

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT				1. CONTRACT ID CODE J	PAGE OF PAGES 1 2
2. AMENDMENT/MODIFICATION NO. 0003	3. EFFECTIVE DATE 12-Dec-2002	4. REQUISITION/PURCHASE REQ. NO. W26GLG-2316-3441		5. PROJECT NO.(If applicable) MUHJ 940300A	
6. ISSUED BY CONTRACTING OFFICE (CA/CW) US ARMY ENGR DIST NORFOLK ATTN: CENAO-SS-C 803 FRONT STREET NORFOLK VA 23510-1096	CODE DACA65	7. ADMINISTERED BY (If other than item 6) See Item 6		CODE	
8. NAME AND ADDRESS OF CONTRACTOR (No., Street, County, State and Zip Code)				X	9A. AMENDMENT OF SOLICITATION NO. DACA65-03-R-0005
				X	9B. DATED (SEE ITEM 11) 18-Nov-2002
					10A. MOD. OF CONTRACT/ORDER NO.
					10B. DATED (SEE ITEM 13)
CODE	FACILITY CODE				
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS					
<input checked="" type="checkbox"/> The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offer <input checked="" type="checkbox"/> is extended, <input type="checkbox"/> is not extended. Offer must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended by one of the following methods: (a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.					
12. ACCOUNTING AND APPROPRIATION DATA (If required)					
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.					
A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.					
B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(B).					
C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:					
D. OTHER (Specify type of modification and authority)					
E. IMPORTANT: Contractor <input type="checkbox"/> is not, <input type="checkbox"/> is required to sign this document and return _____ copies to the issuing office.					
14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.) AMENDMENT NO. 0003 to DACA65-03-R-0005, REPLACE HOUSING MANAGEMENT OFFICE, LANGLEY AIR FORCE BASE, VA.					
Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.					
15A. NAME AND TITLE OF SIGNER (Type or print)			16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)		
			TEL: _____ EMAIL: _____		
15B. CONTRACTOR/OFFEROR _____ (Signature of person authorized to sign)	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA BY _____ (Signature of Contracting Officer)		16C. DATE SIGNED 12-Dec-2002	

SECTION SF 30 BLOCK 14 CONTINUATION PAGE

The following items are applicable to this modification:

CONTINUATION

1. PROPOSAL DUE DATE IS HEREBY CHANGED TO DECEMBER 31, 2002 AT NOON. The proposals are to be delivered to U.S. Army Engineer District, Norfolk, 803 Front Street, ATTN: CENAO-SS-C, Norfolk, VA 23510-1096. This is NOT a Two-Phase Procurement. The proposal should contain both technical proposal and price proposal.
2. SECTION 00110: DELETE in its entirety and REPLACE with the attached.
3. SECTION 00120: DELETE in its entirety and REPLACE with the attached.

**SECTION 00110
PROPOSAL SUBMISSION REQUIREMENTS AND INSTRUCTIONS**

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1.00 PROPOSAL SUBMISSION INSTRUCTIONS.

a. General. Inasmuch as this proposal will describe the capability of the offeror to perform any resultant contract, it should be specific and complete in every detail. The proposal should be prepared simply and economically, providing straightforward, concise delineation of capabilities to perform satisfactorily the contract being sought. The proposal should therefore be practical, legible, clear and coherent.

b. Format of Proposals. In order that the evaluation may be accomplished strictly on the merit of the material submitted, no dollar amounts for the proposed work are to be included in the proposal. In order that the evaluation may be accomplished efficiently, the evaluation criteria listed below in this section are to be addressed in order. **WARNING:** The proposals are evaluated in direct correspondence to the evaluation criteria, which are included in Section 00120. It is in the best interest of the offerors to format the proposal in the order of the evaluation criteria. If the offeror fails to provide information relating to the criteria or locates the information in another part of the proposal without providing any cross references, the offeror runs the risk of having their proposal receive a lower evaluation by the Government evaluators who were not able to locate the appropriate information.

c. The proposal shall contain:

(1) Title Page, including the title of the solicitation, solicitation number, and date of the submittal.

(2) Table of Contents, including a list of tables or exhibits.

d. Exceptions to the contractual terms and conditions of the solicitation (e.g., standard company terms and conditions) must not be included in the proposal.

2.00 PROPOSAL REQUIREMENTS:

a. Who May Submit.

(1) Proposals may be submitted by construction contractors that have associated specifically for this project.

b. General Requirements.

(1) In order to effectively and equitably evaluate all proposals, the Contracting Officer must receive information sufficiently detailed to clearly indicate the personnel references provided.

c. Size of Printed Matter Submissions.

(1) Written materials: Size A4 [or 8-1/2" x 11"] format. Proposal shall be limited to a maximum of 60 typewritten pages (excluding Subcontracting Plan). The government will review only 60 pages. Table of Contents and Tab Sheets between sections is not included in the 60 pages. The technical evaluation board will not evaluate any documentation beyond the 60 pages.

d. Where to Submit. Offerors shall submit their proposal packages to Norfolk District at the address shown in Block 8 of Standard Form 1442.

e. Submission Deadline. Proposals shall be received by the Norfolk District] no later than the time and date specified in Block 13 of Standard Form 1442.

FY03 Replace Housing Management Facility, Langley Air Force Base, Virginia

f. Proposal Requirements and Submission Format. The proposals sought by this solicitation shall contain three categories of submittal information as follows:

(1) Factor 1: Past performance. This information shall be submitted in a three-ring binders labeled "Offeror Past Performance" Provide original and five (5) copies.

(2) Factor 2: Pro Forma requirements. This information should be submitted in an envelope labeled "Pro Forma Requirements." This category consists of representations and certifications, subcontracting plan, proposal bonds, completed Standard Form 1442, and schedule of proposed prices. Provide original and one (1) copy.

(3) The proposals shall contain a detailed table of contents. If more than one binder is used, the complete table of contents shall be included in each. Any materials submitted but not required by this solicitation, (such as company brochures), shall be relegated to appendices.

g. Nonresponsive proposals. Failure to submit all the data indicated in this section is cause for determining a proposal nonresponsive and, therefore, not considered for evaluation or award.

**SECTION 00120
PROPOSAL EVALUATION AND CONTRACT AWARD**

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PROPOSAL EVALUATION AND CONTRACT AWARD**

1. PROPOSAL EVALUATION.

The major factors of consideration in the evaluation of proposals received in response to this solicitation are as follows:

FACTOR 1 PAST PERFORMANCE

FACTOR 2 PRICE

2. EVALUATION PROCESS

The proposal and evaluation process for this project will take place in one phase. The offerors responses will be evaluated with respect to Past Performance and Price.

3. BASIS OF AWARD

(1). The Government will award a firm fixed-price contract to that responsible offeror whose proposal, conforming to the solicitation, is fair and reasonable, and has been determined to be most advantageous to the Government, quality (comprised of technical approach and performance capability factors), price and other factors considered. The rated/scored evaluation criteria and price are considered approximately equal. As evaluation scores and relative advantages and disadvantages become less distinct, differences in price between proposals are of increased importance in determining the most advantageous proposal. Conversely, as differences in price become less distinct, differences in scoring and relative advantages and disadvantages between proposals are of increased importance to the determination.

(2). The Government reserves the right to accept other than the lowest priced offer. The right is also reserved to reject any and all offers. The basis of award will be a conforming offer; the price or cost of which may or may not be the lowest. If other than the lowest priced offer is accepted, that offer must be sufficiently more advantageous than the lowest priced offer to justify the payment of additional amounts.

(3). Offerors are reminded to include their best technical and price terms in their initial offer and not to automatically assume that they will have an opportunity to participate in discussions or be asked to submit a revised offer. The Government may make award of a conforming proposal without discussions, if deemed to be within the best interests of the Government.

4. EVALUATION CRITERIA:

FACTOR 1 - PAST PERFORMANCE

- a. **OFFERORS' PAST PERFORMANCE:** Submit Corporate Experience Forms for new construction projects over \$1 million performed by the contractor. Past performance on military construction projects is preferred. Include only projects completed within the last five years or projects currently under construction and over 50% complete. Do not include indefinite delivery or task order contracts, unless individual task orders meet the criteria of new construction over \$1 million. Include awards, customer letters of commendation, etc, with points of contact and telephone numbers. Points of contact should include the office that administered the project (e.g. ROICC, Resident Office, etc.) The government may use references from offeror's submission, the CCASS system, and other sources. This sub-factor will evaluate the quality of construction services provided by the offeror over time.
- b. **EXPERIENCE MODIFIER RATIO:** Submit your firm's Experience Modifier Ratio for the last five calendar years along with the computed average of those five. All five of the last five EMRs must be submitted or this subfactor will be considered non-compliant unless extenuating circumstances are satisfactorily explained. If there are extenuating circumstances concerning your rating, provide background information and references for validation.

FACTOR 2 - PAST PERFORMANCE

- a. **PRICE:** The price shall be evaluated after the evaluation of all the technical proposals is completed and determination has been made to establish a competitive range of no more than five selected responsible offerors. The competitive range consists of up to five offerors that are technically acceptable and may or may not include borderline proposals that are capable of being made acceptable. The proposal shall be submitted in a maximum of 20 pages.

6. RATING SCHEME

Adjective Ratings. The following adjective ratings will be used in evaluation of both the major technical factors and the technical sub-factors. Use uppercase letter ratings for major technical factors as well as the overall rating. Use lowercase letter ratings for technical sub-factors.

1. Unacceptable (U). The proposal fails to meet stated criteria and is not capable of becoming acceptable without major revisions.
2. Unacceptable but capable of becoming acceptable (UCA). The proposal/factor fails to adequately satisfy the standards. However, significant weaknesses/deficiencies can be corrected through exchanges. Weaknesses/Deficiencies are such that failure to correct may render this major proposal/factor unacceptable.

FY03 Replace Housing Management, Langley Air Force Base, VA

3. Acceptable (A). The proposal essentially satisfies the standards; minor weaknesses, even if not corrected, do not render this proposal/factor unacceptable.
4. Superior (S). The proposal exceeds the basic requirements to the extent the technical factor considered as a whole provides significant additional value to the Government.

Overall Rating. Overall proposal ratings shall be assigned with strong consideration given to the most heavily weighted factors.

CORPORATE EXPERIENCE FORM

Offeror: _____
Project Title: _____
Contract Number: _____
Location: _____
Contract Completion Duration: _____
Original Value: _____ Final Value: _____
Type of Contract: _____ Fixed Price _____ Cost Reimbursable

Project
Description: _____

List Name of your company's subcontractors on this project, the trade worked, the dollar value of project(s) the company worked on previously and the \$ value of subcontract contemplated.

Customer Contact: _____
Name _____
Organization _____
Address _____
Telephone Number _____

Circle one:
P = Prime Contractor
S = Subcontractor

PERSONNEL REFERENCES

Offerors shall use this form to submit the required reference information on all key personnel. The government intends to contact the actual references.

1. Name of employee:
2. Name, address and phone number of employer, and point of contact:
3. Position(s) held:
4. Years employed:
5. Types of projects, and dollar value, worked on while employed with subject employer: