

General

1. Please provide your name, organization name and telephone number and that of an alternate so we may call if we have any further questions or would like clarification on your input.

2. Please identify the project or projects upon which you are basing this rating. (Project name, date of project completion, location and project number, if any, name of your point of contact representing the Architect Engineer Firm)

3. Considering all of the Architect-Engineer firms you have worked with, please rate this one on a scale of 1-10, with 10 being the best.

4. If given your choice of Architect-Engineer firms, would you choose this one?

5. Are you aware of any project where there were problems with this Architect-Engineer firm? If yes, please explain.

6. How well did the Architect-Engineer firm handle their contract administration (progress reports, invoicing, etc )?

Quality

7. How was the quality of their work?

8. Please describe the Architect-Engineer firms knowledge of criteria.

9. How were the Architect-Engineer firms submittals (drawings and specifications contain typographical errors, copy quality, etc.)?

10. Did the submittals generate few or numerous review comments?

11. Were review comments resolved in the following submittal?

12. Was significant rework required?

13. Were there any problems during construction or any construction schedule delays that can be attributed to design error?



21. Did it appear that they had sufficient funding to do the work?

Attitude

22. How cooperative was the Architect-Engineer firm in fulfilling customer requested modifications to the scope?

23. Please describe the Architect-Engineer firm's effort to seek and integrate customer input.

24. Did the Architect-Engineer firm propose at least one alternative design concept? Did it seem like they had lots of ideas?

25. Were there any issues during construction that the Architect-Engineer firm was asked to resolve? If yes, describe the response.