1) Power failure (no power to a room or part of building).
- (2) Receptacle and lights (in a room or part of building).

Code 3-Electrical

Street lights.

Code 1-Gas

- (1) Leaks and breaks.
- (2) No gas to family housing unit or cantonment area.

Code 1-Heat

- (1). Area power failure affecting heat.
- (2). Heater in unit not working.

Code 2-Kitchen Equipment

- (1) Dishwasher not operating properly.
- (2) All other equipment hampering preparation of a meal.

Code 1-Plumbing

- (1) Hot water heater failure.
- (2) Leaking water supply pipes.

Code 2-Plumbing

- (1) Flush valves not operating properly.
- (2) Fixture drain, supply line to commode, or any water pipe leaking.
- (3) Commode leaking at base.

Code 3 -Plumbing

Leaky faucets.

Code 3-Interior

- (1) Floors damaged.
- (2) Paint chipping or peeling.
- (3) Casework.

Code 1-Roof Leaks

Temporary repairs will be made where major damage to property is occurring.

Code 2-Roof Leaks

Where major damage to property is not occurring, check for location of leak during rain and complete repairs on a Code 2 basis.

Code 2-Water (Exterior)

No water to facility.

Code 2-Water (Hot)

No hot water in portion of building listed.

Code 3-All other work not listed above.

1.3.5 Warranty Tags

At the time of installation, each warranted item shall be tagged with a durable, oil and water resistant tag approved by the Contracting Officer. Each tag shall be attached with a copper wire and shall be sprayed with a silicone waterproof coating. The date of acceptance and the QC signature shall remain blank until project is accepted for beneficial occupancy. The tag shall show the following information.

- a. Type of product/material_____.
- b. Model number_____.

c. Serial number_____.

d. Contract number_____.

e. Warranty period_____ from_____ to_____.

f. Inspector's signature_____.

g. Construction Contractor_____.

Address_____.

Telephone number_____.

h. Warranty contact_____.

Address_____.

Telephone number_____.

i. Warranty response time priority code_____.

j. WARNING - PROJECT PERSONNEL TO PERFORM ONLY OPERATIONAL MAINTENANCE DURING THE WARRANTY PERIOD.

1.4 MECHANICAL TESTING, ADJUSTING, BALANCING, AND COMMISSIONING

Prior to final inspection and transfer of the completed facility; all reports, statements, certificates, and completed checklists for testing, adjusting, balancing, and commissioning of mechanical systems shall be submitted to and approved by the Contracting Officer as specified in applicable technical specification sections.

1.5 OPERATION AND MAINTENANCE MANUALS

Operation manuals and maintenance manuals shall be submitted as specified. Operation manuals and maintenance manuals provided in a common volume shall be clearly differentiated and shall be separately indexed.

1.6 FINAL CLEANING

The premises shall be left broom clean. Stains, foreign substances, and temporary labels shall be removed from surfaces. Carpet and soft surfaces shall be vacuumed. Equipment and fixtures shall be cleaned to a sanitary condition. Filters of operating equipment shall be [cleaned] [replaced]. Debris shall be removed from roofs, drainage systems, gutters, and downspouts. Paved areas shall be swept and landscaped areas shall be raked clean. The site shall have waste, surplus materials, and rubbish removed. The project area shall have temporary structures, barricades, project signs, and construction facilities removed. A list of completed clean-up items shall be submitted on the day of final inspection.

2 PRODUCTS (NOT USED)

3 EXECUTION (NOT USED)

SECTION 13280
ASBESTOS ABATEMENT
10/99

1 GENERAL

1.1 REFERENCES

The publications listed below form a part of this specification to the extent referenced. The publications are referred to in the text by basic designation only.

AMERICAN NATIONAL STANDARDS INSTITUTE (ANSI)

- | | |
|------------|---|
| ANSI Z9.2 | (1979; R 1991) Fundamentals Governing the Design and Operation of Local Exhaust Systems |
| ANSI Z87.1 | (1989; Errata; Z87.1a) Occupational and Educational Eye and Face Protection |
| ANSI Z88.2 | (1992) Respiratory Protection |

AMERICAN SOCIETY FOR TESTING AND MATERIALS (ASTM)

- | | |
|-------------|--|
| ASTM C 732 | (1995) Aging Effects of Artificial Weathering on Latex Sealants |
| ASTM D 522 | (1993a) Mandrel Bend Test of Attached Organic Coatings |
| ASTM D 1331 | (1989; R 1995) Surface and Interfacial Tension of Solutions of Surface-Active Agents |
| ASTM D 2794 | (1993) Resistance of Organic Coatings to the Effects of Rapid Deformation (Impact) |
| ASTM D 4397 | (1996) Polyethylene Sheeting for Construction, Industrial, and Agricultural Applications |
| ASTM E 84 | (1998e1) Surface Burning Characteristics of Building Materials |
| ASTM E 96 | (1995) Water Vapor Transmission of Materials |
| ASTM E 119 | (1998) Fire Tests of Building Construction and Materials |
| ASTM E 736 | (1992) Cohesion/Adhesion of Sprayed Fire-Resistive Materials Applied to Structural Members |
| ASTM E 1368 | (1997) Visual Inspection of Asbestos Abatement Projects |

CODE OF FEDERAL REGULATIONS (CFR)

- | | |
|-------------|--|
| 29 CFR 1910 | Occupational Safety and Health Standards |
|-------------|--|

29 CFR 1926	Safety and Health Regulations for Construction
40 CFR 61	National Emissions Standards for Hazardous Air Pollutants
40 CFR 763	Asbestos
42 CFR 84	Approval of Respiratory Protective Devices
49 CFR 107	Hazardous Materials Program Procedures
49 CFR 171	General Information, Regulations and Definitions
49 CFR 172	Hazardous Materials Table, Special Provisions, Hazardous Materials Communications, Emergency Response Information, and Training Requirements
49 CFR 173	Shippers - General Requirements for Shipments and Packagings

COMPRESSED GAS ASSOCIATION (CGA)

CGA G-7	(1990) Compressed Air for Human Respiration
CGA G-7.1	(1997) Commodity Specification for Air

ENGINEERING MANUALS (EM)

EM 385-1-1	(1996) Safety and Health Requirements Manual
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ENVIRONMENTAL PROTECTION AGENCY (EPA)

EPA 340/1-90-018	(1990) Asbestos/NESHAP Regulated Asbestos Containing Materials Guidance
EPA 340/1-90-019	(1990) Asbestos/NESHAP Adequately Wet Guidance
EPA 560/5-85-024	(1985) Guidance for Controlling Asbestos-Containing Materials in Buildings

NATIONAL FIRE PROTECTION ASSOCIATION (NFPA)

NFPA 701	(1996; TIA 96-1, 96-2) Methods of Fire Tests for Flame-Resistant Textiles and Films
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NATIONAL INSTITUTE FOR OCCUPATIONAL SAFETY AND HEALTH (NIOSH)

NIOSH Pub No. 84-100	(1984; Supple 1985, 1987, 1988 & 1990) NIOSH Manual of Analytical Methods
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UNDERWRITERS LABORATORIES (UL)

UL 586	(1996) High-Efficiency, Particulate, Air Filter Units
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1.2 DEFINITIONS

- a. Adequately Wet: A term defined in 40 CFR 61, Subpart M, and EPA 340/1-90-019 meaning to sufficiently mix or penetrate with liquid to prevent the release of particulate. If visible emissions are observed coming from asbestos-containing material (ACM), then that material has not been adequately wetted. However, the absence of visible emissions is not sufficient evidence of being adequately wetted.
- b. Aggressive Method: Removal or disturbance of building material by sanding, abrading, grinding, or other method that breaks, crumbles, or disintegrates intact asbestos-containing material (ACM).
- c. Amended Water: Water containing a wetting agent or surfactant with a surface tension of at least 29 dynes per square centimeter when tested in accordance with ASTM D 1331.
- d. Asbestos: Asbestos includes chrysotile, amosite, crocidolite, tremolite asbestos, anthophyllite asbestos, actinolite asbestos, and any of these minerals that have been chemically treated and/or altered.
- e. Asbestos-Containing Material (ACM): Any materials containing more than one percent asbestos.
- f. Asbestos Fiber: A particulate form of asbestos, 5 micrometers or longer, with a length-to-width ratio of at least 3 to 1.
- g. Authorized Person: Any person authorized by the Contractor and required by work duties to be present in the regulated areas.
- h. Building Inspector: Individual who inspects buildings for asbestos and has EPA Model Accreditation Plan (MAP) "Building Inspector" training; accreditation required by 40 CFR 763, Subpart E, Appendix C.
- i. Certified Industrial Hygienist (CIH): An Industrial Hygienist certified in the practice of industrial hygiene by the American Board of Industrial Hygiene.
- j. Class I Asbestos Work: Activities defined by OSHA involving the removal of thermal system insulation (TSI) and surfacing ACM.
- k. Class II Asbestos Work: Activities defined by OSHA involving the removal of ACM which is not thermal system insulation or surfacing material. This includes, but is not limited to, the removal of asbestos - containing wallboard, floor tile and sheeting, roofing and siding shingles, and construction mastic. Certain "incidental" roofing materials such as mastic, flashing and cements when they are still intact are excluded from Class II asbestos work. Removal of small amounts of these materials which would fit into a glovebag may be classified as a Class III job.
- l. Class III Asbestos Work: Activities defined by OSHA that involve repair and maintenance operations, where ACM, including TSI and surfacing ACM, is likely to be disturbed. Operations may include drilling, abrading, cutting a hole, cable pulling, crawling through tunnels or attics and spaces above the ceiling, where asbestos is actively disturbed or asbestos-containing debris is actively disturbed.
- m. Class IV Asbestos Work: Maintenance and custodial construction activities during which employees contact but do not disturb ACM and activities to clean-up dust, waste and debris resulting from Class I, II, and III activities. This may include dusting surfaces where ACM

waste and debris and accompanying dust exists and cleaning up loose ACM debris from TSI or surfacing ACM following construction.

- n. Clean room: An uncontaminated room having facilities for the storage of employees' street clothing and uncontaminated materials and equipment.
- o. Competent Person: In addition to the definition in [29 CFR 1926](#), Section .32(f), a person who is capable of identifying existing asbestos hazards as defined in [29 CFR 1926](#), Section .1101, selecting the appropriate control strategy, has the authority to take prompt corrective measures to eliminate them and has EPA Model Accreditation Plan (MAP) "Contractor/Supervisor" training; accreditation required by [40 CFR 763](#), Subpart E, Appendix C.
- p. Contractor/Supervisor: Individual who supervises asbestos abatement work and has EPA Model Accreditation Plan "Contractor/Supervisor" training; accreditation required by [40 CFR 763](#), Subpart E, Appendix C.
- q. Critical Barrier: One or more layers of plastic sealed over all openings into a regulated area or any other similarly placed physical barrier sufficient to prevent airborne asbestos in a regulated area from migrating to an adjacent area.
- r. Decontamination Area: An enclosed area adjacent and connected to the regulated area and consisting of an equipment room, shower area, and clean room, which is used for the decontamination of workers, materials, and equipment that are contaminated with asbestos.
- s. Demolition: The wrecking or taking out of any load-supporting structural member and any related razing, removing, or stripping of asbestos products.
- t. Disposal Bag: A 6 mil thick, leak-tight plastic bag, pre-labeled in accordance with [29 CFR 1926](#), Section .1101, used for transporting asbestos waste from containment to disposal site.
- u. Disturbance: Activities that disrupt the matrix of ACM, crumble or pulverize ACM, or generate visible debris from ACM. Disturbance includes cutting away small amounts of ACM, no greater than the amount which can be contained in 1 standard sized glovebag or waste bag, not larger than 60 inches in length and width in order to access a building component.
- v. Equipment Room or Area: An area adjacent to the regulated area used for the decontamination of employees and their equipment.
- w. Employee Exposure: That exposure to airborne asbestos that would occur if the employee were not using respiratory protective equipment.
- x. Fiber: A fibrous particulate, 5 micrometers or longer, with a length to width ratio of at least 3 to 1.
- y. Friable ACM: A term defined in [40 CFR 61](#), Subpart M and [EPA 340/1-90-018](#) meaning any material which contains more than 1 percent asbestos, as determined using the method specified in [40 CFR 763](#), Subpart E, Appendix A, Section 1, Polarized Light Microscopy (PLM), that when dry, can be crumbled, pulverized, or reduced to powder by hand pressure. If the asbestos content is less than 10 percent, as determined by a method other than point counting by PLM, the asbestos content is verified by point counting using PLM.
- z. Glovebag: Not more than a 60 by 60 inch impervious plastic bag-like enclosure affixed around an asbestos-containing material, with glove-like appendages through which material and tools may be handled.

- aa. High-Efficiency Particulate Air (HEPA) Filter: A filter capable of trapping and retaining at least 99.97 percent of all mono-dispersed particles of 0.3 micrometers in diameter.
 - bb. Homogeneous Area: An area of surfacing material or thermal system insulation that is uniform in color and texture.
 - cc. Industrial Hygienist: A professional qualified by education, training, and experience to anticipate, recognize, evaluate, and develop controls for occupational health hazards.
 - dd. Intact: ACM which has not crumbled, been pulverized, or otherwise deteriorated so that the asbestos is no longer likely to be bound with its matrix. Removal of "intact" asphaltic, resinous, cementitious products does not render the ACM non-intact simply by being separated into smaller pieces.
 - ee. Model Accreditation Plan (MAP): USEPA training accreditation requirements for persons who work with asbestos as specified in [40 CFR 763](#), Subpart E, Appendix C.
 - ff. Modification: A changed or altered procedure, material or component of a control system, which replaces a procedure, material or component of a required system.
 - gg. Negative Exposure Assessment: A demonstration by the Contractor to show that employee exposure during an operation is expected to be consistently below the OSHA Permissible Exposure Limits (PELs).
 - hh. NESHAP: National Emission Standards for Hazardous Air Pollutants. The USEPA NESHAP regulation for asbestos is at [40 CFR 61](#), Subpart M.
 - ii. Nonfriable ACM: A NESHAP term defined in [40 CFR 61](#), Subpart M and [EPA 340/1-90-018](#) meaning any material containing more than 1 percent asbestos, as determined using the method specified in [40 CFR 763](#), Subpart E, Appendix A, Section 1, Polarized Light Microscopy, that, when dry, cannot be crumbled, pulverized or reduced to powder by hand pressure.
 - jj. Nonfriable ACM (Category I): A NESHAP term defined in [40 CFR 61](#), Subpart E and [EPA 340/1-90-018](#) meaning asbestos-containing packings, gaskets, resilient floor covering, and asphalt roofing products containing more than 1 percent asbestos as determined using the method specified in [40 CFR 763](#), Subpart F, Appendix A, Section 1, Polarized Light Microscopy.
 - kk. Nonfriable ACM (Category II): A NESHAP term defined in [40 CFR 61](#), Subpart E and [EPA 340/1-90-018](#) meaning any material, excluding Category I nonfriable ACM, containing more than 1 percent asbestos, as determined using the methods specified in [40 CFR 763](#), Subpart F, Appendix A, Section 1, Polarized Light Microscopy, that when dry, cannot be crumbled, pulverized, or reduced to powder by hand pressure.
- II. Permissible Exposure Limits (PELs):
- (1) PEL-Time weighted average(TWA): Concentration of asbestos not in excess of 0.1 fibers per cubic centimeter of air (f/cc) as an 8 hour time weighted average (TWA), as determined by the method prescribed in [29 CFR 1926](#), Section .1101, Appendix A, or the current version of [NIOSH Pub No. 84-100](#) analytical method 7400.
 - (2) PEL-Excursion Limit: An airborne concentration of asbestos not in excess of 1.0 f/cc of air as averaged over a sampling period of 30 minutes as determined by the method

prescribed in 29 CFR 1926, Section .1101, Appendix A, or the current version of NIOSH Pub No. 84-100 analytical method 7400.

- mm. Regulated Area: An OSHA term defined in 29 CFR 1926, Section .1101 meaning an area established by the Contractor to demarcate areas where Class I, II, and III asbestos work is conducted; also any adjoining area where debris and waste from such asbestos work accumulate; and an area within which airborne concentrations of asbestos exceed, or there is a reasonable possibility they may exceed, the permissible exposure limit.
- nn. Removal: All operations where ACM is taken out or stripped from structures or substrates, and includes demolition operations.
- oo. Repair: Overhauling, rebuilding, reconstructing, or reconditioning of structures or substrates, including encapsulation or other repair of ACM attached to structures or substrates. If the amount of asbestos so "disturbed" cannot be contained in 1 standard glovebag or waste bag, Class I precautions are required.
- pp. Spills/Emergency Cleanups: Cleanup of sizable amounts of asbestos waste and debris which has occurred, for example, when water damage occurs in a building, and sizable amounts of ACM are dislodged. A Competent Person evaluates the site and ACM to be handled, and based on the type, condition and extent of the dislodged material, classifies the cleanup as Class I, II, or III. Only if the material was intact and the cleanup involves mere contact of ACM, rather than disturbance, could there be a Class IV classification.
- qq. Surfacing ACM: Asbestos-containing material which contains more than 1% asbestos and is sprayed-on, troweled-on, or otherwise applied to surfaces, such as acoustical plaster on ceilings and fireproofing materials on structural members, or other materials on surfaces for acoustical, fireproofing, or other purposes.
- rr. Thermal system insulation (TSI) ACM: ACM which contains more than 1% asbestos and is applied to pipes, fittings, boilers, breeching, tanks, ducts, or other interior structural components to prevent heat loss or gain or water condensation.
- ss. Transite: A generic name for asbestos cement wallboard and pipe.
- tt. Worker: Individual (not designated as the Competent Person or a supervisor) who performs asbestos work and has completed asbestos worker training required by 29 CFR 1926, Section .1101, to include EPA Model Accreditation Plan (MAP) "Worker" training; accreditation required by 40 CFR 763, Subpart E, Appendix C, if required by the OSHA Class of work to be performed or by the state where the work is to be performed.

1.3 DESCRIPTION OF WORK

The work covered by this section includes the [removal] [encapsulation] [encasement][enclosure] [repair] of asbestos-containing materials (ACM) which are encountered during [demolition] [alteration] [maintenance] [renovation] [spill/emergency cleanup] [housekeeping] activities associated with this project and describes procedures and equipment required to protect workers and occupants of the regulated area from contact with airborne asbestos fibers and ACM dust and debris. Activities include OSHA [Class I] [Class II] [Class III] [Class IV] work operations involving ACM. The work also includes containment, storage, transportation and disposal of the generated ACM wastes. More specific operational procedures shall be detailed in the required Accident Prevention Plan and its subcomponents, the Asbestos Hazard Abatement Plan and Activity Hazard Analyses required in paragraph SAFETY AND HEALTH PROGRAM AND PLANS.

1.3.1 Abatement Work Tasks

The specific ACM to be abated is identified on the detailed plans and project drawings. A summary of work task data elements for each individual ACM abatement work task to include the appropriate RESPONSE ACTION DETAIL SHEET (item to be abated and methods to be used) and SET-UP DETAIL SHEETS (containment techniques to include safety precautions and methods) is included in Table 1, "Individual Work Task Data Elements" at the end of this section.

1.3.2 Unexpected Discovery of Asbestos

For any previously untested building components suspected to contain asbestos and located in areas impacted by the work, the Contractor shall notify the Contracting Officer (CO) who will have the option of ordering up bulk samples to be obtained at the Contractor's expense and delivered to a laboratory accredited under the National Institute of Standards and Technology (NIST) "National Voluntary Laboratory Accreditation Program (NVLAP)" and analyzed by PLM at no additional cost to the Government. Any additional components identified as ACM that have been approved by the Contracting Officer for removal shall be removed by the Contractor and will be paid for by an equitable adjustment to the contract price under the CONTRACT CLAUSE titled "changes". Sampling activities undertaken to determine the presence of additional ACM shall be conducted by personnel who have successfully completed the EPA Model Accreditation Plan (MAP) "Building Inspector" training course required by 40 CFR 763, Subpart E, Appendix C.

1.4 SUBMITTALS

Government approval is required for submittals with a "G" designation; submittals not having a "G" designation are for information only. When used, a designation following the "G" designation identifies the office that will review the submittal for the Government. The following shall be submitted in accordance with Section 01330 SUBMITTAL PROCEDURES:

SD-01 Data

Materials and Equipment.

Manufacturer's catalog data for all materials and equipment to be used in the work, including brand name, model, capacity, performance characteristics and any other pertinent information. Test results and certificates from the manufacturer of encapsulants substantiating compliance with performance requirements of this specification. Material Safety Data Sheets for all chemicals to be used onsite in the same format as implemented in the Contractor's HAZARD COMMUNICATION PROGRAM. Data shall include, but shall not be limited to, the following items:

- a. High Efficiency Filtered Air (HEPA) local exhaust equipment
- b. Vacuum cleaning equipment
- c. Pressure differential monitor for HEPA local exhaust equipment
- d. Air monitoring equipment
- e. Respirators
- f. Personal protective clothing and equipment
 - (1) Coveralls
 - (2) Underclothing
 - (3) Other work clothing
 - (4) Foot coverings

- (5) Hard hats
- (6) Eye protection
- (7) Other items required and approved by Contractors Designated IH and Competent Person

- g. Glovebag

- h. Duct Tape

- i. Disposal Containers
 - (1) Disposal bags
 - (2) Fiberboard drums
 - (3) Paperboard boxes

- j. Sheet Plastic
 - (1) Polyethylene Sheet - General
 - (2) Polyethylene Sheet - Flame Resistant
 - (3) Polyethylene Sheet - Reinforced

- k. Wetting Agent
 - (1) Amended Water
 - (2) Removal encapsulant

- l. Strippable Coating

- m. Prefabricated Decontamination Unit

- n. Other items

- o. Chemical encapsulant

- p. Chemical encasement materials

- q. Material Safety Data Sheets (for all chemicals proposed)

SD-04 Drawings

Site Layout; G.

Descriptions, detail project drawings, and site layout to include worksite containment area techniques as prescribed on applicable SET-UP DETAIL SHEETS, local exhaust ventilation system locations, decontamination units and load-out units, other temporary waste storage facility, access tunnels, location of temporary utilities (electrical, water, sewer) and boundaries of each regulated area.

SD-08 Statements

Qualifications; G.

A written report providing evidence of qualifications for personnel, facilities and equipment assigned to the work.

Training Program.

A copy of the written project site-specific training material as indicated in [29 CFR 1926](#), Section .1101 that will be used to train onsite employees. The training document shall be signed by the Contractor's Designated IH and Competent Person.

Medical Requirements.

Physician's written opinion.

Encapsulants; G.

Certificates stating that encapsulants meet the applicable specified performance requirements.

SD-09 Reports

Exposure Assessment and Air Monitoring; G.

Initial exposure assessments, negative exposure assessments, air-monitoring results and documentation.

Local Exhaust Ventilation.

Pressure differential recordings.

Licenses, Permits and Notifications; G.

Licenses, permits, and notifications.

SD-13 Certificates

Vacuum, Filtration and Ventilation Equipment.

Manufacturer's certifications showing compliance with [ANSI Z9.2](#) for:

- a. Vacuums.
- b. Water filtration equipment.
- c. Ventilation equipment.
- d. Other equipment required to contain airborne asbestos fibers.

SD-18 Records

Respiratory Protection Program; G.

Records of the respirator program.

Cleanup and Disposal; G.

Waste shipment records. Weigh bills and delivery tickets shall be furnished for information only.

1.5 QUALIFICATIONS

1.5.1 Written Qualifications and Organization Report

The Contractor shall furnish a written qualifications and organization report providing evidence of qualifications of the Contractor, Contractor's Project Supervisor, Designated Competent Person, supervisors and workers; Designated IH (person assigned to project and firm name); independent testing laboratory (including name of firm, principal, and analysts who will perform analyses); all subcontractors to be used including disposal transportation and disposal facility firms, subcontractor supervisors, subcontractor workers; and any others assigned to perform asbestos abatement and support activities. The report shall include an organization chart showing the Contractor's staff organization for this project by name and title, chain of command and reporting relationship with all subcontractors. The report shall be signed by the Contractor, the Contractor's onsite project manager, Designated Competent Person, Designated IH, designated testing laboratory and the principals of all subcontractors to be used. The Contractor shall include the following statement in the report: "By signing this report I certify that the personnel I am responsible for during the course of this project fully understand the contents of 29 CFR 1926, Section .1101, 40 CFR 61, Subpart M, and the federal, state and local requirements specified in paragraph SAFETY AND HEALTH PROGRAM AND PLANS for those asbestos abatement activities that they will be involved in."

1.5.2 Specific Requirements

The Contractor shall designate in writing, personnel meeting the following qualifications:

- a. Designated Competent Person: The name, address, telephone number, and resume of the Contractor's Designated Competent Person shall be provided. Evidence that the full-time Designated Competent Person is qualified in accordance with 29 CFR 1926, Sections .32 and .1101, has EPA Model Accreditation Plan (MAP) "Contractor/Supervisor" training accreditation required by 40 CFR 763, Subpart E, Appendix C, and is experienced in the administration and supervision of asbestos abatement projects, including exposure assessment and monitoring, work practices, abatement methods, protective measures for personnel, setting up and inspecting asbestos abatement work areas, evaluating the integrity of containment barriers, placement and operation of local exhaust systems, ACM generated waste containment and disposal procedures, decontamination units installation and maintenance requirements, site safety and health requirements, notification of other employees onsite, etc. The duties of the Competent Person shall include the following: controlling entry to and exit from the regulated area; supervising any employee exposure monitoring required by 29 CFR 1926, Section .1101; ensuring that all employees working within a regulated area wear the appropriate personal protective equipment (PPE), are trained in the use of appropriate methods of exposure control, and use the hygiene facilities and decontamination procedures specified; and ensuring that engineering controls in use are in proper operating conditions and are functioning properly. The Designated Competent Person shall be responsible for compliance with applicable federal, state and local requirements, the Contractor's Accident Prevention Plan and Asbestos Hazard Abatement Plan. The Designated Competent Person shall provide, and the Contractor shall submit, the "Contractor/Supervisor" course completion certificate and the most recent certificate for required refresher training with the employee "Certificate of Worker Acknowledgment" required by this paragraph. The Contractor shall submit evidence that this person has a minimum of 2 years of on-the-job asbestos abatement experience relevant to OSHA competent person requirements. The Designated Competent Person shall be onsite at all times during the conduct of this project.
- b. Project and Other Supervisors: The Contractor shall provide the name, address, telephone number, and resume of the Project Supervisor and other supervisors who have responsibility to implement the Accident Prevention Plan, including the Asbestos Hazard Abatement Plan and Activity Hazard Analyses, the authority to direct work performed under this contract and verify compliance, and have EPA Model Accreditation Plan (MAP) "Contractor/Supervisor" training accreditation required by 40 CFR 763, Subpart E, Appendix

- C. The Project Supervisor and other supervisors shall provide, and the Contractor shall submit, the "Contractor/Supervisor" course completion certificate and the most recent certificate for required refresher training with the employee "Certificate of Worker Acknowledgment" required by this paragraph. The Contractor shall submit evidence that the Project Supervisor has a minimum of 2 years of on-the-job asbestos abatement experience relevant to project supervisor responsibilities and the other supervisors have a minimum of 1 year on-the-job asbestos abatement experience commensurate with the responsibilities they will have on this project.
- c. Designated Industrial Hygienist: The Contractor shall provide the name, address, telephone number, resume and other information specified below for the Industrial Hygienist (IH) selected to prepare the Contractor's Asbestos Hazard Abatement Plan, prepare and perform training, direct air monitoring and assist the Contractor's Competent Person in implementing and ensuring that safety and health requirements are complied with during the performance of all required work. The Designated IH shall be a person who is [board certified in the practice of industrial hygiene] [or] [board eligible (meets all education and experience requirements)] as determined and documented by the American Board of Industrial Hygiene (ABIH), has EPA Model Accreditation Plan (MAP) "Contractor/Supervisor" training accreditation required by [40 CFR 763](#), Subpart E, Appendix C, and has a minimum of 2 years of comprehensive experience in planning and overseeing asbestos abatement activities. The Designated IH shall provide, and the Contractor shall submit, the "Contractor/Supervisor" course completion certificate and the most recent certificate for required refresher training with the employee "Certificate of Worker Acknowledgment" required by this paragraph. The Designated IH shall be completely independent from the Contractor according to federal, state, or local regulations; that is, shall not be a Contractor's employee or be an employee or principal of a firm in a business relationship with the Contractor negating such independent status. A copy of the Designated IH's current valid ABIH [certification] [confirmation of eligibility in writing from the ABIH] shall be included. The Designated IH shall visit the site at least once per day for the duration of asbestos activities and shall be available for emergencies. In addition, the Designated IH shall prepare, and the Contractor shall submit, the name, address, telephone numbers and resumes of additional IH's and industrial hygiene technicians (IHT) who will be assisting the Designated IH in performing onsite tasks. IHs and IHTs supporting the Designated IH shall have a minimum of 2 years of practical onsite asbestos abatement experience. The formal reporting relationship between the Designated IH and the support IHs and IHTs, the Designated Competent Person, and the Contractor shall be indicated.
- d. Asbestos Abatement Workers: Asbestos abatement workers shall meet the requirements contained in [29 CFR 1926](#), Section .1101, [40 CFR 61](#), Subpart M, and other applicable federal, state and local requirements. Worker training documentation shall be provided as required on the "Certificate of Workers Acknowledgment" in this paragraph.
- e. Worker Training and Certification of Worker Acknowledgment: Training documentation will be required for each employee who will perform OSHA Class I, Class II, Class III, or Class IV asbestos abatement operations. Such documentation shall be submitted on a Contractor generated form titled "Certificate of Workers Acknowledgment", to be completed for each employee in the same format and containing the same information as the example certificate at the end of this section. Training course completion certificates (initial and most recent update refresher) required by the information checked on the form shall be attached.
- f. Physician: The Contractor shall provide the name, medical qualifications, address, telephone number and resume of the physician who will or has performed the medical examinations and evaluations of the persons who will conduct the asbestos abatement work tasks. The physician shall be currently licensed by the state where the workers will be or have been examined, have expertise in pneumoconiosis and shall be responsible for the determination of medical surveillance protocols and for review of examination/test results performed in

compliance with [29 CFR 1926](#), Section .1101 and paragraph MEDICAL REQUIREMENTS. The physician shall be familiar with the site's hazards and the scope of this project.

- g. First Aid and CPR Trained Persons: The names of at least 2 persons who are currently trained in first aid and CPR by the American Red Cross or other approved agency shall be designated and shall be onsite at all times during site operations. They shall be trained in universal precautions and the use of PPE as described in the Bloodborne Pathogens Standard of [29 CFR 1910](#), Section .1030 and shall be included in the Contractor's Bloodborne Pathogen Program. These persons may perform other duties but shall be immediately available to render first aid when needed. A copy of each designated person's current valid First Aid and CPR certificate shall be provided.
- h. Independent Testing Laboratory: The Contractor shall provide the name, address and telephone number of the independent testing laboratory selected to perform the sample analyses and report the results. The testing laboratory shall be completely independent from the Contractor as recognized by federal, state or local regulations. Written verification of the following criteria, signed by the testing laboratory principal and the Contractor, shall be submitted:

(1) Phase contrast microscopy (PCM): The laboratory is fully equipped and proficient in conducting PCM of airborne samples using the methods specified by [29 CFR 1926](#), Section .1101, OSHA method ID-160, the most current version of [NIOSH Pub No. 84-100](#) Method 7400, and [NIOSH Pub No. 84-100](#) Method 7402, transmission electron microscopy (TEM); the laboratory is currently judged proficient (classified as acceptable) in counting airborne asbestos samples by PCM by successful participation in each of the last 4 rounds in the American Industrial Hygiene Association (AIHA) Proficiency Analytical Testing (PAT) Program; the names of the selected microscopists who will analyze airborne samples by PCM with verified documentation of their proficiency to conduct PCM analyses by being judged proficient in counting samples as current participating analysts in the AIHA PAT Program, and having successfully completed the Asbestos Sampling and Analysis course (NIOSH 582 or equivalent) with a copy of course completion certificate provided; when the PCM analysis is to be conducted onsite, documentation shall be provided certifying that the onsite analyst meets the same requirements.

(2) Polarized light microscopy (PLM): The laboratory is fully equipped and proficient in conducting PLM analyses of suspect ACM bulk samples in accordance with [40 CFR 763](#), Subpart E, Appendix E; the laboratory is currently accredited by NIST under the NVLAP for bulk asbestos analysis and will use analysts (names shall be provided) with demonstrated proficiency to conduct PLM to include its application to the identification and quantification of asbestos content.

(3) Transmission electron microscopy (TEM): The laboratory is [fully equipped and proficient in conducting TEM analysis of airborne samples using the mandatory method specified by [40 CFR 763](#), Subpart E, Appendix E; the laboratory is currently accredited by NIST under the NVLAP for airborne sample analysis of asbestos by TEM; the laboratory will use analysts (names shall be provided) that are currently evaluated as competent with demonstrated proficiency under the NIST NVLAP for airborne sample analysis of asbestos by TEM.] [proficient in conducting analysis for low asbestos concentration, enhanced analysis of floor tiles and bulk materials where multiple layers are present, using an improved EPA test method titled, "Method for the Determination of Asbestos in Bulk Building Materials".]

(4) PCM/TEM: The laboratory is fully equipped and each analyst (name shall be provided) possesses demonstrated proficiency in conducting PCM and TEM analysis of airborne samples using [NIOSH Pub No. 84-100](#) Method 7400 PCM and [NIOSH Pub No. 84-100](#) Method 7402 (TEM confirmation of asbestos content of PCM results) from the same filter.

- i. Disposal Facility, Transporter: The Contractor shall provide written evidence that the landfill to be used is approved for asbestos disposal by the [USEPA] [and] [state] [and] [local] regulatory agencies. Copies of signed agreements between the Contractor (including subcontractors and transporters) and the asbestos waste disposal facility to accept and dispose of all asbestos containing waste generated during the performance of this contract shall be provided. Qualifications shall be provided for each subcontractor or transporter to be used, indicating previous experience in transport and disposal of asbestos waste to include all required state and local waste hauler requirements for asbestos. The Contractor and transporters shall meet the DOT requirements of 49 CFR 171, 49 CFR 172, and 49 CFR 173 as well as registration requirements of 49 CFR 107 and other applicable state or local requirements. The disposal facility shall meet the requirements of 40 CFR 61, Sections .154 or .155, as required in 40 CFR 61, Section .150(b), and other applicable state or local requirements.

1.5.3 Federal, State or Local Citations on Previous Projects

The Contractor and all subcontractors shall submit a statement, signed by an officer of the company, containing a record of any citations issued by Federal, State or local regulatory agencies relating to asbestos activities (including projects, dates, and resolutions); a list of penalties incurred through non-compliance with asbestos project specifications, including liquidated damages, overruns in scheduled time limitations and resolutions; and situations in which an asbestos-related contract has been terminated (including projects, dates, and reasons for terminations). If there are none, a negative declaration signed by an officer of the company shall be provided.

1.6 1.6 REGULATORY REQUIREMENTS

In addition to detailed requirements of this specification, work performed under this contract shall comply with EM 385-1-1, applicable federal, state, and local laws, ordinances, criteria, rules and regulations regarding handling, storing, transporting, and disposing of asbestos waste materials. This includes, but is not limited to, OSHA standards, 29 CFR 1926, especially Section .1101, 40 CFR 61, Subpart M and 40 CFR 763. Matters of interpretation of standards shall be submitted to the appropriate administrative agency for resolution before starting work. Where the requirements of this specification, applicable laws, criteria, ordinances, regulations, and referenced documents vary, the most stringent requirements shall apply. State and local laws, rules and regulations regarding demolition, removal, encapsulation, construction alteration, repair, maintenance, renovation, spill/emergency cleanup, housekeeping, handling, storing, transporting and disposing of asbestos material apply.

1.7 SAFETY AND HEALTH PROGRAM AND PLANS

The Contractor shall develop and submit a written comprehensive site-specific Accident Prevention Plan at least 30 days prior to the preconstruction conference. The Accident Prevention Plan shall address requirements of EM 385-1-1, Appendix A, covering onsite work to be performed by the Contractor and subcontractors. The Accident Prevention Plan shall incorporate an Asbestos Hazard Abatement Plan, and Activity Hazard Analyses as separate appendices into 1 site specific Accident Prevention Plan document. Any portions of the Contractor's overall Safety and Health Program that are referenced in the Accident Prevention Plan, e.g., respirator program, hazard communication program, confined space entry program, etc., shall be included as appendices to the Accident Prevention Plan. The plan shall take into consideration all the individual asbestos abatement work tasks identified in Table 1. The plan shall be prepared, signed (and sealed, including certification number if required), and dated by the Contractor's Designated IH, Competent Person, and Project Supervisor.

1.7.1 Asbestos Hazard Abatement Plan Appendix

The Asbestos Hazard Abatement Plan appendix to the Accident Prevention Plan shall include, but not be limited to, the following:

- a. The personal protective equipment to be used;
- b. The location and description of regulated areas including clean and dirty areas, access tunnels, and decontamination unit (clean room, shower room, equipment room, storage areas such as load-out unit);
- c. Initial exposure assessment in accordance with 29 CFR 1926, Section .1101;
- d. Level of supervision;
- e. Method of notification of other employers at the worksite;
- f. Abatement method to include containment and control procedures;
- g. Interface of trades involved in the construction;
- h. Sequencing of asbestos related work;
- i. Storage and disposal procedures and plan;
- j. Type of wetting agent and asbestos encapsulant to be used;
- k. Location of local exhaust equipment;
- l. Air monitoring methods (personal, environmental and clearance);
- m. Bulk sampling and analytical methods (if required);
- n. A detailed description of the method to be employed in order to control the spread of ACM wastes and airborne fiber concentrations;
- o. Fire and medical emergency response procedures;
- p. The security procedures to be used for all regulated areas.

1.7.2 Activity Hazard Analyses Appendix

Activity Hazard Analyses, for each major phase of work, shall be submitted and updated during the project. The Activity Hazard Analyses format shall be in accordance with EM 385-1-1 (Figure 1-1). The analysis shall define the activities to be performed for a major phase of work, identify the sequence of work, the specific hazards anticipated, and the control measures to be implemented to eliminate or reduce each hazard to an acceptable level. Work shall not proceed on that phase until the Activity Hazard Analyses has been accepted and a preparatory meeting has been conducted by the Contractor to discuss its contents with everyone engaged in the activities, including the onsite Government representatives. The Activity Hazard Analyses shall be continuously reviewed and, when appropriate, modified to address changing site conditions or operations.

1.8 PRECONSTRUCTION CONFERENCE AND ONSITE SAFETY

The Contractor and the Contractor's Designated Competent Person, Project Supervisor, and Designated IH shall meet with the Contracting Officer prior to beginning work at a safety

preconstruction conference to discuss the details of the Contractor's submitted Accident Prevention Plan to include the Asbestos Hazard Abatement Plan and Activity Hazard Analyses appendices. Deficiencies in the Accident Prevention Plan will be discussed and the Accident Prevention Plan shall be revised to correct the deficiencies and resubmitted for acceptance. Any changes required in the specification as a result of the Accident Prevention Plan shall be identified specifically in the plan to allow for free discussion and acceptance by the Contracting Officer, prior to the start of work. Onsite work shall not begin until the Accident Prevention Plan has been accepted. A copy of the written Accident Prevention Plan shall be maintained onsite. Changes and modifications to the accepted Accident Prevention Plan shall be made with the knowledge and concurrence of the Designated IH, the Project Supervisor, Designated Competent Person, and the Contracting Officer. Should any unforeseen hazard become evident during the performance of the work, the Designated IH shall bring such hazard to the attention of the Project Supervisor, Designated Competent Person, and the Contracting Officer, both verbally and in writing, for resolution as soon as possible. In the interim, all necessary action shall be taken by the Contractor to restore and maintain safe working conditions in order to safeguard onsite personnel, visitors, the public, and the environment. Once accepted by the Contracting Officer, the Accident Prevention Plan, including the Asbestos Hazard Abatement Plan and Activity Hazard Analyses will be enforced as if an addition to the contract. Disregarding the provisions of this contract or the accepted Accident Prevention Plan will be cause for stopping of work, at the discretion of the Contracting Officer, until the matter has been rectified.

1.9 SECURITY

Not Used

1.10 MEDICAL REQUIREMENTS

Medical requirements shall conform to [29 CFR 1926](#), Section .1101.

1.10.1 Medical Examinations

Before being exposed to airborne asbestos fibers, workers shall be provided with a medical examination as required by [29 CFR 1926](#), Section .1101 and other pertinent state or local requirements. This requirement shall have been satisfied within the last 12 months. The same medical examination shall be given on an annual basis to employees engaged in an occupation involving asbestos and within 30 calendar days before or after the termination of employment in such occupation. X-ray films of asbestos workers shall be identified to the consulting radiologist and medical record jackets shall be marked with the word "asbestos."

1.10.1.1 1.10.1.1 Information Provided to the Physician

The Contractor shall provide the following information in writing to the examining physician:

- a. A copy of [29 CFR 1926](#), Section .1101 and Appendices D, E, G, and I;
- b. A description of the affected employee's duties as they relate to the employee's exposure;
- c. The employee's representative exposure level or anticipated exposure level;
- d. A description of any personal protective and respiratory equipment used or to be used;
- e. Information from previous medical examinations of the affected employee that is not otherwise available to the examining physician.

1.10.1.2 Written Medical Opinion

For each worker, a written medical opinion prepared and signed by a licensed physician indicating the following:

- a. Summary of the results of the examination.
- b. The potential for an existing physiological condition that would place the employee at an increased risk of health impairment from exposure to asbestos.
- c. The ability of the individual to wear personal protective equipment, including respirators, while performing strenuous work tasks under cold and/or heat stress conditions.
- d. A statement that the employee has been informed of the results of the examination, provided with a copy of the results, informed of the increased risk of lung cancer attributable to the combined effect of smoking and asbestos exposure, and informed of any medical condition that may result from asbestos exposure.

1.10.2 1.10.2 Medical and Exposure Records

Complete and accurate records shall be maintained of each employee's medical examinations, medical records, and exposure data, as required by **29 CFR 1910**, Section .1910.20 and **29 CFR 1926**, Section .1101 for a period of 50 years after termination of employment. Records of the required medical examinations and exposure data shall be made available, for inspection and copying, to the Assistant Secretary of Labor for Occupational Safety and Health (OSHA) or authorized representatives of the employee and an employee's physician upon request of the employee or former employee. A copy of the required medical certification for each employee shall be maintained on file at the worksite for review, as requested by the Contracting Officer or the representatives.

1.11 TRAINING PROGRAM

1.11.1 General Training Requirements

The Contractor shall establish a training program as specified by EPA Model Accreditation Plan (MAP), training requirements at **40 CFR 763**, Subpart E, Appendix C, the State of Virginia regulation no. [____], OSHA requirements at **29 CFR 1926**, Section .1101(k)(9), and this specification. Contractor employees shall complete the required training for the type of work they are to perform and such training shall be documented and provided to the Contracting Officer as specified in paragraph QUALIFICATIONS.

1.11.2 Project Specific Training

Prior to commencement of work, each worker shall be instructed by the Contractor's Designated IH and Competent Person in the following project specific training:

- a. The hazards and health effects of the specific types of ACM to be abated;
- b. The content and requirements of the Contractor's Accident Prevention Plan to include the Asbestos Hazard Abatement Plan and Activity Hazard Analyses and site-specific safety and health precautions;
- c. Hazard Communication Program;
- d. Hands-on training for each asbestos abatement technique to be employed;
- e. Heat and/or cold stress monitoring specific to this project;

- f. Air monitoring program and procedures;
- g. Medical surveillance to include medical and exposure record-keeping procedures;
- h. The association of cigarette smoke and asbestos-related disease;
- i. Security procedures;
- j. Specific work practice controls and engineering controls required for each Class of work in accordance with 29 CFR 1926, Section .1101.

1.12 RESPIRATORY PROTECTION PROGRAM

The Contractor's Designated IH shall establish in writing, and implement a respiratory protection program in accordance with 29 CFR 1926, Section .1101, 29 CFR 1910, Section .134, ANSI Z88.2, CGA G-7, CGA G-7.1 and DETAIL SHEET 12. The Contractor's Designated IH shall establish minimum respiratory protection requirements based on measured or anticipated levels of airborne asbestos fiber concentrations encountered during the performance of the asbestos abatement work. The Contractor's respiratory protection program shall include, but not be limited to, the following elements:

- a. The company policy, used for the assignment of individual responsibility, accountability, and implementation of the respiratory protection program.
- b. The standard operating procedures covering the selection and use of respirators. Respiratory selection shall be determined by the hazard to which the worker is exposed.
- c. Medical evaluation of each user to verify that the worker may be assigned to an activity where respiratory protection is required.
- d. Training in the proper use and limitations of respirators.
- e. Respirator fit-testing, i.e., quantitative, qualitative and individual functional fit checks.
- f. Regular cleaning and disinfection of respirators.
- g. Routine inspection of respirators during cleaning and after each use when designated for emergency use.
- h. Storage of respirators in convenient, clean, and sanitary locations.
- i. Surveillance of regulated area conditions and degree of employee exposure (e.g., through air monitoring).
- j. Regular evaluation of the continued effectiveness of the respiratory protection program.
- k. Recognition and procedures for the resolution of special problems as they affect respirator use (e.g., no facial hair that comes between the respirator face piece and face or interferes with valve function; prescription eye wear usage; contact lenses usage; etc.).
- l. Proper training in putting on and removing respirators.

1.12.1 Respiratory Fit Testing

A qualitative or quantitative fit test conforming to 29 CFR 1926, Section 1101, Appendix C shall be conducted by the Contractor's Designated IH for each Contractor worker required to wear a respirator, and for the Contracting Officer and authorized visitors who enter a regulated area where respirators are required to be worn. A respirator fit test shall be performed for each worker wearing a negative-pressure respirator prior to initially wearing a respirator on this project and every 6 months thereafter. The qualitative fit tests may be used only for testing the fit of half-mask respirators where they are permitted to be worn, or of full-facepiece air purifying respirators where they are worn at levels at which half-facepiece air purifying respirators are permitted. If physical changes develop that will affect the fit, a new fit test for the worker shall be performed. Functional fit checks shall be performed by employees each time a respirator is put on and in accordance with the manufacturer's recommendation.

1.12.2 Respirator Selection and Use Requirements

The Contractor shall provide respirators, and ensure that they are used as required by 29 CFR 1926, Section .1101 and in accordance with the manufacturer's recommendations. Respirators shall be jointly approved by the Mine Safety and Health Administration and the National Institute for Occupational Safety and Health (MSHA/NIOSH), or by NIOSH, under the provisions of 42 CFR 84, for use in environments containing airborne asbestos fibers. Personnel who handle ACM, enter regulated areas that require the wearing of a respirator, or who are otherwise carrying out abatement activities that require the wearing of a respirator, shall be provided with approved respirators that are fully protective of the worker at the measured or anticipated airborne asbestos concentration level to be encountered. For air-purifying respirators, the particulate filter portion of the cartridges or canister approved for use in airborne asbestos environments shall be high-efficiency particulate air (HEPA). The initial respirator selection and the decisions regarding the upgrading or downgrading of respirator type shall be made by the Contractor's Designated IH based on the measured or anticipated airborne asbestos fiber concentrations to be encountered. Recommendations made by the Contractor's Designated IH to downgrade respirator type shall be submitted in writing to the Contracting Officer. The Contractor's Designated Competent Person in consultation with the Designated IH, shall have the authority to take immediate action to upgrade or downgrade respiratory type when there is an immediate danger to the health and safety of the wearer. Respirators shall be used in the following circumstances:

- a. During all Class I asbestos jobs.
- b. During all Class II work where the ACM is not removed in a substantially intact state.
- c. During all Class II and III work which is not performed using wet methods. Respirators need not be worn during removal of ACM from sloped roofs when a negative exposure assessment has been made and ACM is removed in an intact state.
- d. During all Class II and III asbestos jobs where the Contractor does not produce a negative exposure assessment.
- e. During all Class III jobs where TSI or surfacing ACM is being disturbed.
- f. During all Class IV work performed within regulated areas where employees performing other work are required to wear respirators.
- g. During all work where employees are exposed above the PEL-TWA or PEL-Excursion Limit.
- h. In emergencies

1.12.3 1.12.3 Class I Work

The Contractor shall provide: (1) a tight-fitting, powered air purifying respirator equipped with high efficiency filters, or (2) a full-facepiece supplied air respirator operated in the pressure demand mode, equipped with HEPA egress cartridges, or (3) an auxiliary positive pressure self-contained breathing apparatus, for all employees within the regulated area where Class I work is being performed; provided that a negative exposure assessment has not been produced, and that the exposure level will not exceed 1 f/cc as an 8-hour time weighted average. A full-face piece supplied air respirator, operated in the pressure demand mode, equipped with an auxiliary positive pressure self-contained breathing apparatus shall be provided under such conditions, if the exposure assessment indicates exposure levels above 1 f/cc as an 8-hour time weighted average.

1.12.4 1.12.4 Class II and III Work

The Contractor shall provide an air purifying respirator, other than a disposable respirator, equipped with high-efficiency filters whenever the employee performs Class II and III asbestos jobs where the Contractor does not produce a negative exposure assessment; and Class III jobs where TSI or surfacing ACM is being disturbed.

1.12.5 Sanitation

Employees who wear respirators shall be permitted to leave work areas to wash their faces and respirator face pieces whenever necessary to prevent skin irritation associated with respirator use.

1.13 HAZARD COMMUNICATION PROGRAM

A hazard communication program shall be established and implemented in accordance with **29 CFR 1926**, Section .59. Material safety data sheets (MSDSs) shall be provided for all hazardous materials brought onto the worksite. One copy shall be provided to the Contracting Officer and 1 copy shall be included in the Contractor's Hazard Communication Program.

1.14 LICENSES, PERMITS AND NOTIFICATIONS

1.14.1 General Legal Requirements

Necessary licenses, permits and notifications shall be obtained in conjunction with the project's asbestos abatement, transportation and disposal actions and timely notification furnished of such actions as required by federal, state, regional, and local authorities. The [Contractor shall] [Government will] notify the [Regional Office of the USEPA] [state's environmental protection agency responsible for asbestos air emissions] [local air pollution control district/agency] [state OSHA program] [and the Contracting Officer] in writing, at least 10 days prior to the commencement of work, in accordance with **40 CFR 61**, Subpart M, and state and local requirements to include the mandatory "Notification of Demolition and Renovation Record" form and other required notification documents. Notification shall be by Certified Mail, Return Receipt Requested. The Contractor shall furnish copies of the receipts to the Contracting Officer, in writing, prior to the commencement of work. Local fire department shall be notified 3 days before fire-proofing material is removed from a building and the notice shall specify whether or not the material contains asbestos. A copy of the rental company's written acknowledgment and agreement shall be provided as required by paragraph RENTAL EQUIPMENT. For licenses, permits, and notifications that the Contractor is responsible for obtaining, the Contractor shall pay any associated fees or other costs incurred.

1.14.2 Litigation and Notification

The Contractor shall notify the Contracting Officer if any of the following occur:

- a. The Contractor or any of the subcontractors are served with notice of violation of any law, regulation, permit or license which relates to this contract;
- b. Proceedings are commenced which could lead to revocation of related permits or licenses; permits, licenses or other Government authorizations relating to this contract are revoked;
- c. Litigation is commenced which would affect this contract;
- d. The Contractor or any of the subcontractors become aware that their equipment or facilities are not in compliance or may fail to comply in the future with applicable laws or regulations.

1.15 PERSONAL PROTECTIVE EQUIPMENT

Three complete sets of personal protective equipment shall be made available to the Contracting Officer and authorized visitors for entry to the regulated area. Contracting Officer and authorized visitors shall be provided with training equivalent to that provided to Contractor employees in the selection, fitting, and use of the required personal protective equipment and the site safety and health requirements. Contractor workers shall be provided with personal protective clothing and equipment and the Contractor shall ensure that it is worn properly. The Contractor's Designated IH and Designated Competent Person shall select and approve all the required personal protective clothing and equipment to be used.

1.15.1 Respirators

Respirators shall be in accordance with paragraph RESPIRATORY PROTECTION PROGRAM.

1.15.2 Whole Body Protection

Personnel exposed to airborne concentrations of asbestos that exceed the PELs, or for all OSHA Classes of work for which a required negative exposure assessment is not produced, shall be provided with whole body protection and such protection shall be worn properly. The Contractor's Designated IH and Competent Person shall select and approve the whole body protection to be used. The Competent Person shall examine work suits worn by employees at least once per work shift for rips or tears that may occur during performance of work. When rips or tears are detected while an employee is working, rips and tears shall be immediately mended, or the work suit shall be immediately replaced. Disposable whole body protection shall be disposed of as asbestos contaminated waste upon exiting from the regulated area. Reusable whole body protection worn shall be either disposed of as asbestos contaminated waste upon exiting from the regulated area or be properly laundered in accordance with [29 CFR 1926](#), Section .1101. Whole body protection used for asbestos abatement shall not be removed from the worksite by a worker to be cleaned. Recommendations made by the Contractor's Designated IH to downgrade whole body protection shall be submitted in writing to the Contracting Officer. The Contractor's Designated Competent Person, in consultation with the Designated IH, has the authority to take immediate action to upgrade or downgrade whole body protection when there is an immediate danger to the health and safety of the wearer.

1.15.2.1 Coveralls

[Disposable-impermeable] [Disposable-breathable] [Reusable] coveralls with a zipper front shall be provided. Sleeves shall be secured at the wrists, and foot coverings secured at the ankles. See DETAIL SHEET 13.

1.15.2.2 Underwear

Disposable underwear shall be provided. If reusable underwear are used, they shall be disposed of as asbestos contaminated waste or laundered in accordance with [29 CFR 1926](#), Section .1101. Asbestos

abatement workers shall not remove contaminated reusable underwear worn during abatement of ACM from the site to be laundered.

1.15.2.3 Work Clothing

An additional coverall shall be provided when the abatement and control method employed does not provide for the exit from the regulated area directly into an attached decontamination unit. Cloth work clothes for wear under the protective coverall, and foot coverings, shall be provided when work is being conducted in low temperature conditions. Cloth work clothes shall be either disposed of as asbestos contaminated waste or properly laundered in accordance with 29 CFR 1926, Section .1101.

1.15.2.4 Gloves

Gloves shall be provided to protect the hands. Where there is the potential for hand injuries (i.e., scrapes, punctures, cuts, etc.) a suitable glove shall be provided and used.

1.15.2.5 Foot Coverings

Cloth socks shall be provided and worn next to the skin. Footwear, as required by OSHA and EM 385-1-1, that is appropriate for safety and health hazards in the area shall be worn. Rubber boots shall be used in moist or wet areas. Reusable footwear removed from the regulated area shall be thoroughly decontaminated or disposed of as ACM waste. Disposable protective foot covering shall be disposed of as ACM waste. If rubber boots are not used, disposable foot covering shall be provided.

1.15.2.6 Head Covering

Hood type [disposable] [reusable] head covering shall be provided. In addition, protective head gear (hard hats) shall be provided as required. Hard hats shall only be removed from the regulated area after being thoroughly decontaminated.

1.15.2.7 Protective Eye Wear

Eye protection provided shall be in accordance with ANSI Z87.1.

1.16 HYGIENE FACILITIES AND PRACTICES

The Contractor shall establish a decontamination area for the decontamination of employees, material and equipment. The Contractor shall ensure that employees enter and exit the regulated area through the decontamination area.

1.16.1 Shower Facilities

Shower facilities, when provided, shall comply with 29 CFR 1910, Section .141(d)(3).

with 29 CFR 1926, Section .1101.

1.16.2 Load-Out Unit

A temporary load-out unit that is adjacent and connected to the regulated area and [access tunnel] shall be provided as described in DETAIL SHEET Number [20] [and] [25]. Utilization of prefabricated units shall have prior approval of the Contracting Officer. The load-out unit shall be attached in a leak-tight manner to each regulated area. Surfaces of the load-out unit and access tunnel shall be adequately wet-wiped 2 times after each shift change. Materials used for wet wiping shall be disposed of as asbestos contaminated waste.

1.16.3 Single Stage Decontamination Area

A decontamination area (equipment room/area) shall be provided for Class I work involving less than 25 feet or 10 square feet of TSI or surfacing ACM, and for Class II and Class III asbestos work operations where exposures exceed the PELs or where there is no negative exposure assessment produced before the operation. The equipment room or area shall be adjacent to the regulated area for the decontamination of employees, material, and their equipment which is contaminated with asbestos. The equipment room or area shall consist of an area covered by an impermeable drop cloth on the floor or horizontal working surface. The area must be of sufficient size to accommodate cleaning of equipment and removing personal protective equipment without spreading contamination beyond the area. Surfaces of the equipment room shall be wet wiped 2 times after each shift. Materials used for wet wiping shall be disposed of as asbestos contaminated waste.

1.16.4 1.16.5 Decontamination Requirements for Class IV Work

The Contractor shall ensure that employees performing Class IV work within a regulated area comply with the hygiene practice required of employees performing work which has a higher classification within that regulated area, or the Contractor shall provide alternate decontamination area facilities for employees cleaning up debris and material which is TSI or surfacing ACM.

1.16.5 Decontamination Area Entry Procedures

The Contractor shall ensure that employees entering the decontamination area through the clean room or clean area:

- a. Remove street clothing in the clean room or clean area and deposit it in lockers.
- b. Put on protective clothing and respiratory protection before leaving the clean room or clean area.
- c. Pass through the equipment room to enter the regulated area.

1.16.6 Decontamination Area Exit Procedures

The Contractor shall ensure that the following procedures are followed:

- a. Before leaving the regulated area, respirators shall be worn while employees remove all gross contamination and debris from their work clothing using a HEPA vacuum.
- b. Employees shall remove their protective clothing in the equipment room and deposit the clothing in labeled impermeable bags or containers (see Detail Sheets 9 and 14) for disposal and/or laundering.
- c. Employees shall not remove their respirators in the equipment room.
- d. Employees shall shower prior to entering the clean room. If a shower has not been located between the equipment room and the clean room or the work is performed outdoors, the Contractor shall ensure that employees engaged in Class I asbestos jobs: a) Remove asbestos contamination from their work suits in the equipment room or decontamination area using a HEPA vacuum before proceeding to a shower that is not adjacent to the work area; or b) Remove their contaminated work suits in the equipment room, without cleaning worksuits, and proceed to a shower that is not adjacent to the work area.
- e. After showering, employees shall enter the clean room before changing into street clothes.

1.16.7 Lunch Areas

The Contractor shall provide lunch areas in which the airborne concentrations of asbestos are below 0.01 f/cc.

1.16.8 Smoking

Smoking, if allowed by the Contractor, shall only be permitted in designated areas approved by the Contracting Officer.

1.17 REGULATED AREAS

All Class I, II, and III asbestos work shall be conducted within regulated areas. The regulated area shall be demarcated to minimize the number of persons within the area and to protect persons outside the area from exposure to airborne asbestos. Where critical barriers or negative pressure enclosures are used, they shall demarcate the regulated area. Access to regulated areas shall be limited to authorized persons. The Contractor shall control access to regulated areas, ensure that only authorized personnel enter, and verify that Contractor required medical surveillance, training and respiratory protection program requirements are met prior to allowing entrance.

1.18 WARNING SIGNS AND TAPE

Warning signs and tape printed in English shall be provided at the regulated boundaries and entrances to regulated areas. The Contractor shall ensure that all personnel working in areas contiguous to regulated areas comprehend the warning signs. Signs shall be located to allow personnel to read the signs and take the necessary protective steps required before entering the area. Warning signs, as shown and described in DETAIL SHEET 11, shall be in vertical format conforming to 29 CFR 1910 and 29 CFR 1926, Section .1101, a minimum of 20 by 14 inches, and displaying the following legend in the lower panel:

DANGER
ASBESTOS
CANCER AND LUNG DISEASE HAZARD
AUTHORIZED PERSONNEL ONLY
[RESPIRATORS AND PROTECTIVE CLOTHING ARE REQUIRED IN THIS AREA]

Spacing between lines shall be at least equal to the height of the upper of any two lines. Warning tape shall be provided as shown and described on DETAIL SHEET 11. Decontamination unit signage shall be as shown and described on DETAIL SHEET 15.

1.19 WARNING LABELS

Warning labels shall be affixed to all asbestos disposal containers used to contain asbestos materials, scrap, waste debris, and other products contaminated with asbestos. Containers with preprinted warning labels conforming to requirements are acceptable. Warning labels shall be as described in DETAIL SHEET 14, shall conform to 29 CFR 1926, Section .1101 and shall be of sufficient size to be clearly legible displaying the following legend:

DANGER
CONTAINS ASBESTOS FIBERS
AVOID CREATING DUST
CANCER AND LUNG DISEASE HAZARD

1.20 LOCAL EXHAUST VENTILATION

Local exhaust ventilation units shall conform to ANSI Z9.2 and 29 CFR 1926, Section .1101. Filters on local exhaust system equipment shall conform to ANSI Z9.2 and UL 586. Filter shall be UL labeled.

1.21 1.21 TOOLS

Vacuums shall be leak proof to the filter, equipped with HEPA filters, of sufficient capacity and necessary capture velocity at the nozzle or nozzle attachment to efficiently collect, transport and retain the ACM waste material. Power tools shall not be used to remove ACM unless the tool is equipped with effective, integral HEPA filtered exhaust ventilation capture and collection system, or has otherwise been approved for use by the Contracting Officer. Residual asbestos shall be removed from reusable tools prior to storage and reuse. Reusable tools shall be thoroughly decontaminated prior to being removed from regulated areas.

1.22 RENTAL EQUIPMENT

If rental equipment is to be used, written notification shall be provided to the rental agency, concerning the intended use of the equipment, the possibility of asbestos contamination of the equipment and the steps that will be taken to decontaminate such equipment. A written acceptance of the terms of the Contractor's notification shall be obtained from the rental agency.

1.23 AIR MONITORING EQUIPMENT

The Contractor's Designated IH shall approve air monitoring equipment to be used to collect samples. The equipment shall include, but shall not be limited to:

- a. High-volume sampling pumps that can be calibrated and operated at a constant airflow up to 16 liters per minute when equipped with a sampling train of tubing and filter cassette.
- b. Low-volume, battery powered, body-attachable, portable personal pumps that can be calibrated to a constant airflow up to approximately 3.5 liters per minute when equipped with a sampling train of tubing and filter cassette, and a self-contained rechargeable power pack capable of sustaining the calibrated flow rate for a minimum of 10 hours. The pumps shall also be equipped with an automatic flow control unit which shall maintain a constant flow, even as filter resistance increases due to accumulation of fiber and debris on the filter surface.
- c. Single use standard 25 mm diameter cassette, open face, 0.8 micron pore size, mixed cellulose ester membrane filters and cassettes with 50 mm electrically conductive extension cowl, and shrink bands, to be used with low flow pumps in accordance with 29 CFR 1926, Section .1101 for personal air sampling.
- d. Single use standard 25 mm diameter cassette, open face, 0.45 micron pore size, mixed cellulose ester membrane filters and cassettes with 50 mm electrically conductive cowl, and shrink bands, to be used with high flow pumps when conducting environmental area sampling using NIOSH Pub No. 84-100 Methods 7400 and 7402, (and the transmission electric microscopy method specified at 40 CFR 763 if required).
- e. Appropriate plastic tubing to connect the air sampling pump to the selected filter cassette.
- f. A flow calibrator capable of calibration to within plus or minus 2 percent of reading over a temperature range of minus 4 to plus 140 degrees F and traceable to a NIST primary standard.

1.24 EXPENDABLE SUPPLIES

1.24.1 1.24.1 Glovebag

Glovebags shall be provided as described in [29 CFR 1926](#), Section .1101 and SET-UP DETAIL SHEET 10. The glovebag assembly shall be 6 mil thick plastic, prefabricated and seamless at the bottom with preprinted OSHA warning label.

1.24.2 1.24.2 Duct Tape

Industrial grade duct tape of appropriate widths suitable for bonding sheet plastic and disposal container shall be provided.

1.24.3 Disposal Containers

Leak-tight (defined as solids, liquids, or dust that cannot escape or spill out) disposal containers shall be provided for ACM wastes as required by [29 CFR 1926](#) Section .1101 and DETAIL SHEETS 9A, 9B, 9C and 14.

1.24.4 Disposal Bags

Leak-tight bags, 6 mil thick, shall be provided for placement of asbestos generated waste as described in DETAIL SHEET 9A.

1.24.5 Cardboard Boxes

Heavy-duty corrugated cardboard boxes, coated with plastic or wax to retard deterioration from moisture, shall be provided as described in DETAIL SHEET 9C, if required by state and local requirements. Boxes shall fit into selected ACM disposal bags. Filled boxes shall be sealed leak-tight with duct tape.

1.24.6 Sheet Plastic

Sheet plastic shall be polyethylene of 6 mil minimum thickness and shall be provided in the largest sheet size necessary to minimize seams, as indicated on the project drawings. Film shall be [clear] [frosted] [or] [black] and conform to [ASTM D 4397](#), except as specified below:

1.24.6.1 Flame Resistant

Where a potential for fire exists, flame-resistant sheets shall be provided. Film shall be [frosted] [or] [black] and shall conform to the requirements of [NFPA 701](#).

1.24.6.2 Reinforced

Reinforced sheets shall be provided where high skin strength is required, such as where it constitutes the only barrier between the regulated area and the outdoor environment. The sheet stock shall consist of translucent, nylon-reinforced or woven-polyethylene thread laminated between 2 layers of polyethylene film. Film shall meet flame resistant standards of [NFPA 701](#).

1.24.7 Amended Water

Amended water shall meet the requirements of [ASTM D 1331](#).

1.24.8 Mastic Removing Solvent

Mastic removing solvent shall be nonflammable and shall not contain methylene chloride, glycol ether, or halogenated hydrocarbons. Solvents used onsite shall have a flash point greater than 140 degrees F.

1.24.9 Leak-tight Wrapping

Two layers of 6 mil minimum thick polyethylene sheet stock shall be used for the containment of removed asbestos-containing components or materials such as reactor vessels, large tanks, boilers, insulated pipe segments and other materials too large to be placed in disposal bags as described in DETAIL SHEET 9B. Upon placement of the ACM component or material, each layer shall be individually leak-tight sealed with duct tape.

1.24.10 Viewing Inspection Window

Where feasible, a minimum of 1 clear, 1/8 inch thick, acrylic sheet, 18 by 24 inches, shall be installed as a viewing inspection window at eye level on a wall in each containment enclosure. The windows shall be sealed leak-tight with industrial grade duct tape.

1.24.11 Wetting Agents

Removal encapsulant (a penetrating encapsulant) shall be provided when conducting removal abatement activities that require a longer removal time or are subject to rapid evaporation of amended water. The removal encapsulant shall be capable of wetting the ACM and retarding fiber release during disturbance of the ACM greater than or equal to that provided by amended water. Performance requirements for penetrating encapsulants are specified in paragraph ENCAPSULANTS.

1.24.12 Strippable Coating

Strippable coating in aerosol cans shall be used to adhere to surfaces and to be removed cleanly by stripping, at the completion of work. This work shall only be done in well ventilated areas.

1.25 MISCELLANEOUS ITEMS

A sufficient quantity of other items, such as, but not limited to: scrapers, brushes, brooms, staple guns, tarpaulins, shovels, rubber squeegees, dust pans, other tools, scaffolding, staging, enclosed chutes, wooden ladders, lumber necessary for the construction of containments, UL approved temporary electrical equipment, material and cords, ground fault circuit interrupters, water hoses of sufficient length, fire extinguishers, first aid kits, portable toilets, logbooks, log forms, markers with indelible ink, spray paint in bright color to mark areas, project boundary fencing, etc., shall be provided.

2 PRODUCTS

2.1 ENCAPSULANTS

Encapsulants shall conform to USEPA requirements, shall contain no toxic or hazardous substances and no solvent and shall meet the following requirements:

ALL ENCAPSULANTS

Requirement	Test Standard
Flame Spread - 25, Smoke Emission - 50	ASTM E 84
Combustion Toxicity	Univ. of Pittsburgh Protocol

Zero Mortality Life Expectancy, 20 yrs Accelerated Aging Test	ASTM C 732
Permeability, Minimum 0.4 perms	ASTM E 96

Additional Requirements for Bridging Encapsulant

Requirement	Test Standard
Cohesion/Adhesion Test, 50 pounds of force/foot	ASTM E 736
Fire Resistance, Negligible affect on fire resistance rating over 3 hour test (Classified by UL for use over fibrous and cementitious sprayed fireproofing)	ASTM E 119
Impact Resistance, Minimum 43 in-lb (Gardner Impact Test)	ASTM D 2794
Flexibility, no rupture or cracking (Mandrel Bend Test)	ASTM D 522

Additional Requirements for Penetrating Encapsulant

Requirement	Test Standard
Cohesion/Adhesion Test, 50 pounds of force/foot	ASTM E 736
Fire Resistance, Negligible affect on fire resistance rating over 3 hour test(Classified by UL for use over fibrous and cementitious sprayed fireproofing)	ASTM E 119
Impact Resistance, Minimum 43 in-lb (Gardner Impact Test)	ASTM D 2794
Flexibility, no rupture or cracking (Mandrel Bend Test)	ASTM D 522

Additional Requirements for Lockdown Encapsulant

Requirement	Test Standard
Fire Resistance, Negligible affect on fire resistance rating over 3 hour test(Tested with fireproofing over encapsulant applied directly to steel member)	ASTM E 119
Bond Strength, 100 pounds of force/foot (Tests compatibility with cementitious and fibrous fireproofing)	ASTM E 736

2.2 ENCASUREMENT PRODUCTS

Encasement shall consist of primary cellular polymer coat, polymer finish coat, and any other finish coat as approved by the Contracting Officer.

PART 3 EXECUTION

2.3 GENERAL REQUIREMENTS

Asbestos abatement work tasks shall be performed as shown on the detailed plans and drawings, as summarized in paragraph DESCRIPTION OF WORK and including Table 1 and the Contractor's Accident Prevention Plan, Asbestos Hazard Abatement Plan, and the Activity Hazard Analyses. The Contractor shall use the engineering controls and work practices required in 29 CFR 1926, Section .1101(g) in all operations regardless of the levels of exposure. Personnel shall wear and utilize protective clothing and equipment as specified. The Contractor shall not permit eating, smoking, drinking, chewing or applying cosmetics in the regulated area. All hot work (burning, cutting, welding, etc.) shall be conducted under controlled conditions in conformance with 29 CFR 1926, Section .352, Fire Prevention. Personnel of other trades, not engaged in asbestos abatement activities, shall not be exposed at any time to airborne concentrations of asbestos unless all the administrative and personal protective provisions of the Contractor's Accident Prevention Plan are complied with. Power to the regulated area shall be locked-out and tagged in accordance with 29 CFR 1910, and temporary electrical service with ground fault circuit interrupters shall be provided as needed. Temporary electrical service shall be disconnected when necessary for wet removal. The Contractor shall stop abatement work in the regulated area immediately when the airborne total fiber concentration: (1) equals or exceeds 0.01 f/cc, or the pre-abatement concentration, whichever is greater, outside the regulated area; or (2) equals or exceeds 1.0 f/cc inside the regulated area. The Contractor shall correct the condition to the satisfaction of the Contracting Officer, including visual inspection and air sampling. Work shall resume only upon notification by the Contracting Officer. Corrective actions shall be documented.

2.4 PROTECTION OF ADJACENT WORK OR AREAS TO REMAIN

Asbestos abatement shall be performed without damage to or contamination of adjacent work or area. Where such work or area is damaged or contaminated, as verified by the Contracting Officer using visual inspection or sample analysis, it shall be restored to its original condition or decontaminated by the Contractor at no expense to the Government, as deemed appropriate by the Contracting Officer. This includes inadvertent spill of dirt, dust or debris in which it is reasonable to conclude that asbestos may exist. When these spills occur, work shall stop in all effected areas immediately and the spill shall be cleaned. When satisfactory visual inspection and air sampling analysis results are obtained and have been evaluated by the Contractor's Designated IH and the Contracting Officer, work shall proceed.

2.5 BUILDING VENTILATION SYSTEM AND CRITICAL BARRIERS

Building ventilating systems supplying air into or returning air out of a regulated area shall be [shut down and isolated by lockable switch or other positive means in accordance with 29 CFR 1910, Section .147.] [isolated by airtight seals to prevent the spread of contamination throughout the system.] Air-tight critical barriers shall be installed on building ventilating openings located inside the regulated area that supply or return air from the building ventilation system or serve to exhaust air from the building. The critical barriers shall consist of [air-tight rigid covers for building ventilation supply and exhaust grills where the ventilation system is required to remain in service during abatement] [2 layers of polyethylene]. Edges to wall, ceiling and floor surfaces shall be sealed with industrial grade duct tape. Critical barriers shall be installed as shown on drawings and appended SET-UP DETAIL SHEETS.

2.6 METHODS OF COMPLIANCE

2.6.1 Mandated Practices

The Contractor shall employ proper handling procedures in accordance with 29 CFR 1926 and 40 CFR 61, Subpart M, and the specified requirements. The specific abatement techniques and items identified shall be detailed in the Contractor's Asbestos Hazard Abatement Plan including, but not limited to, details of construction materials, equipment, and handling procedures. The Contractor shall use the following engineering controls and work practices in all operations, regardless of the levels of exposure:

- a. Vacuum cleaners equipped with HEPA filters to collect debris and dust containing ACM.
- b. Wet methods or wetting agents to control employee exposures during asbestos handling, mixing, removal, cutting, application, and cleanup; except where it can be demonstrated that the use of wet methods is unfeasible due to, for example, the creation of electrical hazards, equipment malfunction, and in roofing.
- c. Prompt clean-up and disposal in leak-tight containers of wastes and debris contaminated with asbestos.
- d. Inspection and repair of polyethylene in work and high traffic areas.
- e. Cleaning of equipment and surfaces of containers filled with ACM prior to removing them from the equipment room or area.

2.6.2 Control Methods

The Contractor shall use the following control methods to comply with the PELs:

- a. Local exhaust ventilation equipped with HEPA filter dust collection systems;
- b. Enclosure or isolation of processes producing asbestos dust;
- c. Ventilation of the regulated area to move contaminated air away from the breathing zone of employees and toward a filtration or collection device equipped with a HEPA filter;
- d. Use of other work practices and engineering controls;
- e. Where the feasible engineering and work practice controls described above are not sufficient to reduce employee exposure to or below the PELs, the Contractor shall use them to reduce employee exposure to the lowest levels attainable by these controls and shall supplement them by the use of respiratory protection that complies with paragraph, RESPIRATORY PROTECTION PROGRAM.

2.6.3 Unacceptable Practices

The following work practices and engineering controls shall not be used for work related to asbestos or for work which disturbs ACM, regardless of measured levels of asbestos exposure or the results of initial exposure assessments:

- a. High-speed abrasive disc saws that are not equipped with point of cut ventilator or enclosures with HEPA filtered exhaust air.
- b. Compressed air used to remove asbestos, or materials containing asbestos, unless the compressed air is used in conjunction with an enclosed ventilation system designed to capture the dust cloud created by the compressed air.

- c. Dry sweeping, shoveling, or other dry clean-up of dust and debris containing ACM.
- d. Employee rotation as a means of reducing employee exposure to asbestos.

2.6.4 Encapsulation of ACM

Prior to applying any encapsulant, the entire surface area shall be inspected for loose, or damaged asbestos material:

- a. Penetrating Encapsulation: Before penetrating encapsulation is applied, asbestos removal work in the area shall be complete and the surfaces to be encapsulated shall be free of loose or damaged material. Substrate shall be evaluated before application to ensure that the encapsulant will not cause the substrate to fail in any way. Acoustical wall and ceiling plaster surfaces shall be encapsulated in accordance with manufacturer's recommendations. Plug samples shall be taken to determine if full penetration has been achieved. If full penetration has not been achieved, surfaces shall be recoated while the matrix is still wet, until full penetration is achieved: See Detail Sheet 39.
- b. Bridging Encapsulation: Prior to applying the bridging encapsulant, the pre-encapsulation inspection shall be performed. The surface shall be encapsulated in sections of 1000 square feet or less as recommended by the encapsulant manufacturer. Upon completion of each section, the dry thickness of the bridging encapsulation shall be measured. Additional bridging encapsulant shall be applied to obtain the desired encapsulant thickness. Additional coats shall blend with the original bridging encapsulant. Bridging encapsulation shall include:
 - (1) Troweled Wall Plaster: See Detail Sheet 29
 - (2) Troweled Ceiling Plaster: See Detail Sheet 34
 - (3) Acoustical Wall Plaster: See Detail Sheet 38
 - (4) Acoustical Ceiling Plaster: See Detail Sheet 34
 - (5) Asbestos Cement Wall, Fiberboard and Drywall Panels: See Detail Sheet 49
 - (6) Exterior Asbestos Stucco: See Detail Sheet 76
 - (7) Interior Asbestos Stucco: See Detail Sheet 77
 - (8) Storage Tank and Boiler Breeching: See Detail Sheet 91
 - (9) Boiler and Piping Gasket: See Detail Sheet 98.

2.6.5 Combination Encapsulation of Acoustical Wall and Ceiling Plaster

The combination penetrating/bridging encapsulation system shall be installed by first applying the penetrating encapsulant and then the bridging encapsulant: See Detail Sheet 40.

2.6.6 Response Action Detail Sheets for Repair of Class I Materials

- a. Troweled Wall Plaster on Studs: See Detail Sheet 30
- b. Troweled Ceiling or Wall Plaster on Masonry: See Detail Sheet 31
- c. Acoustical Ceiling on Wall Plaster: See Detail Sheet 41
- d. Interior Stucco: See Detail Sheet 78
- e. Exterior Stucco: See Detail Sheet 80
- f. Pipe and Fitting Insulation (using Glovebag): See Detail Sheet 86

- g. Storage Tank and Boiler Breeching: See Detail Sheet 92
- h. Duct Insulation: See Detail Sheet 100
- i. Exposed Pipe Insulation Edges: Asbestos insulation to remain shall have exposed edges contained; the following steps shall be performed: Wet and cut the rough ends true and square with sharp tools and then encapsulate the edges with a 1/4 inch thick layer of non-asbestos-containing insulating cement troweled to a smooth hard finish; when cement is dry, lag the end with a layer of non-asbestos lagging cloth, overlapping the existing ends by 4 inches.

2.6.7 Response Action Detail Sheets for Repair of Class II Materials

- a. Vinyl or Vinyl Asbestos Tile Adhered to Concrete Floor System by Asbestos-Containing Adhesive: See Detail Sheet 56
- b. Vinyl or Vinyl Asbestos Tile Adhered to Wood Floor System by Asbestos Containing Adhesive: See Detail Sheet 60.

2.6.8 Encasement of ACM

Prior to applying the first layer of the polymer system, the structural stability of the ACM shall be verified. Encasement materials shall not be applied until all removal work within the regulated area has been completed. Mechanical fasteners shall be installed to wall, mesh or deck as needed. A low density cellular or polymer shall be applied to a depth of approximately 1 inch. The asbestos substrate shall be completely encased. A polymer finish containing fiberglass shall be applied over the low density cellular foam to a thickness of 1 inch. All system components shall be applied according to the system manufacturer's instructions and data. Encased material shall be decontaminated. Encasement shall be applied to:

- a. Beams and Decking: See Detail Sheet 66
- b. Columns: See Detail Sheet 67
- c. Acoustical Ceiling Insulation: See Detail Sheet 69
- d. Storage Tank and Boiler Breeching: See Detail Sheet 90.

2.6.9 Sealing Contaminated Items Designated for Disposal

Contaminated architectural, mechanical, and electrical appurtenances such as Venetian blinds, full height partitions, carpeting, duct work, pipes and fittings, radiators, light fixtures, conduit panels, and other contaminated items designated for removal shall be coated with an asbestos lockdown encapsulant at the demolition site before being removed from the asbestos control area. These items [shall] [shall not] be vacuumed prior to application of the lockdown encapsulant. The asbestos lockdown encapsulant shall be tinted a contrasting color and shall be spray applied by airless method. Thoroughness of sealing operation shall be visually gauged by the extent of colored coating on exposed surfaces.

2.7 FINAL CLEANING AND VISUAL INSPECTION

Upon completion of abatement, the regulated area shall be cleaned by collecting, packing, and storing all gross contamination; see SET-UP DETAIL SHEETS 9, 14 and 20. A final cleaning shall be performed using HEPA vacuum and wet cleaning of all exposed surfaces and objects in the regulated area. Upon completion of the cleaning, the Contractor shall conduct a visual pre-inspection of the cleaned area in preparation for a final inspection before final air clearance monitoring and recleaning,

as necessary. Upon completion of the final cleaning, the Contractor and the Contracting Officer shall conduct a final visual inspection of the cleaned regulated area in accordance with [ASTM E 1368](#) and document the results on the Final Cleaning and Visual Inspection as specified on the SET-UP DETAIL SHEET 19. If the Contracting Officer rejects the clean regulated area as not meeting final cleaning requirements, the Contractor shall reclean as necessary and have a follow-on inspection conducted with the Contracting Officer. Recleaning and follow-up reinspection shall be at the Contractor's expense.

2.8 LOCKDOWN

Prior to removal of plastic barriers and after clean-up of gross contamination and final visual inspection, a post removal (lockdown) encapsulant shall be spray applied to ceiling, walls, floors, and other surfaces in the regulated area.

2.9 EXPOSURE ASSESSMENT AND AIR MONITORING

2.9.1 General Requirements For Exposure

Exposure assessment, air monitoring and analysis of airborne concentration of asbestos fibers shall be performed in accordance with [29 CFR 1926](#), Section .1101, the Contractor's air monitoring plan, and as specified. Personal exposure air monitoring (collected at the breathing zone) that is representative of the exposure of each employee who is assigned to work within a regulated area shall be performed by the Contractor's Designated IH. Breathing zone samples shall be taken for at least 25 percent of the workers in each shift, or a minimum of 2, whichever is greater. Air monitoring results at the 95 percent confidence level shall be calculated as shown in Table 2 at the end of this section. [[The Contractor shall] [The Contracting Officer will] provide an onsite independent testing laboratory with qualified analysts and appropriate equipment to conduct sample analyses of air samples using the methods prescribed in [29 CFR 1926](#), Section .1101, to include [NIOSH Pub No. 84-100 Method 7400](#).] [Preabatement and abatement environmental air monitoring shall be performed by the Contractor's Designated IH] [and] [Contracting Officer's IH]. Final clearance environmental air monitoring, shall be performed by the [Contractor's Designated IH] [Contracting Officer's IH]. Environmental and final clearance air monitoring shall be performed using [NIOSH Pub No. 84-100 Method 7400 \(PCM\)](#) with optional confirmation of results by [[NIOSH Pub No. 84-100 Method 7402 \(TEM\)](#)] [the EPA TEM Method specified in [40 CFR 763](#)]. For environmental and final clearance, air monitoring shall be conducted at a sufficient velocity and duration to establish the limit of detection of the method used at 0.005 f/cc. Confirmation of asbestos fiber concentrations (asbestos f/cc) from environmental and final clearance samples collected and analyzed by [NIOSH Pub No. 84-100 Method 7400 \(total f/cc\)](#) may be conducted using TEM in accordance with [NIOSH Pub No. 84-100 Method 7402](#). When such confirmation is conducted, it shall be from the same sample filter used for the [NIOSH Pub No. 84-100 Method 7400 PCM](#) analysis. For all Contractor required environmental or final clearance air monitoring, confirmation of asbestos fiber concentrations, using [NIOSH Pub No. 84-100 Method 7402](#), shall be at the Contractor's expense. Monitoring may be duplicated by the Government at the discretion of the Contracting Officer. Results of breathing zone samples shall be posted at the job site and made available to the Contracting Officer. The Contractor shall maintain a fiber concentration inside a regulated area less than or equal to 0.1 f/cc expressed as an 8 hour, time-weighted average (TWA) during the conduct of the asbestos abatement. If fiber concentration rises above 0.1 f/cc, work procedures shall be investigated with the Contracting Officer to determine the cause. At the discretion of the Contracting Officer, fiber concentration may exceed 0.1 f/cc but shall not exceed 1.0 f/cc expressed as an 8-hour TWA. The Contractor's workers shall not be exposed to an airborne fiber concentration in excess of 1.0 f/cc, as averaged over a sampling period of 30 minutes. Should either an environmental concentration of 1.0 f/cc expressed as an 8-hour TWA or a personal excursion concentration of 1.0 f/cc expressed as a 30-minute sample occur inside a regulated work area, the Contractor shall stop work immediately, notify the Contracting Officer, and implement additional engineering controls and work practice controls to reduce airborne fiber levels below prescribed limits in the work area. Work shall not restart until authorized by the Contracting Officer.

2.9.2 Initial Exposure Assessment

The Contractor's Designated IH shall conduct an exposure assessment immediately before or at the initiation of an asbestos abatement operation to ascertain expected exposures during that operation. The assessment shall be completed in time to comply with the requirements which are triggered by exposure data or the lack of a negative exposure assessment, and to provide information necessary to assure that all control systems planned are appropriate for that operation. The assessment shall take into consideration both the monitoring results and all observations, information or calculations which indicate employee exposure to asbestos, including any previous monitoring conducted in the workplace, or of the operations of the Contractor which indicate the levels of airborne asbestos likely to be encountered on the job. [For Class I asbestos work, until the employer conducts exposure monitoring and documents that employees on that job will not be exposed in excess of PELs, or otherwise makes a negative exposure assessment, the Contractor shall presume that employees are exposed in excess of the PEL-TWA and PEL-Excursion Limit.]

2.9.3 Negative Exposure Assessment

The Contractor shall provide a negative exposure assessment for the specific asbestos job which will be performed. The negative exposure assessment shall be provided within 15 days of the initiation of the project and conform to the following criteria:

- a. Objective Data: Objective data demonstrating that the product or material containing asbestos minerals or the activity involving such product or material cannot release airborne fibers in concentrations exceeding the PEL-TWA and PEL-Excursion Limit under those work conditions having the greatest potential for releasing asbestos.
- b. Prior Asbestos Jobs: Where the Contractor has monitored prior asbestos jobs for the PEL and the PEL-Excursion Limit within 12 months of the current job, the monitoring and analysis were performed in compliance with asbestos standard in effect; the data were obtained during work operations conducted under workplace conditions closely resembling the processes, type of material, control methods, work practices, and environmental conditions used and prevailing in the Contractor's current operations; the operations were conducted by employees whose training and experience are no more extensive than that of employees performing the current job; and these data show that under the conditions prevailing and which will prevail in the current workplace, there is a high degree of certainty that the monitoring covered exposure from employee exposures will not exceed the PEL-TWA and PEL-Excursion Limit.
- c. Initial Exposure Monitoring: The results of initial exposure monitoring of the current job, made from breathing zone air samples that are representative of the 8-hour PEL-TWA and 30-minute short-term exposures of each employee. The monitoring covered exposure from operations which are most likely during the performance of the entire asbestos job to result in exposures over the PELs.

2.9.4 Preabatement Environmental Air Monitoring

Preabatement environmental air monitoring shall be established 1 day prior to the masking and sealing operations for each regulated area to determine background concentrations before abatement work begins. As a minimum, preabatement air samples shall be collected using NIOSH Pub No. 84-100 Method 7400, PCM at these locations: outside the building; inside the building, but outside the regulated area perimeter; and inside each regulated work area. One sample shall be collected for every 2000 square feet of floor space. At least 2 samples shall be collected outside the building: at the exhaust of the HEPA unit; and downwind from the abatement site. The PCM samples shall be analyzed within 24 hours; and if any result in fiber concentration greater than 0.01 f/cc, asbestos fiber concentration shall be confirmed using NIOSH Pub No. 84-100 Method 7402 (TEM).

2.9.5 3.9.6 Environmental Air Monitoring During Abatement

Until an exposure assessment is provided to the Contracting Officer, environmental air monitoring shall be conducted at locations and frequencies that will accurately characterize any evolving airborne asbestos fiber concentrations. The assessment shall demonstrate that the product or material containing asbestos minerals, or the abatement involving such product or material, cannot release airborne asbestos fibers in concentrations exceeding 0.01 f/cc as a TWA under those work conditions having the greatest potential for releasing asbestos. The monitoring shall be at least once per shift at locations including, but not limited to, close to the work inside a regulated area; preabatement sampling locations; outside entrances to a regulated area; close to glovebag operations; representative locations outside of the perimeter of a regulated area; inside clean room; and at the exhaust discharge point of local exhaust system ducted to the outside of a containment (if used). If the sampling outside regulated area shows airborne fiber levels have exceeded background or 0.01 f/cc, whichever is greater, work shall be stopped immediately, and the Contracting Officer notified. The condition causing the increase shall be corrected. Work shall not restart until authorized by the Contracting Officer.

2.9.6 3.9.7 Final Clearance Air Monitoring

Prior to conducting final clearance air monitoring, the Contractor and the Contracting Officer shall conduct a final visual inspection of the regulated area where asbestos abatement has been completed. The final visual inspection shall be as specified in SET-UP DETAIL SHEET 19. Final clearance air monitoring shall not begin until acceptance of the Contractor's final cleaning by the Contracting Officer. [The Contractor's Designated IH shall] [The Contracting Officer's IH will] conduct final clearance air monitoring using aggressive air sampling techniques as defined in EPA 560/5-85-024 or as otherwise required by federal or state requirements. The sampling and analytical method used will be [NIOSH Pub No. 84-100 Method 7400 (PCM) and Table 3 with confirmation of results by NIOSH Pub No. 84-100 Method 7402 (TEM).] [the EPA TEM Method specified at 40 CFR 763 and Table 4.]

2.9.6.1 Final Clearance Requirements, NIOSH PCM Method

For PCM sampling and analysis using NIOSH Pub No. 84-100 Method 7400, the fiber concentration inside the abated regulated area, for each airborne sample, shall be less than 0.01 f/cc. The abatement inside the regulated area is considered complete when every PCM final clearance sample is below the clearance limit. If any sample result is greater than 0.01 total f/cc, the asbestos fiber concentration (asbestos f/cc) shall be confirmed from that same filter using NIOSH Pub No. 84-100 Method 7402 (TEM) at Contractor's expense. If any confirmation sample result is greater than 0.01 asbestos f/cc, abatement is incomplete and cleaning shall be repeated. Upon completion of any required recleaning, resampling with results to meet the above clearance criteria shall be done.

2.9.6.2 Final Clearance Requirements, EPA TEM Method

For EPA TEM sampling and analysis, using the EPA Method specified in 40 CFR 763, abatement inside the regulated area is considered complete when the arithmetic mean asbestos concentration of the 5 inside samples is less than or equal to 70 structures per square millimeter (70 S/mm). When the arithmetic mean is greater than 70 S/mm, the 3 blank samples shall be analyzed. If the 3 blank samples are greater than 70 S/mm, resampling shall be done. If less than 70 S/mm, the 5 outside samples shall be analyzed and a Z-test analysis performed. When the Z-test results are less than 1.65, the decontamination shall be considered complete. If the Z-test results are more than 1.65, the abatement is incomplete and cleaning shall be repeated. Upon completion of any required recleaning, resampling with results to meet the above clearance criteria shall be done.

2.9.6.3 Air Clearance Failure

If clearance sampling results fail to meet the final clearance requirements, the Contractor shall pay all costs associated with the required recleaning, resampling, and analysis, until final clearance requirements are met.

2.9.7 Air-Monitoring Results and Documentation

Air sample fiber counting shall be completed and results provided within 24 hours (breathing zone samples after completion of a sampling period). The Contracting Officer shall be notified immediately of any airborne levels of asbestos fibers in excess of established requirements. Written sampling results shall be provided within 5 working days of the date of collection. The written results shall be signed by testing laboratory analyst, testing laboratory principal and the [Contractor's Designated IH] [Contracting Officer's IH]. The air sampling results shall be documented on a Contractor's daily air monitoring log. The daily air monitoring log shall contain the following information for each sample:

- a. Sampling and analytical method used;
- b. Date sample collected;
- c. Sample number;
- d. Sample type: BZ = Breathing Zone (Personal), P = Preabatement, E = Environmental, C = Abatement Clearance;
- e. Location/activity/name where sample collected;
- f. Sampling pump manufacturer, model and serial number, beginning flow rate, end flow rate, average flow rate (L/min);
- g. Calibration date, time, method, location, name of calibrator, signature;
- h. Sample period (start time, stop time, elapsed time (minutes));
- i. Total air volume sampled (liters);
- j. Sample results (f/cc and S/mm square) if EPA methods are required for final clearance;
- k. Laboratory name, location, analytical method, analyst, confidence level. In addition, the printed name and a signature and date block for the Industrial Hygienist who conducted the sampling and for the Industrial Hygienist who reviewed the daily air monitoring log verifying the accuracy of the information.

2.10 CLEARANCE CERTIFICATION

When asbestos abatement is complete, ACM waste is removed from the regulated areas, and final clean-up is completed, the Contracting Officer will certify the areas as safe before allowing the warning signs and boundary warning tape to be removed. After final clean-up and acceptable airborne concentrations are attained, but before the HEPA unit is turned off and the containment removed, the [Contractor shall] [Government will] remove all pre-filters on the building HVAC system and provide new pre-filters. The Contractor shall dispose of such filters as asbestos contaminated materials. HVAC, mechanical, and electrical systems shall be re-established in proper working order. The Contractor and the Contracting Officer shall visually inspect all surfaces within the containment for residual material or accumulated debris. The Contractor shall reclean all areas showing dust or residual materials. The Contracting Officer will certify in writing that the area is safe before unrestricted

entry is permitted. The Government will have the option to perform monitoring to certify the areas are safe before entry is permitted.

2.11 CLEANUP AND DISPOSAL

2.11.1 Title to ACM Materials

ACM material resulting from abatement work, except as specified otherwise, shall become the property of the Contractor and shall be disposed of as specified and in accordance with applicable federal, state and local regulations.

2.11.2 Collection and Disposal of Asbestos

All ACM waste shall be collected and including contaminated wastewater filters, scrap, debris, bags, containers, equipment, and asbestos contaminated clothing, shall be collected and placed in leak-tight containers such as double plastic bags (see DETAIL SHEET 9A); sealed double wrapped polyethylene sheet (see DETAIL 9B); sealed fiberboard boxes (see DETAIL SHEET 9C); or other approved containers. Waste within the containers shall be wetted in case the container is breached. Asbestos-containing waste shall be disposed of [at an EPA, state and local approved asbestos landfill] [off Government property]. For temporary storage, sealed impermeable containers shall be stored in an asbestos waste load-out unit or in a storage/transportation conveyance (i.e., dumpster, roll-off waste boxes, etc.) in a manner acceptable to and in an area assigned by the Contracting Officer. Procedure for hauling and disposal shall comply with 40 CFR 61, Subpart M, state, regional, and local standards.

2.11.3 Asbestos Waste Shipment Record

The Contractor shall complete and provide the Contracting Officer final completed copies of the Waste Shipment Record for all shipments of waste material as specified in 40 CFR 61, Subpart M and other required state waste manifest shipment records, within 3 days of delivery to the landfill. Each Waste Shipment Record shall be signed and dated by the Contractor, the waste transporter and disposal facility operator.

TABLE 1

INDIVIDUAL WORK TASK DATA ELEMENTS

Sheet _____ of _____

There is a separate data sheet for each individual work task.

1. WORK TASK DESIGNATION NUMBER _____
2. LOCATION OF WORK TASK _____
3. BRIEF DESCRIPTION OF MATERIAL TO BE ABATED: _____
- a. Type of Asbestos _____
- b. Percent asbestos content _____ %
4. ABATEMENT TECHNIQUE TO BE USED _____
5. OSHA ASBESTOS CLASS DESIGNATION FOR WORK TASK _____
6. EPA NESHAP FRIABILITY DESIGNATION FOR WORK TASK
 Friable _____ Non-friable Category I _____
 Non-friable Category II _____
7. FORM _____ and CONDITION OF ACM: GOOD _____ FAIR _____ POOR _____
8. QUANTITY: METERS _____, SQUARE METERS _____
- 8a. QUANTITY: LINEAR FT. _____, SQUARE FT. _____
9. RESPONSE ACTION DETAIL SHEET NUMBER FOR WORK TASK _____
10. SET-UP DETAIL SHEET NUMBERS
 FOR WORK TASK _____, _____, _____, _____,
 _____, _____, _____, _____.

NOTES:

- (1) Numeric sequence of individual work tasks (1,2,3,4, etc.) for each regulated area. Each category of EPA friability/OSHA class has a separate task.
- (2) Specific location of work (building, floor, area, e.g., Building 1421, 2nd Floor, Rm 201)
- (3) A description of material to be abated (example: horizontal pipe, cement wall panels, tile, stucco, etc.) type of asbestos (chrysotile, amosite, crocidolite, etc.); and % asbestos content.
- (4) Technique to be used: Removal = REM; Encapsulation = ENCAP; Encasement = ENCAS; Enclosure = ENCL; Repair = REP.
- (5) Class designation: Class I, II, III, or IV (OSHA designation).
- (6) Friability of materials: Check the applicable EPA NESHAP friability designation.
- (7) Form: Interior or Exterior Architectural = IA or EA; Mechanical/Electrical = ME.
 Condition: Good = G; Fair = F; Poor = P.
- (8) Quantity of ACM for each work task in meters or square meters.
- (8a) Quantity of ACM for each work task in linear feet or square feet.
- (9) Response Action Detail Sheet specifies the material to be abated and the methods to be used. There is only one Response Action abatement task. Detail Sheet for each
- (10) Set-up Detail Sheets indicate containment and control methods used in support of the response action (referenced in the selected Response Action Detail Sheet).

TABLE 2

FORMULA FOR CALCULATION OF THE 95 PERCENT CONFIDENCE LEVEL
(Reference: NIOSH 7400)

$$\text{Fibers/cc(01.95 percent CL)} = X + [(X) * (1.645) * (CV)]$$

Where: $X = ((E)(AC))/((V)(1000))$

$$E = ((F/Nf) - (B/Nb))/Af$$

CV = The precision value; 0.45 shall be used unless the analytical laboratory provides the Contracting Officer with documentation (Round Robin Program participation and results) that the laboratory's precision is better.

AC = Effective collection area of the filter in square millimeters

V = Air volume sampled in liters

E = Fiber density on the filter in fibers per square millimeter

F/Nf = Total fiber count per graticule field

B/Nb = Mean field blank count per graticule field

Af = Graticule field area in square millimeters

$$\text{TWA} = C1/T1 + C2/T2 = Cn/Tn$$

Where: C = Concentration of contaminant

T = Time sampled.

TABLE 3
NIOSH METHOD 7400
PCM ENVIRONMENTAL AIR SAMPLING PROTOCOL (NON-PERSONAL)

Sample Location	Minimum No. of Samples	Filter Pore Size (Note 1) (Liters)	Min. Vol. (Note 2) (liters/min.)	Sampling Rate
Inside Abatement Area	0.5/140 Square Meters (Notes 3 & 4)	0.45 microns	3850	2-16
Each Room in 1 Abatement Area Less than 140 Square meters		0.45 microns	3850	2-16
Field Blank	2	0.45 microns	0	0
Laboratory Blank	1	0.45 microns	0	0

Notes:

1. Type of filter is Mixed Cellulose Ester.
2. Ensure detection limit for PCM analysis is established at 0.005 fibers/cc.
3. One sample shall be added for each additional 140 square meters. (The corresponding I-P units are 5/1500 square feet).
4. A minimum of 5 samples are to be taken per abatement area, plus 2 field blanks.

TABLE 4
 EPA AHERA METHOD: TEM AIR SAMPLING PROTOCOL

Location Sampled	Minimum No. of Samples	Filter Pore Size	Min. Vol. (Liters)	Sampling Rate (liters/min.)
Inside Abatement Area	5	0.45 microns	1500	2-16
Outside Abatement Area	5	0.45 microns	1500	2-16
Field Blank	2	0.45 microns	0	0
Laboratory Blank	1	0.45 microns	0	0

Notes:

1. Type of filter is Mixed Cellulose Ester.
2. The detection limit for TEM analysis is 70 structures/square mm.

CERTIFICATE OF WORKER'S ACKNOWLEDGMENT

PROJECT NAME _____ CONTRACT NO. _____
 PROJECT ADDRESS _____
 CONTRACTOR FIRM NAME _____
 EMPLOYEE'S NAME _____,
 (Print) (Last) (First) (MI)

Social Security Number: _____-_____-_____

WORKING WITH ASBESTOS CAN BE DANGEROUS. INHALING ASBESTOS FIBERS HAS BEEN LINKED WITH TYPES OF LUNG DISEASE AND CANCER. IF YOU SMOKE AND INHALE ASBESTOS FIBERS, THE CHANCE THAT YOU WILL DEVELOP LUNG CANCER IS GREATER THAN THAT OF THE NONSMOKING PUBLIC.

Your employer's contract for the above project requires that you be provided and you complete formal asbestos training specific to the type of work you will perform and project specific training; that you be supplied with proper personal protective equipment including a respirator, that you be trained in its use; and that you receive a medical examination to evaluate your physical capacity to perform your assigned work tasks, under the environmental conditions expected, while wearing the required personal protective equipment. These things are to be done at no cost to you. By signing this certification, you are acknowledging that your employer has met these obligations to you. The Contractor's Designated Industrial Hygienist will check the block(s) for the type of formal training you have completed. Review the checked blocks prior to signing this certification.

FORMAL TRAINING:

_____ a. For Competent Persons and Supervisors: I have completed EPA's Model Accreditation Program (MAP) training course, "Contractor/Supervisor", that meets this State's requirements.

b. For Workers:

_____ (1) For OSHA Class I work: I have completed EPA's MAP training course, "Worker", that meets this State's requirements.

_____ (2) For OSHA Class II work (where there will be abatement of more than one type of Class II materials, i.e., roofing, siding, floor tile, etc.): I have completed EPA's MAP training course, "Worker", that meets this State's requirements.

(3) For OSHA Class II work (there will only be abatement of one type of Class II material):

_____ (a) I have completed an 8-hour training class on the elements of 29 CFR 1926, Section .1101(k)(9)(viii), in addition to the specific work practices and engineering controls of 29 CFR 1926, Section .1101(g) and hands-on training.

_____ (b) I have completed EPA's MAP training course, "Worker", that meets this State's requirements.

_____ (4) For OSHA Class III work: I have completed at least a 16-hour course consistent with EPA requirements for training of local education agency maintenance and custodial staff at 40 CFR 763, Section .92(a)(2) and the elements of 29 CFR 1926, Section .1101(k)(9)(viii), in addition to the specific work practices and engineering controls at 29 CFR 1926, Section .1101, and hands-on training.

_____ (5) For OSHA Class IV work: I have completed at least a 2-hr course consistent with EPA requirements for training of local education agency maintenance and custodial staff at 40 CFR 763, (a)(1), and the elements of 29 CFR 1926, Section .1101(k)(9)(viii), in addition to the specific work practices and engineering controls at 29 CFR 1926, Section .1101(g) and hands-on training.

_____ c. Workers, Supervisors and the Designated Competent Person: I have completed annual refresher training as required by EPA's MAP that meets this State's requirements.

PROJECT SPECIFIC TRAINING:

_____ I have been provided and have completed the project specific training required by this Contract. My employer's Designated Industrial Hygienist and Designated Competent Person conducted the training.

RESPIRATORY PROTECTION:

_____ I have been trained in accordance with the criteria in the Contractor's Respiratory Protection program. I have been trained in the dangers of handling and breathing asbestos dust and in the proper work procedures and use and limitations of the respirator(s) I will wear. I have been trained in and will abide by the facial hair and contact lens use policy of my employer.

RESPIRATOR FIT-TEST TRAINING:

_____ I have been trained in the proper selection, fit, use, care, cleaning, maintenance, and storage of the respirator(s) that I will wear. I have been fit-tested in accordance with the criteria in the Contractor's Respiratory Program and have received a satisfactory fit. I have been assigned my individual respirator. I have been taught how to properly perform positive and negative pressure fit-check upon donning negative pressure respirators each time.

MEDICAL EXAMINATION:

_____ I have had a medical examination within the last twelve months which was paid for by my employer. The examination included: health history, pulmonary function tests, and may have included an evaluation of a chest x-ray. A physician made a determination regarding my physical capacity to perform work tasks on the project while wearing personal protective equipment including a respirator. I was personally provided a copy and informed of the results of that examination. My employer's Industrial Hygienist evaluated the medical certification provided by the physician and checked the appropriate blank below. The physician determined that there:

_____ were no limitations to performing the required work tasks.

_____ were identified physical limitations to performing the required work tasks.

Date of the medical examination _____

Employee Signature _____ date _____

Contractor's Industrial Hygienist Signature _____ date _____