

How to Apply for Overseas Deployment Opportunities

Current Career Norfolk District Employees:

- 1) Prepare & Print Resume from Army Resume Builder
<http://www.armycivilianservice.com/>
- 2) Employees seeking a Temporary Promotion or specific Position other than that currently held may apply via above website. For further instructions, please see the drop-down How to Apply link at the top of the page, and choose the Job Search Instructions option.
- 3) Prepare Request for Deployment Form, Parts 1 & 2.
Notate any Vacancy Announcements/Temporary Promotions applied for.
- 4) Submit Resume & Request for Deployment Form (as attachments to an E-mail) to the Emergency Management Office, Deployment Coordinator (s), Amy Hamilton, amy.m.hamilton@usace.army.mil, 757-201-7801 and Jan Van Houten, jan.i.vanhouten@usace.army.mil, 757-201-7575.

Contractor Employees and non-USACE Employees:

- 1) Apply via Army Resume Builder
<http://www.armycivilianservice.com/>
- 2) For information and questions, contact Shamirra Shelton-Thornton, shamirra.shelton-thornton@usace.army.mil, North Atlantic Division, Deployment Coordinator Administrator, 347-370-4614.